

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, APRIL 12, 2011, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Bolte Sefcik Chamberlain

Sheridan Ambrose Toglia

Mayor Robert E. McLeod

Others present:

Lorene Wright, Borough Administrator

Borough Attorney: John T. Lane, Jr.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATIONS

1. To Department of Public Works Superintendent George Sappah for 33 years of loyal service
2. Keyport Garden Club Presentation of Keyport Garden Walk

PROCLAMATION

Alcohol Awareness Month 2011

APPROVAL OF MINUTES

February 22, 2011 – Special

March 12, 2011 – Regular

MM:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R105-11 Payment Of Bills

R106-11 Authorizing approval of Monmouth County Mosquito Extermination Commission to Apply Pesticides from Aircraft to Control Mosquito over Portions of the Borough of Keyport

R107-11 Appointment of Environmental Commission Member

R108-11 Authorizing Tonnage Grant Application

R109-11 Approve Reduction in Sewer Bill Due to Leak – Ross

R110-11 Authorize Release of Performance Bond – 95 Route 36

R111-11 Authorize Acceptance of Tire Donation from Roder's Motors to the Keyport Police Department

R112-11 Application for a Raffle License – Keyport Hook and Ladder – Off-premise 50/50 cash

R113-11 Application for a Raffle License – Liberty Hose Co. No. 3 – Big Wheel

R114-11 Application for a Raffle License – Board of Fire Wardens

- R115-11 Application for a Raffle License – Keyport Senior Citizens Advisory Committee – On-Premise 50/50 Cash
- R116-11 Application for a Raffle License – Keyport Indians, Inc., On-Premise 50/50 Cash
- R117-11 Application for a Raffle License – Keyport Cultural Celebration Committee – Tricky-Tray
- R118-11 Application for a Raffle License – Keyport Cultural Celebration Committee – On-Premise 50/50 Cash
- R119-11 Application for a Raffle License – Keyport Cultural Celebration Committee – On-Premise 50/50 Cash
- R120-11 Self-Examination of Budget
- R122-11 Authorizing Excel Environmental Resources Inc. to Apply for Grant Funding – Single System Laundry
- R123-11 Authorizing Excel Environmental Resources Inc. to Apply for Grant Funding – Benjamin Terry Park
- R124-11 Authorizing Reduction in Sewer Bill Due to Broken Pipes - Olmedo

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

AMENDMENT TO 2011 MUNICIPAL BUDGET

R121-11 – Resolution Amending the 2011 Municipal Budget – Library Tax Allocation

Off: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

PUBLIC HEARING ON THE 2011 MUNICIPAL BUDGET

Motion to Open Public Hearing:

The Meeting is Opened to the Public for Comments or Questions on the 2009 Municipal Budget

Opened: Closed:

ADOPTION OF 2011 MUNICIPAL BUDGET

1. Resolution Adopting the 2011 Municipal Budget

The Clerk reads the Budget by Title: **2011 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2011**

- 1a. Motion to Open Public Hearing:
Opened: Closed:

- 1b. **R125-11 – Resolution** Adopting the 2011 Municipal Budget

Off: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #7 -11 – Landlord Registration

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER XII, BUILDING AND HOUSING, SECTION 12-14.3 Definitions, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

- 1a. Motion to Open Public Hearing:
Opened: Closed:

- 1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

- 1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #8-11 – Improvements to Benjamin Terry Bulkhead and other waterfront facilities due to March 2010 storm damage

The Clerk reads the Ordinance by Title: BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE FIREMEN'S PARK BOARDWALK, THE BENJAMIN TERRY PARK BULKHEAD AND THE WILLIAM A. RALPH PIER, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$725,000 THEREFOR (INCLUDING A \$565,868 CONTRIBUTION FROM INSURANCE PROCEEDS) AND AUTHORIZING THE ISSUANCE OF \$150,000 IN BONDS OR NOTES TO FINANCE THE COST THEREOF

- 2a. Motion to Open Public Hearing:
Opened: Closed:

- 2b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

- 2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

3. Ordinance #9-11 – Various Road Improvements – Division St., West First St., West Second St., Chingarora Ave., and Luppataong Ave. – NJ DOT Grant Project

The Clerk reads the Ordinance by Title: BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$900,000 THEREFOR (INCLUDING A \$250,000 GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND A \$194,559 GRANT FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM) AND AUTHORIZING THE ISSUANCE OF \$445,000 IN BONDS OR NOTES TO FINANCE THE COST THEREOF

- 3a. Motion to Open Public Hearing:
Opened: Closed:

- 3b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

- 3c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

4. Ordinance #10-11 – USDA Grant & Loan Project for Sewer Utility Improvements

The Clerk reads the Ordinance by Title: BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE #8-09 (WHICH PROVIDES FOR SANITARY SEWER SYSTEM UPGRADES) HERETOFORE FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, ON SEPTEMBER 1, 2009, TO INCREASE THE APPROPRIATION THEREIN BY \$1,900,000 AND TO INCREASE THE AUTHORIZATION OF BONDS AND NOTES THEREIN BY \$1,900,000

- 4a. Motion to Open Public Hearing:
Opened: Closed:

- 4b. Motion to adopt Ordinance tabled until May 17th pending approval of Local Finance Board for Waiver of Down Payment

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

INTRODUCTION OF ORDINANCES

1. Ordinance – Salary Ordinance for Community Development Coordinator, Building Inspector, Director of Inspections, Zoning Officer/Construction Code Officer

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT, NJ, IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

- 1a. Motion to introduce:
MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia
- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held May 3, 2011
- MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Application for a Social Affairs permit from the Organization for the Unity of the Puerto Ricans of Keyport, Inc. for the Spanish American Festival to be held at Beach Front Park on August 13th, 2011 from 12Noon – 9PM

Motion: 2nd: Ayes: Nays:

2. Email from Michelina Caputo, of Michelina's – A Marketplace Café, regarding two-hour parking regulation in front of the storefronts on Maple Place

Motion: 2nd: Ayes: Nays:

3. Thank you letter from Keyport Fire Department, St. Patrick's Day Parade Committee 2011, to George "Butch" Casaletto

Motion: 2nd: Ayes: Nays:

4. Notice from American Legion Post 23 regarding the Memorial Day Parade to be held on Monday, May 30, 2011 at 12 noon and invitation to participate

Motion: 2nd: Ayes: Nays:

5. Email from Keyport Garden Club seeking Council approval for use of the mini-park for their spring plant sale to be held May 28th between 9AM and 3PM (Rain date May 29th)

Motion: 2nd: Ayes: Nays:

6. Letter from Charlie Merla regarding the cost of liquor licensing fees

Motion: 2nd: Ayes: Nays:

7. Application for a Social Affair Permit for the Keyport Cultural Celebration Committee to be held at the International Fest on June 25, 2011 (Rain date June 26th)

Motion: 2nd: Ayes: Nays:

8. Letter from KBA Visual Improvements Committee requesting permission to begin Phase 2 improvements to the Mini-Park

Motion: 2nd: Ayes: Nays:

UNFINISHED BUSINESS

DISCUSSION

Atlantic Street – North of First Street, adjacent to the Yacht Club

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

NEW BUSINESS

R126-11 Resolution Authorize Agreed One Time Policy Exception to Sick Time/Vacation Policy and PBA Contract Provision to Permit Officers to Donate Accrued Sick Leave and/or Vacation Days to Police Sergeant Cassidy

INTRODUCTION OF ORDINANCE

2. Ordinance – Police Department Structure

The Clerk reads the Ordinance by Title: AMENDING VARIOUS SECTIONS OF CHAPTER III ARTICLE I "POLICE DEPARTMENT" OF THE CODE OF THE BOROUGH OF KEYPORT

- 1a. Motion to introduce:
MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia
- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held May 3, 2011
- MM: 2nd: Ayes: Nays:

PUBLIC COMMENT PORTION

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Opened: Closed:

CLOSED SESSION

- R -11 - Closed Session Resolution:
- Contract Negotiations
 - Sale of Real Property

Off: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM