

BOROUGH OF KEYPORT
MEETING AGENDA
TUESDAY, MAY 20, 2025, 7:00 PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: __ Councilmember Brady __ Councilmember Gross __ Councilmember McNamara
__ Councilmember Merla __ Councilmember Reilly __ Council President Vecchio __ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Brady: Environmental, Recreation/Senior Center, Municipal Alliance, Fire/First Aid/OEM, Green Team

Councilmember Gross: KBBC, Police, Recycling, Health/Registrar/Construction/Fire Bureau/Code Enforcement/Zoning

Councilmember McNamara: Public Works/Water-Sewer, Green Team, Cannabis, NPP, Finance/Grants, Recreation/Senior Center

Councilmember Merla: Planning Board, Redevelopment, Public Works/Water-Sewer, Harbor Commission

Councilmember Reilly: Finance/Grants, Fire/First Aid/OEM, Police, Municipal Alliance, Cannabis

Council President Vecchio: Harbor Commission, NPP, Finance/Grants, Redevelopment

Mayor Araneo: Library, Cultural/Civic, Mayors Wellness Campaign, Planning Board, KBBC, Green Team

PUBLIC COMMENTS

The Meeting is opened to the public for comments on agenda items only.

Comments are limited to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

CONSENT AGENDA

(All resolutions listed hereunder will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2025-164 Payment of Bills Listed on the May 16, 2025 Bills List
- R2025-165 Payment of Bills Listed on the May 20, 2025 Bills List
- R2025-166 Authorizing “Window” Contracts
- R2025-167 Authorizing Extension of the Contract with Suburban Disposal, Inc. for the Provision of Solid Waste and Recyclable Materials Collection and Disposal for the Borough
- R2025-168 Authorizing the Award of a Contract for Improvements to Second Street
- R2025-169 Authorizing Use of Borough Property by Keyport Public School for a Class Trip
- R2025-170 Approving the Request of the Keyport Fire Department’s 2025 Fair Chairman for Exclusive Use of Fireman’s Park for the Annual Fireman’s Fair
- R2025-171 Authorizing Keyport First Aid Squad to Use Veteran’s Park for Annual Picnic
- R2025-172 Appointment of Recreation Committee Member
- R2025-173 Approving Request for Private Memorial Service and Semi-Permanent Art Installation Contingent upon Engineer Review and Approval

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance No. 2025-04– Municipal Alliance Committee Chairperson

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER II (ADMINISTRATION) SECTION 2-7.9 (MUNICIPAL ALLIANCE COMMITTEE)**

- 1a. Motion to Open Public Hearing MM: 2nd;
- 1b. Motion to Close Public Hearing MM: 2nd;
- 1c. Motion to adopt Ordinance MM: 2nd;
Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 1d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd

2. Ordinance No. 2025-05– West Front Street Loading Zone – Keyport Fishery

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER 7A (TRAFFIC SCHEDULES) SCHEDULE XIII (LOADING ZONES)**

- 2a. Motion to Open Public Hearing MM: 2nd;
- 2b. Motion to Close Public Hearing MM: 2nd;
- 2c. Motion to adopt Ordinance MM: 2nd;
Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 2d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd

3. **Ordinance No. 2025-06**– Designate Alley between Block 21.01, Lots 53 and 54 as a One-Way Street

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER 7A (TRAFFIC SCHEDULES), SCHEDULE IX (ONE WAY STREETS)**

- 3a. Motion to Open Public Hearing MM: 2nd;
- 3b. Motion to Close Public Hearing MM: 2nd;
- 3c. Motion to adopt Ordinance MM: 2nd;
Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 3d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd

4. **Ordinance No. 2025-07**– Cross-Access Easement between 18-24 Broad Street and Borough Parking Lot

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AUTHORIZING A CROSS-ACCESS EASEMENT WITH THE OWNER OF BLOCK 21.01, LOT 54, FOR ACCESS BETWEEN LOT 54 AND THE BOROUGH PARKING LOT LOCATED AT BLOCK 21.01, LOT 49**

- 4a. Motion to Open Public Hearing MM: 2nd;
- 4b. Motion to Close Public Hearing MM: 2nd;
- 4c. Motion to adopt Ordinance MM: 2nd;
Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 4d. Motion authorizing the Clerk to publish the Ordinance as adopted MM: 2nd

PRESENTATION

New Jersey Film Ready – Amy Denholtz Lewandowski

INTRODUCTION OF ORDINANCES

1. **Ordinance** – Amend Film Permit Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING CHAPTER 5 SECTIONS 14.3 AND 14.4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT CONCERNING FILMING MOTION PICTURE AND TELEVISION ACTIVITIES IN THE BOROUGH**

- 1a. Motion to introduce:
MM: 2nd; **Roll Call:** Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced for a public hearing:
MM: 2nd; Ayes: Nays:

2. **Ordinance** – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

- 2a. Motion to introduce:
MM: 2nd: Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio
- 2b. Motion authorizing the Clerk to publish the Ordinance as introduced for a public hearing:
MM: 2nd: Ayes: Nays:

INTRODUCTION OF 2025 MUNICIPAL BUDGET

1. **RESOLUTION NO. 2025-174 Introducing the 2025 Municipal Budget**

The Clerk reads the Budget by Title: **MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR THE YEAR 2025**

MM: 2nd: Roll Call: Brady, Gross, McNamara, Merla, Reilly, Vecchio

Motion authorizing the Clerk to publish the Budget Summary as introduced for a Public Hearing to be held June 17, 2025.

MM: 2nd: Ayes: Nays:

APPROVAL OF MINUTES

September 3, 2024 Workshop Meeting

November 15, 2024 Special Meeting

May 6, 2025 Regular Meeting

MM: 2nd: Ayes: Nays:

REPORTS

1. Municipal Clerk’s Report for April 2025
2. Tax/Water/Sewer Collector’s Report for April 2025
3. Board of Health Treasurer’s Report for April 2025
4. Building Department Report for April 2025
5. Municipal Court Report for April 2025

MM: 2nd: Ayes: Nays:

PUBLIC COMMENTS

The Meeting is opened to the public for comments.

Comments are limited to no more than five minutes per person.

Opened: MM: 2ND: Closed: MM: 2ND:

EXECUTIVE SESSION

R2025-175 – Authorizing a closed session in accordance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b, to discuss personnel matters pursuant to N.J.S.A. 10:4-12b(8).

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Motion to Adjourn: MM: 2nd:

R25-164

05/16/2025

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2025	\$ 174,899.45
	WATER/SEWER ACCT.2025	\$ 30,056.99
	PAYROLL FUND BUDGET	\$ 5,243.18
	FEDERAL & STATE GRANTS	\$ 4,557.73
	TRUST OTHER FUND	\$ 6,625.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R205-165
05/20/2025

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2024	\$ 9,351.00
	CURRENT ACCT.2025	\$ 1,315,332.86
	WATER/SEWER ACCT.2025	\$ 36,679.37
	GENERAL CAPITAL FUND	\$ 12,933.00
	FEDERAL & STATE GRANTS	\$ 792.00
	TRUST OTHER FUND	\$ 16,847.30
	REC BAYFRONT IMPROVEMENT	\$ 2,206.96
	OPEN SPACE TRUST FUND	\$ 8,968.00
	WATER/SEWER CAPITAL FUND	\$ 52.75
	DEVELOPER ESCROW	\$ 678.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R25-166

RESOLUTION NO. 2025-

AUTHORIZING "WINDOW" CONTRACTS

WHEREAS, Pursuant to N.J.S.A. 19:44A-20.4 et seq. (New Jersey Local Unit Pay-To-Play Laws), the Borough must award by resolution all goods and services contracts with a dollar amount between \$17,500 and \$43,999. These contracts are not bid, but vendors are still responsible to provide political contribution and company disclosure information in order to do business with the Borough; and

WHEREAS, pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq., when the cost of goods and/or services that fall between \$17,500 and the bid threshold of \$44,000 in the aggregate, an approval by resolution must be in place; and

WHEREAS, the Borough of Keyport retained the services of:

- Edmunds Govtech
- Ez Docks Unlimited
- Silvi Cement and Salt
- McManimon, Scotland & Baumann, LLC

WHEREAS, a request for quotes for the required work to be performed was requested from several contractors for the various work; and

WHEREAS, the above-mentioned vendors completed and submitted to the Borough the required documents; and

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough recognizes that the Purchasing Agent on behalf of the Borough has issued and executed a Purchase Order for the foregoing to the above vendors with funds certified available by the Chief financial Officer.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

R25-167

RESOLUTION NO. 2025-

**RESOLUTION AUTHORIZING EXTENSION OF THE CONTRACT WITH
SUBURBAN DISPOSAL, INC. FOR THE PROVISION OF SOLID WASTE AND
RECYCLABLE MATERIALS COLLECTION AND DISPOSAL FOR THE BOROUGH**

WHEREAS, by way of Resolution 2024-141, duly adopted on April 16, 2024, the Borough of Keyport awarded a contract to Suburban Disposal, Inc. for services commencing on June 1, 2024; and

WHEREAS, in accordance with the terms of the contract and with N.J.S.A. 40A:11-15, the contract may be extended for two (2) additional two-year renewal option extensions; and

WHEREAS, Suburban Disposal, Inc. has agreed to continue their service under the terms of the present contract through May 31, 2027; and

WHEREAS, the governing body finds that the services are being performed in an effective and efficient manner and recommends to extend the contract with Suburban Disposal, Inc.; and

WHEREAS, the Chief Financial Officer of the Borough of Keyport has certified funds for this purpose to charge to account Garbage – Contracted Services 5-01-26-305-307-210; and

WHEREAS, Suburban Disposal, Inc. will continue to provide disposal services as described in the contract through May 31, 2027, for a fee of \$329,430.00 for the second year and \$336,000.00 for the third year.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Keyport that it hereby authorizes the first two-year extension of the present contract with Suburban Disposal, Inc. for disposal services through May 31, 2027, for a fee of \$329,430.00 for the second year and \$336,000.00 for the third year.

BE IT FURTHER RESOLVED, that the extension of the present contract for the additional term is subject to the continued appropriation of necessary funds in the local municipal budget beyond the current year.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator be and are hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution, including execution of an extension of the contract with Suburban Disposal, Inc. for the aforesaid additional term.

BE IT FURTHER RESOLVED, that the Municipal Clerk shall forward a certified copy of this Resolution to Suburban Disposal, Inc. and the Borough Administrator.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

R25-168

RESOLUTION NO. 2025-

**AUTHORIZING THE AWARD OF A CONTRACT FOR
IMPROVEMENTS TO SECOND STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) seeks to award a contract for Improvements to Second Street (the “**Contract**”); and

WHEREAS, the Borough advertised bid specifications for the Contract and set forth the scope of the Contract and the items to be included in the scope of the Contract; and

WHEREAS, on May 13, 2025, the Borough received four (4) bids for the Contract; and

WHEREAS, the Borough’s Engineer, CME Associates, reviewed the bids and prepared a Bid Report and Recommendation of Award, on file with the Office of the Borough Clerk, recommending that the Borough award the Contract to P & A Construction, Inc., (“**P & A**”), PO Box 28, Colonia, New Jersey, 07067, on a unit price basis in the total amount not to exceed \$3,335,178.06 for base bid phase I items I-1 through I-55, base bid phase II items II-1 through II-60 and bid alternate items A-1 through A-39, inclusive, as available funding permits; and

WHEREAS, the Chief Financial Officer of the Borough of Keyport has certified funds for this contract to charge to accounts: Ordinance No. 2024-09, C-04-24-009-000-922, \$1,185,325.97; and Ordinance No. 2024-10, W-08-24-010-000-922, \$2,149,852.09; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough hereby authorizes the award of the Contract to P & A for services related to the Improvements to Second Street in an amount not to exceed \$3,335,178.06, in accordance with the bid specifications, which are incorporated hereto and made a part hereof by reference, and the Mayor is authorized to execute the Contract.
3. The foregoing award of Contract is subject to: (i) P & A executing and delivering the Contract, on file with the Office of the Borough Clerk; (ii) P & A obtaining and submitting to the Borough the required bonds, insurance certificates, and such other documents required in the bid specifications or required by the Borough; and (iii) review and approval by the New Jersey Department of Transportation Local Aid office.
4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
5. This Resolution shall take effect as provided by law.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

R25-169

RESOLUTION NO. 2025-

**AUTHORIZING USE OF BOROUGH PROPERTY BY KEYPORT
PUBLIC SCHOOL FOR A CLASS TRIP**

WHEREAS, the Keyport Public School Superintendent has submitted an Application to use Borough Property at Waterfront Park on June 2, 2025, with a rain date of June 4, 2025, from 9:00AM to 2:30PM for a Grade 8 Treasure Hunt class trip; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the use of Waterfront Park by the Keyport Public School for a Grade 8 Treasure Hunt class trip on June 2, 2025, with a rain date of June 4, 2025, from 9:00AM to 2:30PM.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

RESOLUTION NO. 2025-**APPROVING THE REQUEST OF THE KEYPORT FIRE DEPARTMENT'S
2025 FAIR CHAIRMAN FOR EXCLUSIVE USE OF FIREMAN'S PARK
FOR THE ANNUAL FIREMAN'S FAIR**

WHEREAS, a request has been received from the Keyport Fire Department's 2025 Fair Chairman for exclusive use of Fireman's Park for the annual Fireman's Fair to be held Tuesday, July 29, 2025 through Saturday, August 2, 2025 (set up Friday, July 25, 2025 and breakdown Monday, August 4, 2025); and

WHEREAS, hours of the Fireman's Fair will be 6:00 PM to midnight July 29, 2025 through August 2, 2025; and

WHEREAS, American Legion Drive from W. Front Street to the entrance of the Municipal parking lot just beyond the gazebo in Waterfront Park will be closed to traffic during Fair hours beginning Monday, July 28, 2025 through Saturday, August 2, 2025; and

WHEREAS, the W. Front Street business district two-hour parking rule and the no-parking restriction on Beers Street to Elizabeth Street will be suspended from Saturday, July 26, 2025 through Sunday, August 3, 2025; and

WHEREAS, the assistance of the Department of Public Works work force and equipment is requested for removal of solid waste, recyclables, and equipment to and from the Fair location, during the period of Saturday, July 26, 2025 through Sunday, August 3, 2025; and

WHEREAS, the Police Chief has reviewed the request and has offered no objections as to the dates and times requested.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Keyport that:

1. This Resolution shall constitute approval to permit the Keyport Fire Department exclusive use of Fireman's Park for the annual Fireman's Fair as set forth herein.
2. The Municipal Clerk is directed to forward a certified copy of this Resolution to the 2025 Fair Chairman, Chief of Police, and DPW Superintendent.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

2025-171

RESOLUTION NO. 2025-

**AUTHORIZING KEYPORT FIRST AID SQUAD TO USE
VETERANS PARK FOR ANNUAL PICNIC**

WHEREAS, the Keyport First Aid Squad has requested authorization to use Veterans Park on Saturday, August 9, 2025, from 12PM to 4PM, for its annual picnic; and

WHEREAS, the Keyport First Aid Squad has requested the use of 12 picnic tables; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorizes the Keyport First Aid Squad to use Veterans Park for its annual picnic on Saturday, August 9, 2025, from 12PM to 4PM, and the use of 12 picnic tables as set forth herein.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

R25-172

RESOLUTION NO. 2025-

APPOINTINMENT OF RECREATION COMMITTEE MEMBER

Patricia Burns

WHEREAS, a vacancy currently exists on the Recreation Committee; and

WHEREAS, Patricia Burns has expressed interest in serving on the Recreation Committee and is qualified and willing to serve; and

WHEREAS, Mayor Araneo announces with the advice and consent of council the appointment of Patricia Burns to fill the unexpired term ending December 31, 2029.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, that the appointment of Patricia Burns to the Recreation Committee be and the same is hereby confirmed.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

R25-193

RESOLUTION NO. 2025-

APPROVING REQUEST FOR PRIVATE MEMORIAL SERVICE AND SEMI-PERMANENT ART INSTALLATION CONTINGENT UPON ENGINEER REVIEW AND APPROVAL

WHEREAS, the Borough of Keyport has received a formal request from the Arts Society of Keyport for permission to hold a private memorial service and to place a semi-permanent memorial art piece in honor of Charlie Merla, a founding member of the Arts Society and a valued contributor to the Keyport community; and

WHEREAS, the proposed memorial service is scheduled to take place on June 8, 2025, at 2:00 PM, for a duration of approximately 40 minutes, at the intersection of First and Broad Streets, in front of the existing art sculptures; and

WHEREAS, the anticipated number of attendees for the memorial service is estimated to be 10 to 15 people, with brief speeches planned, including remarks from the Mayor, members of the Arts Society of Keyport, and family members or close friends of Mr. Merla; and

WHEREAS, the Arts Society of Keyport has additionally requested the placement of a small, semi-permanent art piece—a painted, basketball-sized rock bearing Mr. Merla's name and dedication—to be placed at a designated location on Borough property, as marked on a submitted site diagram; and

WHEREAS, the Arts Society of Keyport has assumed full responsibility for the placement, ongoing maintenance, and care of the memorial piece; and

WHEREAS, the Mayor and Council find the proposed service and art installation to be a fitting tribute to Mr. Merla's legacy and contributions to the cultural life of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, as follows:

1. The request by the Arts Society of Keyport to hold a private memorial service on June 8, 2025, at First and Broad Streets is hereby approved.
2. The proposed semi-permanent art installation honoring Charlie Merla is conditionally approved, contingent upon final review and written approval by the Borough Engineer to ensure the memorial piece meets all relevant safety, structural, and location requirements.
3. The Arts Society of Keyport shall be responsible for the placement, maintenance, and any future removal of the memorial piece, subject to Borough oversight.
4. This resolution shall take effect immediately upon adoption.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk

AN ORDINANCE OF THE BOROUGH COUNCIL
OF THE BOROUGH OF KEYPORT, IN THE
COUNTY OF MONMOUTH, STATE OF NEW
JERSEY AMENDING BOROUGH CODE CHAPTER
II (ADMINISTRATION) SECTION 2-7.9
(MUNICIPAL ALLIANCE COMMITTEE)

WHEREAS, the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough"), a public body corporate and politic of the State of New Jersey, desires to amend Chapter II (Administration), Section 2-7.9 (Municipal Alliance Committee) to add a subsection creating the position of Chairperson.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, New Jersey, Chapter II (Administration), Section 2-7.9 (Municipal Alliance Committee) shall be amended as follows (additions are shown in *bold italics*):

Section 1. Chapter II, Section 2-7.9 of the Borough Code is hereby amended as follows:

Section 2-7.9. Municipal Alliance Committee.

j. Chairperson. The Chairperson is responsible for running Municipal Alliance Committee meetings and for providing leadership through the Municipal Alliance Committee to formulate local policies and procedures. The Municipal Alliance Committee shall appoint the Chairperson for the calendar year by motion at the first meeting of the calendar year. In the event of a vacancy in the position of Chairperson, the Municipal Alliance Committee shall appoint a Chairperson for the remainder of the calendar year at the meeting immediately following the vacancy. The Municipal Alliance Coordinator is not eligible to be appointed as Chairperson.

Section 2. The effective date for this Ordinance shall be May 20, 2025.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Introduced: May 6, 2025

Public Hearing: May 20, 2025

Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

PUBLIC HEARING
ADOPTION
ORD #2

ORDINANCE NO. 2025-05

AN ORDINANCE OF THE BOROUGH COUNCIL
OF THE BOROUGH OF KEYPORT, IN THE
COUNTY OF MONMOUTH, STATE OF NEW
JERSEY AMENDING BOROUGH CODE CHAPTER
7A (TRAFFIC SCHEDULES) SCHEDULE XIII
(LOADING ZONES)

WHEREAS, the Borough of Keyport, in the County of Monmouth, State of New Jersey (the "Borough"), a public body corporate and politic of the State of New Jersey, desires to amend Chapter 7A (Traffic Schedules), Schedule XIII (Loading Zones) to add a loading zone located on the south side of West Front Street.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, New Jersey, Chapter 7A (Traffic Schedules), Schedule XIII (Loading Zones) to shall be amended as follows (additions are shown in *bold italics with underlines*):

Section 1. Chapter 7A, Schedule XIII of the Borough Code is hereby amended as follows:

Schedule XIII. Loading Zones.

In accordance with the provisions of Section 7-7, the following described locations are hereby designated as loading zones:

Name of Street	Time	Sides	Location
Main Street		West	Beginning at a point 25 feet southerly of the intersection of the curbline of West Front Street and Main Street running thence 87 feet southerly
Union Street	Mon.-Fri.; 7:00 a.m.- 3:00 p.m.	South	School zone: Beginning at a point 239 feet west of the west curbline of Atlantic Street and extending to a point 150 feet westerly therefrom
West Front Street	Wednesday, 6:00 a.m. to 9:00 a.m.	North	Beginning at a point 185 feet westerly of the intersection of the curbline of Broad Street and West Front Street and extending to a point 50 feet westerly thereof
<u><i>West Front Street</i></u>		<u><i>South</i></u>	<u><i>Beginning at a point 550 feet west of the westerly curb line of Beers Street running to a point 600 feet west of the westerly curb line of Beers Street</i></u>

Section 2. The effective date for this Ordinance shall be May 20, 2025.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Introduced: May 6, 2025

Public Hearing: May 20, 2025

Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

PUBLIC HEARING-
ADOPTION
ORD #3

ORDINANCE NO. 2025-06

AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING BOROUGH CODE CHAPTER 7A (TRAFFIC SCHEDULES), SCHEDULE IX (ONE WAY STREETS)

WHEREAS, the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough"), a public body corporate and politic of the State of New Jersey, desires to amend Chapter 7A (Traffic Schedules), Schedule IX (One Way Streets) to designate the alley between Block 21.01, Lots 53 and 54 as a one-way street.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, that Chapter 7A (Traffic Schedules), Schedule IX (One Way Streets) shall be amended to add the following (additions are shown in **bold italics with underlines**):

Section 1. Chapter 7A (Traffic Schedules) of the Borough Code is hereby amended as follows:

Schedule IX (One Way Streets) shall be amended by adding the following as a one-way street:

Alley between Block 21.01, Lots 53 and 54 (designated on the Tax Map of the Borough of Keyport as 16' ROAD ESM'T).

Section 2. The effective date for this Ordinance shall be May 20, 2025.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Section 4. This Ordinance shall take effect upon adoption and publication according to law.

Introduced: May 6, 2025

Public Hearing: May 20, 2025

Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

PUBLIC HEARING
ADOPTION
ORD # 4

ORDINANCE NO. 2025-07

**AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF
KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING A CROSS-ACCESS EASEMENT WITH THE OWNER OF BLOCK
21.01, LOT 54, FOR ACCESS BETWEEN LOT 54 AND THE BOROUGH PARKING
LOT LOCATED AT BLOCK 21.01, LOT 49**

WHEREAS, the Borough of Keyport is in receipt of a memorandum dated June 10, 2024 from Michael T. Brusca, Civil Engineer Trainee, of the County of Monmouth, Department of Public Works & Engineering, regarding a project identified as KPSP10543 Detour Gallery County Route 4, Broad Street, Block 21.01, Lot 54, Borough of Keyport; and

WHEREAS, said memorandum outlines recommendations by the County of Monmouth for said project, including but not limited to a cross access easement from the Borough of Keyport to the owner of Block 21.01, Lot 54 for the purpose of allowing patrons of Lot 54 to use the parking facility owned by the Borough and located at Block 21.01, Lot 49 by vehicle and/or foot; and

WHEREAS, the Mayor and Borough Council wish to comply with the County of Monmouth's recommendation to convey a cross access easement to the owner of Block 21.01, Lot 54 to allow its patrons to utilize the Borough's parking facility located at Block 21.01, Lot 49; and

WHEREAS, N.J.S.A. 40A:12-16 allows a municipality to exchange property interests when it is in the public interest to do so and when the value of the land and consideration received is at least of equal value to, and the acquisition is more advantageous to, the municipality for public use than the lands to be conveyed by the municipality; and

WHEREAS, the Borough Tax Assessor has evaluated the properties and has concluded that the mutual exchange of cross-access easements between the two properties will be of equal value.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Keyport, the County of Monmouth, State of New Jersey, that a cross access easement between Block 21.01, Lot 49 and Block 21.01, Lot 54 may be granted by the Borough as recommended by the County of Monmouth; and

BE IT FURTHER ORDAINED that the Mayor and Borough Clerk are hereby authorized to take any and all action to effectuate the purpose of this Ordinance, including the execution of any documents relating thereto.

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon adoption and publication according to law.

Introduced: May 6, 2025

Public Hearing: May 20, 2025

Adopted:

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ BOROUGH _____ of _____ KEYPORT _____, County of _____ MONMOUTH _____ for the Fiscal Year 2025

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2025;

Be it Further Resolved, that said Budget be published in the _____ Asbury Park Press _____ in the issue of _____ May 29 _____, 2025

The Governing Body of the _____ BOROUGH _____ of _____ KEYPORT _____ does hereby approve the following as the Budget for the year 2025:

RECORDED VOTE
(Insert Last Name)

Ayes	Nays	Abstained
Absent		

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COUNCIL MEMBERS _____ of the _____ BOROUGH OF KEYPORT _____, on _____ May 20 _____, 2025.

A Hearing on the Budget and Tax Resolution will be held at _____ BOROUGH OF KEYPORT _____, on _____ June 17 _____, 2025 at _____ 7:00 _____ o'clock _____ P.M. _____ at which time and place objections to said Budget and Tax Resolution for the year 2025 may be presented by taxpayers or other interested persons.

R25-174
INTRO BUDGET

CLOSED SESSION
R25-175

RESOLUTION NO. 2025-

**RESOLUTION OF THE BOROUGH OF KEYPORT, COUNTY OF
MONMOUTH, NEW JERSEY AUTHORIZING A MEETING NOT OPEN
TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, N.J.S.A. 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Borough to discuss, in a session not open to the public, personnel matters pursuant to N.J.S.A. 10:4-12b(8).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Mayor and Council assembled in public session on May 20, 2025 and determined that an Executive Session closed to the public shall be held on May 20, 2025, at approximately 7:00 P.M. at the Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.

2. This resolution will take effect immediately.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting held on May 20, 2025.

Michele Clark, RMC
Borough Clerk