

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JUNE 26, 2018 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil Borough Clerk

Pacheco Sheridan Kennedy

Lamberson Cooper Goode

Mayor Harry M. Aumack II

Stephen J. Gallo, Borough Administrator

James Polles, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R151-18 Payment of Bills

R152-18 Requesting Approval of Items of Revenue and Appropriation – NJSA 40A:-87 – *Clean Communities Program*

R153-18 Authorizing Purchase of up to Ten (10) Days of Earned but Unused Leave Time from Borough Registrar – *Donna Purcell*

R154-18 Ratifying and Confirming the Action of the Borough Administrator in Permitting Boy Scout Troop 364 to Host a Flag Retirement Ceremony on Flag Day, Monday, June 14, 2018 at Beach Park

R155-18 Approving a Formal Agreement for a Hot Dog Vendor in Keyport Waterfront Park – *Peter Jastrzembski (d/b/a PJ's Hot Dogs)*

R156-18 Liquor License Renewals

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

INTRODUCTION OF ORDINANCES

1. Ordinance – Animal House Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XII, ENTITLED “BUILDING AND HOUSING,” OF THE “CODE OF THE BOROUGH OF KEYPORT NEW JERSEY,” IN ORDER TO CREATE A NEW SECTION 12-21 THEREOF, RELATING TO RENTAL PROPERTIES**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Five-Year Tax Exemption

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-8, AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO DWELLINGS PURSUANT TO N.J.S.A. 40A:21-1 ET. AL. AS WELL AS AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-16, AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO MULTIPLE SWELLINGS AND COMMERCIAL OR INDUSTRIAL STRUCTURES PURSUANT TO N.J.S.A. 40A:21-1 ET. AL. AND RATIFYING CERTAIN TAX EXEMPTIONS AUTHORIZED BY THE BOROUGH COUNCIL**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

APPROVAL OF MINUTES

April 3, 2018 – Work Session

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

COMMUNICATIONS AND PETITIONS

1. Application for Raffle License from K of C #3402 St. Josephs for an On-Premise 50/50 Cash Raffle to be held on October 6, 2018 from 2-6PM
2. Application for Raffle License from K of C #3402 for a Money Wheel to be played on October 6, 2018 from 2-6PM

3. Application for Raffle License from K of C #3402 for a Gift Basket Auction (Tricky-Tray) to be held October 6, 2018 from 2-6PM
4. Application for Raffle License from K of C #3402 for an Off-Premise 50/50 Cash Raffle to be held October 6, 2018 at 4PM
5. Application for Raffle License from K of C #3402 for an Off-Premise 50/50 Cash Raffle to be held November 10, 2018 at 8PM

MM: 2nd: Ayes: Nays:

6. Application for Raffle License from PTO Sycamore Drive School for an On-Premise 50/50 Cash Raffle to be held October 26, 2018 from 6-11PM at St. Joseph Parish
7. Application for Raffle License from PTO Sycamore Drive School for a gift auction (tricky-tray) to be held October 26, 2018 from 6-11PM

MM: 2nd: Ayes: Nays:

8. Application for Social Affair Permit from Keyport Fire Department for the Annual Firemen's Fair to be held July 30, 2018 – August 4, 2018 from 6:30-11:30PM

MM: 2nd: Ayes: Nays:

9. Letter from Keyport Fire Department requesting the following in connection with the Annual Firemen's Fair to be held July 30-August 4, 2018:

- Exclusive use of Firemen's Parking lot from Thursday, July 26 – Sunday, August 5, 2018
- Closing of American Legion Drive from W. Front Street to entrance of municipal parking lot Monday, July 30-Saturday, August 4, 2018
- Suspension of time-limited parking Ordinance in the commercial district and suspension of No-Parking on Beers Street to Elizabeth Street from Saturday July 28- Sunday, August 5, 2018
- Use of public works equipment and DPW work force for removing solid waste and recycling and equipment to and from Firemen's parking lot
- Use of Borough picnic tables and portable stage from July 29-August 4, 2018
- Permission to hold fireworks on Saturday, August 4, 2018 at approximately 11PM
- Notify Kiwanis that flea market cannot be held during this period. Advise KBBC that Farmer's Market will need relocating or cancellation for Thursday, August 2, 2018

MM: 2nd: Ayes: Nays:

10. Application for Social Affair Permit from Keyport Matawan Elks BPOE 2030 for an event to be held August 25, 2018 from 11AM-7PM

MM: 2nd: Ayes: Nays:

11. Email from Harbor Commission Secretary requesting approval to hold the annual Snapper Contest on Saturday, September 15, 2018 (RD Sunday, Sept. 16) at the Waterfront Park from 10AM-12Noon with registration beginning at 9AM

MM: 2nd: Ayes: Nays:

12. Minutes of the Keyport Bayshore Business Cooperative (KBBC) Meeting of May 9, 2018

MM: 2nd: Ayes: Nays:

13. Application for Use of Borough Property for the Purpose of a Wedding Ceremony to be held September 28, 2019 at 2PM – *Christopher Moore & Lisa Stanziano*

MM: 2nd: Ayes: Nays:

14. DCA Division of Codes and Standards certificate awarded to Laurie Graham in recognition of successful completion of the Technical Assistant Certification Program

MM: 2nd: Ayes: Nays:

15. Rutgers Continuing Studies, Center for Government Services certification that Denise Nellis has fulfilled all of the course requirements for the designation of Planning Board/Zoning Board Secretary

MM: 2nd: Ayes: Nays:

16. Letter of Resignation from Recreation Committee member Stephanie Superior effective June 14th, 2018

MM: 2nd: Ayes: Nays:

17. Application for Raffle License from Keyport First Aid Squad for On-Premise Merchandise Raffles (Tricky-Tray) to be held October 6, 2018, December 1, 2018, January 26, 2019, April 6, 2019 and June 1, 2019 from 5PM-Midnight. Further requesting a waiver of the local fees

MM: 2nd: Ayes: Nays:

18. Letter from Knights of Columbus, St. Joseph's Council 3402, requesting permission for its Annual Breast Cancer Awareness Walk on Saturday, October 6, 2018 through the Borough, beginning at approximately 11:45AM and requesting assistance during the walk from the Keyport Police & Fire Departments. Mayor and Council and all residents are invited to attend.

MM: 2nd: Ayes: Nays:

19. Letter from Keyport Fire Dept. Fair Committee requesting the use of former Steamboat Dock Museum site for the purpose of a staging area for equipment and vehicles during the week of July 28-August 5, 2018

MM: 2nd: Ayes: Nays:

20. Request for use of Waterfront Park for the purpose of a wedding and photography to be held July 14, 2018 from 8-10AM – *Raymond Seto & Regina Nardi*

MM: 2nd: Ayes: Nays:

21. Request for road closure of First Street (between Broad and Church) for the purpose of holding a joint memorial service for Michael "Mike" Vaughn, a deceased KFD firefighter

MM: 2nd: Ayes: Nays:

22. Email request from a Keyport Girl Scout looking to do a charitable fundraiser (lemonade stand) at Keyport movie night on Thursday, June 28, 2018

MM:

2nd:

Ayes:

Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for May 2018
2. Tax/Water/Sewer Collector's Report for May 2018
3. Board of Health Treasurer's Report for May 2018
4. Building Department Monthly Report for May 2018
5. Municipal Court Monthly Report for May 2018
6. Reports from Borough Tax Assessor: 2017 Table of Aggregates, 2018 Table of Aggregates, 2018 Special Taxing District Summary, Tax Court Stipulation of Settlement and Status Report
7. Clean Communities Update Report – February 2018 – June 22, 2018

MM:

2nd:

Ayes:

Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Board of Health/Library

Councilman Sheridan: Finance/Grants/Redevelopment

Councilwoman Kennedy: Public Works/Construction Department/Recycling/Property Maintenance

Councilwoman Lamberson: Police/Drug Alliance

Councilman Cooper: Recreation/Senior Center

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

Recreation members' fee exemptions

UNFINISHED BUSINESS

Zoning and Flood Damage Prevention Ordinances

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -18 – Closed Session Resolution

-Mariner's Village Negotiations

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM