Minutes of the Regular Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Harry Aumack called the meeting to order at 7:02PM and Borough Clerk Heilweil read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe, Mayor Aumack. Others present: Borough Administrator Ms. Wright, Borough Attorney Andrew Provence.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Borough Clerk Heilweil read resolutions on the consent agenda.

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R228-13 Payment Of Bills
R229-13 Hire Part-Time Summer Clerical Worker – Daniella Martinez
R230-13 Hire Summer Part-Time Laborer – Duane Cooper
R231-13 Hire Summer Part-Time Laborer – Connor Daukahus
R232-13 Application for a Raffle License – St. Joseph Church – Pull Tab Machine – July 2013-June 2014
R233-13 Conditional Approval of a Formal Agreement for Hot Dog Vendor in Waterfront Park
R234-13 Liquor License Renewals 2013-2014
R235-13 Authorizing Payment for Emergency Services for replacement of Damaged Sewer Lateral at 198 Broad Street
R236-13 Authorizing Payment for Emergency Services for Replacement of Damaged Sewer Lateral at Third Street
R237-13 Authorizing Payment for Emergency Services Pertaining to Surcharged Sanitary Sewer Manhole on Beers Street
R238-13 Authorizing Contracts for Emergency Services for Repair of Damaged Sewer Lateral at 30 West Front Street
R239-13 Provisional Appointment of Robert Hassmiller to the full-Time Position of Meter Worker 1

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 7:04PM moved by Mr. Sheridan, second by Mr. McPeek with ayes by all present.

Elmer Graham Jr., 22 St. Peter's Place - asked about building foundation at Steamboat Dock Museum. Also asked about Ye Cottage Inn.

Michael Lane, 51 First St. - asked for update on Waterfront Promenade. Also asked attorney to update on 17 Atlantic St.

Administrator Wright- spoke about resolutions for Emergency Sewer lateral work. These will be reported to DCA. There is an additional repair needed at Snyder and Spring. Will ask FEMA if some of these costs will be covered.

McPeek- Correction was made to R237-13. Amount should be $28,420.^{88}.

Administrator Wright- explained some of the lateral sewer repairs that are being done.

There being no more comments or questions from the public, the meeting was closed to the public for comments or questions at 7:08 PM moved by Mr. Sheridan, second by Mr. McPeek with ayes by all present.

APPROVAL OF RESOLUTIONS
MM: Sheridan 2nd: Lamberson
Roll Call Vote:
Ayes: Sheridan, Lamberson, Tomczak, McPeek, Toglia, Howe
Nays:
Absent:
Abstain: Tomczak, abstain from Future Sanitation on bill's list.

INTRODUCTION OF ORDINANCES
1. Ordinance - Brush and weed removal

The Clerk reads the Ordinance by Title: AMENDING SECTION 12-9, BRUSH AND WEED REMOVAL OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

Howe- Concerned that a $25.00 administrative fee is too low. Does not want to be in the lawn cutting business. Would like a repeat offender penalty.

Attorney Provence- Explained he was guided by a case out of Jackson on a tree removal fee. We have a general penalty ordinance but there you receive a summons and go to court with the opportunity to fight it. A penalty would be assessed by a Municipal Court Judge.

Tomczak- Concerned that this ordinance does not take care of the issue quickly enough.

Attorney- Property Maintenance can move forward to have the lawn cut but a certification of costs would then come before Council.

This ordinance attaches an additional $25.00 fee above and beyond the cost of the lawn cutting.

Tomczak- Asked that we amend the administrative fee to $40.00

Motion made by Ms. Tomczak to set fee at $40.00, carried by Mr. Howe with ayes by all present.

Motion to Introduce made by Tomczak, carried by Mr. Howe.

Roll call:
Ayes: Sheridan, Lamberson, Tomczak, McPeek, Toglia, Howe
Nays:
Absent:
Abstain:

COMMUNICATIONS AND PETITIONS
1. Letter of resignation from Frank Mongiello of the Keyport Harbor Commission.
Motion made by Ms. Tomczak, carried by Mr. McPeek to accept with regret.

REPORTS OF DEPARTMENTS
1. Board of Health Treasurer's Report for May 2013
2. Tax/Water/Sewer Collector's Report for May 2013
3. Minutes of the Keyport Free Public Library Board of Trustee's Meeting – May 14, 2013

Motion to receive and file moved by Mr. Sheridan, seconded by Mr. Toglia

Roll Call:
Ayes: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe
Nays:
Absent:
Abstain:

COMMITTEE REPORTS

Councilman Toglia: Buildings/Grounds/Library:
- Railings at Waterfront Park being worked on
- Electricians working – some areas are lit
- Library – Quick Books up and running. Important for audit
- Escavar Painters required $3,600.00 deposit to paint library – total cost is $10,600.00 to paint library and remediate asbestos

Councilwoman Lamberson: Health and Recreation:

- Recreation is working with Yacht Club on "Light the Bay" event for this weekend
- June 29th- Madagascar 3 movie playing at the Waterfront
- Yoga beginning on the Waterfront at Beach Park
- Would like to begin volleyball but poles need to be replaced
- $1,300.00 fees collected for Summer Recreation Program

Councilman Sheridan: Finance/Grants/Redevelopment:

- Had a finance meeting
- American Legion doing a lot of work
- Historic Society has open board seats for November election. They are working with administration on their FEMA report. Donations can be made via PayPal

Councilwoman Tomczak: Police:

- Read Police calls for service and arrest report
- May 2nd there is Autism training in Aberdeen
- Successful "Restore the Shore" Event with over 1600 motorcyclists
- Purchasing Code Red – Reverse 911 system
- Sgt. Ely has officially retired; working on bringing in another officer
- Reminded all that Downtown parking Ordinance is in effect

Councilman McPeek: Fire/First Aid/Emergency Services:

- West Front Street- closed Thursday for Cruise night
- School closing at the High School and Central School
- Read Fire and First Aid calls
- Tank for Eagle hose has been ordered. Waiting for quotes for pump test. Results will be forwarded to PEOSHA

Councilman Howe: Public Works/Recycling/Property Maintenance:

- Public Works are busy keeping the drains clear
- Summer helpers have begun
- Had sand cleaners at Beach Park
- Shedding Event this week. Please get there early
- Fifteen properties are ready for mowing under Grass Cutting Ordinance

DISCUSSION

Waiver of Landlord Registration Late Fees:
Building Department is recommending that this fee not be waived.
Administrator concurs.
MM: Moved by Mr. Sheridan, seconded by Ms. Tomczak to receive and file, ayes by all present.

ATTORNEY'S REPORT

- Reviewed whether the Borough Administrator has been reimbursed for medical expenses. Borough Clerk reported to the Attorney that no such payment was made or approved.
- No update on 17 Atlantic Street heard before Board of Construction Appeals. Nothing received yet, although we did expect something by now.

ADMINISTRATOR'S REPORT

- Spoke with the appraisal company today. Our assessment will be done by 2013. Will be going forward with Monmouth County PILOT program set by the State.
- Report on concrete spalling sent to Council on recommendation of T & M. Waiting for FEMA's determination. All Engineers are providing FEMA with the requested information.
- At the next meeting we will address a need for electronics and technology, voice recorder, etc. – Will be meeting with CFO to prepare a Bond Ordinance for introduction.

Councilman McPeek: Asked if electric for boat ramp trailer was ready yet. Also asked if landscaper was in town today; response was yes.

Mayor Aumack: Stated that Firemen's Park electric was ready but not sure about the Boat Ramp.

PUBLIC COMMENT PORTION

Motion made and carried to open the meeting to the public for comments or questions at 8:04PM moved by Sheridan, second by McPeek.

Mr. Ed Carew, 64 Broadway; spoke about:

- Third annual Read Project happening 10AM–12PM next Saturday at the Library.
- Replacement of murals at Waterfront Park - applied for Andy Warhol Foundation Grant which Art Society was awarded. Has a tentative site plan and a model of what these might look like.
- Three benches will be placed where the old mosaics were. A contractor has been selected and working on filling out the building permit now. Ready to go by July 4th. Will be a community project which should be completed by late September.

Administrator Wright- Mentioned the murals were never formally accepted by Resolution of the Council. Would like to do that this time. Should be reviewed by Borough Engineer since it is on public property.

Mayor Aumack- Reminded Mr. Carew to make sure everything is ADA compliant.

Resolution accepting the project should be at next meeting.

Michael Lane, 51 First St. - Suggested contracting Matawan for information regarding the new Reverse 911 system.

Councilwoman Tomczak- Residents will be able to add additional phone lines.

Michael Lane, 51 First St. - Suggested tracking items with a score board system. Thinks Finance Committee should be made aware what the steps are.

Robert Aumack, Fire Chief; spoke about:

- Downloaded amended budget but it does not have a breakdown. Obtained three quotes for the hose, ladder, and pump testing for PEOSHA. Paperwork must be in by July 8th.
- Asked about the camera system. Says it has been three years. Administrator reported that it would be ready next meeting as a Bond Ordinance.
- Asked about garbage pails on Henry Hudson Trail; No response yet from county.
- Asked about grass cutting at parks.
- Mentioned the condition of the Borough Hall building; said he fixed the front door himself.

Elmer Graham Jr., 22 St. Peters Place – Asked about railing at Waterfront Park. Mayor had said 75% cost could be reimbursed by FEMA. Mayor stated that the reimbursement is in the works. Mr. Graham asked about 45 Beers St. Mayor mentioned that the application will be heard this month at the next Planning Board meeting.

Nancy Carew, 64 Broadway – Asked definition of “brush”. Asked if Lawn Cutting Ordinance would include maintenance of shrubbery.

There being no more comments or questions from the public, the meeting was closed to the public at 8:32PM moved by Sheridan, second by McPeek with ayes by all present.

CLOSED SESSION

R240-13 – Closed session Resolution:

- Personnel – Grievance Hearing – Carol Fox

MM: 8:33PM to go into closed after a short break moved by Mr. Sheridan, seconded by Mr. McPeek

Roll Call:

Ayes: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe
Nays:
Absent:
Abstain:

At 10:10 PM motion was made and carried to come out of closed session with ayes by all present.

ADJOURNMENT

Motion to adjourn was made by Mr. McPeek, seconded by Ms. Tomczak with ayes by all present at 10 :11PM.