

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, JUNE 11, 2013, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Sheridan Tomczak McPeck

Lamberson Toglia Howe

Mayor Harry Aumack II

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R203-13 Payment of Bills

R204-13 Application for Raffle license – Keyport Indians – Tricky-Tray gift auction to be held August 24, 2013 between 6-10PM

R205-13 Application for Raffle license – Keyport Indians – On-Premise 50/50 Cash Raffle to be held August 24, 2013 from 6-10PM

R206-13 Application for Raffle License – Keyport Indians – On-Premise 50/50 Cash Raffle to be held various dates between July 28, 2013 through December 7, 2013

R207-13 Application for Raffle License – St. Mary's R. C. Church – On-Premise 50/50 Cash Raffle to be held September 29, 2013 (Rain Date 10/13/13) between 12Noon-5PM

R208-13 Application for Raffle License – St. Mary's R. C. Church – On Premise 50/50 Cash Raffle to be held July 21, 2013 (Rain date 8/4/13) from 12Noon-5PM

R209-13 Application for a Raffle License – Jesus the Lord Church - Tricky Tray – to be held Sunday, October 27, 2013 between 1-5PM

R210-13 Application for Raffle License – Jesus the Lord Church – On-Premise 50/50 Cash Raffle – to be held Sunday, October 27, 2013 between 1-5PM

R211-13 To Approve Shared Services Agreement with Monmouth County – MODIV

R212-13 Appointment of Temporary Part-Time Intern – Kathryn Munoz

R213-13 Appointment of Temporary Seasonal DPW Laborer – Ryan Milligan

R214-13 Appointment of Temporary Seasonal DPW Laborer – Kellie Howe

R215-13 Appointment of Deputy Emergency Management Coordinator – George Sappah

R216-13 Appointment of Deputy Emergency Management Coordinator – Joy-Michele Tomczak

R217-13 Authorizing the Preparation of a United States Department of Agriculture, Rural Development Office (USDA-RD) Eligibility Determination Application for Water System Improvement Funding

R218-13 Authorizing the Preparation of a USDA-RD Supplemental Funding Application for Sanitary Sewer Infrastructure Improvements (Contract No. 3B)

R219-13 Authorizing Purchase of Emergency Notification System

R220-13 Authorizing Purchase of Computer Installation Services for Twelve Computers

- R221-13 Authorizing Emergency Repair to Sanitary Sewer System at Broad Street and Maple Place
- R222-13 To Purchase Voice Recording System for Dispatch and Video Recorder for Camera System
- R223-13 Authorizing the Sale of Block 1.01, Lot 43, to Contiguous Owner Tamara Rubinstein
- R224-13 Authorizing Settlement Agreement between Borough of Keyport and JAK Construction T/A Diamond Construction
- R225-13 Accepting the Proposal of T & M Associates to Provide Contract Administration and Inspection Services for "Beyond Contract" Work Necessary to Close Out the Construction Phase of Benjamin Terry Park

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #6-13 – Bond Ordinance – Road Improvements to Luppataong & Chingarora, Phase II

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR ROAD IMPROVEMENTS TO LUPPATATONG AVENUE AREA (PHASE II) IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$650,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$447,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #7-13 – Bond Ordinance – Water/Sewer Utility Improvements, Perry Street Water Treatment Plant

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR VARIOUS WATER/SEWER UTILITY IMPROVEMENTS, INCLUDING IMPROVEMENTS TO THE PERRY STREET WATER TREATMENT PLANT, IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY APPROPRIATING \$150,000 THEREFOR AND**

AUTHORIZING THE ISSUANCE OF \$150,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEROF

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

3. Ordinance #8-13 – Bond Ordinance – Elizabeth Street Road Improvements

The Clerk reads the Ordinance by Title: **BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO ELIZABETH STREET IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$350,000 THERFOR AND AUTHORIZING THE ISSUANCE OF \$100,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

3a. Motion to Open Public Hearing:
Opened: Closed:

3b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

3c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

4. Ordinance #9-13 – Salary Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT, NJ, IN THE COUNTY OF MONMOUTH**

4a. Motion to Open Public Hearing:
Opened: Closed:

4b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

4c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Building Height in Special Flood Zones

The Clerk reads the Ordinance by Title: **AN ORDINANCE AMENDING CHAPTER XXV, LAND USE REGULATIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT WITH RESPECT TO BUILDING HEIGHT IN AREAS OF SPECIAL FLOOD HAZARD**

1a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held July 2, 2013

1c. **RESOLUTION 226-13** Referring Proposed Ordinance to Amend the Borough's Land Use Regulations with Respect to Building Height in Areas of Special Flood Hazard to Planning Board for Review and Recommendation

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

COMMUNICATIONS AND PETITIONS

1. Email from Keyport Garden Club regarding their annual Read Project planting at the Keyport Free Public Library to be held on Saturday, June 22, 2013 and requesting the closure of Third Street between Broad and Division from 9:30AM-12Noon for the purpose of planting a garden

MM: 2nd: Ayes: Nays:

2. Email from the Township of Aberdeen requesting approval to have a firework display at St. Josephs field to be held on Friday, July 5, 2013

MM: 2nd: Ayes: Nays:

3. Application for a Social Affairs Permit from the Organization for the Unity of the Puerto Ricans of Keyport NJ, Inc. for their Spanish-American Festival to be held at Beach Park on August 10, 2013 from 12Noon – 9PM (*Chief Casaletto has signed off*)

MM: 2nd: Ayes: Nays:

4. Application for a Social Affairs Permit from Keyport Yacht Club for a fundraiser for the RAINE Foundation to be held Saturday/Sunday June 22 & 23, 2013 (*Chief Casaletto has signed off*)

MM: 2nd: Ayes: Nays:

5. Email regarding movie "A Chemical Reaction" about the dangers of chemical pesticide use, presented by the Bayshore Watershed Council and the Jersey Shore Sierra Club at Keyport Borough Hall on Thursday, June 13, 2013 at 7:30PM

MM: 2nd: Ayes: Nays:

6. Notice regarding Vascular Screening at the Keyport Senior Center to be held Thursday, July 11, 2013 from 1:30-7:00PM

MM: 2nd: Ayes: Nays:

7. Notice from Monmouth County regarding a Public Hearing on an amendment to the Solid Waste Plan to be held at the Monmouth County Hall of Records on Thursday, June 13, 2013

MM: 2nd: Ayes: Nays:

8. Letter from Keyport Bayfront Business Cooperative (KBBC) requesting a waiver or reduction in the liquor license renewal fees for businesses impacted by Sandy

MM: 2nd: Ayes: Nays:

9. Request for use of Waterfront Park from Lori Price Abrams of MWW Group for the purpose of an Economic Development Promotional Event to be held at the Waterfront Park gazebo and promenade on Thursday, June 27, 2013 from 12Midnight – 8:00PM June 28, 2013

MM: 2nd: Ayes: Nays:

10. Letter from Kiwanis Club of Keyport, Inc. requesting support through the purchase of ad space in their journal and inviting all to their 90th Anniversary Celebration to be held Saturday, August 3, 2013 from 6-9PM at the Town and County Inn

MM: 2nd: Ayes: Nays:

UNFINISHED BUSINESS

1. Property Maintenance

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CLOSED SESSION

R -13 - Closed Session **Resolution:**

Off: 2nd: Roll Call Sheridan, Tomczak, McPeck, Lamberson, Toggia, Howe

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM