

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, APRIL 15, 2014, 7:00 P.M.**

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil
Tomczak Lamberson Chamberlain
Sheridan Howe McPeck
Mayor Harry Aumack II

Others present: Lorene Wright, Borough Administrator
Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

November 12, 2013 – Work Session
November 26, 2013 – Regular
December 11, 2013 – Work Session
December 17, 2013 – Regular
January 14, 2014 – Regular
February 4, 2014 – Work Session
February 18, 2014 – Regular
March 4, 2014 – Work Session

Nays:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R130-14 Payment of Bills
- R131-14 Authorizing Reduction in Water Portion of Water/Sewer Bill Due to Broken Gasket
- R132-14 Authorizing Approval of Raffle License – Keyport Indians, Inc. – Off-Premise 50/50 Cash to be held at 120 Francis Street on July 27, 2014 at 7PM
- R133-14 Authorizing Approval of Raffle License – Knights of Columbus #3402 St. Josephs – On Premise 50/50 cash Raffle to be held at 54 Highway 35 on May 10, 2014 from 6-10PM
- R134-14 Granting Taxicab Driver License to Keyport Yellow Taxi
- R135-14 Authorizing Final Payment to Check Electrical Corp. for Outdoor Lighting and Electrical Restoration Work in Keyport Waterfront Park
- R136-14 Adopting Personnel Policies and Procedures Manual
- R137-14 Announcing Library Board of Trustees Member
- R138-14 Authorizing the Exchange of Scott Brand Compressors for Keyport Fire Department Under State Purchasing Contract #80961
- R139-14 Appointment of Temporary Full-Time Laborer – Jesus Ferandez

R140-14 Authorizing Approval of Raffle License – Organization for the Unity of the Puerto Rican
of Keyport – Off-Premis 50/50 Cash Raffle to be held August 9, 2014 at 6:30PM

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance – #4-14 Energy Aggregation Program

The Clerk reads the Ordinance by Title: AN ORDINANCE IN THE BOROUGH OF KEYPORT
IN MONMOUTH COUNTY, NEW JERSEY, AUTHORIZING THE ESTABLISHMENT OF A
GOVERNMENT ENERGY AGGREGATION PROGRAM

1a. Motion to Open Public Hearing:

Opened:

Closed:

1b. Motion to adopt Ordinance

MM:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

2. Ordinance – #5-14 Amend Personnel Ordinance

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER X,
PERSONNEL, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

2a. Motion to Open Public Hearing:

Opened:

Closed:

2b. Motion to adopt Ordinance

MM:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

PUBLIC HEARING ON 2014 MUNICIPAL BUDGET

The Clerk reads the Budget by Title: **2014 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2014**

The Meeting is opened to the public for comments or questions

Opened: Closed:

RESOLUTION #141-14 - SELF EXAMINATION OF MUNICIPAL BUDGET

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

RESOLUTION#142-14 - ADOPTING 2014 MUNICIPAL BUDGET

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

COMMUNICATIONS AND PETITIONS

1. Application for a Social Affair Permit for Keyport Fire Department for the Firemen's Fair to be held from July 28, 2014 through August 2, 2014

MM: 2nd: Ayes: Nays:

2. Letter of Resignation from Joe Pinto as a member of the Board of Trustees of the Keyport Free Public Library

MM: 2nd: Ayes: Nays:

3. Electronic Sign Application for Approval

MM: 2nd: Ayes: Nays:

4. Letter from Knights of Columbus St. Josephs Council #3402 requesting reconsideration of refund for roof permit

MM: 2nd: Ayes: Nays:

5. Letter from resident Barbara Hassmiller regarding the garbage pickup

MM: 2nd: Ayes: Nays:

6. Email from Keyport Recreation regarding a date change for the Annual Easter Egg Hunt. New date is scheduled at Waterfront Park for Saturday, April 19th (R.D. April 26th) from 2-4:30PM with the Egg Hunt to begin at 4PM. Also requesting American Legion Drive be closed from the Post Office to Burlew's between 1-5PM and the use of the Borough garbage cans

MM: 2nd: Ayes: Nays:

7. Email from Keyport Recreation requesting approval for "Boot camp" classes to be held at the Senior Center on 4/26, 5/4, 5/11, 5/24 and 5/31, 2014

MM: 2nd: Ayes: Nays:

8. Email from Keyport Recreation Commission requesting the use of Waterfront for movie nights on 6/21, 7/19 and 8/30 from 6:30-11PM

MM: 2nd: Ayes: Nays:

9. Application for a Social Affair Permit for the Organization for the Unity of Puerto Ricans of Keyport NJ Inc. for the Annual Spanish American Festival to be held at Beach Park on August 9, 2014 from 12Noon – 9PM

MM: 2nd: Ayes: Nays:

10. Notice from the Keyport Fire Department that Hook & Ladder Company has accepted the resignation of David Gebhardt and, at the same meeting, accepted Nick DeVincenzo into membership

MM: 2nd: Ayes: Nays:

11. Application from Keyport Fire Department to transfer Amanda Wyckoff from Liberty Hose to Eagle Hose

MM: 2nd: Ayes: Nays:

12. Email from the Garden Club requesting permission to block two spaces in front of the mini park for its Annual Plant Sale to be held May 10th (RD May 11th) from 7AM-4PM

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for March 2014
2. Tax/Water/Sewer Collector's Report for March 2014
3. Board of Health Treasurer's Report for March 2014
4. Hazlet/Keyport/Matawan Joint Court Report from March 2014
5. Building Department Monthly Report for March 2014

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

COMMITTEE REPORTS

Councilwoman Tomczak: Police:

Councilwoman Lamberson: Health and Recreation:

Councilman Chamberlain: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilman Howe: Public Works/Recycling/Property Maintenance:

Councilman McPeck: Fire/First Aid/Emergency Services:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -14 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeck

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM