

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MAY 16, 2017, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Valerie T. Heilweil, Borough Clerk
Pacheco Sheridan Kennedy
Lamberson Cooper Goode
Mayor Harry M. Aumack II
Stephen J. Gallo, Borough Administrator
Karl Kemm, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R143-17 Payment of Bills

R144-17 Authorizing the Award of Contract for Professional Engineering Services for the Borough's Sanitary Sewer Pump Station Portable Generator project – *Mott MacDonald, LLC – Not to exceed \$10,500*

R145-17 Authorizing an Agreement for Keyport Recreation Committee's Yoga by the Bay Program – *Allison Sorokin Yoga & Wellness*

R146-17 Authorizing Execution of Settlement Agreement and Release Between the Borough of Keyport, the International Union of Operating Engineers Local 68 and Carol Fox

R147-16 Authorizing Reduction of the Performance Bond for BLDG Management Company, Inc. for the Property Located at 107-109 Route 35, also Commonly Known as Block 110, Lot 27.03 on the Tax Map of the Borough

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #3-17– Adopting Brown’s Point Marina Redevelopment Plan

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, ADOPTING THE REDEVELOPMENT PLAN FOR THE PROPERTY COMMONLY KNOWN AS BLOCK 20, LOTS 1,2,3,5,6,6.01, 7 AND 9 ON THE TAX MAP OF THE BOROUGH OF KEYPORT**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #4-17– Establishing Mid-block Crosswalks

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY AMENDING CHAPTER VII, SECTION 7-14 (MID-BLOCK CROSSINGS) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to Open Public Hearing:
Opened: Closed:

2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

3. Ordinance #5-17– Creating the Position of Purchasing Agent

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER II (ADMINISTRATION), SECTION 2.3 (BOROUGH OFFICES) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT CREATING THE POSITION OF PURCHASING AGENT AND ESTABLISHING CHAPTER II SECTION 2-3.14**

3a. Motion to Open Public Hearing:
Opened: Closed:

3b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3c. Motion authorizing the Clerk to publish the Ordinance as adopted

**3d. RESOLUTION # 148-17 - Authorizing Appointment of Qualified Purchasing Agent,
Setting Salary and Increasing the Bid Threshold – Shannon Rathyen (\$5,000 Annually)**

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Board of Health Grease Discharge

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER XXIII, BOARD OF HEALTH REGULATIONS, SECTION 23-2.5 (GREASE DISCHARGE ABATEMENT) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Amend Handicapped parking to remove spot on Osborn Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY AMENDING CHAPTER VII (TRAFFIC) SECTION 7-12 (HANDICAPPED PARKING) AND SCHEDULE XXI (PARKING AREA FOR HANDICAPPED PERSONS) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Eligible Positions for Defined Contribution Retirement Program (DCRP)

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, DETERMINING POSITIONS ELIGIBLE FOR THE DEFINED CONTRIBUTION RETIREMENT PROGRAM**

3a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

- 3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

4. Ordinance – Amend Salary Ordinance

The Clerk reads the Ordinance by Title: **AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF TH VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

- 4a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

- 4b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

5. Ordinance – Amend Various Sections of Chapter III, Article I “Police Department”

The Clerk reads the Ordinance by Title: **ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER III ARTICLE I “POLICE DEPARTMENT” OF THE CODE OF THE BOROUGH OF KEYPORT**

- 5a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

- 5b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Social Affairs Permit Application from Organization for the Unity of the Puerto Ricans of Keyport, NJ Inc. (Spanish American Club) for the Spanish American Festival to be held August 12, 2017 from Noon to 9PM

MM: 2nd: Ayes: Nays:

2. Letter from Mayor Aumack appointing Nicholas Vecchio as a Class II member of the Keyport Unified Planning Board for an unexpired term to fill the vacancy created by the retirement of Robert Burlew, expiring December 31, 2017

MM: 2nd: Ayes: Nays:

3. Letter from Fire Chief requesting to declare as surplus outdated firefighter turn-out gear and further requesting said gear be donated to Union Beach Fire Department who is collecting gear for countries where firefighting equipment in any condition is desperately needed

MM: 2nd: Ayes: Nays:

4. Letter from Keyport Boy Scout Troop 364 regarding a community service project they are working on at 101 Perry Street and requesting waver of zoning and construction permit fees for the removal of an existing deck and construction of a 5' x 6" landing and stairs to the yard.

MM: 2nd: Ayes: Nays:

5. Letter from Cycle for Life Cystic Fibrosis Foundation requesting permission to hold its 7th Annual CF Cycle for Life event, to be held on October 1, 2017 beginning at 8AM in Hazlet and traveling through portions of Central New Jersey. Further requesting permission to put up directional signs.

MM: 2nd: Ayes: Nays:

6. Email from NY/NJ Baykeeper requesting Council consider sample resolution opposing the Williams/Transcontinental Company Raritan Bay Pipeline

MM: 2nd: Ayes: Nays:

7. Email from Recreation Committee requesting the use of Waterfront Park parking lot, gazebo, 12 tables and chairs at Waterfront, use of Borough Hall foyer (Friday, September 22nd from 2-8PM), two tables and chairs at Borough Hall (Friday, September 22nd) and storage of tee-shirts overnight in Borough Hall for the September 23rd KeyportFest 5K

MM: 2nd: Ayes: Nays:

8. Email from Keyport Recreation Committee requesting permission to hold the Keyport Skate Jam at the Hazlet Skate Park from Noon-4PM on September 23, 2017

MM: 2nd: Ayes: Nays:

9. Email from Township of Aberdeen requesting to hold a fireworks display on Saturday, July 1st, 2017 at Fireman's Field (the baseball field across from Saint Joseph's beginning approximately 8:30PM)

MM: 2nd: Ayes: Nays:

10. Schedule of Movies to be held at Waterfront Park

MM: 2nd: Ayes: Nays:

11. Application for Raffle License from Raine Organization for an On-Premise 50/50 Cash Raffle to be held at the Keyport Yacht Club on June 10th from 1-11PM

MM: 2nd: Ayes: Nays:

12. Application for Use of Borough Property for the purpose of a wedding to be held October 14, 2017 from 2-3PM – *Bridgid Nelson & Michael Cline*

MM: 2nd: Ayes: Nays:

13. Use Permit Application for Borough Park Facilities from Keyport First Aid and Eagle Hose requesting Veteran's Park for the purpose of a picnic to be held August 19th, 2017 from Noon -5PM

MM: 2nd: Ayes: Nays:

14. Millennium Strategies Monthly report through April 2017

MM: 2nd: Ayes: Nays:

15. Email from Keyport GardenWalk requesting permission for use of pedicabs, placement of signage on Borough property, use of borough parking lot and coned off spaces on West Front Street in front of Borough Hall

MM: 2nd: Ayes: Nays:

16. Email from Harbor Commission requesting approval to run the annual Snapper Contest on Saturday, August 26th, with a rain date of August 27th, at Waterfront Park from 10AM-12Noon

MM: 2nd: Ayes: Nays:

APPROVAL OF MINUTES

April 4, 2017 Work Session

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for April 2017
2. Tax/Water/Sewer Collector's Report for April 2017, Amended January 2017 report, and Report of Taxes Not Collectible
3. Board of Health Treasurer's Report for April 2017
4. Building Department Monthly Report for April 2017
5. Municipal Court Monthly Report for April 2017

MM: 2nd: Ayes: Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Kennedy: Public Works/Recycling/Property Maintenance:

Councilwoman Lamberson: Police:

Councilman Cooper: Health/Recreation:

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -17- Closed Session **Resolution:**

Off: 2nd: Roll Call:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM