

**BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, APRIL 17, 2012, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER:**

**PM**

**SUNSHINE LAW NOTICE**

Municipal Clerk Valerie T. Heilweil

**ROLL CALL:** Councilmembers

Bolte                      McPeek                      Sheridan

Tomczak                      Ambrose                      Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**APPROVAL OF MINUTES**

March 20, 2012 - Regular

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

R129-12 Payment Of Bills

R130-12 Application for a Raffle License – Keyport Senior Citizen Advisory Committee –  
50/50 Cash – to be held May 22, 2012

R131-12 Application for a Raffle License – Keyport Senior Citizen Advisory Committee-  
50/50 Cash – to be held May 18, 2012

R132-12 Application for a Raffle License – Keyport Senior Citizen Advisory Committee-  
Tricky-Tray – to be held May 18, 2012

R133-12 Approving and Authorizing the Execution of a Collective Bargaining Agreement  
for the Clerical Unit

R134-12 Of NJLM for Municipal Enlistment in the Military Initiative

**PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:

Closed:

**APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda

MM:                      2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

## **PUBLIC HEARINGS/ADOPTION OF ORDINANCES**

### **1. Ordinance #7-12 – Amended to add One Mobile Unit License for frozen dessert hand cart**

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER XXIII, BOARD OF HEALTH REGULATIONS, SECTION 23:2-4.2, LICENSING FEES FOR RETAIL FOOD ESTABLISHMENTS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to Open Public Hearing:  
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2<sup>nd</sup>: Ayes: Nays:

## **COMMUNICATIONS AND PETITIONS**

1. Application for a Social Affair Permit for the Organization for the Unity of Puerto Ricans of Keyport for the Spanish American Festival to be held August 11<sup>th</sup> from 12 noon to 9PM

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

2. Letter from Uncle Louie G Keyport regarding the introduced ordinance amending Board of Health Regulations and amending the licensing fees for retail food establishments

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

3. Letter from American Legion Post 23 requesting permission to conduct a Memorial Day Parade/Procession to be held May 28, 2012 beginning at 1PM

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

4. Letter from Keyport Yacht Club regarding the use of the Borough lot at Second and Church Street for additional parking for members and guests of the Keyport Yacht Club for the period of May 1 to October 31, 2012. No overnight parking will be allowed

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

5. Letter from Keyport Library Board of Trustees regarding their decision to move forward with the possibility of oil to gas conversion at the library

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

6. Letter of resignation from Ken Howe of the Green Team

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

7. Thank you letter from resident Ken Howe for the success of his March 24<sup>th</sup> block party

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

8. Communication from New Jersey Commission for the Blind & Visually Impaired and Monmouth County Health Department regarding Free Eye Screening for Ages 3 and up at various locations in Monmouth and Ocean Counties from April 9<sup>th</sup> through December 10<sup>th</sup>

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

9. Memo from Ptl. David Sorber, Explorer Post Advisor, requesting the use of old Borough Hall to stage a crime scene. Date to be set after approval

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

10. Letter from Monmouth County Mosquito Extermination Commission requesting written approval of their aerial surveillance and treatment program to begin on or about April 15 and continuing through November 30, 2012 (Resolution included)

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

11. Email from DEP regarding Municipal Public Access Plan mapping project and the Public Access Public Hearings to be held Wed., April 18<sup>th</sup> at Avalon Borough Hall from 11AM-3PM and at Long Branch City Hall from 5PM-9PM

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

**REPORTS OF DEPARTMENTS**

1. Borough Clerk's Monthly Report for March 2012
2. Tax/Water/Sewer Collector's Report for March 2012
3. Building Department Monthly Report for March 2012
4. Board of Health Treasurer's Report for March 2012

MM: 2<sup>nd</sup>:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

**COMMITTEE REPORTS**

Councilwoman Bolte: Buildings/Grounds/Library:

Councilman McPeek: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilwoman Ambrose: Public Works/Recycling/Property Maintenance:

Councilman Toglia: Fire/First Aid/Emergency Services:

### **UNFINISHED BUSINESS**

### **ADMINISTRATOR'S REPORT**

### **ATTORNEY'S REPORT**

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:

Closed:

### **CLOSED SESSION**

R -11 - Closed Session **Resolution:**

MM:

2<sup>nd</sup>:

Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

### **ADJOURNMENT**

Motion to Adjourn moved by:

2<sup>nd</sup>:

Time of Adjournment:

PM