

**BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, APRIL 16, 2013, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER:** PM  
**SUNSHINE LAW NOTICE** Municipal Clerk Valerie T. Heilweil  
**ROLL CALL:** Councilmembers Sheridan Tomczak McPeck  
Lamberson Toggia Howe  
Mayor Harry Aumack II  
Others present: Lorene Wright, Borough Administrator  
Borough Attorney: Gordon Litwin, Esq.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

- R133 -13 Accepting the Proposal of T & M Associates to Provide Contract Administration and Inspection Services for "Beyond Contract" Work Necessary to Close Out the Construction Phase of Benjamin Terry Park
- R147-13 Payment Of Bills
- R148-13 Authorizing Settlement Agreement Between Borough of Keyport and JAK Construction t/a Diamond Construction
- R149-13 Application for Raffle License – Knights of Columbus #3402 St Josephs – Off Premise Cash Raffle to be held May 25, 2013 at 9PM
- R150-13 Recognizing National Volunteer Week in the Borough of Keyport
- R151-13 Supporting S-1896/A-1503 Sharing the Burden of Property Assessment Appeal Refunds
- R152-13 CDBG Block Grant Resolution Authorizing the Mayor to Sign a Certification Prohibiting the Use of Excessive Force and a Certification Prohibiting the Use of Federal Funds for Lobbying
- R153-13 Special Emergency Appropriation Pursuant to NJSA 40A:4-55 for the Revaluation of Real Property
- R154-13 Ratifying the Redeveloper's Agreement with Mane Street USA, LLC, for the Rehabilitation of the Old Borough Hall Property (Block 39, Lot 40) and Adjacent Municipal Property (Block 39, Lot 41)
- R155-13 Authorizing Resumption of Monmouth County Mosquito Extermination Commission's Aerial Surveillance and Treatment Program
- R156-13 Appointing Recycling Committee Member
- R157-13 Per Diem Dispatch/Communications Operator
- R158-13 Granting a Taxicab Driver License to Driver of Keyport Yellow Taxi
- R159-13 Authorizing Advertising for Request for Proposals for Heating and Air Conditioning Maintenance and Repair Services
- R160-13 Authorizing the Execution of a Commodity Resale Agreement with the County of Monmouth

R161-13 Authorizing the Conditional Award of a Contract for the Rehabilitation of Osborn Street

R162-13 Authorizing the Conditional Award of a Contract for Waterfront Park Railing Replacement

R163-13 Authorizing the Submission of a 2013 Grant Application for Municipal Public Access Plan Grant Application

R164-13 Authorizing Application for Consideration of Award for the 2013 Community Stewardship Incentive Program

R165-13 Authorizing Reduction of Sewer Charges Due to Frozen Pipe

R166-13 Authorizing the Purchase of Benches for Waterfront Park and Mini-Park

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:                      Closed:

### **APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda

MM:            2<sup>nd</sup>:                      Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

### **PUBLIC HEARING ON 2013 MUNICIPAL BUDGET**

The Meeting is opened to the public for comments or questions

Opened:                      Closed:

### **ADOPTION OF 2013 MUNICIPAL BUDGET**

**Resolution** Adopting the 2013 Municipal Budget

The Clerk reads the Budget by Title: **2013 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2013**

Off:                      2<sup>nd</sup>:                                      Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

### **PUBLIC HEARINGS/ADOPTION OF ORDINANCES**

#### **1. Ordinance #4-13 – COLA Rate Ordinance**

The Clerk reads the Ordinance by Title: **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

1a.    Motion to Open Public Hearing:  
Opened:                      Closed:

1b.    Motion to adopt Ordinance

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toggia, Howe

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2<sup>nd</sup>: Ayes: Nays:

### **COMMUNICATIONS AND PETITIONS**

1. Message from Keyport Recreation requesting to hold the 2013 Skate Jam on Saturday, September 21<sup>st</sup> from 11AM-3PM. Also requesting closure of the boat ramp and Certificate of Insurance

MM: 2<sup>nd</sup>: Ayes: Nays:

2. Letter from Keyport Ministerium Food Pantry, Inc. requesting a waiver of fees for building permits for their new headquarters to be located at 125 Division Street

MM: 2<sup>nd</sup>: Ayes: Nays:

3. Message from KBBC requesting the closing of West Front Street from Broad to Main Streets for a "Classic Car Cruise Night" in conjunction with the 50's themed band performing at the Summer Concert Series to be held on Thursday, June 20, 2013 from 6-9PM

MM: 2<sup>nd</sup>: Ayes: Nays:

### **REPORTS OF DEPARTMENTS**

1. Board of Health Treasurer's Report for March 2013
2. Tax/Water/Sewer Collector's Report for March 2013
3. Municipal Clerk's Monthly Report for March 2013
4. Building Department Monthly Report for March 2013

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toggia, Howe

### **COMMITTEE REPORTS**

Councilman Toggia: Buildings/Grounds/Library:

Councilwoman Lamberson: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilman McPeek: Fire/First Aid/Emergency Services:

Councilman Howe: Public Works/Recycling/Property Maintenance:

### **UNFINISHED BUSINESS**

1. Commemorative Benches, Brick Paver Program & Bronze Plaque
2. Hot Dog Lease at Waterfront Park

### **ATTORNEY'S REPORT**

### **ADMINISTRATOR'S REPORT**

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:

Closed:

### **CLOSED SESSION**

R -12 - Closed Session **Resolution:**

Off:

2<sup>nd</sup>:

Roll Call Sheridan, Tomczak, McPeck, Lamberson, Toggia, Howe

### **ADJOURNMENT**

Motion to Adjourn moved by:

2<sup>nd</sup>:

Time of Adjournment:

PM