

Amended 6/25/24

**BOROUGH OF KEYPORT
MEETING AGENDA
TUESDAY, JUNE 25, 2024 7:00 PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: __ Councilmember Brady __ Councilmember Gross __ Councilmember McNamara
__ Councilmember Peperoni __ Councilmember Reilly __ Council President Vecchio
__ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

RESOLUTION #2024-223 Authorizing the Promotional Appointment of a Police Sergeant of the Borough of Keyport Police Department – Cassandra Aumack

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

OATH OF OFFICE

Administered by Mayor Araneo

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Brady: Environmental, Recreation/Senior Center, Fire/First Aid/OEM, Municipal Alliance, Green Team

Councilmember Gross: KBBC, Public Works/Water-Sewer, Recreation/Senior Center, Redevelopment

Councilmember McNamara: Finance/Grants, Cannabis, Green Team, Police, NPP

Councilmember Peperoni: Planning Board, Recycling, Health/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning, Redevelopment, Harbor Commission,

Councilmember Reilly: Fire/First Aid/OEM, Police, Municipal Alliance, Finance/Grants, Cannabis

Council President Vecchio: Harbor Commission, NPP, Public Works/Water-Sewer

Mayor Araneo: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign

PUBLIC HEARING – Monmouth County Open Space Grant Application – Cedar Street Park Improvements

The Meeting is opened to the Public for comments on the submission of a Monmouth County Open Space Grant Application for the Cedar Street Park Improvements Project

Opened: MM: 2ND: Closed: MM: 2ND:

Resolution #2024-207 Authorizing Grant from Monmouth County Planning Board for the 2024 Park Improvement Project

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

PUBLIC COMMENTS

The Meeting is opened to the public for comments on **agenda items only**.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2024-174 Approving a Five-Year Tax Abatement for 128 First Street in the Borough of Keyport (*Tabled May 21, 2024*)
- R2024-208 Approving a Five-Year Tax Abatement for 16 Maple Place in the Borough of Keyport
- R2024-209 Payment of Bills Listed on the May 31, 2024 Bills List
- R2024-210 Payment of Bills Listed on the June 11, 2024 Bills List
- R2024-211 Payment of Bills Listed on the June 14, 2024 Bills List
- R2024-212 Payment of Bills Listed on the June 25, 2024 Bills List
- R2024-213 Approving a Memorandum of Agreement between the Borough of Keyport and the International Union of Operating Engineers, Local 68 (Clerical)
- R2024-214 Authorizing Municipal Auction of Surplus Property
- R2024-215 Authorizing Purchase of First Aid Equipment through the New Jersey State Cooperative Purchasing Program
- R2024-216 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for 2025 Road Program
- R2024-217 Authorizing an Electronic Tax Sale
- R2024-218 Authorizing Assessment of Fees for Tax Sale Mailings in Lieu of Advertising
- R2024-219 Authorizing Tax Overpayment Refund – State Tax Appeal
- R2024-220 Authorizing Jersey Shore Ghost Tours to Provide Keyport Ghost Tours within the Borough
- R2024-221 Authorizing Use of Borough Property for Bayshore Christian Fellowship Sound of Hope Event
- R2024-222 Authorizing Renewal of Liquor Licenses for the 2024-2025 License Term
- R2024-223* **Moved to beginning of meeting following Pledge of Allegiance*
- R2024-224 Authorizing Extension of Two Part-Time Temporary Administrative Assistant Interns for the Keyport Senior Center
- R2024-225 Appointing a Fire Prevention Subcode Official

R2024-226 Appointing an Interim Zoning Officer
 R2024-227 Appointing an Assistant Zoning Officer
 R2024-228 Appointing a Conflict Zoning Officer
 R2024-229 Appointing a Recreation Leader
 R2024-230 Amending Resolution #2024-184 Appointment of School Crossing Guard

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd; Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

INTRODUCTION OF ORDINANCES

1. Ordinance – Amending Tax Abatement Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-8 AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO DWELLINGS PURSUANT TO N.J.S.A. 40A:21-1 ET AL. AS WELL AS AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-16 AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO MULTIPLE DWELLINGS AND COMMERCIAL OR INDUSTRIAL STRUCTURES PURSUANT TO N.J.S.A. 40A:21-1 ET AL.**

1a. Motion to introduce:

MM: 2nd; Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing MM: 2nd;

2. Ordinance – Bond Ordinance Providing for Various Road Improvements

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS ROAD IMPROVEMENTS, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$1,300,000 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$970,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

2a. Motion to introduce:

MM: 2nd; Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing MM: 2nd;

3. Ordinance – Bond Ordinance Providing for Various Water and Sewer Utility Improvements

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS WATER AND SEWER UTILITY IMPROVEMENTS, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,300,000 OF BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

3a. Motion to introduce:

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing MM: 2nd:

Resolution #2024-231 Authorizing Advertisement and Receipt of Bids for Second Street Road and Utility Improvements Project

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

Resolution #2024-232 Authorizing the Award of a Non-Fair and Open Contract for Engineering Services for Second Street Road and Utility Improvements

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

APPROVAL OF MINUTES

February 20, 2024 Regular Meeting

MM: 2nd: Ayes: Nays:

REPORTS

1. Municipal Clerk's Report for May 2024
2. Tax/Water/Sewer Collector's Report for May 2024
3. Board of Health Treasurer's Report for May 2024
4. Building Department Report for May 2024
5. Municipal Court Report for May 2024

MM: 2nd: Ayes: Nays:

PUBLIC COMMENTS

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

EXECUTIVE SESSION

R2024-233 – Authorizing a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b to discuss Personnel matters pursuant to N.J.S.A. 10:4-12(8)

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Motion to Adjourn MM: 2nd:

RESOLUTION #2024-**AUTHORIZING THE PROMOTIONAL APPOINTMENT OF
A POLICE SERGEANT OF THE BOROUGH OF KEYPORT
POLICE DEPARTMENT – *Cassandra Aumack***

WHEREAS, the composition of the Borough of Keyport Police Department as detailed in Section 3-4(a) of the Borough Code provides for not more than five (5) Sergeants and there is presently a vacancy resulting from the recent retirement of Sergeant Robert McCartin; and

WHEREAS, the New Jersey Civil Service Commission conducted an examination of candidates eligible for promotional appointment to the position of Police Sergeant and promulgated a list of personnel within the Police Department certified for promotion to this position; and

WHEREAS, Cassandra Aumack was appointed on August 5, 2013, as a Police Officer and Police Chief Torres has recommended that Officer Aumack be promoted to Police Sergeant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. Police Officer Cassandra Aumack is hereby promoted to Police Sergeant of the Keyport Police Department, effective June 25, 2024, subject to the approval of the New Jersey Civil Service Commission, and shall be compensated in accordance with the Collective Bargaining Agreement between the Borough of Keyport and PBA Local 223.
2. The Borough Administrator is directed and authorized to file the required documents with the New Jersey Civil Service Commission to effectuate this appointment.
3. The Borough Clerk is directed to forward certified copies of this resolution to Sergeant Aumack, the Chief of Police, the Borough Administrator, and the Payroll Supervisor.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING GRANT FROM MONMOUTH COUNTY PLANNING BOARD
FOR THE 2024 PARK IMPROVEMENT PROJECT**

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Borough of Keyport desires to obtain County Open Space Trust Funds in the amount of \$100,000 to fund the 2024 Park Improvement Project for improvements to Cedar Street Park, located on Cedar St, Keyport, NJ 07735 (Block 137, Lot 6); and

WHEREAS, the total cost of the project including all matching funds is \$200,000; and will be holder of any interest acquired with County Open Space Trust Funds.

WHEREAS, the Borough of Keyport is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY THE KEYPORT BOROUGH COUNCIL THAT:

1. Kimberly Humphrey, Borough Administrator, or her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above- named municipality; and
2. The Borough of Keyport is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Kimberly Humphrey, Borough Administrator or her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

CERTIFICATION

I, Michele Clark, Borough Clerk, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Keyport at a meeting held on the 25th day of June, 2024.

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 25th day of June, 2024.

Michele Clark, RMC
Borough Clerk

TABLED 5/21/24

RESOLUTION #2024-174**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
128 FIRST STREET IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Nickiann Ferrari (the “Applicant”) is the owner of the property at Block 95, Lot 6, on the Borough’s tax map, commonly known as 128 First Street (the “Property”); and

WHEREAS, the Applicant has completed construction of a single-family home on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the single-family home for a duration of five (5) years as of April 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,644.00 per year for a total tax difference of approximately \$18,221.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby grants the Applicant’s application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

June 25, 2024

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution rescinded following adoption by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
16 MAPLE PLACE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Ron Peperoni (the “**Applicant**”) is the owner of the property at Block 100, Lot 2 on the Borough’s tax map, commonly known as 16 Maple Place (the “**Property**”); and

WHEREAS, the Applicant has completed improvements to the home on the Property and applied for a tax abatement with the Borough for the Property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a tax abatement in a flat amount of Twenty Five Thousand Dollars (\$25,000.00) for the improvements done to the Property for a duration of five (5) years beginning July 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of \$550.00 per year for a total tax difference of \$2,748.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the Five-Year Exemption and Abatement Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicant's application for a tax abatement and grants an abatement in a flat amount of Twenty Five Thousand Dollars (\$25,000.00) for the improvements done to the Property for a total of five (5) years beginning July 1, 2024.

3. The Mayor of the Borough, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION FOR THE PAYMENT OF BILLS

R24-209

5/31/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2024	\$ 307,215.91
	WATER/SEWER ACCT. 2024	\$ 27,810.35
	PAYROLL FUND BUDGET	\$ 31,571.65
	FEDERAL & STATE GRANTS	\$ 5,639.33
	TRUST OTHER FUND	\$ 8,620.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION FOR THE PAYMENT OF BILLS

R24-210

6/11/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2023	\$ 17,419.32
	WATER/SEWER ACCT. 2023	\$ 1,196.90
	CURRENT ACCT. 2024	\$ 78,525.14
	WATER/SEWER ACCT. 2024	\$ 328,352.54
	ANIMAL CONTROL TRUST FUND	\$ 1,400.00
	GENERAL CAPITAL FUND	\$ 787.00
	FEDERAL & STATE GRANTS	\$ 2,220.00
	TRUST OTHER FUND	\$ 8,308.99
	REC BAYFRONT IMPROVEMENT	\$ 3,606.00
	OPEN SPACE TRUST FUND	\$ 23,185.70
	DEVELOPER ESCROW	\$ 9,812.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION FOR THE PAYMENT OF BILLS

R24-211

6/14/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2024	\$ 194,513.76
	WATER/SEWER ACCT. 2024	\$ 28,626.62
	PAYROLL FUND BUDGET	\$ 750.00
	FEDERAL & STATE GRANTS	\$ 5,944.04
	TRUST OTHER FUND	\$ 11,952.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION FOR THE PAYMENT OF BILLS.

R24-212

6/25/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2023	\$ 10,358.72
	CURRENT ACCT. 2024	\$ 146,501.06
	WATER/SEWER ACCT. 2024	\$ 41,932.07
	GENERAL CAPITAL FUND	\$ 230,378.55
	FEDERAL & STATE GRANTS	\$ 4,275.00
	TRUST OTHER FUND	\$ 1,365.00
	REC BAYFRONT IMPROVEMENT	\$ 880.00
	OPEN SPACE TRUST FUND	\$ 13,737.00
	WATER/SEWER CAPITAL FUND	\$ 9,357.73
	DEVELOPER ESCROW	\$ 5,339.50

AUTHORIZED PER RESOLUTION

APPROVED:

PASSED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #2024-**APPROVING A MEMORANDUM OF AGREEMENT BETWEEN
THE BOROUGH OF KEYPORT AND THE INTERNATIONAL
UNION OF OPERATING ENGINEERS, LOCAL 68 (Clerical)**

WHEREAS, Keyport Borough (the “Borough”) and the International Union of Operating Engineers, Local 68 (the “Union”) agreed to the terms of a successor collective negotiations agreement; and

WHEREAS, those terms have been incorporated into a Memorandum of Agreement (the “MOA”); and

WHEREAS, the Borough wishes to approve those terms and incorporate them into a successor collective negotiation agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Borough approves the terms of the MOA and directs Labor Counsel to prepare a successor collective negotiations agreement incorporating those terms.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING MUNICIPAL AUCTION OF SURPLUS PROPERTY**

WHEREAS, the Borough of Keyport (the "Borough") is the owner of certain surplus property that is no longer needed for public use as specifically identified and described on the attached Schedule "A" ("Surplus Property"); and

WHEREAS, the New Jersey Local Public Contracts Law, at N.J.S.A.40A:11-36, provides for the disposition of personal property owned by a municipality; and

WHEREAS, N.J.A.C.5:34-5.8 authorizes a governing body to contract with an electronic procurement platform to conduct an online public auction; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services, has approved GovDeals, Inc. as an Internet based vendor authorized to conduct online auctions of municipal surplus property and GovDeals, Inc. is also an approved contractor under New Jersey State Contract No. 012821-GDI; and

WHEREAS, the Borough Administrator, through the Superintendent of the Department of Public Works, recommends the Borough utilize the services of GovDeals Inc. via www.govdeals.com for the purpose of auctioning the Surplus Property under State Contract No. 012821-GDI; and

WHEREAS, the Borough reserves the right to reject all bids if determined to be in the public interest.

WHEREAS, in consideration for auctioning the Surplus Property on the Borough's behalf, GovDeals, Inc. will be paid 7.5% of the winning bid (but not less than \$5.00) for each asset sold, paid directly by the Borough to GovDeals, Inc. from the proceeds of the sale; and

WHEREAS, all other terms and conditions of the auction of the Surplus Property and agreement with GovDeals, Inc. are available on the GovDeals, Inc. website www.govdeals.com.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough, through the Superintendent of the Department of Public Works, with the approval of the Borough Administrator, is hereby authorized to sell the surplus property identified and described on the attached Schedule "A" ("Surplus Property").
2. The Surplus Property shall be sold by public auction through the online auction site of www.govdeals.com as more fully described herein.

3. In consideration for auctioning the Surplus Property on the Borough's behalf, GovDeals, Inc. will be paid 7.5% of the winning bid (but not less than \$5.00) for each asset sold, paid directly by the Borough to GovDeals, Inc. from the proceeds of the sales.

4. The Borough shall publish in its official newspaper a Notice of this approved online auction together with a description of the Surplus Property to be sold. The auction shall not be held less than seven (7) days or more than 14 days after the latest publication of the Notice.

5. A certified copy of this Resolution shall be sent to the Division of Local Government Services, Department of Community Affairs, the Chief Financial Officer and the Qualified Purchasing Agent.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

SCHEDULE A



Auction Item: Western Pile Driver Snow Plow Attachment
(Parking Lots)

Brand: Western Push Box

Condition: good condition Lightly used

Age: unknown

Location: Keyport Public works yard 120 Francis Street Keyport
NJ 07735

Inspection: By Appointment only

Contact: Bill Kane Public works superintendent 732-739-5428

RESOLUTION #2024-**AUTHORIZING THE PURCHASE OF FIRST AID EQUIPMENT
THROUGH THE NEW JERSEY STATE COOPERATIVE
PURCHASING PROGRAM**

WHEREAS, there is a need to purchase equipment for use by the Borough of Keyport First Aid Squad; and

WHEREAS, the First Aid Chief has recommended the purchase of this equipment through the State of New Jersey Cooperative Purchasing program; and

WHEREAS, in accordance with the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-12, public bids are not required when a purchase is made utilizing a New Jersey State Cooperative Purchasing contract or other cooperative purchasing program, provided the purchase is approved by resolution of the governing body; and

WHEREAS, the Chief Financial Officer has certified the availability of funds from budget account #4-01-44-907-907-000 Capital Outlay-Acquisition of First Aid Equipment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The purchase of the following equipment is hereby authorized: MTS Power-Load System, Power Cot and related equipment and services in an amount not to exceed \$66,859.48 pursuant to the New Jersey Cooperative Purchasing Alliance #CK04, Contract #BC-BID-22-14 (Stryker Medical).
2. The Borough Administrator is authorized to issue purchase orders and execute all documents necessary to effectuate this purchase.
3. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, Chief Financial Officer, and the First Aid Chief.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE
A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR 2025 ROAD PROGRAM**

NOW, THEREFORE, BE IT RESOLVED that the Keyport Borough Council formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025- FY 2025 Road Program - 00484 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION #2024-**AUTHORIZING AN ELECTRONIC TAX SALE**

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the municipality of the Borough of Keyport wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, Monmouth County, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale for the year of 2024 and submit same to the Director of Local Government Services if necessary.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING ASSESSMENT OF FEES FOR TAX SALE MAILINGS
IN LIEU OF ADVERTISING**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Keyport wishes to charge \$25.00 per notice mailed in lieu of advertising which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, Monmouth County, New Jersey, that a fee of \$25.00 per notice in lieu of advertising be established and is hereby authorized and will be charged for each notice of tax sale in lieu of advertising that is sent in conjunction with the 2024 electronic tax sale.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**RESOLUTION AUTHORIZING TAX OVERPAYMENT REFUND -
STATE TAX APPEAL**

WHEREAS, Somerset Tire Service, Inc c/o Mavis Tir, was the owner of real property located at Block 1.02 Lot 49, also known as 275 Broadway, Borough of Keyport, County of Monmouth, New Jersey; and

WHEREAS, said owner has filed appeals to the Tax Court of New Jersey for said property for tax years 2019 and 2020 under docket numbers 007030-2019 and 005073-2020; and

WHEREAS, based on Civil Judgements of May 15, 2024 by the State Tax Court of New Jersey, the Tax Collector recommends the Mayor and Council refund taxes paid in 2019 in the amount of \$1,584.34 and for tax year 2020 in the amount of \$1,403.74 for a total refund of \$2,988.08 made payable to Somerset Tire Services, Inc c/o Mavis Tir and mailed to McCarter & English LLP, Attn: Farhan Ali, Esq., Gateway Center, 100 Mulberry Street, Newark, NJ 07102.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey approve the issuance of a refund payable to Somerset Tire Services, Inc c/o Mavis Tir in the amount of \$2,988.08.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING JERSEY SHORE GHOST TOURS TO PROVIDE
KEYPORT GHOST TOURS WITHIN THE BOROUGH**

WHEREAS, Jersey Shore Ghost Tours has provided walking ghost tours within the Borough since 2006; and

WHEREAS, Jersey Shore Ghost Tours has requested authorization to provide walking ghost tours within the Borough for the 2024 season; and

WHEREAS, a proposal and tour schedule has been provided, with tours scheduled to begin Saturday afternoons and evenings beginning June 22, 2024 through December 14, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes Jersey Shore Ghost Tours to provide Keyport Ghost Tours for the 2024 season beginning June 22, 2024 through December 14, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Municipal Clerk

R24-221

RESOLUTION #2024-

**AUTHORIZING USE OF BOROUGH PROPERTY FOR
BAYSHORE CHRISTIAN FELLOWSHIP
SOUND OF HOPE EVENT**

WHEREAS, Bayshore Christian Fellowship has requested the permission of the Mayor and Borough Council to use Waterfront Park for the purpose of a Sound of Hope event to be held Saturday, September 28, 2024, from 11:00AM to 5:00PM.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, that Bayshore Christian Fellowship be permitted use of Waterfront Park on Saturday, September 28, 2024, from 11:00AM-5:00PM, and be subject to any reasonable conditions as may be set forth by the Borough Administrator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

GRANTING RENEWAL OF CERTAIN PLENARY RETAIL CONSUMPTION,
PLENARY RETAIL DISTRIBUTION AND CLUB LIQUOR LICENSES
FOR THE 2024-2025 LICENSE TERM

WHEREAS, application for renewal of certain plenary retail consumption, plenary retail distribution and club licenses has been made to the Mayor and Council of the Borough of Keyport as hereinafter set forth; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each and every applicant has been paid; and

WHEREAS, the Borough Clerk certifies that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received; and

WHEREAS, the Borough Clerk certifies the Fire Official, Police Department and Monmouth County Board of Health have inspected each of the locations and that they have advised her that all pertinent Statutes, Rules and Ordinances of the Borough of Keyport have been complied with by each of the applicants.

NOW, THEREFORE, BE IT RESOLVED that plenary retail consumption licenses be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2024 and ending June 30, 2025, upon application filed by:

1322-32-005-013	Keyport Liquor 56 Inc., t/a Keyport Liquor & Deli
1322-33-004-007	Fantasies, Inc., t/a Fantasies
1322-32-009-002	Suburban Wine & Liquor Inc., t/a Smiths Liquor Shop
1322-33-010-008	32 Broad Street Bar LLC, t/a Uptown Bar & Grill
1322-33-011-010	Timber Hill Associates II LLC, t/a Burlew's Seafood & Steak
1322-33-019-005	TC Inn Beverage Corporation, t/a Town and Country
1322-33-012-010	Keyport Liquor License LLC, t/a McDonagh's Pub
1322-33-003-012	Keyport Waterfront Liquor Limited Liability Company, t/a Old Glory Brew Hall & Brick Oven

NOW, THEREFORE, BE IT RESOLVED that a plenary retail distribution license be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2024 and ending June 30, 2025, upon application filed by:

1322-44-001-009	MD Liquor & Wine LLC, t/a Buyrite of Keyport
-----------------	--

BE IT FURTHER RESOLVED that **club licenses** be issued by the Borough of Keyport and the appropriate officers of the Borough of Keyport are hereby authorized to issue and sign same in the name of the Borough of Keyport for the period commencing July 1, 2024 and ending June 30, 2025 upon application filed by:

1322-31-013-002	Raritan Post 23 American Legion, t/a American Legion Raritan Post 23
1322-31-014-002	Columbian Club of Keyport, t/a Knights of Columbus
1322-31-015-002	Keyport-Matawan Elks BPOE 2030
1322-31-016-002	Keyport Yacht Club

BE IT FURTHER RESOLVED the Borough Clerk is hereby directed to transmit a certified true copy of this resolution to the New Jersey Division of Alcoholic Beverage Control.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING EXTENSION OF TWO PART-TIME TEMPORARY
ADMINISTRATIVE ASSISTANT INTERNS FOR THE KEYPORT SENIOR CENTER**

WHEREAS, Resolution #2023-230, adopted July 18, 2023, authorized the hiring of two part-time temporary administrative assistant interns; and

WHEREAS, the Borough Administrator recommended that Kathrine Beam and Nicholas Ciavolino be hired as part-time temporary administrative assistant interns for the Keyport Senior Center for a 12-month period beginning retroactive to July 3, 2023, at a rate of \$15 per hour, with no other benefits; and

WHEREAS, the 12-month period of part-time temporary employment will expire July 2, 2024; and

WHEREAS, there is a need to continue the part-time temporary employment of the administrative assistant interns through September 30, 2024; and

WHEREAS, the Chief Financial Officer has certified the availability of funds from a Monmouth County Office on Aging ARPA Title IIIB grant.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the extension of period of employment of the part-time temporary administrative assistants Kathrine Beam and Nicholas Ciavolino for a period through September 30, 2024, at a rate of \$15 per hour, with no other benefits.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPOINTING A FIRE PROTECTION SUBCODE OFFICIAL**

WHEREAS, Section 12-1.1 of the Borough Code establishes the position of Fire Protection Subcode Official; and

WHEREAS, there exists a need to appoint a Fire Protection Subcode Official for the Borough of Keyport; and

WHEREAS, the Borough Administrator has recommended appointing Anthony Vecchio as a Fire Protection Subcode Official.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Anthony Vecchio be and is hereby appointed a Fire Protection Subcode Official on a part time basis for the Borough of Keyport, at a prorated annual salary of \$5,000.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to Anthony Vecchio, to the New Jersey Department of Community Affairs, and to the Payroll/Pension Supervisor.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

APPOINTING AN INTERIM ZONING OFFICER

WHEREAS, Section 2-3.9 of the Borough Code establishes the position of Zoning Officer within the Borough of Keyport (the “**Borough**”); and

WHEREAS, there exists a need to appoint an Interim Zoning Officer for the Borough; and

WHEREAS, the Borough Administrator has recommended appointing Trevor Taylor of CME Associates as Interim Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Trevor Taylor of CME Associates be and is hereby appointed Interim Zoning Officer on a part time basis for the Borough of Keyport for an amount not to exceed \$10,000.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to Trevor Taylor, to the Borough Administrator, and to the Chief Financial Officer.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

**RESOLUTION #2024-
APPOINTING AN ASSISTANT ZONING OFFICER**

WHEREAS, Section 2-3.9 of the Borough Code establishes the position of Zoning Officer within the Borough of Keyport (the “Borough”); and

WHEREAS, there exists a need to appoint an Assistant Zoning Officer for the Borough;
and

WHEREAS, the Borough Administrator has recommended appointing Paul Murphy as Assistant Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Paul Murphy be and is hereby appointed Assistant Zoning Officer on a part time basis for the Borough of Keyport to be compensated at an hourly rate established within the Borough Salary Ordinance.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to Paul Murphy, to the Borough Administrator, and to the Payroll/Pension Supervisor.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

R24-228

RESOLUTION #2024-

APPOINTING A CONFLICT ZONING OFFICER

WHEREAS, Section 2-3.9 of the Borough Code establishes the position of Zoning Officer within the Borough of Keyport (the "**Borough**"); and

WHEREAS, there exists a need to appoint a Conflict Zoning Officer for the Borough;
and

WHEREAS, the Borough Administrator has recommended appointing Rob Bengivenga, Hazlet Township Zoning Officer, as the Borough's Conflict Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Rob Bengivenga be and is hereby appointed Conflict Zoning Officer on a part time basis for the Borough of Keyport to be compensated at an hourly rate established within the Borough Salary Ordinance.

BE IT FURTHER RESOLVED that the Borough Clerk forward a certified true copy of this resolution to Rob Bengivenga, to the Borough Administrator, and to the Chief Financial Officer.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

R24-229

RESOLUTION #2024-

APPOINTING A RECREATION COORDINATOR

WHEREAS, the Borough of Keyport wishes to appoint a part-time Recreation Coordinator; and

WHEREAS, interviews were conducted and a candidate has been selected to fill the position; and

WHEREAS, the Borough Administrator has recommended appointing James Butler as a part-time Recreation Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that James Butler be and is hereby appointed Recreation Coordinator on a part-time basis not to exceed 15 hours per week at an hourly rate of \$19.00, \$14,820.00 annually.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AMENDING RESOLUTION #2024-184 AUTHORIZING
APPOINTMENT OF A SCHOOL CROSSING GUARD**

WHEREAS, Resolution #2024-184, adopted May 21, 2024, authorized the appointment of a school crossing guard to serve under the supervision and direction of the Chief of Police for a term not to exceed one year; and

WHEREAS, the resolution incorrectly named the appointee Robert Malave instead of Albert Malave; and

WHEREAS, N.J.S.A. 40A:9-154.1 authorizes the appointment of a school crossing guard to serve under the supervision and direction of the Chief of Police for terms not exceeding one (1) year; and

WHEREAS, the Chief of Police has recommended the appointment of Albert Malave to serve as a school crossing guard; and

WHEREAS, in accordance with the recommendation of the Chief of Police, it is the desire of the Mayor and Borough Council to confirm this appointment.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Albert Malave is hereby appointed as a school crossing guard to serve for the 2024-2025 school year for a term that shall expire July 31, 2025.
2. Individuals serving as school crossing guards are classified as part-time employees regularly scheduled to work not more than 25 hours per week and shall be compensated at a rate not to exceed \$15.13 per hour as may be authorized by the Borough Administrator.
3. The Borough Administrator is authorized to execute all documents necessary to effectuate these appointments.
4. The Borough Clerk is directed to forward copies of this resolution to the Borough Administrator and to the Chief of Police for distribution to the appointed individual.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

R24231

RESOLUTION #2024-

**AUTHORIZING ADVERTISEMENT AND RECEIPT OF BIDS FOR
SECOND STREET ROAD AND UTILITY IMPROVEMENTS PROJECT**

WHEREAS, the Borough of Keyport desires to advertise for the receipt of bids for the Second Street Road and Utility Improvements Project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Purchasing Agent is hereby authorized to advertise for the receipt of bids for the Second Street Road and Utility Improvements Project upon adoption of Bond Ordinance #2024-09 Providing For Various Road Improvements, By And In The Borough Of Keyport, In The County Of Monmouth, State Of New Jersey; Appropriating \$1,300,000 Therefor (Including A Grant From The New Jersey Department Of Transportation) And Authorizing The Issuance Of \$970,000 Bonds Or Notes Of The Borough To Finance Part Of The Cost Thereof, introduced and passed upon first reading on June 25, 2024, and upon adoption of Bond Ordinance #2024-10 Providing For Various Water And Sewer Utility Improvements, By And In The Borough Of Keyport, In The County Of Monmouth, State Of New Jersey; Appropriating \$2,300,000 Therefor And Authorizing The Issuance Of \$2,300,000 Of Bonds Or Notes Of The Borough To Finance Part Of The Cost Thereof, introduced and passed upon first reading on June 25, 2024.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
ENGINEERING SERVICES FOR SECOND STREET ROAD AND UTILITY
IMPROVEMENTS**

WHEREAS, the Borough of Keyport has a need to acquire a contractor for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the contract is for engineering services for Second Street Road and Utility Improvements; and

WHEREAS, CME has submitted a proposal indicating they will provide such goods and services for an amount not to exceed \$223,500; and

WHEREAS, the Borough of Keyport Chief Financial Officer has certified funds will be available to charge Bond Ordinance #2024-09 Providing For Various Road Improvements, By And In The Borough Of Keyport, In The County Of Monmouth, State Of New Jersey; Appropriating \$1,300,000 Therefor (Including A Grant From The New Jersey Department Of Transportation) And Authorizing The Issuance Of \$970,000 Bonds Or Notes Of The Borough To Finance Part Of The Cost Thereof, introduced and passed upon first reading on June 25, 2024, and upon adoption of Bond Ordinance #2024-10 Providing For Various Water And Sewer Utility Improvements, By And In The Borough Of Keyport, In The County Of Monmouth, State Of New Jersey; Appropriating \$2,300,000 Therefor And Authorizing The Issuance Of \$2,300,000 Of Bonds Or Notes Of The Borough To Finance Part Of The Cost Thereof, introduced and passed upon first reading on June 25, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough Keyport authorizes the Borough Administrator to enter into a contract with CME Engineering 1460 Rt.9 South, Howell, NJ 07731 as described herein upon adoption of the aforementioned bond ordinances.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**RESOLUTION OF THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING
A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”), a public body corporate and politic of the State of New Jersey, is subject to certain requirements of the Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.* (the “**Act**”), and

WHEREAS, *N.J.S.A. 10:4-12* provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Borough to discuss, in a session not open to the public, matters regarding Personnel matters pursuant to *N.J.S.A. 10:4-12(8)*

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor and Council assembled in public session on June 25, 2024 and determined that an Executive Session closed to the public shall be held on June 25, 2024 at approximately 7:00 P.M. at the Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.
3. This resolution will take effect immediately.

RECORDED VOTE						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady						
Gross						
McNamara						
Peperoni						
Reilly						
Vecchio						

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on June 25, 2024.

Michele Clark, RMC
Borough Clerk