

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JUNE 20, 2017, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil, Borough Clerk

Pacheco Sheridan Kennedy

Lamberson Cooper Goode

Mayor Harry M. Aumack II

Stephen J. Gallo, Borough Administrator

Karl Kemm, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

1. Recycling Coordinator will Award Winners of Keyport's Recycling Poster Contest
2. Certificate of Appreciation to the Keyport Garden Club for the 6th Annual Keyport Garden Walk

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R149-17 Payment of Bills

R150-17 Hire Temporary Part Time Clerical Employees – *Adrianna Martin & Christopher Wright*

R151-17 Ratifying and Confirming the Emergency Declaration by the Borough Engineer that Damage to the Perry Street Water Treatment Plant from a Power Surge Constitutes an Emergency and Ratifying the Authorization for the Borough to Make any and All Necessary Repairs

R152-17 Ratifying and Confirming the Emergency Declaration by the Borough Engineer that the Water Main Break at Van Dorn Street and NJ Route 36 Constitutes an Emergency and Ratifying the Authorization for the Borough to make any and all Necessary Repairs

R153-17 Authorizing the Planning Board to Investigate Whether Certain Properties throughout the Borough Should be Designated as Areas in Need of Redevelopment Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et. seq.

R154-17 Requesting County Approval of the Ordinance Amending Chapter VII (Traffic) Schedule XIX (No Right Turn on Red Signal) of the Revised General Ordinances of the Borough of Keyport

R155-17 Authorizing the Execution of an Agreement with Atlantic Tomorrows' Office for the Lease of Copy Machines

R156-17 Authorizing Reduction of Performance Bond for Property Located at 45 Beers Street, also Commonly Known as Block 39, Lots 12, 13 and 14 on the tax Map of the Borough – Alaric Properties, LLC

R157-17 Accepting DEDR Grant Funds in the Amount of \$32,598 and Authorizing Execution of Agreement

R158-17 Urging Representatives from the State of New Jersey to Support the Legislative Action to Re-Authorize and Extend the National Flood Insurance Program

- R159-17 Authorizing the Execution of a Memorandum of Understanding with New Jersey Motor Vehicle Commission for Access to the New Jersey Motor Vehicle Commissions' Customer Abstract Information Retrieval (CAIR) Program
- R160-17 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 – Clean Communities Program
- R161-17 Approving the Assignment of Officer Johnson to the Detective Bureau of the Keyport Police Department
- R162-17 Authorizing the Borough Administrator to Order an Appraisal and Negotiate the Sale of Borough Property No Longer Needed for Public Use
- R163-17 Annual Liquor License Renewals – 2017-2018

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

PUBLIC HEARING

On the Contents of a CDBG Application to be submitted to the Monmouth County Office of Community Development

The Meeting is opened to the public for comments or questions:

Opened: Closed:

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #6-17– Grease Trap Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER XXIII, BOARD OF HEALTH REGULATIONS, SECTION 23-2.5 (GREASE DISCHARGE ABATEMENT) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #7-17– Amend Handicapped parking to remove spot on Osborn Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY AMENDING CHAPTER VII (TRAFFIC) SECTION 7-12 (HANDICAPPED PARKING) AND SCHEDULE XXI (PARKING AREA FOR HANDICAPPED PERSONS) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

3. Ordinance #8-17– Eligible Positions for Defined Contribution Retirement Program (DCRP)

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED CONTRIBUTION RETIREMENT PROGRAM**

3a. Motion to Open Public Hearing:
Opened: Closed:

3b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3c. Motion authorizing the Clerk to publish the Ordinance as adopted

4. Ordinance #9-17– Amend Various Sections of Chapter III, Article I “Police Department”

The Clerk reads the Ordinance by Title: **ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER III ARTICLE I “POLICE DEPARTMENT” OF THE CODE OF THE BOROUGH OF KEYPORT**

4a. Motion to Open Public Hearing:
Opened: Closed:

4b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

4c. Motion authorizing the Clerk to publish the Ordinance as adopted

COMMUNICATIONS AND PETITIONS

1. Application for membership to Keyport's Eagle Hose Fire Department for David W. Quinn
(*this is a lateral transfer*)

MM: 2nd: Ayes: Nays:

2. Letter from Keyport Fire Department requesting permission to hold the 2018 St. Patrick's parade on Saturday, March 24, 2018 beginning at 1:00PM

MM: 2nd: Ayes: Nays:

3. Application for Use of Borough Property for the Purpose of a Memorial to be held at Waterfront Park on August 19, 2017 at 1PM. Further requesting to send off biodegradable balloons and wreath.

MM: 2nd: Ayes: Nays:

4. Application for Raffle License from Keyport-Matawan Elks Lodge 2030 for an On-Premise Merchandise Raffle to be held on July 16, 2017

MM: 2nd: Ayes: Nays:

5. Application for Raffle License from Keyport-Matawan Elks Lodge 2030 for an Off-Premise 50/50 Cash Raffle to be held August 26, 2017. Further requesting street closure of Maple Place (from Rt 35 to 4th Street) and Chingarora Ave (to 4th Street)

MM: 2nd: Ayes: Nays:

6. Application for Raffle License from Keyport Hook and Ladder Company for a 50/50 cash raffle to be held from 6PM-midnight from July 31 – August 5, 2017

MM: 2nd: Ayes: Nays:

7. Application for Raffle License from Liberty Hose Company No. 3 for a Money Wheel to be played nightly from July 31-August 5, 2017

MM: 2nd: Ayes: Nays:

8. Application for Raffle License for Board of Fire Wardens for Non-draw raffle games to be played nightly from July 31 – August 5, 2017

MM: 2nd: Ayes: Nays:

9. Application for Raffle License from Keyport First Aid for an On-Premise Merchandise Raffle to be held October 7, 2017, December 2, 2017 and January 27, 2018 from 6-11PM. Further requesting waiver of local fees for these merchandise raffles.

MM: 2nd: Ayes: Nays:

10. Application for Raffle License from Keyport First Aid for an Off-Premise Merchandise Raffle to be held March 10, 2018 at 11PM. Further requesting a waiver of the local fee for this Annual Super 50/50.

MM: 2nd: Ayes: Nays:

11. Minutes of the Keyport Senior Bus Project Sub-Committee Meeting of April 4, 2017

MM: 2nd: Ayes: Nays:

12. Millennium Strategies Monthly Report through May 2017

MM: 2nd: Ayes: Nays:

13. Letter from NJDOT informing the Borough that we have been selected to receive funding for Fiscal Year 2017 Municipal Aid Program for Main Street and Monroe Street in the amount of \$235,000

MM: 2nd: Ayes: Nays:

14. Email from Paul McKeefry regarding the Keyport Yacht Club's "Summer Sailstice" Open House to be held on Sunday, June 25th and requesting a Proclamation designating June 25th as Keyport Yacht Day. Further requesting the event be promoted on the electronic sign

MM: 2nd: Ayes: Nays:

15. Letter of Resignation from Alternate Deputy Registrar Denise Nellis

MM: 2nd: Ayes: Nays:

16. Resolution from Recreation Committee hiring Summer Recreation Employees for 2017

MM: 2nd: Ayes: Nays:

APPROVAL OF MINUTES

April 18, 2017 – Regular Session

May 2, 2017 – Regular Session

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for May 2017
2. Tax/Water/Sewer Collector's Report for May 2017
3. Board of Health Treasurer's Report for May 2017
4. Building Department Monthly Report for May 2017
5. Municipal Court Monthly Report for May 2017
6. Tax Assessor's Activity for the month
7. Clean Communities Report April – June 2017

MM: 2nd: Ayes: Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Kennedy: Public Works/Recycling/Property Maintenance:

Councilwoman Lamberson: Police:

Councilman Cooper: Health/Recreation:

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

Discussion on improving traffic safety and walkability

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R 164-17- Closed Session **Resolution:**

Personnel & Contract Negotiation – Police Chief Casaletto

Off: 2nd: Roll Call:

INTRODUCTION OF ORDINANCES

1. Ordinance – Amend Salary Ordinance

The Clerk reads the Ordinance by Title: **AMENDING AND SUPERCEDING ORDINANCE #1-17 FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM:

2nd:

Ayes:

Nays:

- 1c. **RESOLUTION #165-17** Approving the Employment Agreement and General Release by and Between the Borough of Keyport and George Casaletto, Chief of the Police Department of the Borough of Keyport

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM