

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, JULY 5, 2011, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:	PM
SUNSHINE LAW NOTICE	Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers	Bolte Sefcik Chamberlain
	Sheridan Ambrose Toggia
	Mayor Robert E. McLeod
Others present:	Lorene Wright, Borough Administrator
Borough Attorney:	John T. Lane, Jr.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

March 15, 2011 – Regular

PUBLIC HEARING ON LIQUOR LICENSE RENEWALS

1. Suburban Wine & Liquor, Inc., t/a Smith's Liquor Shop

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

2. Fantasies, Inc.

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R167-11 Payment Of Bills

R168-11 Authorizing Acceptance of Contribution for Services of Event Coordinantion

R169-11 Authorizing Purchase of Trailer for the Purpose of a Boat Ramp Office

R170-11 Authorizing Clerk to Advertise for the Receipt of Bids for Improvements to
Division Street

R171-11 Approving the Application for \$26,704.00 Grant for DEDR Funds

R172-11 Liquor License Renewal – Olini Merla, t/a Bulkhead Bar & Grille

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

RESOLUTION 173-11 Authorizing Change Order No. 2 to the Contract for Improvements to Beers Street – Phase II

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

RESOLUTION 174-11 Determining the Form and Other Details of the Offering of \$3,000,000 General Obligation Bonds, Series 2011, of the Borough of Keyport, in the County of Monmouth, State of New Jersey and Providing for their Sale and Determining Certain Matters with Respect to the Sale and Issuance of \$8,074,000 Bond Anticipation Notes

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

RESOLUTION 175-11 Providing for the Combination of Certain Issues of General Obligation Bonds of the Borough of Keyport, in the County of Monmouth, State of New Jersey, into a single Issue of Bonds Aggregating \$3,000,000 in Principal Amount

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #11-11 – Redesignating Board of Health section chapters

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING ORDINANCE 2-11 ADOPTING FORMER BOARD OF HEALTH ORDINANCES TO ESTABLISH CHAPTER XXIII, BOARD OF HEALTH REGULATIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH FOR KEYPORT

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Property Maintenance Office

The Clerk reads the Ordinance by Title: AN ORDINANCE ESTABLISHING THE OFFICES OF PROPERTY MAINTENANCE OFFICER AND ASSISTANT PROPERTY MAINTENANCE

OFFICER IN THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held July 19, 2011

MM: 2nd: Ayes: Nays:

RESOLUTION 176-11 Appointing Assistant Property Maintenance Officer

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

2. Ordinance – Police Department Structure

The Clerk reads the Ordinance by Title: ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER III ARTICLE I “POLICE DEPARTMENT” OF THE CODE OF THE BOROUGH OF KEYPORT

2a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held July 19, 2011

MM: 2nd: Ayes: Nays:

3. Ordinance – Fire Department

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER III, ARTICLE II, “FIRE DEPARTMENT” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

3a. Motion to introduce:

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held July 19, 2011

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Letter of Resignation, due to retirement, from Emily Burlew

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

2. Letter from Kevin Graham regarding the use of Veterans Park on September 17, 2011 for his son's wedding

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

3. Notice of Special Presentations by the Keyport Historical Society

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

NEW BUSINESS

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CLOSED SESSION

R -11 - Closed Session **Resolution:**

- Personnel – Police Dispatcher Grievance

Off: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment: PM