

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MAY 15, 2018 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Valerie T. Heilweil Borough Clerk
Pacheco Sheridan Kennedy
Lamberson Cooper Goode
Mayor Harry M. Aumack II
Stephen J. Gallo, Borough Administrator
James Polles, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R134-18 Payment of Bills

R135-18 Authorizing the Award of a Fair and Open contract with CME Associates for Professional Engineering Services in Association with the NJ DOT Municipal Aid Program Grant FY2017 in the Total Amount of \$92,000

R136-18 Authorizing Water Conservation Measures in the Borough during the Summer of 2018 as a Result of Upgrades to the Perry Street Water Treatment Plant

R137-18 Appointing to the Position of Laborer 1 within the Department of Public Works of the Borough of Keyport – *Chris Hogrefe*

R138-18 Confirming the Selection of Certain Members of the Fire Department for Life Membership

R139-18 Authorizing the Solicitation of Bids for the Lease of Certain Real Property in the Borough of Keyport for Use by Wireless Telecommunications Facilities at Borough Property Commonly Known on the Tax Maps of the Borough as Block 33, Lot 4 (Attached to the Borough Water Tank)

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2018 KEYPORT BID (KBBC) BUDGET - PUBLIC HEARING AND ADOPTION
Resolution #140-18 – Adoption of 2018 Business Improvement District Budget

1a. Motion to Open Public Hearing:

Opened: Closed:

2a. Motion to adopt Budget

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

INTRODUCTION OF ORDINANCES

1. Ordinance – Salary Ordinance – Amending Records Support Technician III & Property Maintenance Officer

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING THE ORDINANCE FIXING HE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Amending Regulations to Municipal Boat Ramp

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER XI, RECREATIONAL FACILITIES, TO REFLECT CHANGES TO THE REGULATIONS GOVERNING THE MUNICIPAL BOAT LAUNCHING RAMP**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Five-Year Tax Exemption Program for Improvements to Dwellings

The Clerk reads the Ordinance by Title: **AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-8 AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO DWELLINGS PURSUANT TO N.J.S.A. 40A:21-1 ET AL. AS WELL AS AMENDING BOROUGH CODE CHAPTER XII, SECTION 12-16 AUTHORIZING FIVE-YEAR TAX EXEMPTIONS FOR IMPROVEMENTS TO MULTIPLE DWELLINGS AND COMMERCIAL OR INDUSTRIAL STRUCTURES PURSUANT TO N.J.S.A. 40A:21-1 ET AL. AND RATIFYING CERTAIN TAX EXEMPTIONS AUTHORIZED BY THE BOROUGH COUNCIL**

3a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

APPROVAL OF MINUTES

March 20, 2018 – Regular Session

MM: 2nd: Roll Call: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

COMMUNICATIONS AND PETITIONS

1. Request from Landlord of 36-2 Green Grove Avenue requesting relief due to an outdoor water leak and the Borough Utility Collector's recommendation (Carried from last meeting. Resolution included for consideration.)

MM: 2nd: Ayes: Nays:

2. Letter from Second Baptist Church taking the Borough for approving its block party plans for Saturday, July 14th, 2018 and requesting the Borough place an ad in its anniversary booklet

MM: 2nd: Ayes: Nays:

3. Letter from Keyport-Matawan Elks Lodge #2030 requesting permission to can on the corner its building sits on June 9-10 from 9AM-3PM

4. Letter from Keyport-Matawan Elks Lodge #2030 requesting permission to can on the corner its building sits on November 3-4 from 9AM-3PM

MM: 2nd: Ayes: Nays:

5. Letter from Raritan Post 23 – American Legion requesting permission to can at the corner of building sits on June 9-10 from 9AM-3PM Broadway & Maple on May 19, 2018 from 9AM-3PM

MM: 2nd: Ayes: Nays:

6. Letter from Knights of Columbus St. Joseph's Council #3402 requesting to conduct its fundraising drive to raise money for the ARC of Monmouth County by canning at the corners of Broadway and 4th Street from May 24-27 from 10AM-4PM (*Canning approved at May 1st meeting but there were safety concerns due to roadway conditions to be revised at this meeting*)

MM: 2nd: Ayes: Nays:

7. Letter from Keyport Fire Department in support of switching to the Monmouth County Sheriff's Department for Dispatch/Communications Operations Services

MM: 2nd: Ayes: Nays:

8. Letter from Eagle Hose Fire Company Captain requesting permission to utilize the DPW lot at Rollo Place for a vehicle extrication drill to be held on June 16 at 9AM

MM: 2nd: Ayes: Nays:

9. Email from KBBC requesting road closures for upcoming KBBC events requesting:
-Thursday, July 19th, Car Show – Requesting West Front Street be closed from Broad to Beers, Main Street closed from entrance of Municipal lot to the corner of West Front Street from 3-10PM.
-Thursday, June 21st, Dog's Night Out – Requesting West Front Street from Broad Street to Main from 3-10PM.
- No Parking signs posted prior to each event and barricades set up in the appropriate locations
- DPW support by having the street swept and trash and recycling bins emptied prior to each event.
-One large table and two chairs dropped off on the corner of Main and West Front Streets for each event

MM: 2nd: Ayes: Nays:

10. Keyport Recreation Committee Minutes of March 14, 2018 and April 4, 2018

MM: 2nd: Ayes: Nays:

11. Letter from PJ's Hotdogs, former Waterfront Park vendor, apologizing for his unpaid balance (\$1,786.40) and requesting to be reconsidered as the current hotdog vendor

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for April 2018
2. Tax/Water/Sewer Collector's Report for April 2018 and Report of Taxes Not Collectible
3. Board of Health Treasurer's Report for April 2018
4. Building Department Monthly Report for April 2018

MM: 2nd: Ayes: Nays:

COMMITTEE REPORTS

Councilwoman Pacheco: Board of Health/Library

Councilman Sheridan: Finance/Grants/Redevelopment

Councilwoman Kennedy: Public Works/Construction Department/Recycling/Property Maintenance

Councilwoman Lamberson: Police/Drug Alliance

Councilman Cooper: Recreation/Senior Center

Councilman Goode: Fire/First Aid/Emergency Services

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM