

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JUNE 20, 2023 – 7:00 P.M.
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Councilmember Demarest ____ Councilmember Reilly
____ Councilmember Vecchio ____ Councilmember Peperoni ____ Councilmember McNamara
____ Council President Davidson ____ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

2023 Pride Month

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Demarest: KBBC, Public Works/Water-Sewer, Harbor Commission, Recreation/Senior Center

Councilmember Reilly: Environmental, Fire/First Aid/OEM, Finance/Grants, Heath/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning, Cannabis

Councilmember Vecchio: Harbor Commission, Municipal Alliance, Police, NPP

Councilmember Peperoni: Health/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning, Recreation/Senior Center, Recycling, Municipal Alliance, Police, Redevelopment

Councilmember McNamara: Finance/Grants, Cannabis, Green Team, NPP

Council President Davidson: Planning Board, Redevelopment, Fire/First Aid/OEM, Public Works/Water-Sewer

Mayor Araneo: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign

MAYOR'S UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on agenda items only.

Opened: Closed:

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #2023-05 – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

- 1a. Motion to Open Public Hearing

MM: 2nd.

- 1b. Motion to Close Public Hearing

MM: 2nd.

- 1c. Motion adopt Ordinance

MM: 2nd: **Roll Call:** Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

- 1d. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd. Ayes: Nays:

2. Ordinance #2023-07 – Amending Keyport Yacht Club Property Zoning Designation

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH OF KEYPORT TO AMEND THE ZONING MAP TO ZONE BLOCK 94, LOT 18 INTO THE GENERAL MARINE COMMERCIAL DISTRICT ("GMC")**

- 2a. Motion to Open Public Hearing

MM: 2nd.

- 2b. Motion to Close Public Hearing

MM: 2nd.

- 2c. Motion adopt Ordinance

MM: 2nd. Roll Call: Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

- 2d. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd. Ayes: Nays:

Resolution #2023-172 to Read the 2023 Municipal Budget by Title

MM: 2nd. **Roll Call:** Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

PUBLIC HEARING ON THE 2023 MUNICIPAL BUDGET

The Clerk reads the Budget by Title: **MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, FOR THE YEAR 2023**

1a. Motion to Open Public Hearing

MM: 2nd:

1b. Motion to Close Public Hearing

MM: 2nd:

Resolution #2023-173 Self-Examination of Budget

MM: 2nd: Roll Call: Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

Resolution #R2023-171 Adoption of the 2023 Municipal Budget

MM: 2nd: Roll Call: Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2023-174 Payment of Bills Listed on the May 19, 2023 Bills List
- R2023-175 Payment of Bills Listed on the June 16, 2023 Bills List
- R2023-176 Payment of Bills Listed on the June 20, 2023 Bills List
- R2023-177 Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87
Clean Communities Program
- R2023-178 Requesting Approval of Items of Revenue and Appropriation – N.J.S.A. 40A:4-87
NJ DEP Stormwater Assistance Grant
- R2023-179 Declaring an Emergency Regarding the Needed Repair of a Water Main Located
at the Intersection of Atlantic Street and Hurley Street
- R2023-180 Authorizing Submission of the Neighborhood Preservation Program (NPP)
Revised Year 3 Implementation Plan
- R2023-181 Approval to Submit a Grant Application and Execute a Grant Contract for the T-
Mobile Hometown Grant Program
- R2023-182 Approval to Submit a Grant Application and Execute a Grant Contract with the
New Jersey Department of Transportation for the Improvements to Second Street
Project
- R2023-183 Authorizing Award of a Non-Fair and Open Contract for Engineering Services for
Cedar Street Park Improvements
- R2023-184 Authorizing a Contract for the Acquisition of Recreation Equipment for the
Borough of Keyport Cedar Street Park Improvements with MRC Recreation
through the Educational Services Commission of New Jersey Cooperative Pricing
System #ESCNJ 20/21-06
- R2023-185 Adopting Revised 457 Plan Agreement
- R2023-186 Authorizing Contract Purchase of 2024 Ford F750 Truck
- R2023-187 Amending Resolution #2022-225 to Reflect a Name Change to the Support
Resolution and Other Documents with Respect to the Class 5 Cannabis Retailer
License Involving Simply Pure Keyport, LLC
- R2023-188 Authorizing Refund of Kayak Storage Locker Rental Fee
- R2023-189 Authorizing Refund of Keyport Senior Center Trip Fee
- R2023-190 Authorizing Renewal of Certain Liquor Licenses for the 2023-2024 License Term

- R2023-191 Authorizing Renewal of the 2023 Employee Handbook and the Policies and Procedures for the Borough of Keyport
- R2023-192 Approving a Five-Year Tax Abatement for 7 Therese Avenue in the Borough of Keyport
- R2023-193 Authorizing Transfer of Job Title
- R2023-194 Authorizing Appointment of Special Law Enforcement Officers
- R2023-195 Authorizing Appointment of Licensed Part-Time Backup Water/Wastewater Operator
- R2023-196 Authorizing an Hourly Salary Rate Increase for a Department of Public Works Part-Time Laborer
- R2023-197 Authorizing a Salary Step Increase for a Department of Public Works Laborer
- R2023-198 Authorizing Reappointment of the Municipal Clerk
- R2023-199 Authorizing Appointment of a Part-Time Deputy Municipal Clerk
- R2023-200 Authorizing Appointment of a Safety Coordinator
- R2023-201 Approving Add-on Request by the Keyport Bayfront Business Cooperative (KBBC) Cars & Blues Show
- R2023-202 Authorizing Bayshore Buccaneers to Solicit Donations on a Public Roadway
- R2023-203 Authorizing Keyport First Aid Squad Picnic to Use Veterans Park for Annual Picnic
- R2023-204 Authorizing Keyport Fire Department to Use Fireman's Park Parking Lot for Annual Hose Testing
- R2023-205 Authorizing Keyport Fire Department to Use Fireman's Park Parking Lot for Pump and Ladder Testing
- R2023-206 Authorizing Reimbursement for Memorial Day Wreaths
- R2023-207 Authorizing the Keyport Bayfront Business Cooperative to Hold a Second Borough-Wide Yard Sale

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: **Roll Call:** Demarest, Reilly, Vecchio, Peperoni, McNamara, Davidson

REPORTS

1. Municipal Clerk's Report for May 2023
2. Tax/Water/Sewer Collector's Report for May 2023
3. Board of Health Treasurer's Report for May 2023
4. Building Department Report for May 2023
5. Municipal Court Report for May 2023

MM: 2nd: Ayes: Nays:

NEW BUSINESS

UNFINISHED BUSINESS

DAIS UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Keyport in the County of Monmouth finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$86,317.32 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Keyport shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$302,110.62, and that the CY 2023 municipal budget for the Borough of Keyport be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: May 16, 2023
Public Hearing: June 20, 2023
Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

ORDINANCE #2023-7

Public Hearing
& Adoption

**AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT TO
AMEND THE ZONING MAP TO ZONE BLOCK 94, LOT 18 INTO THE GENERAL
MARINE COMMERCIAL DISTRICT ("GMC")**

WHEREAS, the Borough of Keyport ("Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough zoning map was revised on October 25, 2017, as per the Master Plan, and delineates zoning for each property located within the Borough; and

WHEREAS, that zoning map, last revised February 22, 2018, designated the property known as Block 94, Lot 18 as within the Residential District B ("RB"); and

WHEREAS, Keyport Yacht Club, Inc. ("Keyport Yacht Club"), is the owner of property located at 93 First Street, Keyport, NJ 07735, known as Block 94, Lot 18 on the official Tax Map of the Borough of Keyport ("the Property"); and

WHEREAS, the Borough finds that the GMC zone would be a more appropriate zoning designation for the Property because it would advance the goals articulated in the Master Plan by preserving the marine focus of Keyport while enhancing and expanding the marine commercial water front economic base; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport that the official Zoning Map of the Borough be amended as follows:

Section 1. The Official Zoning Map of the Borough of Keyport be and the same is hereby amended to change the zoning designation of the following Block and Lot as indicated:

Block	Lot	February 22, 2018 Zoning Map	New Zoning Designation
94	18	RB	GMC

Section 2. All ordinances, or parts thereof, inconsistent with the provisions of this ordinance be and the same are hereby repealed to the extent of such inconsistency.

Section 3. Should any section, paragraph, clause of other portion of this Ordinance be adjudged by a Court of competent jurisdiction to be invalid, such judgement shall not affect or impair the remainder of this Ordinance.

Section 4. The Borough clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

Section 5. This ordinance shall be in full force and effect from and after its adoption and publication as required by law.

Introduced: March 21, 2023

Public Hearing: June 20, 2023

Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION #2023-**BOROUGH OF KEYPORT, COUNTY OF MONMOUTH
RESOLUTION TO READ 2023 MUNICIPAL BUDGET BY TITLE**

WHEREAS, N.J.S.A. 40A:4-8 as amended provides that the Budget shall be read in full at the public hearing, or that it may be read by its title only if:

1. At least one week prior to the date of the hearing and at the hearing a complete copy of the approved Budget:

- a.) shall be made available for public inspection, and
- b.) shall be made available to each person upon request.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Keyport that it is hereby declared that the condition of N.J.S.A. 40A:4-8, as amended set forth in subsections 1(a) and 1(b) have been met and therefore the Budget for 2023 shall be read by title only.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**SELF-EXAMINATION OF BUDGET**
[as required by DCA]

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Borough of Keyport* has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Keyport that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

BOROUGH OF KEYPORT
MONMOUTH COUNTY, NEW JERSEY

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: _____

By: _____
Thomas P. Fallon, CPA, RMA
Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

RESOLUTION R2023-171

(a) \$	8,103,719.38	(Item 2 below) for municipal purposes, and
(b) \$	-	(Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
(c) \$	-	(Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

RECORDED VOTE
(Insert last name)

Abstained

Absent

1. General Revenues

COMMITTEE ON REVENUES				
1. General Revenues				
Surplus Anticipated			08-100	\$ 850,000.00
Miscellaneous Revenues Anticipated			13-089	\$ 2,539,893.97
Receipts from Delinquent Taxes			15-489	\$ 425,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)			07-490	\$ 8,103,719.38
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42		07-195	\$	
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)		07-191	\$	
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY				\$ -
4. To Be Added to the Certificate for the Amount to Be Raised by Taxation for Schools in Type II School Districts Only:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)			07-191	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			07-192	\$ 342,540.00
Total Revenues			13-299	\$ 12,261,153.35

B23-171
BUDGET
ADOPTION

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
<u>Within "CAPS"</u>			
(a & b) Operations Including Contingent			
(e) Deferred Charges and Statutory Expenditures - Municipal			
(g) Cash Deficit			
Excluded from "CAPS"			
(a) Operations - Total Operations Excluded from "CAPS"			
(c) Capital Improvements			
(d) Municipal Debt Service			
(e) Deferred Charges - Municipal			
(f) Judgments			
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)			
(g) Cash Deficit			
(k) For Local District School Purposes			
(m) Reserve for Uncollected Taxes			
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)			
Total Appropriations			

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 20th day of June, 2023. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2023 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 20th day of June, 2023, mclark@keyportonline.com, Clerk

B23-174

RESOLUTION FOR THE PAYMENT OF BILLS 05/19/2023

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2022	\$ 6000.00
	CURRENT ACCT. 2023	\$ 196,998.58
	WATER/SEWER ACCT. 2023	\$ 23,123.01
	FEDERAL & STATE GRANTS	\$ 5,466.01
	TRUST OTHER FUND	\$ 12,382.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R23-175

RESOLUTION FOR THE PAYMENT OF BILLS 06/16/2023

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2023	\$ 184,161.00
	WATER/SEWER ACCT. 2023	\$ 25,862.85
	FEDERAL & STATE GRANTS	\$ 5,411.01
	TRUST OTHER FUND	\$ 3,150.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R23-176

RESOLUTION FOR THE PAYMENT OF BILLS 06/20/2023

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2022	\$ 9,228.30
	CURRENT ACCT. 2023	\$ 1,248,627.36
	WATER/SEWER ACCT. 2023	\$ 372,500.15
	GENERAL CAPITAL FUND	\$ 14,083.50
	FEDERAL & STATE GRANTS	\$ 16,159.45
	TRUST OTHER FUND	\$ 12,416.57
	REC BAYFRONT IMPROVEMENT	\$ 7,362.66
	DEVELOPER ESCROW	\$ 8,648.39

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #2023-**REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION – N.J.S.A. 40A:4-87
CLEAN COMMUNITIES PROGRAM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$17,292.02, which is now available from State of New Jersey Clean Communities Program.

BE IT FURTHER RESOLVED, that the like sum of \$17,292.02 is hereby appropriated under the caption of Clean Communities Program; and

BE IT FURTHER RESOLVED, that the Electronic Special Item of Revenue Submittal form be filed with the Division of Local Government Services for approval thereof.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the regular meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION – N.J.S.A. 40A:4-87
NJ DEP STORMWATER ASSISTANCE GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Keyport in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,000, which is now available from State of New Jersey DEP Stormwater Assistance Grant.

BE IT FURTHER RESOLVED, that the like sum of \$25,000 is hereby appropriated under the caption of State of NJ DEP Stormwater Assistance Grant; and

BE IT FURTHER RESOLVED, that the Electronic Special Item of Revenue Submittal form be filed with the Division of Local Government Services for approval thereof.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the regular meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**DECLARING AN EMERGENCY REGARDING THE NEEDED REPAIR OF A
WATER MAIN LOCATED AT THE INTERSECTION OF
ATLANTIC STREET AND HURLEY STREET**

WHEREAS, the Borough is permitted to declare an emergency due to a water main break that occurred on May 12, 2023, which impacted the public health, safety and welfare; and

WHEREAS, the public emergency required the immediate delivery of goods and services to respond to that public emergency; and,

WHEREAS, any municipality that experiences an emergency that warrants the immediate delivery of goods or services may negotiate or award a contract without public advertising and bidding, notwithstanding that the contract price will exceed the bid threshold, and need not comply with the pay to play provisions in state law.

NOW, THEREFORE BE IT RESOLVED on this 20th day of June 2023 as follows:

1. The Borough was required to declare a public health and safety emergency on May 12, 2023 due to a water main break that occurred at the intersection of Atlantic Street and Hurley Street; and
2. The Borough was required to obtain immediate delivery of goods and services to respond to that public emergency, and therefore, the Borough was not able to comply with all the requirements of the Local Public Contracts Law and Pay-to-Play to obtain those goods and services in response to that public emergency; and
3. The Business Administrator is hereby instructed to ensure the filing of the necessary report of the declaration of emergency with the Director of the Division of Local Government Services an "Emergency Procurement Report," within 30 days of the date of any contract issued to respond to this public emergency; and
4. The Borough was required to secure the services of B&W Construction Co. of NJ Inc. to perform repair services in furtherance of this emergency and received an invoice in the amount of \$9,019.21; and
5. The Borough of Keyport Chief Financial Officer has certified funds to charge account number 3-09-55-512-512-000 Water Sewer Budget Capital Outlay.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

Resolution #2023-
June 20, 2023

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**RESOLUTION AUTHORIZING SUBMISSION OF THE
NEIGHBORHOOD PRESERVATION PROGRAM (NPP)
REVISED YEAR 3 IMPLEMENTATION PLAN**

WHEREAS, the Borough of Keyport (the "Borough") was approved for grant funds from the New Jersey Department of Community Affairs (the "DCA") Neighborhood Preservation Program ("NPP") for Year 3 of the Borough's Five-Year Implementation Plan; and

WHEREAS, the Year 3 Implementation Plan, for the period January 1, 2023 through December 31, 2023 is being revised to reflect changes in several categories of planned spending as the result of changes in improvement project priority and delays in the delivery of selected materials; and

WHEREAS, the revised plan was prepared by the NPP Coordinator and reviewed by the NPP "Downtown Keyport" stakeholders.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Keyport NPP Coordinator is authorized to submit the attached Revised Year 3 Implementation Plan for approval by the New Jersey Department of Community Affairs, Neighborhood Preservation Program.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**Approval to Submit a Grant Application and Execute a Grant Contract for the T-Mobile Hometown Grant Program**

WHEREAS, the Borough of Keyport desires to apply for and obtain a grant from the T-Mobile Hometown Grant Program for approximately \$50,000.00 to carry out a project to administer and implement improvements to the Keyport Mini Park.

BE IT RESOLVED,

- 1) that the Borough of Keyport does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the T-Mobile may offer a lesser amount and therefore, upon receipt of the grant agreement from T-Mobile, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from T-Mobile, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Keyport and T-Mobile.
- 3) authorizes the acceptance Implementation Plan per the grant rules and regulations.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)

Kimberly Humphrey

Borough Administrator

(signature)

Rose P. Araneo

Mayor

CERTIFICATION:

I, Michele Clark, the Clerk of the Borough of Keyport hereby certify that at a meeting of the Governing Body held on June 20, 2023 the above RESOLUTION was duly adopted.

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL

(12/03)

(Signature of Secretary of the Board of Directors or Government Clerk)

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the regular meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
FOR THE IMPROVEMENTS TO SECOND STREET PROJECT**

NOW, THEREFORE, BE IT RESOLVED that the Keyport Borough Council formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Improvements to Second Street PH II-00134 to the New Jersey Department of Transportation on behalf of the Borough of Keyport.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Keyport and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION #2023-**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
ENGINEERING SERVICES FOR CEDAR STREET PARK IMPROVEMENTS**

WHEREAS, the Borough of Keyport has a need to acquire a contractor for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the contract is for engineering services for Cedar Street Park Improvements; and

WHEREAS, CME has submitted a proposal indicating they will provide such goods and services for an amount not to exceed \$67,000; and

WHEREAS, the Borough of Keyport Chief Financial Officer has certified funds to charge the open space trust fund account.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough Keyport authorizes the Borough Administrator to enter into a contract with CME Engineering 1460 Rt.9 South, Howell, NJ 07731 as described herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE ACQUISITION OF RECREATION EQUIPMENT FOR THE BOROUGH OF KEYPORT CEDAR STREET PARK IMPROVEMENTS WITH MRC RECREATION THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM #ESCNJ 20/21-06**

WHEREAS, the Borough of Keyport is a party to a cooperative purchasing agreement with the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids; and

WHEREAS, the Borough has received two Local Recreation Improvement Grants; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative Pricing System has awarded a contract to MRC Recreation ESCNJ 20/21-06 for the acquisition of recreation equipment in the amount of \$137,505.53; and

WHEREAS, the Chief Financial Officer of the Borough of Keyport has certified that adequate funds for such contract are available in the open space trust fund.

BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey that the Borough of Keyport enter into an agreement with MRC Recreation for the acquisition of recreation equipment for Cedar Street Park in the amount of \$137,505.53.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clerk, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**ADOPTING REVISED 457 PLAN AGREEMENT**

WHEREAS, the Borough of Keyport (hereinafter referred to as the "Employer") by resolution previously adopted a Deferred Compensation Plan (hereinafter referred to as the "Plan") for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001, the 2005 final regulations issued under the Uniformed Services Employment and Reemployment Rights Act of 1994, the Pension Protection Act of 2006, final Treasury Regulation §1.457-4, the Heroes Earnings Assistance and Relief Tax Act of 2008, the Worker, Retiree and Employer Recovery Act of 2008 and the Small Business Act of 2010 amended sections of the Internal Revenue Code (the "Code") and the rules and/or regulations issued thereunder affecting Section 457 Deferred Compensation Plans (cumulatively referred to as the "Acts and Regulations");

WHEREAS, the Employer desires its Plan to conform with the changes in the Code and Treasury regulations brought about by the Acts and Regulations;

WHEREAS, the Employer desires to adopt a restated Plan that conforms with the changes in the Code and Treasury regulations resulting from the Acts and Regulations;

WHEREAS, such revised Plan shall supersede the previously adopted Plan;

NOW, THEREFORE BE IT RESOLVED that the Employer hereby adopts a revised Plan 92-PD-Lincoln-121316.

BE IT FURTHER RESOLVED that Lincoln Retirement Services, LLC (hereinafter referred to as "Lincoln") has agreed to continue to be the provider of the Deferred Compensation Program for employees and elected officials; and

BE IT FURTHER RESOLVED that Lincoln will continue to provide, for the benefit of the participants the Multi-Fund Variable Annuity contract; and

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Lincoln in the selection of a provider pursuant to N.J.A.C. 5:37 - 5.7.

BE IT FURTHER RESOLVED that the Borough Administrator is authorized to execute an Administrative Services Agreement with Lincoln (94-SA-Lincoln-110217) and such other agreements as are necessary to implement the Deferred Compensation Program. It is implicitly understood that there is to be no cost or contribution by the Employer to the program; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and Treasurer are authorized to serve as the "Co-Administrators" of the plan, represent the Employer, and execute individual deferred compensation agreements with each said employee; and

BE IT FURTHER RESOLVED by the Employer that the Clerk forward a certified true copy of this resolution to the Chief Financial Officer, Business Administrator, and Treasurer; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services at P.O. Box 803; Trenton, NJ 08625-0803.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

Executed this _____ day of _____ 2023, by:

X _____

the _____

[title of person(s) authorized]

X _____

the _____

[title of person(s) authorized]

RESOLUTION NO. 2023-**RESOLUTION AUTHORIZING CONTRACT PURCHASE OF
2024 FORD F750 TRUCK**

WHEREAS, the Borough Council of the Borough of Keyport wishes to purchase a Department of Public Works vehicle from an authorized vendor under the New Jersey State Contract 17-Fleet-00241; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

WHEREAS, Route 23 Automall and A&K has State Contract # 17-Fleet-00241 for the 2023 year; and

WHEREAS, the Acting Superintendent of Public Works recommends the utilization of this contract on the grounds that they can provide a quality vehicle at the most reasonable price; and

WHEREAS, the cost for the purchase of the 2024 Ford F-750 Diesel Regular Cab and snow plow is \$158,282.50; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available within Bond Ordinance #22-15 and account #C-04-22-015-000-922.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that the purchase of a Ford F750 under NJ State Contract approved Contract No. 17-Fleet-00241 be and is hereby ratified.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #R2023-**RESOLUTION AMENDING RESOLUTION #2022-225 TO
REFLECT A NAME CHANGE TO THE SUPPORT
RESOLUTION AND OTHER DOCUMENT WITH RESPECT
TO THE CLASS 5 CANNABIS RETAILER LICENSE
INVOLVING SIMPLY PURE KEYPORT. LLC**

WHEREAS, the Borough of Keyport, County of Monmouth (the "Borough") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, pursuant to N.J.S.A. 24:6I-31 et seq. (P.L. 2021, c. 16) known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act") which legalizes the recreational use of marijuana by adults 21 years of age or older, the Borough adopted Ordinance 15-21 (the "Cannabis Ordinance"), which allows for a limited number of cannabis businesses to be located in specified locations in the Borough; and

WHEREAS, on October 18, 2022, the Borough adopted Resolution #2022-225, in support of the application filed with the Borough by Simply Pure Keyport, LLC ("Simply Pure") (the "Support Resolution") for a Class 5 Cannabis Retailer License in accordance with the Cannabis Ordinance; and

WHEREAS, by letter dated June 1, 2023, counsel to Simply Pure advised the Borough that Simply Pure has changed its name to Premo Cannabis Company, LLC and that there are no other changes to their application to the New Jersey Cannabis Regulatory Commission (the "CRC") or to the Borough beyond the name change; and

WHEREAS, counsel has further advised that the CRC has requested that the company supplement its pending application before the CRC by submitting updated documents reflecting its name change; and

WHEREAS, in accordance with the CRC request, counsel has asked that the Borough amend and reissue the following documents to reflect that Simply Pure has changed its name to Premo Cannabis Company, LLC: (1). the resolution of support as memorialized in Resolution #2022-225; and (2). the Zoning Verification Letter from the Borough dated March 22, 2022; and

WHEREAS, the CRC regulations permit an applicant to make a name change pursuant to N.J.A.C. 17:30-9.2(a)(6); and

WHEREAS, authorization of a name change as requested, does not impact any other aspect of the applicant's application submission to the Borough which formed the basis of the Borough's Support Resolution approved by the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby amends the Support Resolution to reflect Simply Pure Keyport, LLC's name change to Premo Cannabis Company, LLC.
3. The Borough's Zoning Officer is hereby directed to re-issue the Zoning Verification Letter issued to Simply Pure Keyport, LLC on March 22, 2022 to reflect the name change to Premo Cannabis Company, LLC.
4. A certified copy of this Resolution shall be provided to Premo Cannabis Company, LLC for its submission to the CRC in with respect to Premo Cannabis Company's application for a Class 5 Cannabis Retailer license.
5. The Borough Administrator, Chief Financial Officer, Borough Clerk, and any other necessary official, officer or employee of the Borough are hereby authorized to execute any and all documents and to make any and all actions necessary to complete and realize the intent and purpose of this Resolution.
6. This Resolution will take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-

AUTHORIZING REFUND OF KAYAK STORAGE LOCKER RENTAL FEE

WHEREAS, Steven Calabrese, 231 Atlantic Street, Keyport, provided payment for kayak storage locker #2 for the 2023 season in the amount of \$150; and

WHEREAS, Mr. Calabrese's kayak did not fit into the storage locker; and

WHEREAS, Mr. Calabrese has requested a refund of the kayak storage locker rental fee as he is unable to utilize the locker; and

WHEREAS, the Borough Administrator has recommended the refund; and

WHEREAS, N.J.S.A. 40A:5-17 requires governing body approval for said refund.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keyport hereby authorize the refund of the kayak storage locker rental fee to Mr. Calabrese in the amount of \$150.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-

AUTHORIZING REFUND OF KEYPORT SENIOR CENTER TRIP FEE

WHEREAS, Mary Ann Sullivan, 500 Broad Street, Keyport, provided payment for a Keyport Senior Center Trip to the Sight and Sound Theatre in the amount of \$130; and

WHEREAS, Ms. Sullivan is unable to attend the trip and has requested a refund; and

WHEREAS, the Keyport Senior Center Director has recommended the refund; and

WHEREAS, N.J.S.A. 40A:5-17 requires governing body approval for said refund.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keyport hereby authorize the refund of the Keyport Senior Center Sight and Sound Theatre trip fee to Ms. Sullivan in the amount of \$130.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-

**GRANTING RENEWAL OF CERTAIN PLENARY RETAIL CONSUMPTION,
PLENARY RETAIL DISTRIBUTION AND CLUB LIQUOR LICENSES
FOR THE 2023-2024 LICENSE TERM**

WHEREAS, application for renewal of certain plenary retail consumption, plenary retail distribution and club licenses has been made to the Mayor and Council of the Borough of Keyport as hereinafter set forth; and

WHEREAS, the Borough Clerk certifies that the requisite fee by each and every applicant has been paid; and

WHEREAS, the Borough Clerk certifies that the requisite Alcoholic Beverage Retail Licensee Clearance Certificate (Renewal) has been received; and

WHEREAS, the Borough Clerk certifies the Fire Official, Police Department and Monmouth County Board of Health have inspected each of the locations and that they have advised her that all pertinent Statutes, Rules and Ordinances of the Borough of Keyport have been complied with by each of the applicants.

NOW, THEREFORE, BE IT RESOLVED that **plenary retail consumption** licenses be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2023 and ending June 30, 2024, upon application filed by:

1322-32-005-012	Keyport Liquor 56 Inc., t/a Keyport Liquor & Deli
1322-32-009-002	Suburban Wine & Liquor Inc., t/a Smiths Liquor Shop
1322-33-006-005	Vestri Corp., t/a Up the Creek Tavern
1322-33-010-008	32 Broad Street Bar LLC, t/a Chill Food & Booze
1322-33-011-010	Timber Hill Associates II LLC, t/a Burlew's Seafood & Steak
1322-33-019-005	TC Inn Beverage Corporation, t/a Town and Country

NOW, THEREFORE, BE IT RESOLVED that a **plenary retail distribution** license be issued by the Borough of Keyport and the appropriate officers of the Borough are hereby authorized to issue and sign the same in the name of the Borough of Keyport for the period commencing July 1, 2023 and ending June 30, 2024, upon application filed by:

1322-44-001-009	MD Liquor & Wine LLC, t/a Buyrite of Keyport
-----------------	--

BE IT FURTHER RESOLVED that **club licenses** be issued by the Borough of Keyport and the appropriate officers of the Borough of Keyport are hereby authorized to issue and sign same in the name of the Borough of Keyport for the period commencing July 1, 2023 and ending June 30, 2024 upon application filed by:

1322-31-013-002	Raritan Post 23 American Legion, t/a American Legion Raritan Post 23
1322-31-014-002	Columbian Club of Keyport, t/a Knights of Columbus
1322-31-015-002	Keyport-Matawan Elks BPOE 2030
1322-31-016-002	Keyport Yacht Club

BE IT FURTHER RESOLVED the Borough Clerk is hereby directed to transmit a certified true copy of this resolution to the New Jersey Division of Alcoholic Beverage Control.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**APPROVING RENEWAL OF THE 2023 EMPLOYEE HANDBOOK
AND THE POLICIES AND PROCEDURES MANUAL FOR THE
BOROUGH OF KEYPORT**

WHEREAS, it is the policy of the Borough of Keyport to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; and

WHEREAS, the Governing Body of the Borough of Keyport has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that the Personnel Policies and Procedures Manual and Employee Handbook attached hereto, last amended May 16, 2023, is hereby amended and renewed June 20, 2023.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Keyport officials, appointees, employees, volunteers, and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by the Borough of Keyport employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough of Keyport.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Keyport shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial supervisory personnel are responsible for these employment practices. The Assistant to the Administrator (Personnel Administrator) and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures of the Borough of Keyport.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the New Jersey Municipal Excess Liability Fund Joint Insurance fund.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Governing Body of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #R2023-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
7 THERESE AVENUE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the Five-Year Exemption and Abatement Law, N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough's Municipal Code establishes the Borough's program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Octavio De Los Reyes (the "**Applicant**") is the owner of the property at Block 9, Lot 35.01 on the Borough's tax map, commonly known as 7 Therese Avenue (the "**Property**"); and

WHEREAS, the Applicant has completed construction of a single-family home on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant's application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the single-family home for a duration of five (5) years as of June 1, 2023; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of \$3,386.31 per year for a total tax difference of \$16,932 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the Five-Year Exemption and Abatement Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicant's application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**RESOLUTION AUTHORIZING TRANSFER OF JOB TITLE**

WHEREAS, the Borough has determined the need to make certain personnel changes, pursuant to *N.J.S.A. 40A:9-1 et. seq.*; and

WHEREAS, the Police Chief has requested a transfer of job title for Borough employee Kelly Plath, from Special Law Enforcement Officer II to Secretary to Department Head under the New Jersey Civil Service title code: 03149, with no change in salary; and

WHEREAS, the Borough Administrator recommends this transfer of job title.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the transfer of job title for Borough employee Kelly Plath is approved.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Administrator, the Police Chief, and Kelly Plath

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS**

WHEREAS, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A. 40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for a term not to exceed one (1) year, including the appointment of special officers classified as “Class Two” who are authorized to exercise the full powers and duties similar to those of a permanent, regularly appointed full-time police officer under the supervision of the Chief of Police; and

WHEREAS, Section 3-10 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has recommended the appointment of qualified individual as Class I and Class II Special Law Enforcement Officers and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The following are hereby appointed as Class II Special Law Enforcement Officer for a term ending December 31 2023: Michael Devino, Richard Ely, Eugene Eng, Justin Fosque, and Michael Richards.
2. The following are hereby appointed as Class I Special Law Enforcement Officer for a term ending December 31, 2023: Anthony Steven Dilorenzo, Patrick Dunn, Moustafa El Sayed, and Briana Hedges.
3. All Special Law Enforcement Officers shall be compensated on an hourly basis within the hourly pay range established by ordinance and approved by the Chief of Police and Borough Administrator.
4. The Borough Clerk is directed to forward certified copies of this resolution to the Chief of Police and Borough Administrator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 30, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE APPOINTMENT OF A LICENSED PART-TIME
BACKUP WATER/WASTEWATER OPERATOR**

WHEREAS, the Borough of Keyport (the "**Borough**") is in need of a licensed backup Water/Wastewater Operator (the "**Operator**"); and

WHEREAS, it is in the best interest of the Borough to appoint Joseph Accardi to serve as the Borough's backup Operator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport that Joseph Accardi be and is hereby appointed to serve as the Borough's licensed backup Operator as a part-time employee without benefits, for an annual salary in the amount of \$5,000 prorated.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING AN HOURLY SALARY RATE INCREASE FOR
A DEPARTMENT OF PUBLIC WORKS PART-TIME LABORER**

WHEREAS, Michael Miele is employed part-time by the Borough of Keyport as a Department of Public Works Laborer; and

WHEREAS, the acting Superintendent of the Department of Public Works has recommended an hourly salary rate increase for Michael Miele; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the hourly salary rate for Michael Miele be increased to an amount within the hourly salary rate range pursuant to the Borough salary ordinance, retroactive to May 15, 2023.

BE IT FURTHER RESOLVED the Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, the Public Works acting Superintendent, and Michael Miele.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING A SALARY STEP INCREASE FOR
A DEPARTMENT OF PUBLIC WORKS LABORER**

WHEREAS, Robert Kutschman is employed full-time by the Borough of Keyport as a Department of Public Works Laborer; and

WHEREAS, the acting Superintendent of the Department of Public Works has recommended a salary step increase for Robert Kutschman in accordance with the Collective Bargaining Agreement in effect from January 1, 2021 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that a salary step increase for Robert Kutschman is hereby authorized pursuant to the Collective Bargaining Agreement currently in effect, retroactive to May 15, 2023.

BE IT FURTHER RESOLVED the Borough Clerk is directed to forward copies of this resolution to the Borough Administrator, the Public Works acting Superintendent, and Robert Kutschman.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE REAPPOINTMENT OF THE MUNICIPAL CLERK**

WHEREAS, pursuant to N.J.S.A. 40A:9-133, the Borough of Keyport (the "Borough") is required to appoint and retain the services of a Municipal Clerk; and

WHEREAS, Michele Clark holds the required Registered Municipal Clerk certification pursuant to P.L.1985, c.174; and

WHEREAS, by Resolution #110-20, dated March 3, 2020, Michele Clark was appointed to a three-year term as Municipal Clerk of the Borough; and

WHEREAS, the three-year term of her appointment as Municipal Clerk, which expired on March 3, 2023, was her first term as Municipal Clerk of the Borough; and

WHEREAS, pursuant to N.J.S.A. 40A:9-133.7, upon reappointment to a second three-year term as Municipal Clerk of the Borough, Michele Clark shall acquire tenure in said position and shall thereafter hold the office during good behavior and efficiency, and compliance with applicable continuing education requirements.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keyport wish to reappoint Michele Clark as the Borough of Keyport Municipal Clerk and provide her with tenure pursuant to N.J.S.A. 40A:9-133.7 effective March 3, 2023.

BE IT FURTHER RESOLVED that this is an exempt position, a salary increase in the amount of \$5,000 is authorized, retroactive to March 3, 2023, being within the salary range set by the Borough salary ordinance; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Borough Administrator and the Division of Local Government Services, Department of Community Affairs.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the regular meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-
AUTHORIZING THE APPOINTMENT OF PART-TIME
DEPUTY MUNICIPAL CLERK

WHEREAS, N.J.S.A. 40A:9-135 permits a municipality to appoint a Deputy Municipal Clerk; and

WHEREAS, there exists a need for a Deputy Municipal Clerk to fill a vacancy in the office of the Municipal Clerk; and

WHEREAS, the Municipal Clerk and Borough Administrator conducted interviews and have selected a candidate to fill the Deputy Clerk position.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Amy Denholtz Lewandowski is hereby appointed Deputy Clerk on a part-time basis pursuant to the terms and conditions of the written offer of employment executed May 30, 2023.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Borough Administrator and Amy Denholtz Lewandowski.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE APPOINTMENT OF SAFETY COORDINATOR**

WHEREAS, the Borough of Keyport (the "**Borough**") is a member of the Monmouth County Joint Insurance Fund (the "**JIF**"); and

WHEREAS, the JIF requires its members to designate and/or appoint a Safety Coordinator to serve on the JIF's safety committee which crafts and implements a comprehensive safety and loss control program for its members; and

WHEREAS, the Borough desires to appoint Denise Nellis to serve as its Safety Coordinator and to represent the Borough on the JIF's safety committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough designates and appoints Denise Nellis as the Borough's Safety Coordinator and to represent the Borough on the JIF safety committee.
3. The Mayor, Business Administrator, and the Municipal Clerk are hereby authorized to identify and list Denise Nellis as the Borough's Safety Coordinator and representative on the JIF's safety committee on any and all applications, forms or documents required by the JIF or otherwise required by the JIF.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Municipal Clerk.
6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-

**AUTHORIZING ADD-ON REQUEST BY THE KEYPORT BAYFRONT
BUSINESS COOPERATIVE FOR THE CARS & BLUES SHOW**

WHEREAS, Resolution #2023-114 authorized the Keyport Bayfront Business Cooperative (the "KBBC") to hold a Cars & Blues Show on Thursday, June 22, 2023, from 5PM to 8PM; and

WHEREAS, the KBBC has submitted a request to add the use of the Mini Park Lot for the event.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport authorizes the use of the Mini Park Lot by the KBBC for the Cars & Blues Show as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Governing Body of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

R23-202

RESOLUTION #2023-

**AUTHORIZING BAYSHORE BUCCANEERS TO SOLICIT
DONATIONS ON A PUBLIC ROADWAY**

WHEREAS, Keyport Borough Ordinance #2022-17 establishes guidelines and requirements for authorized charitable organizations to solicit contributions in the roadways; and

WHEREAS, Bayshore Buccaneers youth football and cheer program has requested to solicit donations at Broadway and W. Fourth Street in the Borough on Saturday, July 15, 2023, from 9AM to 1PM; and

WHEREAS, permits for charitable solicitations on any County roadway or its intersections must be approved by the Monmouth County Board of County Commissioners in compliance with the provisions of N.J.S.A. 39:4-60; and

WHEREAS, the Chief of Police is hereby authorized to sign the roadway solicitation permit on behalf of Borough of Keyport.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that Bayshore Buccaneers be and is hereby authorized to solicit donations at Broadway and West Fourth Street on Saturday, July 15, 2023, from 9AM to 1PM.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief of Police and Bayshore Buccaneers.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I, Michele Clark, Borough Clerk, do hereby certify that this a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING KEYPORT FIRST AID SQUAD TO USE
VETERANS PARK FOR ANNUAL PICNIC**

WHEREAS, the Keyport First Aid Squad has requested authorization to use Veterans Park on Saturday, August 19, 2023, from 1PM to 4PM, for its annual picnic; and

WHEREAS, the Keyport First Aid Squad has requested the use of 12 picnic tables; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the Keyport First Aid Squad to use Veterans Park for its annual picnic on Saturday, August 19, 2023, from 1PM to 4PM, and the use of 12 picnic tables as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Municipal Clerk

R23-204

RESOLUTION #2023-

**AUTHORIZING KEYPORT FIRE DEPARTMENT TO USE FIREMAN'S PARK
PARKING LOT FOR ANNUAL HOSE TESTING**

WHEREAS, the Keyport Fire Department has requested authorization to use Fireman's Park parking lot for annual hose testing on Friday and Saturday, June 23-24, 2023; and

WHEREAS, the testing will require the closure of the parking lot by members of Fire Patrol on Thursday, June 22, 2023 at 10PM; and

WHEREAS, the parking lot will be reopened upon completion of the testing on Saturday, June 24, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the Keyport Fire Department to use Fireman's Park parking lot for annual hose testing as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Municipal Clerk

RESOLUTION #2023-**AUTHORIZING KEYPORT FIRE DEPARTMENT TO USE FIREMAN'S PARK
PARKING LOT FOR PUMP AND LADDER TESTING**

WHEREAS, the Keyport Fire Department has requested authorization to use Fireman's Park parking lot for pump and ladder testing on Wednesday, August 2, 2023; and

WHEREAS, the testing will require the closure of the parking lot by members of Fire Patrol on Tuesday, August 1, 2023 at 10PM; and

WHEREAS, the parking lot will be reopened upon completion of the testing on Wednesday, August 2, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the Keyport Fire Department to use Fireman's Park parking lot for pump and ladder testing as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Municipal Clerk

RESOLUTION #2023-**AUTHORIZING REIMBURSEMENT FOR MEMORIAL DAY WREATHS**

WHEREAS, Raritan American Legion Post 23, 81 W. Front Street, Keyport, provided wreaths for the Memorial Day ceremonies held in the Borough on May 29, 2023; and

WHEREAS, five wreaths were purchased for the ceremonies at a total cost of \$542; and

WHEREAS, the Borough customarily reimburses Raritan American Legion Post 23 for the cost of the wreaths; and

WHEREAS, N.J.S.A. 40A:5-17 requires governing body approval for said reimbursement.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keyport hereby authorize the reimbursement of the cost of the wreaths to Raritan American Legion Post 23 in the amount of \$542.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at their Regular Meeting of June 20, 2023.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2023-**AUTHORIZING THE KEYPORT BAYFRONT BUSINESS COOPERATIVE
TO HOLD A SECOND BOROUGH-WIDE YARD SALE**

WHEREAS, the Keyport Bayfront Business Cooperative (the "KBBC") received authorization to hold a borough-wide yard sale on Saturday, June 10, 2023; and

WHEREAS, due to decreased air quality caused by smoke stemming from Canadian wildfires, the event was not well attended; and

WHEREAS, the KBBC is requesting authorization to hold a second borough-wide yard sale on Saturday, June 24, 2023, from 9AM-5PM.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the KBBC to hold a second borough-wide yard sale on Saturday, June 24, 2023, from 9AM-5PM.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSENT:

I, Michele Clark, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on June 20, 2023.

Michele Clark, RMC
Municipal Clerk