REVISED R138-20

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, APRIL 7 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM
SUNSHINE LAW NOTICE Michele Clark, Borough Clerk
ROLL CALL: Councilmembers Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Thomas Henshaw, Acting Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

MAYOR'S UPDATES

CONSENT AGENDA
(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R131–20 Payment of Bills
R132–20 Authorizing Emergency Temporary Appropriations
R133–20 Authorizing Execution of the Project Agreement with Monmouth County for Performance and Delivery of Fiscal a Year 2018 Community Development Project – Broad Street Sidewalk Improvements
R134–20 Authorizing Execution of Certification Prohibiting Use of Excessive Force and Prohibiting the Use of Federal Funds for Lobbying
R135–20 Authorizing the Borough to Enter into a Shared Service Agreement with the Keyport Public Schools for the Use of School Resource Officer/Special Law Enforcement Officers in the Keyport Public Schools
R136–20 Authorizing Extension of Agreement with Government Strategy Group for Extended Appointment of Temporary Borough Administrator Services for an Additional Term of Three (3) Months – *Thomas Henshaw*
R137–20 Authorizing Appointment of Susan Mulligan as Part Time Building Maintenance Worker
REVISED R138–20 Authorizing Retention of Grass Cutting and Lawn Maintenance Services

PUBLIC COMMENT PORTION
The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS
Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

COMMUNICATIONS BY CONSENT
(For Approval)
1. Request to revise date of previously approved Use of Borough Property – Waterfront Park Gazebo – for a wedding ceremony to now be held on Saturday, June 6, 2020 at 5PM.

2. Request for Use of Borough Property - Keyport Waterfront/Bulkhead - from the Arts Society of Keyport for the 6th Annual Art Around the Bay event to be held on Saturday, September 12, 2020 (rain date of Sunday, September 13, 2020) from 10AM-5PM and requesting waiver of fee
3. Application for an Off-Premise 50/50 Raffle from St. Joseph's Church to be held Saturday, December 5, 2020 at 7PM.

(To Receive and File)
None

PUBLIC COMMENT PORTION
The Meeting is opened to the public for comments or questions on **Communications above**

Opened: Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS
Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES
March 17, 2020 Minutes

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION
The Meeting is opened to the public for comments or questions.
Please limit comments to no more than five minutes per person.

Opened: Closed:

ADJOURNMENT
Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM

4/7/20
R131-20

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	$ 173,999.15
	WATER/SEWER ACCT.	$ 40,190.77
	ANIMAL CONTROL ACCT.	$ 2,957.16
	GENERAL CAPITAL ACCT.	$ 5,622.66
	REC. BAYFRONT IMP. TRUST	$ 50.00
	LAW ENFORCEMENT TRUST	$ 2,026.68
	BD. OF RECREATION COMM.	$ 250.00
	UNEMPLOYMENT TRUST ACCT.	$ 96.08
	OPEN SPACE TRUST ACCT.	$ 27,446.94
	WATER CAPITAL ACCT.	$ 2,000.00
	TRUST ACCT.	$ 918.99
	DEVELOPER ESCROW ACCT.	$ 2,808.25

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

____
MAYOR COLLETTE KENNEDY

ATTEST:

____
MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE ______________________ MEETING OF APRIL 7, 2020.

____
MICHELE CLARK, BOROUGH CLERK

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Project Total	Total
CURRENT FUND BUDGET	0-01	169,070.69	0.00	0.00	0.00	169,070.69
WATER/SEWER OPERATING BUDGET	0-09	40,190.77	0.00	0.00	0.00	40,190.77
	0-13	0.00	0.00	0.00	2,808.25	2,808.25
Year Total:		209,261.46	0.00	0.00	2,808.25	212,069.71
CURRENT FUND BUDGET	9-01	2,202.70	0.00	0.00	0.00	2,202.70
ANIMAL CONTROL TRUST FUND	A-18	2,957.16	0.00	0.00	0.00	2,957.16
GENERAL CAPITAL FUND	C-04	5,622.66	0.00	0.00	0.00	5,622.66
FEDERAL AND STATE GRANTS	G-01	1,300.72	0.00	0.00	0.00	1,300.72
REC BAYFRONT IMPROVEMENT TRUST	T-14	50.00	0.00	0.00	0.00	50.00
LAW ENFORCEMENT TRUST FUND	T-15	2,026.68	0.00	0.00	0.00	2,026.68
BOARD OF RECREATION COMM. TRUS	T-16	250.00	0.00	0.00	0.00	250.00
UNEMPLOYMENT TRUST FUND	T-17	96.08	0.00	0.00	0.00	96.08
OPEN SPACE TRUST FUND	T-20	27,466.94	0.00	0.00	0.00	27,466.94
Year Total:		29,889.70	0.00	0.00	0.00	29,889.70
WATER / SEWER CAPITAL FUND	W-08	2,000.00	0.00	0.00	0.00	2,000.00
Total Of All Funds:		253,234.40	0.00	0.00	2,808.25	256,042.65

4/7/20 List

Current

\# 172,574.11
75.04 Boro of Keyport Payroll

\# 172,649.15
1350.00 New Jersey's Finest

\# 173,999.15

Trust \$ 918.99 Boro of Keyport, Payroll

Payroll To Be Added

Project Description	Project No.	Project Total
Hudson Pointe @ Keyport, LLC	HUDPT-ESC	2,002.50
Key144 Property LLC-Minor Site	PB19-04ESC	549.25
Dennis Kavanaugh-Zoning Appeal	PB19-05ESC	256.50
Total Of All Projects:		2,808.25

P.O. Type: All — Include Project Line Items: Yes — Open: N Paid: N Void: N
Range: First to Last — Rcvd: N Held: N Aprv: Y
Format: Detail without Line Item Notes — First Enc Date Range: First to 12/31/20 — Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
B0005 BORO OF KEYPORT, PAYROLL ACCT.									
20-00683 03/30/20 SPECIAL PAYROLL QUIRK 3/30/20									
1 SPECIAL PAYROLL QUIRK 3/30/20	918.99	T-12-56-850-000-817	B Police Off Duty	A	03/30/20	03/30/20			N
2 SPECIAL PAYROLL QUIRK 3/30/20	75.04	0-01-36-472-472-267	B Social Security System	A	03/30/20	03/30/20			N
	994.03								
Vendor Total:	994.03								

Total Purchase Orders: 1 Total P.O. Line Items: 2 Total List Amount: 994.03 Total Void Amount: 0.00

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Include Non-Budgeted: Y

Include Project Line Items: Yes
First Enc Date Range: First to 12/31/20

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AD004 ADAMSKI, MARION									
20-00626 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
2 NON MEMBER	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
	60.00								
Vendor Total:	60.00								
AG004 AGRA ENVIRONMENTAL AND									
20-00578 03/20/20 2020 WATER TESTING		B							
2 INV. 122443, 122734, 123116,	954.00	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/20/20	03/31/20			N
Vendor Total:	954.00								
AM021 AMER, MAGDA									
20-00477 03/05/20 EFUND:NEWARK/HUNTERDON HILLS									
1 REFUND: NEWARK TRIP	20.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/05/20	03/31/20			N
2 REFUND: HUNTERDON HILLS	25.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/05/20	03/31/20			N
	45.00								
Vendor Total:	45.00								
AN001 ANJEC									
20-00521 03/11/20 2020 MEMBERSHIP DUES									
1 2020 MEMBERSHIP DUES	375.00	0-01-20-176-176-224	B Professional Assoc. Dues	A	03/11/20	03/31/20			N
2 ASSOCIATE OR OR ALTERNATE	50.00	0-01-20-176-176-224	B Professional Assoc. Dues	A	03/11/20	03/31/20			N
	425.00								
Vendor Total:	425.00								
AP002 ASBURY PARK PRESS									
20-00583 03/20/20 AD 0004048835 COMM. MTG NOTICE									
1 AD 0004048835 COMM. MTG NOTICE	16.20	0-01-20-120-120-201	B Legal Advertising	A	03/20/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AP002 ASBURY PARK PRESS Continued									
20-00583 03/20/20 AD 0004048835 COMM. MTG NOTICE Continued									
2 AFFIDAVIT OF PUBLICATION	35.00	0-01-20-120-120-201	B Legal Advertising	A	03/20/20	03/31/20			N
	51.20								
20-00584 03/20/20 AD 0004076453 INTRO ORD 1-20									
1 AD 0004076453 INTRODUCE ORD.	26.10	0-01-20-120-120-201	B Legal Advertising	A	03/20/20	03/31/20			N
2 AFFIDAVIT OF PUBLICATION	35.00	0-01-20-120-120-201	B Legal Advertising	A	03/20/20	03/31/20			N
	61.10								
Vendor Total:	112.30								
AH001 ASSOCIATED HUMANE SOCIETIES									
20-00365 02/26/20 1/20 ANIMAL CONTROL-INV. 8488									
1 1/20 ANIMAL CONTROL-INV. 8488	1,478.58	A-18-56-850-000-801	B Animal Control Expenses	A	02/26/20	04/01/20			N
20-00510 03/10/20 2/20 ANIMAL CONTROL-INV. 8506									
1 2/20 ANIMAL CONTROL-INV. 8506	1,478.58	A-18-56-850-000-801	B Animal Control Expenses	A	03/10/20	04/02/20			N
Vendor Total:	2,957.16								
AP003 AUTOMATIC PROTECTION SYSTEMS									
20-00480 03/05/20 INV. 25206									
1 SERVICEMEN FOUND TROUBLE ON	230.00	0-01-26-310-310-264	B Services, Misc.	A	03/05/20	03/31/20			N
20-00536 03/17/20 INV. 25248, 25249									
1 PERFORMED ANNUAL INSPECTION ON	100.00	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
2 TAGS & TAMPER SEALS	26.25	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
3 PERFORMED ANNUAL INSPECTION ON	100.00	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
4 TAGS AND TAMPER SEALS	36.75	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
5 20LB ABC FIRE EXTINGUISHER	65.25	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
6 20LB ABC FIRE EXTINGUISHER	55.20	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
7 NEW 5LB ABC FIRE EXTINGUISHER	74.00	0-01-26-310-310-264	B Services, Misc.	A	03/17/20	03/31/20			N
	457.45								
Vendor Total:	687.45								

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BW005 B & W CONSTRUCTION COMPANY									
20-00423 03/02/20 REQ. 01-020 FIX BROKEN 4" MAIN									
1 REPAIRED BROKEN 4" WATER MAIN	12,302.09	0-09-55-502-502-262	B Repairs/Maint.-Water	A	03/02/20	03/31/20			N
Vendor Total:	12,302.09								
BA022 BARNES, MARY									
20-00621 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
Vendor Total:	55.00								
BC001 BAYSHORE CONFERENCE OF MAYORS									
20-00460 03/05/20 2020 ANNUAL DUES									
1 2020 ANNUAL DUES	400.00	0-01-20-110-110-224	B Professional Assoc. Dues	A	03/05/20	03/31/20			N
Vendor Total:	400.00								
BP004 BEACON PLANNING & CONSULTING									
20-00264 02/10/20 INV. 47-01-20 HUDSON POINTE									
1 INV. 47-01-20 HUDSON POINTE	707.50	HUDPT-ESC	P Hudson Pointe @ Keyport, LLC	A	02/10/20	04/01/20			N
20-00265 02/10/20 INV. 10-02-20 HUDSON POINTE									
1 INV. 10-02-20 HUDSON POINTE	1,295.00	HUDPT-ESC	P Hudson Pointe @ Keyport, LLC	A	02/10/20	04/01/20			N
Vendor Total:	2,002.50								
BE022 BENITEZ, BETTY									
20-00115 01/16/20 2020 ZUMBA CLASSES		B							
2 1/20 CLASSES	75.00	0-01-28-370-371-264	B Services, Misc.	A	01/16/20	03/31/20			N
3 2/20 CLASSES	50.00	0-01-28-370-371-264	B Services, Misc.	A	01/16/20	03/31/20			N
	125.00								
Vendor Total:	125.00								
BO024 BORO OF KEYPORT, PAYROLL ACCT.									
20-00691 03/30/20 4/20 HEALTH INS/PRESCRIPTIONS									
1 4/20 HEALTH INS/PRESCRIPTIONS	42,840.64	0-01-23-220-220-261	B Health Insurance	A	03/30/20	04/02/20			N

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B0024 BORO OF KEYPORT, PAYROLL ACCT Continued									
20-00691 03/30/20 4/20 HEALTH INS/PRESCRIPTIONS		Continued							
2 4/20 HEALTH INS/PRESCRIPTIONS	10,710.16	0-09-55-502-502-261	B Health Insurance	A	03/30/20	04/02/20			N
	53,550.80								
Vendor Total:	53,550.80								
BR026 BRIDGE AUTO SUPPLY									
20-00454 03/03/20 INV. 183502 PARTS CAR #6									
1 FT-880983, BRAKE ROTOR-REAR-	159.98	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
2 FT-8825, BRAKE PADS-REAR-FLEET	75.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
3 SE6018A, BRAKE CALIPER WITH	104.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
4 SE6018A, CORE DEPOSIT	33.33	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
5 SE6017A, BRAKE CALIPER WITH	104.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
6 SE6017A, CORE DEPOSIT	33.33	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
7 260-7470, CONTROL ARM WITH	180.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
8 260-7471, CONTROL ARM WITH	180.99	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
9 SE6018A, CORE DEPOSIT	33.33-	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
10 SE6017A, CORE DEPOSIT	33.33-	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/03/20	03/31/20			N
	807.93								
Vendor Total:	807.93								
CE015 CENTRAL JERSEY HEALTH INS FUND									
20-00692 03/31/20 4/20 DENTAL INSURANCE									
1 4/20 DENTAL INSURANCE	2,206.40	0-01-23-220-220-261	B Health Insurance	A	03/31/20	04/02/20			N
2 4/20 DENTAL INSURANCE	551.60	0-09-55-502-502-261	B Health Insurance	A	03/31/20	04/02/20			N
	2,758.00								
Vendor Total:	2,758.00								
CH021 CHRISTIAN, BRENDA									
20-00116 01/16/20 2020 MOVE TO THE GROOVE CLASS		B							
4 3/20 CLASSES	50.00	0-01-28-370-371-264	B Services, Misc.	A	01/16/20	03/31/20			N
Vendor Total:	50.00								

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CH006 CHRISTOPHER, CHERYL									
20-00618 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
Vendor Total:	55.00								
AM001 CHUDERSKI, A.M.									
20-00118 01/16/20 2020 TAICHI/TAIJI QIGONG BALL		B							
4 3/20 CLASSES	100.00	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20	03/31/20			N
Vendor Total:	100.00								
CM006 CME ASSOCIATES									
16-02440 12/05/16 ENG. SVCS.:STORMWATER OUTFALLS		B							
66 INV 0256845 BEACH PARK & BEERS	1,171.50	C-04-16-023-000-921	B Ord. 23-16: Section 2:20 Costs	A	12/05/16	04/01/20			N
17-00976 05/16/17 VETERANS PARK/B.TERRY PARK IMP		B							
35 INV. 0256846 VETERAN'S PARK/	84.50	C-04-11-008-000-921	B Section 2:20 Costs	A	05/16/17	04/01/20			N
19-01786 09/17/19 BID/CONSTRUCTION PHASE-MAIN ST		B							
13 INV. 0256847 MAIN STREET PARK	914.50	T-20-56-850-000-801	B Open Space Trust Expenses	A	09/17/19	04/01/20			N
20-00270 02/10/20 INV. 0253291 KEY 144 PROPERTY									
1 INV. 0253291 KEY 144 PROPERTY	549.25	PB19-04ESC	P Key144 Property LLC-Minor Site	A	02/10/20	04/01/20			N
20-00502 03/09/20 2020 MONTHLY ENGINEERING SVCS.		B							
3 INV. 0255444 2020 MISC. ENG.	3,200.00	0-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
4 INV. 0257046 2020 MISC. ENG.	3,200.00	0-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
	6,400.00								
20-00503 03/09/20 2020 MISC. ENGINEERING - HRLY.		B							
2 INV. 0255445 2020 MISC. ENG.	360.00	0-01-20-165-165-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
20-00505 03/09/20 2020 TAX MAP UPDATES		B							
2 INV. 0257038 2020 TAX MAP	1,258.00	0-01-20-150-151-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N

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CM006 CME ASSOCIATES	Continued								
20-00608 03/20/20 INV. 0256136 DENNIS KAVANAUGH									
1 INV. 0256136 DENNIS KAVANAUGH	256.50	PB19-05ESC	P Dennis Kavanaugh-Zoning Appeal	A	03/20/20	04/01/20			N
Vendor Total:	10,994.25								
CO012 COASTAL AIR CONDITIONING, INC.									
20-00410 02/28/20 INV. 66007 REPLACE LEAK PIPE									
1 SENIOR CENTER: REMOVED LEAKING	840.00	0-01-26-310-310-264	B Services, Misc.	A	02/28/20	03/31/20			N
2 PARTS	210.00	0-01-26-310-310-264	B Services, Misc.	A	02/28/20	03/31/20			N
	1,050.00								
Vendor Total:	1,050.00								
CS003 COMPLETE SECURITY SYSTEMS, INC									
20-00406 02/28/20 INV. 253476 POWERSONIC BATTERY									
1 POWERSONIC 12V 7AH BATTERY	56.00	0-01-26-310-310-264	B Services, Misc.	A	02/28/20	03/31/20			N
Vendor Total:	56.00								
CR015 CRANEY'S INTERPRETING SERVICES									
20-00411 02/28/20 INV. 17070,17171,17230,17275									
1 INV. # 17070 11/14/19 SPANISH	170.00	9-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
2 INV. # 17171 12/4/19 SPANISH	120.00	9-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
3 INV. # 17230 12/12/19 SPANISH	145.00	9-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
4 INV. # 17275 12/19/19 SPANISH	195.00	9-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
	630.00								
20-00412 02/28/20 INV. 17362,17410, 17559, 17608									
1 INV. # 17362 1/9/20 SPANISH	257.50	0-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
2 INV. # 17410 1/16/20 SPANISH	120.00	0-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
3 INV. # 17559 2/6/20 SPANISH	120.00	0-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
4 INV. # 17608 2/13/20 SPANISH	120.00	0-01-43-490-490-264	B Services, Misc.	A	02/28/20	03/31/20			N
	617.50								
Vendor Total:	1,247.50								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CB001 CUSTOM BANDAG, INC.									
20-00463 03/05/20 INV. 40203313 TIRES CAR # 6									
1 GDY P245/55R18 EAGLE RS-A	810.00	0-01-25-240-240-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
20-00464 03/05/20 INV. 40203319 TIRES K-9									
1 FIR 225/70R19.5 FS561 G PLY 14	448.04	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
2 MEDIUM HI SPEED BALANCE	63.00	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
3 OFF & ON VEHICLE MEDIUM TRUCK	30.00	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
4 MOUNT & DISMOUNT MEDIUM RIM	34.00	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
5 MEDIUM SCRAP TIRE	20.00	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/05/20	03/31/20			N
	595.04								
20-00514 03/10/20 INV. 40203551 TIRES K-11									
1 FIR LT265/70R17 TRANSFORCE AT2	131.61	0-01-26-290-290-214	B Motor Vehicle Parts	A	03/10/20	03/31/20			N
Vendor Total:	1,536.65								
DA012 DAVIS, GERRY									
20-00617 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
Vendor Total:	55.00								
FD002 DEARBORN LIFE INSURANCE CO.									
20-00624 03/25/20 4/20 LIFE INSURANCE									
1 4/20 LIFE INSURANCE	291.51	0-01-23-220-220-261	B Health Insurance	A	03/25/20	03/31/20			N
2 4/20 LIFE INSURANCE	72.88	0-09-55-502-502-261	B Health Insurance	A	03/25/20	03/31/20			N
	364.39								
Vendor Total:	364.39								
DD001 DELLOSSO, DEBBIE									
20-00119 01/16/20 2020 YOGA/FITNESS/STRENGTH		B							
4 3/20 CLASSES	150.00	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DD001 DELLOSSO, DEBBIE Continued									
20-00120 01/16/20 2020 STRENTH/YOGA/BODIESMOTION		B							
4 3/20 CLASSES	150.00	0-01-28-370-371-264	B Services, Misc.	A	01/16/20	03/31/20			N
Vendor Total:	300.00								
DE017 DENTAL SERVICES ORGANIZATION,									
20-00534 03/17/20 4/20 DENTAL INSURANCE									
1 4/20 DENTAL INSURANCE	682.23	0-01-23-220-220-261	B Health Insurance	A	03/17/20	03/31/20			N
2 4/20 DENTAL INSURANCE	170.56	0-09-55-502-502-261	B Health Insurance	A	03/17/20	03/31/20			N
	852.79								
Vendor Total:	852.79								
DI007 DIRECT ENERGY BUSINESS									
20-00553 03/19/20 INV. HS01755835 CONS. FIRE									
1 INV. HS01755835 CONS. FIRE	474.95	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
20-00554 03/19/20 INV. HS01755836 DPW METER 18									
1 INV. HS01755836 DPW METER 18	149.93	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 INV. HS01755836 DPW METER 18	149.93	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	299.86								
20-00555 03/19/20 INV. HS01755837 DPW METER 19									
1 INV. HS01755837 DPW METER 19	129.86	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 INV. HS01755837 DPW METER 19	129.85	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	259.71								
20-00556 03/19/20 INV. HS01755838 BORO HALL									
1 INV. HS01755838 BORO HALL	243.18	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 INV. HS01755838 BORO HALL	119.77	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	362.95								
20-00678 03/30/20 INV. HS01769581 SENIOR CENTER									
1 INV. HS01769581 SENIOR CENTER	14.21	0-01-31-446-446-256	B Natural Gas	A	03/30/20	04/02/20			N
20-00679 03/30/20 INV. HS01769582 LIBERTY HOSE									
1 INV. HS01769582 LIBERTY HOSE	98.79	0-01-31-446-446-256	B Natural Gas	A	03/30/20	04/02/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DI007 DIRECT ENERGY BUSINESS Continued									
20-00680 03/30/20 INV. HS01769583 FIRST AID									
1 INV. HS01769583 FIRST AID	443.16	0-01-31-446-446-256	B Natural Gas	A	03/30/20	04/02/20			N
20-00681 03/30/20 INV. HS01769584 LINCOLN HOSE									
1 INV. HS01769584 LINCOLN HOSE	251.89	0-01-31-446-446-256	B Natural Gas	A	03/30/20	04/02/20			N
Vendor Total:	2,205.52								
DO017 DOUGHERTY, JUNE M.									
20-00648 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
D0008 DOWN TO EARTH LANDSCAPING									
18-01885 10/19/18 IMPROVE VETERANS/TERRY PARK		B							
16 PAYMENT # 9	4,366.66	C-04-11-008-000-922	B Capital Project Costs	A	10/26/18	04/01/20			N
17 PAYMENT # 9	26,552.44	T-20-56-850-000-801	B Open Space Trust Expenses	A	10/26/18	04/01/20			N
	30,919.10								
Vendor Total:	30,919.10								
EA004 EAST COAST EMERGENCY LIGHTING									
20-00419 03/02/20 EMERGENCY LIGHTING DRONE VAN									
1 2014 DODGE CARAVAN	192.24	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
2 AVC21RB, DUAL AVENGER II SOLO	384.48	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
3 IONJ, ION LIGHT RED/BLUE	151.20	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
4 VTX609C, VERTEX SUPER-LED	61.02	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
5 VTX609R, VERTEX SUPER-LED	61.02	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
6 HHS4200, SIREN AMP W/HAND-HELD	377.46	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
7 SA315P, SA315P SPEAKER, BLACK	177.12	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
8 SAK1, SA-315 MOUNT KIT	22.14	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
9 INSTALLATION OF ABOVE	600.00	T-15-56-850-000-801	B Law Enforcement Expenses	A	03/02/20	04/01/20			N
	2,026.68								
Vendor Total:	2,026.68								

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EH006 EHLERS, GLORIA									
20-00646 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
EV002 EVANCHO, CAROL									
20-00647 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
EX003 EXPRESS EMPLOYMENT									
20-00516 03/10/20 INV. 23658566, 23687845									
1 2/23/20 CLERICAL SUPPORT	732.60	0-01-20-120-120-264	B Services, Misc.	A	03/10/20	03/31/20			N
2 3/1/20 CLERICAL SUPPORT	915.75	0-01-20-120-120-264	B Services, Misc.	A	03/10/20	03/31/20			N
	1,648.35								
Vendor Total:	1,648.35								
FI003 FIRE & SAFETY SERVICES, LTD.									
20-00401 02/28/20 INV. SI20-0375 REPAIRS # 2273									
1 KME HALE FIRE TRUCK # 2273	437.50	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	02/28/20	04/02/20			N
2 PARTS	937.70	0-01-25-265-265-205	B FIRE DEPT-Motor Veh-Svcs.	A	02/28/20	04/02/20			N
	1,375.20								
Vendor Total:	1,375.20								
FS003 FIRE SECURITY TECHNOLOGIES, INC									
20-00485 03/09/20 INV P 57375 MONITOR FIRE ALARM									
1 U.L. FIRE ALARM MONITORING	396.00	0-01-26-310-310-264	B Services, Misc.	A	03/09/20	03/31/20			N
Vendor Total:	396.00								
GI002 GALL'S INC.									
19-02413 12/31/19 INV. 014407800 CLOTHING									
1 BG847 BLK, TACTICAL BACKPACK	49.99	9-01-25-240-241-212	B Clothing and Uniforms	A	12/31/19	03/31/20			N

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GI002 GALL'S INC.	Continued								
19-02413 12/31/19 INV. 014407800 CLOTHING		Continued							
2 FX081 BLK 11.5M, GALLS 8IN	79.99	9-01-25-240-241-212	B Clothing and Uniforms	A	12/31/19	03/31/20			N
	129.98								
Vendor Total:	129.98								
GE005 GENERAL PLUMBING SUPPLY									
20-00538 03/17/20 INV S8767386.001, S8767386.002									
1 4X10P40 (50850)	74.88	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
2 W1309008 57-0520	15.23	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
3 S3323192 **** *V-551-A*	2.42	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
4 S0306146 * F-5-A *	14.48	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
5 MR5644 *FER4X4*	38.37	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
6 S5323007 *V500AA*	46.99	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
	192.37								
Vendor Total:	192.37								
GI013 GIFFONIELLO, ARTHUR									
20-00623 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
2 NON MEMBER	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
	60.00								
Vendor Total:	60.00								
GL005 GLENCO SUPPLY, INC.									
20-00491 03/09/20 INV. 23931 SIGNS									
1 030-18X24, 18 X 24 FINISHED	180.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/09/20	03/31/20			N
2 030-30STP, 30" STOP SIGN	297.00	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/09/20	03/31/20			N
	477.00								
Vendor Total:	477.00								

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GR020 GRABOWSKI, CAROLE									
20-00645 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
GR027 GRACE, YVONNE									
20-00644 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	04/01/20			N
Vendor Total:	55.00								
HA001 HACH COMPANY									
20-00453 03/03/20 INV. 11871400 TESTING SUPPLIES									
1 2319900, HARDNESS REAGENT SET	162.90	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/03/20	03/31/20			N
2 2651700, MANGANESE REAGENT SET	126.40	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/03/20	03/31/20			N
3 2106069, PHOSVER 3 PHOSPHATE	77.90	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/03/20	03/31/20			N
4 ESTIMATED SHIPPING & HANDLING	46.63	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/03/20	03/31/20			N
	413.83								
Vendor Total:	413.83								
BH001 HASSMILLER, BARBARA									
20-00540 03/17/20 MILEAGE-3/11/20 SEMINAR									
1 MILEAGE REIMB. FOR 3/11/20	17.37	0-01-20-130-130-225	B Travel and Mileage	A	03/17/20	03/31/20			N
Vendor Total:	17.37								
HA026 HAUSMANN, ELLEN									
20-00121 01/16/20 2020 LINE DANCING		B							
4 3/20 CLASSES	25.00	G-01-41-708-016-301	B Office on Aging Grant - 2020	A	01/16/20	03/31/20			N
Vendor Total:	25.00								
HE016 HENSHAW, THOMAS									
20-00656 03/26/20 REIMB. CLEANING SUPPLIES									
1 REIMB. CLEANING SUPPLIES	96.67	0-01-26-310-310-215	B Janitorial Supplies	A	03/26/20	04/02/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HE016 HENSHAW, THOMAS Continued									
20-00656 03/26/20 REIMB. CLEANING SUPPLIES		Continued							
Tracking Id: COVID 19 COVID 19									
Vendor Total:	96.67								
HO013 HOFFMAN SERVICES, INC.									
20-00462 03/05/20 INV. 13275 ANNUAL INSPECTION									
1 PERFORMED ANNUAL VEHICLE LIFT	500.00	0-01-26-290-290-206	B Maintenance of Other Equipment	A	03/05/20	03/31/20			N
Vendor Total:	500.00								
HD001 HOME DEPOT/GECF									
20-00429 03/02/20 ODOR ABSORBER/SEPTIC SAVER									
1 GONZO ODOR ELIMINATION ROCKS	79.76	0-01-26-310-310-264	B Services, Misc.	A	03/02/20	03/31/20			N
2 ODOBAN ODOR ABSORBER EACH 1 OZ	6.00	0-01-26-310-310-264	B Services, Misc.	A	03/02/20	03/31/20			N
3 GG SEPTIC SAVER 6 DISSOLVABLE	23.96	0-01-26-310-310-264	B Services, Misc.	A	03/02/20	03/31/20			N
	109.72								
20-00535 03/17/20 GLOVES/SCREWDRIVER SET									
1 GMPC 200CT DISPOSABLE VINYL	29.96	0-01-26-290-290-215	B Janitorial Supplies	A	03/17/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									
2 HUSKY 10 PC SCREWDRIVER SET	19.97	0-01-26-290-290-218	B Minor Tools	A	03/17/20	03/31/20			N
	49.93								
20-00613 03/24/20 ITEMS TO FIX ROOF/FINISH FLOOR									
1 1-3/8"X36" SILVER CARPET TRIM	13.68	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
2 #10 EXTRA THICK WAX RING	3.87	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
3 1/2" FIP X 7/8 BC	6.22	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
4 GREAT STUFF GAPS & CRACKS 16OZ	15.12	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
5 GARDNER RUBBER FLEXX BLACK	59.88	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
6 3/8"ODX7/8"BCX20" BRAID TLT	5.91	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
7 KORKY PLATINUM 2 PC KIT	14.98	0-01-26-310-310-237	B Other Equipment and Supplies	A	03/24/20	03/31/20			N
	119.66								
20-00614 03/24/20 CLOROX CLEANUP									
1 CLOROX COMMERCIAL CLEANUP 32OZ	7.74	0-01-26-290-290-215	B Janitorial Supplies	A	03/24/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HD001 HOME DEPOT/GECF	Continued								
20-00649 03/25/20 FANTASTIK/PLEDGE/BANDSAW BLADE									
1 MILWAUKEE 24 TPI BANDSAW BLADE	7.36	0-01-26-290-290-218	B Minor Tools	A	03/25/20	03/31/20			N
2 FANTASTIK CLEANER W/BLEACH	11.48	0-01-26-310-310-215	B Janitorial Supplies	A	03/25/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									
3 PLEDGE BEAUTIFY LEMON 14.2 OZ.	12.96	0-01-26-310-310-215	B Janitorial Supplies	A	03/25/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									
	31.80								
20-00654 03/26/20 ZEP PRO HIGH OUTPUT SPRAYER									
1 ZEP PRO 32OZ HIGH OUTPUT	26.88	0-01-26-310-310-215	B Janitorial Supplies	A	03/26/20	04/02/20			N
Tracking Id: COVID 19 COVID 19									
Vendor Total:	345.73								
IA002 IACP									
20-00375 02/27/20 INV. 0090632 2020 DUES									
1 MEMBERSHIP ACTIVE DUES FROM	190.00	0-01-25-240-240-224	B Professional Assoc. Dues	A	02/27/20	03/31/20			N
Vendor Total:	190.00								
IN019 INTEGRATED TECHNICAL SYSTEMS,									
20-00073 01/10/20 IRIS CONTRACT 1/2020-12/2020		B							
5 INV. IN27203 CONTRACT BASE	50.00	T-14-56-850-000-801	B Recreation Bayfront Expenses	A	01/10/20	04/01/20			N
Vendor Total:	50.00								
JC001 JCP & L COMPANY									
20-00558 03/19/20 200 000 022 471 3/11/20									
1 200 000 022 471 3/11/20	10.34	0-09-55-502-502-251	B Electricity	A	03/19/20	03/31/20			N
2 PERRY STREET	2,041.73	0-09-55-502-502-251	B Electricity	A	03/19/20	03/31/20			N
3 CEDAR ST-SEWAGE PUMP STATION	107.90	0-09-55-502-502-251	B Electricity	A	03/19/20	03/31/20			N
	2,159.97								
20-00612 03/24/20 3/20 STREET LIGHTING									
1 100 008 344 010 3/20 STREET	2,147.08	0-01-31-435-435-253	B Street Lighting	A	03/24/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
JC001 JCP & L COMPANY	Continued								
20-00612 03/24/20 3/20 STREET LIGHTING		Continued							
2 100 008 344 143 3/20 STREET	5,722.82	0-01-31-435-435-253	B Street Lighting	A	03/24/20	03/31/20			N
	7,869.90								
Vendor Total:	10,029.87								
MK003 KIRBY, MARLENE									
20-00643 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
KU005 KURONYA, SANDRA									
20-00619 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
Vendor Total:	55.00								
KU006 KURZAWA, RITA									
20-00625 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
2 NON MEMBER	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
	60.00								
Vendor Total:	60.00								
LA003 LANGUAGE LINE SERVICES									
20-00441 03/03/20 INV. 4741401 HINDI INTERPRETER									
1 1/9/20 HINDI INTERPRETER	8.50	0-01-43-490-490-264	B Services, Misc.	A	03/03/20	03/31/20			N
Vendor Total:	8.50								
LA002 LANIGAN ASSOCIATES, INC									
20-00373 02/27/20 INV. 96498 CLOTHING-LEONARD									
1 BOOTS	139.00	0-01-25-240-241-212	B Clothing and Uniforms	A	02/27/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LA002 LANIGAN ASSOCIATES, INC	Continued								
20-00373 02/27/20 INV. 96498 CLOTHING-LEONARD		Continued							
2 HINGED HANDCUFFS	41.95	0-01-25-240-241-212	B Clothing and Uniforms	A	02/27/20	03/31/20			N
	180.95								
Vendor Total:	180.95								
LE005 LECKSTEIN & LECKSTEIN, LLC									
20-00478 03/05/20 2/27/20 PLANNING BOARD MTG.									
1 2/27/20 PLANNING BOARD MTG.	350.00	0-01-21-180-180-207	B Legal Services	A	03/05/20	03/31/20			N
Vendor Total:	350.00								
LI010 LIEBOWITZ, LYNN									
20-00642 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
MA039 MADSEN AND HOWELL INC.									
20-00513 03/10/20 INV. 5269590 CITRUS DEGREASER									
1 # 618834, ZEP CITRUS DEGREASER	297.36	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/10/20	03/31/20			N
Vendor Total:	297.36								
CM012 MAKIN, CORRINNE									
20-00641 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
RM005 MAKIN, RICK									
20-00640 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MA057 MASCOLINO, PATRICIA									
20-00639 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
MC060 MC MANIMON, SCOTLAND & BAUMANN									
20-00496 03/09/20 2020 SPECIAL REDEV. COUNSEL		B							
2 PROFESSIONAL SERVICES RENDERED	105.00	0-01-20-155-155-280	B Redevelopment	A	03/09/20	03/31/20			N
20-00497 03/09/20 2020 ANNUAL RETAINER/EXPENSES		B							
3 PROFESSIONAL SERVICES RENDERED	8,160.52	0-01-20-155-155-207	B Legal Services	A	03/09/20	03/31/20			N
20-00498 03/09/20 2020 ADDITIONAL GENERAL LEGAL		B							
2 PROFESSIONAL SERVICES RENDERED	2,701.85	0-01-20-155-155-207	B Legal Services	A	03/09/20	03/31/20			N
20-00499 03/09/20 2020 SPECIAL LABOR COUNSEL		B							
2 PROFESSIONAL SERVICES RENDERED	4,310.07	0-01-20-155-155-281	B Labor Matters	A	03/09/20	03/31/20			N
Vendor Total:	15,277.44								
MI012 MICHITSCH, RENATE									
20-00638 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
MI041 MICHITSCH, WILHELM									
20-00637 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
MI033 MIETZ, CATHERINE									
20-00636 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MI031 MILLENNIUM STRATEGIES										
20-00501 03/09/20 2020 GRANT CONSULTING SERVICES			B							
3 INV. 9521 SERVICES RENDERED	3,000.00	0-01-20-100-100-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
4 INV. 9625 SERVICES RENDERED	3,000.00	0-01-20-100-100-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
5 INV. 9721 SERVICES RENDERED	3,000.00	0-01-20-100-100-208		B Other Prof.,Consult & Spec.Svc	A	03/09/20	03/31/20			N
	9,000.00									
Vendor Total:	9,000.00									
MI004 MONMOUTH TELECOM										
20-00701 04/02/20 ACCT. 35652 INV. 305562 4/1/20										
1 ACCT. 35652 INV. 305562 4/1/20	166.81	0-01-31-440-440-254		B Telephone Charges	A	04/02/20	04/02/20			N
Vendor Total:	166.81									
MU016 MUNICIPAL CAPITAL FINANCE										
20-00356 02/26/20 2020 POLICE COPIER LEASE			B							
2 2020 POLICE COPIER LEASE	139.27	0-01-25-240-240-255		B Telecommunication Charges	A	02/26/20	03/31/20			N
Vendor Total:	139.27									
MU004 MURNANE, PATRICIANNE										
20-00635 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA										
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010		B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00									
DN002 NELLIS, DENISE										
20-00593 03/20/20 REIMB. LOG ME IN PROGRAM										
1 REIMB. LOG ME IN PROGRAM	349.99	0-01-20-100-100-239		B Information Technology	A	03/20/20	03/31/20			N
Tracking Id: COVID 19 COVID 19										
Vendor Total:	349.99									
NE020 NEWPORT MEDIA HOLDINGS, LLC										
20-00682 03/30/20 AD 20127, 20126, 20125										
1 AD 20125 NOTICE HARBOR COMM.	9.30	0-01-20-120-120-201		B Legal Advertising	A	03/30/20	04/02/20			N
2 AD 20127 NOTICE LIBRARY BOARD	10.54	0-01-20-120-120-201		B Legal Advertising	A	03/30/20	04/02/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NE020 NEWPORT MEDIA HOLDINGS, LLC Continued									
20-00682 03/30/20 AD 20127, 20126, 20125		Continued							
3 AD # 20126 NOTICE 2020 COUNCIL	21.08	0-01-20-120-120-201	B Legal Advertising	A	03/30/20	04/02/20			N
	40.92								
Vendor Total:	40.92								
NE019 NEWSPAPER MEDIA GROUP									
20-00684 03/30/20 #300535324,300535325,300535374									
1 AD 300535324 HARBOR COMMISSION	45.20	0-01-20-120-120-201	B Legal Advertising	A	03/30/20	04/02/20			N
2 AD 300535325 LIBRARY BOARD OF	48.08	0-01-20-120-120-201	B Legal Advertising	A	03/30/20	04/02/20			N
3 AD 300535374 2020 BOROUGH	67.16	0-01-20-120-120-201	B Legal Advertising	A	03/30/20	04/02/20			N
	160.44								
Vendor Total:	160.44								
NI005 NICHOLL, MARY									
20-00622 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
2 NON MEMBER	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
	60.00								
Vendor Total:	60.00								
NJ054 NJ DEPT. OF TRANSPORTATION									
20-00610 03/24/20 2020 OUTDOOR ADVERTISNG PERMIT									
1 2020 OUTDOOR ADVERTISING	25.00	0-01-20-100-100-227	B Licenses and Fees	A	03/24/20	03/31/20			N
2 2020 OUTDOOR ADVERTISING	635.00	0-01-20-100-100-227	B Licenses and Fees	A	03/24/20	03/31/20			N
	660.00								
Vendor Total:	660.00								
NJ006 NJ NATURAL GAS COMPANY									
20-00559 03/19/20 22-0008-6506-14 BORO HALL									
1 22-0008-6506-14 BORO HALL	363.50	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 22-0008-6506-14 BORO HALL	179.04	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	542.54								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJ006 NJ NATURAL GAS COMPANY	Continued								
20-00560 03/19/20 22-0019-5853-36 90 PERRY ST.									
1 22-0019-5853-36 90 PERRY ST.	65.92	0-09-55-502-502-256	B Natural Gas	A	03/19/20	04/01/20			N
20-00561 03/19/20 01-2301-0160-13 CONS. FIRE									
1 01-2301-0160-13 CONS. FIRE	639.27	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
20-00562 03/19/20 03-2326-8486-17 DPW METER 18									
1 03-2326-8486-17 DPW METER 18	208.06	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 03-2326-8486-17 DPW METER 18	208.05	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	416.11								
20-00563 03/19/20 03-2326-8488-10 DPW METER 19									
1 03-2326-8488-10 DPW METER 19	182.50	0-01-31-446-446-256	B Natural Gas	A	03/19/20	03/31/20			N
2 03-2326-8488-10 DPW METER 19	182.50	0-09-55-502-502-256	B Natural Gas	A	03/19/20	03/31/20			N
	365.00								
20-00659 03/26/20 01-2301-1752-17 SENIOR CENTER									
1 01-2301-1752-17 SENIOR CENTER	52.08	0-01-31-446-446-256	B Natural Gas	A	03/26/20	04/02/20			N
20-00660 03/26/20 22-0005-3920-9Y LINCOLN HOSE									
1 22-0005-3920-9Y LINCOLN HOSE	355.02	0-01-31-446-446-256	B Natural Gas	A	03/26/20	04/02/20			N
20-00697 03/31/20 05-2331-2105-11 LIBERTY HOSE									
1 05-2331-2105-11 LIBERTY HOSE	159.92	0-01-31-446-446-256	B Natural Gas	A	03/31/20	04/02/20			N
20-00698 03/31/20 05-2332-4000-18 FIRST AID									
1 05-2332-4000-18 FIRST AID	697.35	0-01-31-446-446-256	B Natural Gas	A	03/31/20	04/02/20			N
Vendor Total:	3,293.21								
NJ001 NJ STATE LEAGUE OF									
20-00522 03/11/20 2020 DUES - INV. 240MLJ20									
1 2020 MEMBERSHIP DUES	697.00	0-01-20-110-110-224	B Professional Assoc. Dues	A	03/11/20	03/31/20			N
Vendor Total:	697.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
OC003 O'CONNOR, JUDY									
20-00634 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
ON002 ONE CALL CONCEPTS									
20-00511 03/10/20 INV. 0025086 2/20 SVCS.									
1 REGULAR LOCATES	246.16	0-01-26-290-290-264	B Services, Misc.	A	03/10/20	03/31/20			N
2 VOICE TICKET DELIVERY	7.50	0-01-26-290-290-264	B Services, Misc.	A	03/10/20	03/31/20			N
	253.66								
Vendor Total:	253.66								
OP006 OPTIMUM									
20-00549 03/17/20 ACCT. 07875-120552-01-4									
1 ACCT. 07875-120552-01-4	0.00	0-01-31-440-440-255	B Telecommunication Charges	A	03/17/20	03/31/20			N
2 3/15/20-4/14/20 OPTIMUM ONLINE	59.95	0-01-31-440-440-255	B Telecommunication Charges	A	03/17/20	03/31/20			N
	59.95								
20-00661 03/26/20 ACCT. 07875-442206-01-8									
1 ACCT. 07875-442206-01-8	46.94	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
2 3/22/20-4/21/20 OPTIMUM ONLINE	120.39	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
3 3/22/20-4/21/20 SPECIAL DISCNT	21.00-	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
4 3/22/20-4/21/20 TAXES & FEES	3.47	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
	149.80								
20-00662 03/26/20 ACCT. 07875-382116-01-2									
1 ACCT. 07875-382116-01-2	59.95	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
20-00663 03/26/20 ACCT. 07875-392213-01-4									
1 ACCT. 07875-392213-01-4	16.00	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
2 3/22/20-4/21/20 OPTIMUM ONLINE	94.90	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
3 3/22/20-4/21/20 TAXES & FEES	1.72	0-01-31-440-440-255	B Telecommunication Charges	A	03/26/20	04/02/20			N
	112.62								
Vendor Total:	382.32								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
OE001 OSWALD ENTERPRISES, INC.									
20-00489 03/09/20 INV. IN000012683									
1 MATERIALS, EQUIPMENT & MEN:	600.00	0-09-55-502-502-264	B Services, Misc.	A	03/09/20	04/01/20			N
Vendor Total:	600.00								
PP006 PANTHER PRESS									
19-02378 12/20/19 INV. 10637 200 SHIRTS									
1 KEYPORT SHIRTS	1,000.00	G-01-41-703-015-301	B Municipal Drug Alliance - SFY 2020	A	12/20/19	03/31/20			N
20-00372 02/27/20 INV. 10525, 10526, 10527									
1 LONG SLEEVE SHIRTS	263.00	0-01-25-240-241-212	B Clothing and Uniforms	A	02/27/20	03/31/20			N
2 LONGLE SLEEVE SHIRTS	165.00	0-01-25-240-241-212	B Clothing and Uniforms	A	02/27/20	03/31/20			N
3 NEW JACKET XXL	165.00	0-01-25-240-241-212	B Clothing and Uniforms	A	02/27/20	03/31/20			N
4 PANTS	140.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
5 ROAD JACKET	165.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
6 SKULL CAP	15.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
7 FLAXFIT HAT	15.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
8 SHORT SLEEVE SHIRTS	150.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
9 LONG SLEEVE SHIRTS	165.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
10 PATCHES & PRINTS ON OUTER	50.00	0-01-25-240-240-223	B Uniform Allowance	A	02/27/20	03/31/20			N
	1,293.00								
Vendor Total:	2,293.00								
PA022 PARTS AUTHORITY LLC									
19-02359 12/19/19 PARTS DPW K-7									
1 PP8 17-1011 Z17 PAD W/HDW	34.17	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
2 FL910S:BE8Z6731AB:OIL FILTER	8.80	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
3 B1 PA-640 POLY ARMOUR	4.36	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
4 VI 99-17954B CALIPER W/BRACK	106.95	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
5 VI 99-17954A CALIPER W/BRACK	106.95	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
6 JO 2232 DOT 3 32OZ	4.68	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
7 VI 99-17954A CALIPER W/BRACK	55.00-	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
8 VI 99-17954B CALIPER W/BRACK	55.00-	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
9 AC 18FR1378:19141580:CALIPER	30.00-	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PA022 PARTS AUTHORITY LLC	Continued								
19-02359 12/19/19 PARTS DPW K-7		Continued							
10 AC 18FR1378:19141581:CALIPER	30.00-	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/19/19	03/31/20			N
	95.91								
19-02375 12/20/19 INV. 301-040101									
1 AN 31-22 31-KWIKCONNECT	38.40	9-01-26-290-290-214	B Motor Vehicle Parts	A	12/20/19	03/31/20			N
19-02377 12/20/19 INV. 300-089172, 301-039969									
1 SN STP141 PR-EACH/BX-100J	18.00	G-01-41-770-005-302	B Clean Comm. 2019: Contract/Equip/Supplie	A	12/20/19	03/31/20			N
2 LO 81158 37460 BLK S/CON	7.72	G-01-41-770-005-302	B Clean Comm. 2019: Contract/Equip/Supplie	A	12/20/19	03/31/20			N
	25.72								
20-00399 02/28/20 INV. 301-045859 PARTS K-4									
1 LQ 10047 75W90 SYN SAE	29.66	0-01-26-290-290-214	B Motor Vehicle Parts	A	02/28/20	03/31/20			N
Vendor Total:	189.69								
PE017 PETTIT, JEAN									
20-00620 03/24/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
2 REFUND NON MEMBER FEE	5.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/24/20	03/31/20			N
	60.00								
Vendor Total:	60.00								
PI005 PIKE, SUSAN									
20-00633 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
PB002 PITNEY BOWES, INC.									
20-00185 01/29/20 INV 1014747229 1/31/20-4/29/20									
1 1/31/20-4/29/20 BILLING PERIOD	216.00	0-01-30-425-425-202	B Postage and Express Charges	A	01/29/20	03/31/20			N
Vendor Total:	216.00								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
QT001 QSCEND TECHNOLOGIES, INC.									
20-00440 03/03/20 INV. INV11206 DDOS PROTECTION									
1 DDOS PROTECTION, MULTILAYER,	300.00	0-01-20-100-100-239	B Information Technology	A	03/03/20	03/31/20			N
Vendor Total:	300.00								
RA024 RAMBHADJAN, SANJAI									
20-00455 03/03/20 2/14/20 DJ FOR VALENTINE DANCE									
1 2/14/20 DJ FOR VALENTINE DANCE	250.00	T-16-56-850-000-801	B Recreation Commission Expenses	A	03/03/20	04/01/20			N
Vendor Total:	250.00								
RA012 RAPID PUMP & METER SERVICE									
20-00488 03/09/20 INV. RSRI59932									
1 2/9/19-2/13/20 FURNISHED LABOR	5,124.91	0-09-55-502-502-264	B Services, Misc.	A	03/09/20	04/01/20			N
Vendor Total:	5,124.91								
RO028 ROSATO, JR., DANIEL									
20-00632 03/25/20 REFUND: MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
SA017 SAFE LIFE SECURITY CORP.									
20-00374 02/27/20 INV. 130302									
1 CLOSED CIRCUIT TV SERVICE	135.00	0-01-25-240-240-255	B Telecommunication Charges	A	02/27/20	03/31/20			N
2 CLOSED CIRCUIT TV SERVICE	113.96	0-01-25-240-240-255	B Telecommunication Charges	A	02/27/20	03/31/20			N
3 MONITORING PANIC ALARM ONLY	210.00	0-01-25-240-240-255	B Telecommunication Charges	A	02/27/20	03/31/20			N
	458.96								
20-00550 03/17/20 INV. 131685									
1 ACCESS CONTROL SERVICE FEE	270.00	0-01-25-240-240-255	B Telecommunication Charges	A	03/17/20	03/31/20			N
2 ACCESS CONTROL SERVICE FEE	100.64	0-01-25-240-240-255	B Telecommunication Charges	A	03/17/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SA017 SAFE LIFE SECURITY CORP.	Continued								
20-00550 03/17/20 INV. 131685		Continued							
3 CLOSED CIRCUIT TV SERVICE	135.00	0-01-25-240-240-255	B Telecommunication Charges	A	03/17/20	03/31/20			N
	505.64								
Vendor Total:	964.60								
SK008 SKYLANDS ENERGY SERVICE									
20-00611 03/24/20 ACCT. 152060 INV. F1406782									
1 HEATING OIL, 3/9/20 EAGLE	413.86	0-01-31-447-447-250	B Heating Oil	A	03/24/20	03/31/20			N
Vendor Total:	413.86								
SM009 SMITH, VIRGINIA									
20-00631 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
SN001 SNOY, VICKIE									
20-00630 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
SB001 STAPLES BUSINESS ADVANTAGE									
20-00421 03/02/20 INV. 3441275548 OFFICE SUPPLY									
1 860851, STAPLES STICKIES PAGE	3.66	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
2 209882, AVERY EASY PEEL LASER	23.04	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
3 764950, SHARPIE ACCENT POCKET	8.50	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
4 490935, STAPLES PASTEL MULTI-	5.64	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
5 221689, TRU RED FILE FOLDER	10.95	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
6 867251, DATA PRODUCTS BLACK	7.19	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
7 187021, STAPLES CLASP &	6.91	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
8 224519, TRU RED FILE FOLDERS	12.40	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
9 224527, TRU RED FILE FOLDER,	12.40	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SB001 STAPLES BUSINESS ADVANTAGE Continued									
20-00421 03/02/20 INV. 3441275548 OFFICE SUPPLY		Continued							
10 1337691, STAPLES SIMPLY 1"	7.89	0-01-22-195-195-216	B Office Supplies	A	03/02/20	03/31/20			N
	98.58								
Vendor Total:	98.58								
ST012 STATE OF NEW JERSEY									
20-00704 04/02/20 UNEMPLOY. DUE-QTR END 12/31/19									
1 UNEMPLOYMENT BALANCE DUE	96.08	T-17-56-850-000-801	B Unemployment Expenses	A	04/02/20	04/02/20			N
Vendor Total:	96.08								
S0002 STATE OF NJ PWT									
20-00518 03/10/20 WATER SYSTEM TAX									
1 WATER SYSTEM TAX-1/20 BILLS	411.92	0-09-55-502-502-227	B Licenses and Fees	A	03/10/20	04/01/20			N
Vendor Total:	411.92								
SC001 STAVOLA ASPHALT COMPANY									
20-00537 03/17/20 INV. 163791 COLD PATCH									
1 2/27/20 TICKET # 272150	1,024.50	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
Vendor Total:	1,024.50								
SU012 SUBURBAN DISPOSAL INC.									
20-00519 03/11/20 INV. 6531									
1 DISPOSAL FEE - 2/20	14,198.11	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
2 NJ RECYCLING ENHANCEMENT ACT	515.67	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
3 DISPOSAL FEE - BULK	2,081.96	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
4 DISPOSAL FEE - BULK	54.03	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
5 RECYCLING FEE	4,374.30	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
6 DISPOSAL FEE-BRUSH/LOGS	1,560.00	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
7 DISPOSAL FEE-TRASH	383.49	0-01-32-465-465-209	B Other Contractual Items	A	03/11/20	03/31/20			N
	23,167.56								
20-00520 03/11/20 INV. 6552									
1 SOLID WASTE & RECYCLING	22,900.00	0-01-26-305-307-210	B Contractual Services	A	03/11/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SU012 SUBURBAN DISPOSAL INC.	Continued								
20-00520 03/11/20 INV. 6552		Continued							
2 ROLL OFF CONTAINER - 2/13	275.00	0-01-26-305-307-210	B Contractual Services	A	03/11/20	03/31/20			N
3 MISCELLANEOUS-APARTMENTS	1,421.00	0-01-26-305-307-210	B Contractual Services	A	03/11/20	03/31/20			N
	24,596.00								
Vendor Total:	47,763.56								
TM005 T-MOBILE									
20-00699 04/01/20 ACCT. 966491012 CELL PHONES									
1 ACCT. 966491012 CELL PHONES	1,240.62	0-01-31-440-440-254	B Telephone Charges	A	04/01/20	04/02/20			N
Vendor Total:	1,240.62								
TH024 THOMPSEN, ROBERT									
20-00629 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
TF003 TOM'S FORD									
19-01874 09/30/19 INV 679866 CAR KEY/PROGRAM KEY									
1 164R8073 PATS KEY	118.46	9-01-22-195-195-237	B Other Equipment and Supplies	A	09/30/19	03/31/20			N
2 PROGRAM KEY	79.95	9-01-22-195-195-237	B Other Equipment and Supplies	A	10/16/19	03/31/20			N
	198.41								
Vendor Total:	198.41								
TO015 TOWNSHIP OF FREEHOLD									
20-00367 02/26/20 INV. 20-00018 EMERGENCY CALL									
1 IT-LEVEL III & IV SUPPORT	750.00	9-01-20-100-100-239	B Information Technology	A	02/26/20	03/31/20			N
2 IT LEVEL III & IV SUPPORT	360.00	9-01-20-100-100-239	B Information Technology	A	02/26/20	03/31/20			N
	1,110.00								
20-00416 02/28/20 2020 SHARED IT SERVICES		B							
3 1/20 SVCS. - INV. 20-00054	1,743.00	0-01-42-140-140-209	B Other Contractual Items	A	02/28/20	03/31/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
T0015 TOWNSHIP OF FREEHOLD	Continued								
20-00416 02/28/20 2020 SHARED IT SERVICES		Continued							
4 2/20 SVCS. - INV. 20-00161	1,815.00	0-01-42-140-140-209	B Other Contractual Items	A	02/28/20	03/31/20			N
	3,558.00								
20-00492 03/09/20 2020 WATER PLANT OPERATOR		B							
2 1/20 SVCS. - INV. 20-00044	2,495.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	04/01/20			N
3 2/20 SVCS. - INV. 20-00146	2,495.00	0-09-55-502-502-208	B Other Prof.,Consult & Spec.Svc	A	03/09/20	04/01/20			N
	4,990.00								
Vendor Total:	9,658.00								
TS007 TREASURER, STATE OF NJ									
20-00703 04/02/20 REGISTRATION-UST PERRY ST WTP									
1 REGISTRATION FOR UNDERGROUND	2,000.00	W-08-16-007-000-921	B Ord. 07-16: Section 2:20 Costs	A	04/02/20	04/02/20			N
Vendor Total:	2,000.00								
US002 USA BLUEBOOK									
20-00487 03/09/20 # 162041 MANHOLE COVER LIFTER									
1 # 27013, T-LIFT MANHOLE COVER	159.95	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/09/20	04/01/20			N
2 FREIGHT	44.11	0-09-55-502-502-237	B Other Equipment and Supplies	A	03/16/20	04/01/20			N
	204.06								
Vendor Total:	204.06								
VE002 V.E. RALPH & SON, INC.									
20-00545 03/17/20 INV. 390052 FIRST AID SUPPLIES									
1 12-001059, ADULT NON-REBREATH	67.50	0-01-25-240-240-235	B Fire and Safety Equipment	A	03/17/20	03/31/20			N
2 12-845011, THE BAG II	64.75	0-01-25-240-240-235	B Fire and Safety Equipment	A	03/17/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									
3 10-052003, KC PURPLE NITRILE	50.12	0-01-25-240-240-235	B Fire and Safety Equipment	A	03/17/20	03/31/20			N
Tracking Id: COVID 19 COVID 19									
	182.37								
Vendor Total:	182.37								

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VE001 VERIZON									
20-00557 03/19/20 732-888-1026 3/12/20									
1 732-888-1026	150.74	0-01-31-440-440-254	B Telephone Charges	A	03/19/20	03/31/20			N
Vendor Total:	150.74								
VW001 VERIZON WIRELESS									
20-00592 03/20/20 ACCT. 882291888-00001									
1 ACCT. 882291888-00001	247.87-	0-01-31-440-440-254	B Telephone Charges	A	03/20/20	03/31/20			N
2 ACCT. 882291888-00001	78.09	0-01-31-440-440-254	B Telephone Charges	A	03/20/20	03/31/20			N
3 ACCT. 882291888-00001	78.05	0-01-31-440-440-254	B Telephone Charges	A	03/20/20	03/31/20			N
4 ACCT. 882291888-00001	78.03	0-01-31-440-440-254	B Telephone Charges	A	03/20/20	03/31/20			N
5 ACCT. 882291888-00001	78.03	0-01-31-440-440-254	B Telephone Charges	A	03/20/20	03/31/20			N
	64.33								
Vendor Total:	64.33								
WW001 WATER WORKS SUPPLY COMPANY									
20-00539 03/17/20 INV. IF98301 CATCH BASIN FRAME									
1 SPECIAL ORDER ITEM (GFI)	276.92	0-01-26-290-290-237	B Other Equipment and Supplies	A	03/17/20	03/31/20			N
Vendor Total:	276.92								
WA018 WAUGH, LUCILLE									
20-00628 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
FS006 WEX BANK									
20-00517 03/10/20 2/20 & 3/20 GASOLINE									
1 CREDIT BALANCE	6,055.33-	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	03/10/20	04/02/20			N
2 2/20 GASOLINE	4,706.74	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	03/10/20	04/02/20			N
3 3/20 GASOLINE	5,521.29	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	03/27/20	04/02/20			N

Vendor # Name / PO # PO Date Description / Item Description	Amount	Contract PO Type / Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
FS006 WEX BANK	Continued								
20-00517 03/10/20 2/20 & 3/20 GASOLINE		Continued							
4 OTHER ADJUSTMENTS THIS PERIOD	254.95	0-01-31-460-460-252	B Gasoline and Diesel Fuel	A	03/27/20	04/02/20			N
	4,427.65								
Vendor Total:	4,427.65								
W0008 WONG, ROSALIND									
20-00627 03/25/20 REFUND:MUSEUM/BB PARK/SANGRIA									
1 REFUND: NEWARK MUSEUM, BRANCH	55.00	0-01-55-001-000-010	B Senior Center Trips/Events	A	03/25/20	03/31/20			N
Vendor Total:	55.00								
Y0002 YOUNG, ROBIN									
20-00582 03/20/20 3/1/20, 3/12/20 COURT COVERAGE									
1 3/1/20 CALL OUT - 5AM CALL	75.00	0-01-43-490-490-264	B Services, Misc.	A	03/20/20	03/31/20			N
2 3/12/20 COURT COVERAGE	112.50	0-01-43-490-490-264	B Services, Misc.	A	03/20/20	03/31/20			N
	187.50								
Vendor Total:	187.50								

Total Purchase Orders: 163 Total P.O. Line Items: 315 Total List Amount: 256,042.65 Total Void Amount: 0.00

R132-20

RESOLUTION #___ -20

AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to the general operations of the Borough of Keyport and no adequate provision could have been made in the 2020 temporary appropriations for the aforesaid purpose, and N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary appropriations adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S. 40A:4-20) including this resolution total $2,674,252 and $834,000 for the general budget and water/sewer utility budget respectively,

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S. 40A: 4-20:

1. An emergency temporary appropriation be and the same is hereby made for general operations (as per attached list) in the amount of $2,674,252 and $834,000 for the general budget and water/sewer budget, respectively
2. That said emergency temporary appropriations will be provided for in the 2020 budget under the same titles
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

	EMERGENCY TEMPORARY APPROPRIATIONS 2020
GENERAL BUDGET	
Administrative and Executive	
Salaries and Wages	45,000.00
Other Expenses	30,000.00
Mayor and Council	
Salaries and Wages	6,000.00
Other Expenses	2,000.00
Municipal Clerk	
Salaries and Wages	25,000.00
Other Expenses	4,000.00
Financial Administration	
Salaries and Wages	19,000.00
Other Expenses	800.00
Collection of Taxes	
Salaries and Wages	30,000.00
Other Expenses	4,000.00
Assessment of Taxes	
Salaries and Wages	6,000.00
Other Expenses	20,000.00
Legal Services	
Other Expenses	80,000.00
Environmental Commission	
Other Expenses	200.00
Engineering Services	
Other Expenses	30,000.00
Planning/Zoning Board	
Salaries and Wages	1,500.00
Other Expenses	2,000.00
Property Maintenance Code	
Salaries and Wages	5,000.00
Other Expenses	300.00
Insurances	
Liability Insurance	50,000.00
Workers Compensation Insurance	90,000.00
Employee Group Insurance	100,000.00
Health Benefit Waiver	21,000.00
Police Department	
Salaries and Wages	600,000.00
Other Expenses	
Miscellaneous	30,000.00
Clothing Allowance	10,000.00

Emergency Management Services	
Other Expenses	5,000.00
First Aid Contributions	6,000.00
Fire Department	
Other Expenses	45,000.00
Uniform Fire Safety Act	
Salaries and Wages	15,000.00
Other Expenses	7,500.00
Municipal Prosecutor	
Salaries and Wages	6,000.00
Municipal Court	
Salaries and Wages	40,000.00
Other Expenses	5,000.00
Public Defender	
Salaries and Wages	2,000.00
Road Repairs and Maintenance	
Salaries and Wages	90,000.00
Other Expenses	30,000.00
Garbage and Trash Removal	
Salaries and Wages	35,000.00
Other Expenses	2,000.00
Contracted (40A:4-85)	60,000.00
Public Buildings and Grounds	
Other Expenses	25,000.00
Board of Health	
Salaries and Wages	16,000.00
Other Expenses	1,000.00
Bloode Borne Pathogens - Hepatitis B	
Salaries and Wages	900.00
Other Expenses	500.00
Animal Control Services	
Other Expenses	8,000.00
Recreation	
Salaries and Wages	7,000.00
Other Expenses	10,000.00
Senior Citizen Community Center	
Salaries and Wages	12,000.00
Other Expenses	6,000.00
Senior Citizen Transportation Contracted	1,500.00
Parks and Playgrounds	
Other Expenses	10,000.00
Uniform Construction Code Official	
Salaries and Wages	40,000.00
Other Expenses	3,000.00
Celebration of Public Events	
Other Expenses	500.00
Postage	6,000.00
Fuel for Motor Vehicles	20,000.00

Telephone	12,000.00
Street Lighting	30,000.00
Fuel Oil	4,000.00
Natural Gas	8,000.00
Electricity	10,000.00
Landfill Disposal Costs	80,000.00
Social Security System	40,000.00
Defined Contribution Retirement Program	1,000.00
Public Employeees' Retirement System	203,124.00
Police and Firemen's Retirement System	468,228.00
Maintenance of Free Public Library	60,000.00
Shared Service - Information Technology	6,000.00
Shared Service - Tax Collector	10,200.00
Acquisition of First Aid Equipment	14,000.00
Total General Temporary Budget	2,674,252.00

WATER/SEWER UTILITY BUDGET

Salaries and Wages	150,000.00
Other Expenses	150,000.00
Bayshore Regional Sewerage Authority	325,000.00
Acquisition of Water	180,000.00
Public Employees' Retirement System	20,000.00
Social Security System	9,000.00
Total Water/Sewer Utility Temporary Budget	834,000.00

R133-20

RESOLUTION #___-20
AUTHORIZING EXECUTION OF THE PROJECT AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE AND DELIVERY OF A FISCAL YEAR 2018 COMMUNITY DEVELOPMENT PROJECT

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, certain federal funds are potentially available to County of Monmouth (the "**County**") under the Housing and Community Development Act of 1974; and

WHEREAS, the County expects to receive an allocation for Fiscal Year 2018 from the United States Department of Housing and Urban Development (the "**HUD**"); and

WHEREAS, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, the County has submitted its Annual Plan for Fiscal Year 2018 to the HUD, which included a project hereinafter referred to as Broad Street Sidewalk Improvements with a grant allocation of $162,400.00; and

WHEREAS, the Borough hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, the County requires the execution of a Project Agreement to memorialize the terms of the award of the funds; and

WHEREAS, the Borough has filed with the Monmouth County Community Development Program an acceptable timetable for completion and expenditure of grant funds, which is included as an appendix to the proposed Project Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough is authorized to enter into the Project Agreement with the Counsel and execute the Project Agreement on file with the Borough Clerk's office.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute the Project Agreement any and all other documents to finalize the award of funds for the Broad Street Sidewalk Improvements, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive

rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Project Agreement.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

Monmouth County Division of Planning
Office of Community Development

Hall of Records Annex
One East Main Street
Freehold, NJ 07728
Office (732) 431-7460
Fax (732) 308-2995

Stephen Gallo
Borough Administrator
Borough of Keyport
70 West Front Street
Keyport, NJ 07735

Dear Mr. Gallo:

FY.18

I have enclosed three copies of the Fiscal Year 2018 Community Development Block Grant (CDBG) Project Agreement for your project, **Broad Street Sidewalk Improvements,** to be signed, sealed, and returned to the Monmouth County Office of Community Development. In addition, you must complete and return the documents indicated by the Pre-Clearance Checklist to satisfy the Community Development Program requirements. Please note that failure to execute this Agreement could jeopardize your eligibility for this and future projects.

It is important that the resolution be adopted and the Project Agreement executed as quickly as possible. We cannot allow you to begin your project until the Project Agreement and all necessary attachments are completed and reviewed by our office.

Should you have any questions, please call me at (732) 431-7460, extension 5736.

Sincerely,

Debbie Dovedytis
Program Specialist

Enclosures

Monmouth County Division of Planning
Office of Community Development

Hall of Records Annex
One East Main Street
Freehold, NJ 07728
Office (732) 431-7460
Fax (732) 308-2995

COMMUNITY DEVELOPMENT BLOCK GRANT
PRE-CLEARANCE CHECKLIST
FOR MUNICIPALITIES
FISCAL YEAR 2018

PROJECT AGREEMENT:
The U.S. Department of Housing and Urban Development (HUD) requires the County Community Development (CD) Program to execute a Project Agreement with each sub-recipient for all projects funded through this program.

☐ **Three (3) copies** of the PROJECT AGREEMENT must be executed and returned to CD office.

In addition to completing one (1) copy of the Authorized Signatory Form, please provide three (3) copies of the following documents to become part of and attached to each of the three completed Project Agreements:

☐ The resolution adopted by your municipality approving the execution of a Project Agreement with Monmouth County (please refer to sample provided)

- All sub-recipients are required to adopt a resolution approving the execution of the agreement and certification.
- Additionally, the CD Program will not pay for the costs associated with the adoption of any resolution required for this agreement.
- Please follow your normal resolution procedures for its adoption.

☐ The resolution authorizing the Mayor to sign the Certification Prohibiting Excessive Force/Lobbying (please refer sample provided)

☐ Certification Prohibiting the Use of Excessive Force (attached to the back of each Project Agreement)

- In addition to executing Project Agreements with the Monmouth County CD Program, HUD has required all municipalities to certify that they will abide by HUD Regulations on this specific issue.

☐ Borough of Keyport's policy prohibiting the use of excessive force

☐ Certification Regarding Lobbying (attached to the back of each Project Agreement)

- Similar to the Certification Prohibiting the Use of Excessive Force, HUD has required all municipalities to certify that they will abide by HUD Regulations on this specific issue.

- ☐ Project timetable

    - The timetable for project completion must outline a realistic schedule of undertaking and completing the project and expending all grant monies.

    - To help you formulate your timetable, the following is a list of important deadlines that must be adhered to:

        - PROJECT PERFORMANCE/TIME ALLOTTED:
          The term of the service shall commence on the date of County clearance and shall terminate twelve (12) months later. The dates of the Project Performance will be filled in by the CD Staff after the Project Agreement has been executed by the Office of Monmouth County Board of Chosen Freeholders.

        - CONSULTANT SERVICES:
          HUD regulations require that consultant services (all engineering, architectural, etc.) be obtained through competitive negotiations when the project is federally funded. The consultant must begin design of an engineering project within sixty (60) days of CD County clearance.

    - Include anticipated bid receipt, contract award, start and end of construction, and anticipated drawdown dates in your timetable estimate.

- ☐ Map of project area

    - Provide a map of the project's location, indicating exactly where the activity will take place.

- ☐ Proposed budget

    - The budget should realistically reflect the activity to be undertaken given the amount of the grant.

Once returned to the CD Office, the Project Agreement copies are signed by the Freeholder Director, sealed by the Clerk of the Board, and one copy is sent to the municipality. One copy each is kept on file by the Monmouth County Finance Department and the CD Office.

Clearance notification will be sent to the municipality upon receiving the signed copy from the Office of the Board of Chosen Freeholders. **FUNDS MAY NOT BE SPENT, NOR COSTS INCURRED, UNTIL THIS CLEARANCE IS ISSUED.**

If you require additional information, please feel free to contact this office at (732) 431-7460. We will be happy to work with you to expedite this process.

Monmouth County Division of Planning
Office of Community Development

Hall of Records Annex
One East Main Street
Freehold, NJ 07728
Office (732) 431-7460
Fax (732) 308-2995

2020 AUTHORIZED SIGNATORY FORM

AUTHORIZED SIGNATORY #1

Name: ____________________

Title: ____________________

Telephone: ____________________

Manual Signature: ____________________

AUTHORIZED SIGNATORY #2

Name: ____________________

Title: ____________________

Telephone: ____________________

Manual Signature: ____________________

Name of person completing this form: ____________________

Title: ____________________ Date: __________

DIVISION OF PLANNING
OFFICE OF COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROJECT AGREEMENT

PROJECT TITLE:	Broad Street Sidewalk Improvements
SUB-RECIPIENT:	Borough of Keyport
PROJECT NUMBER:	G-14-56-892-180-294
ALLOCATION:	$162,400.00

THIS AGREEMENT, entered into this ________ day of, ____________, 2020, by and between the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS (hereinafter referred to as the "COUNTY") and Borough of Keyport, hereinafter referred to as the "SUB-RECIPIENT").

WHEREAS, the COUNTY has applied for and received grant funds from the U.S. Department of Housing and Urban Development under Title I of the Housing and Urban-Rural Recovery Act of 1983, as amended, and

WHEREAS, the Sub-Recipient has submitted a written proposal to the Office of Community Development, (hereinafter referred to as the "Community Development Program") and the COUNTY to perform the services as set forth in the scope of services for a project entitled Broad Street Sidewalk Improvements in accordance with provisions of this Agreement, the General and Specific Assurances and all other documents hereto:

NOW, THEREFORE, in consideration of the mutual promises and other conditions, covenants, and obligations made and agreed to between the parties, it is hereby agreed as follows:

I. SCOPE OF SERVICES

The Sub-Recipient will be responsible for the administration of a project entitled Broad Street Sidewalk Improvements and will utilize $162,400.00. Funds available under this Agreement will be applied toward the following specific PROJECT:

CDBG funds will be used to improve Broad Street spanning from Maple Place to NJ State Highway 36. The borough plans to make curbs, sidewalk, crosswalk and ADA ramp improvements.

LOCATION: Broad Street between Maple Place (Cr516) and NJ state Route 36

II. COUNTY – SUB-RECIPIENT RELATIONSHIP

The Sub-Recipient will direct all communication concerning this agreement to the County of Monmouth, Office of Community Development, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728-1255, and will file all documents as required. The COUNTY and the Sub-Recipient agree to revise this agreement and the attached budget and project site location as may be necessary.

The Sub-Recipient hereby designates ______________, to be the project liaison for the Borough of Keyport. Should the designated individual change, for any reason, the Sub-Recipient hereby agrees to notify the Community Development Program immediately.

III. PROJECT PERFORMANCE

A. The services of the Sub-Recipient shall commence on the ______ day of ______________, 2020 and shall terminate no later than the ________ day of ________________, 2021.

B. Schedule A, attached and incorporated hereto provides the "time of essence" deadlines related to the completion of the Project that shall not exceed 18 months from the issuance of a Clearance Letter.

C. The Sub-Recipient may upon written notice to the Office of Community Development, request a project extension to complete the Project. The granting of an extension is in the sole discretion of the County.

IV. COMPENSATION

It is expressly agreed and understood that the total compensation to be paid by the COUNTY under this agreement for the above services shall not exceed $162,400.00.

V. METHOD OF PAYMENT.

The COUNTY agrees to pay the Sub-Recipient under the Direct Payment method. In other words, upon the incurring of eligible costs relative to the project, the Sub-Recipient shall submit to the Program the necessary documentation *prior* to making the payment themselves. The Sub-Recipient hereby agrees to abide by the rules and regulations set forth for the payment of all project costs. The COUNTY agrees to pay for project costs in an amount not to exceed the amount set forth in Paragraph (IV) upon the submission of a bonafide County voucher together with the information necessary to document the bill submitted for payment.

VI. TERMS AND CONDITIONS

This agreement is subject to and incorporates all of the terms and conditions, including the following:

A. EQUAL OPPORTUNITY

The Sub-Recipient shall incorporate the requirements of Paragraph (1) of this section in all of its contracts for program work, except contracts governed by Paragraph (2) of this section, and will require all of its contractors for such work to incorporate such requirements in all subcontracts for program work.

1. Projects and Contracts not subject to Executive Order 11246, as amended.

   The Sub-Recipient agrees that if any projects under this Agreement are not subject to Executive Order 11246, as amended, then the Sub-Recipient shall not discriminate against any employee, or applicant for employment, because of race, color, religion, sex or national origin. The Sub-Recipient shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

   Such actions, shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; lay-off or termination, including apprenticeship. The Sub-Recipient shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this nondiscrimination clause. The Sub-Recipient shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

2. In regard to contracts subject to Executive Order 11246, as amended, the Sub-Recipient agrees as follows:

   a. The Sub-Recipient will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Sub-Recipient will take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such actions shall include, but not limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; lay-off or termination; rates of pay, or other forms of compensation; and selection for training including apprenticeship. The Sub-Recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provision of this nondiscrimination clause.

b. The Sub-Recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Sub-Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

c. The Sub-Recipient will send to each labor union or representative of workers with which he has a collective bargaining agreement, or other agreement or understanding, a notice to be provided by the contract compliance officer, advising the said labor union or workers' representative of the Sub-Recipient commitment under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. The Sub-Recipient will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.

e. The Sub-Recipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

f. In the event of the Sub-Recipient's noncompliance with the nondiscrimination clauses of the agreement, or with any such rules, regulations or orders, this Agreement may be canceled, terminated or suspended, in whole or in part, and the Sub-Recipient may be declared ineligible for further government agreements or federally assisted construction agreement procedures authorized in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.

g. The Sub-Recipient will include the portion of the sentence immediately preceding Paragraph (a) and the provisions of Paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Sub-Recipient will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Sub-Recipient becomes involved in, or is threatened with, litigation with a contractor or vendor as a result of such direction by the Department, the Sub-Recipient may request the United States to enter into such litigation to protect the interest of the United States.

B. ARCHITECTURAL COMPLIANCE

The Sub-Recipient agrees to comply with the requirements of the Americans with Disabilities Act of 1990, in so far as it applies to the performance of this Agreement.

C. HATCH ACT

The Sub-Recipient agrees that no funds provided under this Agreement nor any personnel employed in the administration of this Agreement, shall be in any way or to any extent engaged in the conduct of the political activities in contravention of Chapter 15 Title V, United States Code.

D. COMPLIANCE WITH AIR AND WATER ACTS

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 U.S.C. 1857, et. seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et. seq., and the Regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time. In compliance with said regulations, the Grantee shall cause or require to be inserted in full in all contracts or subcontracts with respect to any nonexempt transaction thereunder funded with assistance provided under this Agreement, the following requirements.

1. That it will enter into a stipulation with any contractor that any facility to be utilized in the performance of any non-exempt contract or subcontract is not listed on the list of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 15:20.

2. The Sub-Recipient agrees to comply with all of the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.

3. The Sub-Recipient will notify the Monmouth County Community Development Office promptly if the Director of the Office of Federal Activities, EPA, notifies them that a facility to be utilized under this agreement is, or is to be, listed on the EPA List of Violating Facilities.

4. The Sub-Recipient agrees that he will include, or cause to be included, the criteria and requirements in Paragraph (1) through Paragraph (4) of this section in every nonexempt subcontract and requiring that the contractor will take such action as the government may direct as a means of enforcing such provisions. In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility which has given rise to a conviction under Section 113 (c) (1) of the Clean Air Act or Section 309 (c) of the Federal Water Pollution Control Act.

E. COMPLIANCE WITH SECTION 3

The Sub-Recipient agrees to comply with the provisions of Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701) as amended, the HUD regulation issued pursuant hereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the Funding Approval.

The Sub-Recipient shall cause or require to be inserted in full in all contract and subcontracts for work financed in whole or in part with assistance provided under this Agreement, the Section 3 clause set forth in 24 CFR 135.38 as follows:

1. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u

(section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD-assisted projects covered by Section 3, shall, to be the greatest extent feasible, be directed to low and very low- income persons, particularly persons who are recipients of HUD assistance for housing.

2. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

4. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

6. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

7. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Act (25 U.S. C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section and section 7(b) agree to comply with section to the maximum extent feasible, but not in derogation of compliance with section 7(b).

F. <u>FLOOD INSURANCE PROTECTION</u>

The Sub-Recipient agrees to comply with the requirements of the Flood Disaster Protection Act of 1973 (P.L. 930234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under Section 3 (a) of said Act, for use in an area identified by the Secretary as having special flood hazards which is located in a community not then in compliance with the requirements for participation in the National Flood Insurance program pursuant to Section 201 (d) of said Act, and the use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities than participating in the National Flood Insurance Program shall be subject to the mandatory purchase of flood insurance requirements of Section 102 (a) of said Act.

Any contract or agreement for the sale, lease or other transfer or land acquired, cleared or improved with assistance provided under this Agreement shall contain, if such land is located in an area identified by the Secretary as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 et. seq., provisions obligating the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under Section 102 (a) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

G. LEAD-BASED PAINT HAZARDS

The Sub-Recipient agrees that any construction or rehabilitation of residential structures with assistance provided under this agreement, shall be subject to HUD Lead-based Paint regulations, 24 CFR Part 35, and in particular Part B of said regulations. The Sub-Recipient shall be responsible for the inspections and certification required under Section 35.14 (f) thereof.

H. NON-DISCRIMINATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and HUD regulations with respect thereto, including the regulations under 24 CFR Part I. In regard to the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this agreement, the Sub-Recipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination upon the basis of race, color, religion, sex, or national origin, in the sale, lease or rental, or in the use of occupancy of such land, or in any improvements erected or to be created thereon, providing that the County and the United States are beneficiaries of and entitled to enforce such covenants. The Sub-Recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

I. COMPLIANCE WITH TITLE VIII OF THE CIVIL RIGHTS ACT

This Agreement is subject to the requirements of Title VIII of the Civil Rights Act of 1968 (P.L. 90-284) as amended. The Sub-Recipient, in regard to the administering of all programs and activities relating to housing and community development funded by this Agreement, will do so in a manner to affirmatively further fair housing and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services within the Sub-Recipient's jurisdiction.

J. COMPLIANCE WITH SECTION 109

The Sub-Recipient will comply with Section 109 of the Housing and Community Development Act of 1974, as amended, and the regulations issued pursuant thereto (24 CFR 570.61), which provides that no person in the United States shall, on the ground of race, color, national origin or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or project funded in whole or part with Title I funds.

K. USE OF DEBARRED, SUSPENDED, OR INELIGIBLE CONTRACTORS OR SUB-RECIPIENT

Assistance under this part shall not be used directly or indirectly to employ, award contracts to, or otherwise engage the services of, or fund any contractor or sub-recipient during any period of debarment, suspension, or placement in ineligibility status under the provisions of 24 CFR Part 24.

L. COMPLIANCE WITH EXECUTIVE ORDER 11063

The Sub-Recipient will comply with Executive Order 11063 for equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.

M. OBLIGATIONS OF SUB-RECIPIENT WITH RESPECT TO CERTAIN THIRD PARTY RELATIONSHIPS

The Sub-Recipient shall remain fully obligated under the provisions of the Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the program with respect to which assistance is being provided under this Agreement to the Sub-Recipient. Any party which is not the Sub-Recipient shall comply with all lawful requirements of the Sub-recipient necessary to insure that the program with respect to which assistance is being provided under this Agreement to the Sub-Recipient is carried out in accordance with the Sub-Recipient's assurances and certifications, to the County.

N. WORKER'S COMPENSATION

The Sub-Recipient shall provide Workmen's Compensation Insurance Coverage for all employees involved with the performance of this Agreement.

O. AFFIRMATIVE ACTION

The Sub-Recipient agrees that it shall be committed to and carry out an affirmative action program in keeping with the principles as provided in the President's Executive Order 11246.

P. COMPLIANCE WITH FEDERAL REGULATIONS

The Sub-Recipient agrees to comply with all federal regulations governing the grant of money under which this Agreement is made available as they apply as of the date of the Agreement, and as such regulations may be amended by the federal government or agencies.

Q. COMPLIANCE WITH SECTION 106 OF THE NATIONAL HISTORIC PRESERVATION ACT

The Sub-Recipient agrees that prior to approval of the expenditure of funds, shall take into account the effect of the undertaking on any district, site, building, structure or object that is included or eligible for inclusion to the National Register. The County shall afford the Advisory Council and the State Historic Preservation Officer a reasonable opportunity to comment with regard to such undertaking.

R. UNIFORM ADMINISTRATIVE REQUIREMENTS AND COST PRINCIPLES

The Sub-Recipient and its agencies or assigns shall comply with the policies, guidelines, and requirements of OMB Circular 2 CFR 200 (implemented at 24 CFR Part 44), as applicable, as they relate to the acceptance and use of Federal funds under this part. The application sections of OMB Circular 2 CFR 200 are set forth at Section 570.502.

S. STANDARDS APPLICABLE TO REAL PROPERTY ACQUIRED OR IMPROVED IN WHOLE OR IN PART WITH CDBG FUNDS.

The following standards apply to real property acquired or improved in whole or in part using CDBG funds that are within the control of the municipality:

1. The municipality must notify the county in a timely manner of any modifications or change in the use of real property from that planned at the time of acquisition of the improvement including disposition;

2. The municipality shall reimburse the county an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under CDBG regulations; and

3. Program income generated from disposition or transfer of property prior to or subsequent to close-out, change of status or termination of the cooperation agreement between the county and the municipality shall be paid to the county.

VII. TERMINATION

A. TERMINATION OF AGREEMENT FOR CAUSE

If, through any cause, the Sub-Recipient shall fail to fulfill in a timely and proper manner his/her obligations under this Agreement, or if the Sub-Recipient shall violate any of the covenants, agreements, or stipulations of this Agreement, the County shall thereupon have the right to terminate this Agreement by giving written notice to the Sub-Recipient of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finishes or unfinished documents, data studies surveys, drawings, maps, models, photographs, and reports shall at the option of the County, become its property, and the Sub-Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination. Upon termination of this Agreement any unexpended funds shall revert to the Program for re-distribution.

B. TERMINATION FOR CONVENIENCE

Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finished or unfinished documents and other materials as described in Paragraph (A) above shall at the option of the County become its property. Upon termination of this Agreement, any unexpended funds shall be subject to the terms and conditions of this Agreement and the Monmouth County Community Development Program's Deobligation and Reprogramming and all other Program policies, as applicable.

VIII. CHANGES

The County may, from time to time, require changes in the scope of services of the Sub-Recipient to be performed hereunder. Such changes, including any increase or decrease in the amount of the Sub-Recipient's compensation, which are mutually agreed upon by and between the County and the Sub-Recipient shall be incorporated in written amendments to this Agreement.

IX. INTEREST OF MEMBERS, OFFICERS, OR EMPLOYEES OF THE SUB-RECIPIENT

No member, officer or employee of the Sub-Recipient, or its designate or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under the Agreement. The Sub-Recipient shall incorporate, or cause to incorporate, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

X. INTEREST OF CERTAIN FEDERAL OFFICIALS

No member of or delegate to the Congress of the United States of America, and no Resident Commissioner, shall be admitted to any share or part of the Agreement or to any benefit to arise from the same.

XI. COPYRIGHT

If this Agreement results in any book or other copyrightable material, the author or County is free to copyright the work, but the Federal grantor agency will have the right of royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work for government purposes.

XII. AUDITS AND INSPECTIONS

Each Sub-Recipient shall establish and maintain sufficient records to enable the County to determine whether the Sub-Recipient has met the Community Development regulations as set forth in the COUNTY OF MONMOUTH'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT MONITORING MANUAL, which is attached to and made a part hereof. At any time during the normal business hours, and as often as the County may deem necessary, there shall be made available to the County or to the Federal government for examination, all of the Sub-recipient's records with respect to all matters covered by this Agreement. The Sub-Recipient will permit the County and the Federal government to audit, examine and make excerpts or transcripts.

The Sub-Recipient must submit two copies of its yearly municipal audit report to the Community Development Program upon its availability. The Sub-Recipient is required to adhere to the Single Audit requirements promulgated by the Federal government.

XIII. COMPLIANCE WITH LOCAL LAWS AND HOLD HARMLESS

The Sub-Recipient agrees to comply with all local laws and statutes of the State of New Jersey and further agrees to hold the County harmless from any and all suits, claims, or actions arising out of the performance of this Agreement.

XIV. PROHIBITION AGAINST PAYMENTS OF BONUS OR COMPENSATION.

The Assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining HUD approval of the application for such assistance, or HUD approval of applications for additional assistance, or any other approval or concurrence of HUD required under this Agreement, Title I of the Housing and Urban-Recovery Act of 1983, as amended, or HUD regulations with respect thereto; provided, however, that reasonable fees or bonafide technical, consultant', managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.

XV. SUBCONTRACTS

The Sub-Recipient agrees that it shall be committed to and carry out an affirmative action program in keeping with the principles as provided in the President's Executive Order 111246.

XVI. PROGRAM INCOME

A. Program Income is any gross income received by a Sub-Recipient directly generated from the use of CDBG funds, as further defined in 24 CFR 570.500. When program income is generated by an activity that is only partially assisted with CDBG funds the income shall be provided to reflect the percentage of CDBG funds used. All program income, including any interest earned on grant funds shall be returned to County.

B. However, program income may be used for an eligible activity provided that the amount specified first be returned to the County and after a new proposal describing the eligible activity and a new scope of services have been submitted to and approved by the County. As in all other applications, a new contract shall be executed to cover the new scope of services. Recipients shall record the receipt and expenditures of revenues related to the program (such as taxes, special assessment, levies, fines, etc.) as part of the program transactions. A copy of these records shall be submitted to the County upon preparation. Any Program Income on hand when the agreement expires, or received after the agreement's expiration, shall be paid to the County as required by 570.503 (b) (8).

XVII. REVERSION OF ASSETS

Upon the expiration of the within agreement, the Sub-Recipient shall transfer to the County any CDBG funds on hand at the time of the expiration and any accounts receivable attributable to the use of CDBG funds. In addition, the Sub-Recipient shall transfer and return to the County any equipment and unutilized supplies purchased by use of CDBG funds. Any real property under the Sub-Recipient's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 shall either:

A. Be used to meet one of the national objectives contained in 24 CFR 570.900 until five years after the expiration of the agreement or such longer period as determined appropriate by the Sub-Recipient; or

B. Be disposed of in a manner that results in the County being reimbursed in the amount of the fair market value of the property less any portion of such value attributable to non-CDBG funds for acquisition or improvement to the property. Reimbursement is not required after the five year period set forth in Paragraph A above.

XVIII. RECORDS TO BE MAINTAINED

Each Sub-Recipient shall establish and maintain the following records:

A. LOW/MOD BENEFIT - Records demonstrating, for an activity determined to benefit low and moderate income persons, the income limits applied and the point in time when the benefit was determined.

B. AREA BENEFIT - For an activity determined to benefit low and moderate income persons based on the area served by the activity, addresses of recipients or project locations that correspond to HUD eligible areas, as determined by the County.

C. LIMITED CLIENTELE - For an activity involving a facility or service designed for use by a clientele consisting exclusively or predominantly of low and moderate income persons:

1. Documentation establishing that the facility or service is designed for and used by senior citizens, handicapped persons, battered spouses, abused children, the homeless or illiterate persons, for which the regulations provide presumptive benefit to low and moderate income persons; or

2. Documentation describing how the nature and/or location of the facility or service establishes that it is used predominantly by low and moderate income persons; or

3. Data showing the size and annual income of the immediate family of each person receiving the benefit.

D. LOW/MOD HOUSING - For an activity carried out for the purpose of providing or improving housing which is determined to benefit low and moderate income persons:

1. A copy of written agreement with each landlord or developer receiving CDBG assistance indicating the total number of dwelling units in each multifamily structure assisted and the number of those units which will be occupied by low and moderate income households after assistance;

2. For each unit occupied by a low and moderate income household, the size and income of the household;

3. For rental housing only:

    a. The rent charged (or to be charged) after assistance for each dwelling unit in each structure assisted; and

    b. Information to show the affordability of units occupied (or to be occupied) by low and moderate income households pursuant to criteria established and made public by the Sub-Recipient.

E. CREATION OF JOBS - For an activity determined to benefit low and moderate income persons based on the creation of jobs, the Sub-Recipient may provide the documentation described in either (1) or (2) below.

1. Where the Sub-Recipient chooses to document that at least 51% of the jobs will be available to low and moderate income persons, documentation for each assisted business shall include:

   a. A copy of a written agreement containing:

      i. A commitment by the business that it will make at least 51% of the jobs available to low and moderate income persons and will provide training for any of those jobs requiring special skills or education;

      ii. A listing by job title of the permanent jobs to be created indicating which jobs will be available to low and moderate income persons, which jobs are part-time, and which jobs require special skills or education; and

      iii. A description of actions to be taken by the grantee and business to ensure that low and moderate income persons receive first consideration for those jobs.

   b. A listing by job title of the permanent jobs filled, and which jobs were available to low and moderate income persons, and a description of how first consideration was given to such persons for those jobs;

   c. A listing by job title of the permanent jobs to be created;

   d. A listing by job title of the permanent jobs filled and which jobs were initially held by low and moderate income persons;

   e. For each such low and moderate income person hired, the size and annual income of the person's immediate family prior to the person being hired for the jobs.

F. JOB RETENTION - For each activity determined to benefit low and moderate income persons based on the retention of jobs:

1. Evidence that in the absence of CDBG assistance jobs will be lost;

2. For each business assisted, a listing by job title of permanent jobs retained, indicating which of those jobs are part-time and (where it is known) which are held by low and moderate income persons at the time the CDBG assistance is provided. Where applicable, identification of any of the retained jobs (other than those known to be held by low and moderate income persons) which are projected to become available to low and moderate income persons through job turnover within two years of the CDBG assistance is provided. Information upon which the job turnover projections were based shall also be included in the record;

3. For each retained job claimed to be held by a low and moderate income person, information on the size and annual income of the person's immediate family;

4. For jobs claimed to be available to low and moderate income persons based on job turnover, a description covering the items required for "available to" jobs in paragraph E above; and

5. Where jobs were claimed to be available to low and moderate income persons through turnover, a listing of each job which has turned over to date, indicating which of those jobs were either taken by, or available to, low and moderate income persons. For jobs made available, a description of how first consideration was given to such persons for those jobs shall also be included.

G. SLUM/BLIGHT (AREA BENEFIT) - For an activity determined to aid in the prevention or elimination of slums or blight based on addressing one or more of the condition which contributed to the deterioration of the designated area:

1. The boundaries of the area; and

2. A description of the conditions which qualified the area at the time of its designation.

H. SLUM/BLIGHT (RESIDENTIAL REHABILITATION) - For a residential rehabilitation activity determined to aid in the prevention or elimination of slums or blight in a slum or blighted area:

1. The local definition of "substandard";

2. A pre-rehabilitation on inspection report describing the deficiencies in each structure to be rehabilitated; and

3. Details and scope of CDBG assisted rehabilitation, by structure.

I. SLUM/BLIGHT (SPOT) - For an activity determined to aid in the prevention or elimination of slums and blight based on the elimination of specific conditions of blight or physical decay not located in a slum or blighted area:

1. A description of the specific condition of blight or physical decal treated; and

2. For rehabilitation carried out under this category, a description of the specific conditions detrimental to public health and safety which were corrected.

J. URGENT NEEDS - For an activity determined to meet a community development need having a particular urgency:

1. The nature and degree of seriousness of the condition requiring assistance;

2. Evidence that the recipient certified that the CDBG activity was designed to address the urgent need;

3. Information on the timing of the development of the serious condition; and

4. Evidence confirming that other financial resources to alleviate the need were not available.

K. Records demonstrating that the recipient has met the conditions of eligibility of certain activities.

L. Records demonstrating compliance with regulations regarding any change of use of real property acquired or improved with CDBG assistance.

M. Records demonstrating compliance with Citizen Participation Plan.

N. Records demonstrating compliance with requirements governing the development, adoption, dissemination and implementation of a local policy on displacement.

O. Fair housing and equal opportunity records containing:

1. Documentation of any official actions the Sub-Recipient has taken to demonstrate its support for fair housing in the community.

2. Data on the extent to which each racial and ethnic group and single-headed households (by gender of household head) have applied for, participated in, or benefited from, any program or activity funded in whole or part with CDBG funds.

3. Documentation of any actions undertaken to assure equal employment opportunities to all persons regardless of race, color, national origin, sex or handicap in operating units funded in whole or in part by CDBG funds.

4. Data indicating the race and ethnicity of households (and the gender of single heads of households) displaced as a result of CDBG funded activities, together with the address and census tract of the housing units to which each displaced household relocated.

5. Documentation of actions undertaken relative to the hiring and training of lower income residents and the use of local businesses.

6. Data indicating the racial/ethnic character of each business entity receiving a contract or subcontract of $10,000 or more paid, or to be paid, with CDBG funds, including those which are women's business enterprises. The amount of the contract or subcontract, and documentation of affirmative steps taken to assure minority businesses and women's business enterprises are used when possible as sources of supplies, equipment, construction and services.

XIX. RETENTION OF RECORDS

Financial records, supporting documents, statistical records, and all other records pertinent to the administration of this agreement shall be retained by the Sub-Recipient for a period of three years except as follows:

A. Records that are the subject of audit finding shall be retained for three years or until such audit findings have been resolved, whichever is later.

B. Records for non-expendable property which was acquired with Federal Grant funds shall be retained for three years after its final disposition.

C. Records for any displaced person shall be retained for three years after he has received final payment.

WITNESS THEROF, the County and the Sub-Recipient have executed this Agreement of the date first above written.

ATTEST

COUNTY OF MONMOUTH
BOARD OF CHOSEN FREEHOLDERS

____
MARION MASNICK, CLERK OF THE BOARD

BY: ______________________________
THOMAS A. ARNONE, DIRECTOR
BOARD OF CHOSEN FREEHOLDERS

____
DATE

ATTEST

SUB-RECIPIENT

____
SIGNATURE OF WITNESS

BY: ______________________________
SIGNATURE OF EXECUTIVE DIRECTOR OR OFFICER

____
PRINT NAME

____
TITLE

____
DATE

SCHEDULE A

Completion within 18 months (1 ½ years) of Clearance Letter

- 30 days must have engineer
- 45 days Proof of engineer (resolution from municipal governing body)
- 120 days must submit notice along with plans/specs
- 180 days Bid advertised
- 210 days must receive All Bids
- 255 days must award Bid
- 540 Days completion of project

R134-20

RESOLUTION #___-20
AUTHORIZING EXECUTION OF CERTIFICATION PROHIBITING USE OF EXCESSIVE FORCE AND PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, certain federal funds are potentially available to County of Monmouth (the "**County**") under the Housing and Community Development Act of 1974; and

WHEREAS, the United States Department of Housing and Urban Development (the "**HUD**") has allocated funding to the County for fiscal year 2018; and

WHEREAS, the County is making these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, a project within the Borough is included on the proposed list of recipients of the funds; and

WHEREAS, the Borough hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, in addition to the execution a Project Agreement, the HUD requires the execution of the following certifications: (i) Certification prohibiting the use of excessive force by law enforcement agency (police force) within the Borough's jurisdiction against individuals engaged in non-violent civil rights demonstrations; and (ii) Certification prohibiting the use of federal funds to be paid to any persons for influencing or attempting to influence an officer or employee of any agency, member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, federal grant, federal loan, federal cooperative agreement, or for the extension, continuation, renewal, amendment or modification of a federal contract, federal grant, federal loan, federal cooperative agreement (collectively the "**Certifications**").

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Mayor of the Borough is hereby authorized and directed to execute the Certifications as required by the HUD, and to take all other necessary and appropriate action to effectuate the covenants expressed in the Certifications on file with the Office of the Borough Clerk.

3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

5. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

R135-20

RESOLUTION #___-20
AUTHORIZING THE BOROUGH TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE KEYPORT PUBLIC SCHOOLS FOR THE USE OF SCHOOL RESOURCE OFFICER/SPECIAL LAW ENFORCEMENT OFFICERS IN THE KEYPORT PUBLIC SCHOOLS

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "**Act**"), municipalities and local units within the State of New Jersey are permitted to enter into agreements with other local units to provide or receive any service that each local unit is otherwise empowered to provide or receive within its own jurisdiction; and

WHEREAS, the Borough of Keyport (the "**Borough**") is desirous to provide certain services, and enter into a shared services agreement with the Keyport Public Schools (the "**District**") with respect to the provision of certain law enforcement personnel to the District (the "**Shared Services Agreement**"); and

WHEREAS, it is in the best interests of the Borough to approve and to authorize the Borough Administrator, the Mayor, and the Chief of Police to enter into a Shared Services Agreement with the District, substantially in the form attached hereto, those services delineated therein; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Mayor of the Borough, the Borough Administrator and Chief of Police are hereby authorized to enter into the Shared Services Agreement with the District consistent with the dictates of that certain proposed Shared Services Agreement, for the provision of certain law enforcement services to the District, substantially in the form on file with the Borough Clerk, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the Agreement.

3. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

4. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

5. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

SHARED SERVICES AGREEMENT FOR SCHOOL RESOURCE OFFICER/ SPECIAL LAW INFORCEMENT OFFICERS III

THIS AGREEMENT is made this the _____day of ___________________ by and between Keyport Public Schools and the Borough of Keyport as follows:

Witnessed:

WHEREAS, the Borough of Keyport ("Borough") and the Keyport Public Schools ("District") desire to enter into a Shared Services Agreement to provide one School Resource Officer ("SRO") and a one Special Law Enforcement Officer III ("SLEO III"), pursuant to N.J.S.A. 40A:65-1 *et seq.; and*

WHEREAS, the Borough agrees to provide the District with a SRO and a SLEO III, who shall be employed by, and managed by the Borough's Police Department ("KPD"); and

WHEREAS, the Borough shall provide all necessary equipment for the SRO and SLEO III, including their vehicles, supplies, and other equipment, and;

WHEREAS, the District and the Borough desire to set forth in the Agreement the specific terms and conditions of the services to be performed and provided by the said SRO/SLEO III in the Keyport Public School District.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. **Goals and Objectives**-It is understood and agreed that District and Borough officials share the following goals and objectives with the regard to the School Resource Officer (SRO) and a Special Law Enforcement Officer III (SLEO III) in the District's schools:
   a. Supports and facilitates the educational process within the District's schools by providing a safe and secure learning environment through utilizing and establishing meaningful relationships with students and staff as well as proactively interacting with the school community to ensure the enforcement of city and state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime. This is inclusive of working proactively with the District's leadership team on safety protocols and procedures.
   b. To have in place policies and procedures to appropriately and decisively manage inherently dangerous and disruptive situations, protect students, staff, and visitors from physical harm and prevent loss to district property resulting from criminal activity and discourage the commission of serious offenses on school grounds and thereby protect the safety and welfare of all members of the school community
   c. To report crimes that occur on school grounds and to cooperate with law enforcement officials and their investigation of crimes that occur at District schools;
   d. Assist other law enforcement agencies with incidents involving local criminal activity that may impact the safety of the environment for students and staff. Serve as the initial first responder for District emergencies.

e. The District and the KPD will also follow the applicable protocols set forth in the approved Uniform Memorandum of Agreement between Education and Law Enforcement Officials.

II. Employment and Assignment of SRO/SLEO III

a. The SRO/SLEO III shall at all times be employees of the Borough and shall be subject to the administration, supervision, and control of KPD.
b. The Borough agrees to provide and pay the SRO/SLEO III's salaries and employee benefits in accordance with the applicable salary schedules and employment practices of the KPD. The SRO/SLEO III's shall be the subject to all other personnel policies and practices of the KPD.
c. The District and the Borough agree to the following payments by the District:
   1. Payment to the Borough of $41,000 for the SRO for the 2020-2021 school year.
   2. Payment to the Borough of $ 28.60 per hour for the SLEO III for the 2020-2021 school year.
d. The Borough's Administrator, with the input from the Chief of Police and the District's Superintendent, shall have the sole discretion, power and authority to hire, discharge, and discipline a SRO/SLEO III. The District reserves the right to request an alternate SRO/SLEO III from KPD should any officer's job performance be contrary to KPD policies, the Code of Conduct applicable to police employees and District policies and procedures. The decision to grant or deny any District request for an alternate SRO or SLEO III shall be in the sole discretion of the Chief of Police, in collaboration with the District's Superintendent.

III. Duty Hours

a. The maximum hours that a SRO/SLEO III shall be on duty in a work week shall be 40 hours. The specific days and hours of the SRO/SLEO III at a particular school shall be set by mutual agreement between the District at the direction of the principal of the school to which the officer is assigned and the KPD by the Chief of Police in conjunction with the 2020-2021 District calendar

b. In the event that a SRO or SLEO III is absent, KPD shall contact the respective school principal in advance of the officer's reporting time and assign a substitute officer.

IV. Duties and Assignment of School Resource Officer

School Resource Officer personnel are employees of KPD and are subordinate to the Chief of Police and his/her designees. The duties and responsibilities of the SRO assigned to the District's schools include:

a) To protect lives and property for the Borough's citizens and the District students.

b) To patrol school grounds, including parking lots, and foster a clear and visible police presence.
c) To assist in fire and safety drills.
d) To assist in reviewing and modifying the school safety plan.
e) To assist with surveillance cameras.
f) To assist with supervising lunch periods.
g) To provide LEADS (Law Enforcement Against Drugs) for grade 5 in addition to courses and workshops for students, staff, and parents to promote social awareness, relationship skills, self-management, self-awareness and responsible decision making.
h) Provide classroom presentations on crime prevention and fundamental concepts and structure of the law. Teach law related education, de-escalation techniques, and conflict resolution to students and staff.
i) To enforce Federal, State, Local criminal laws and ordinances, and to assist District officials with the enforcement of District Polices and administrative regulations regarding student conduct.
j) To investigate criminal activity committed on or adjacent to District school property.
k) To counsel District students in special situations, such as student suspected or engaging in criminal misconduct, when requested by the principal or the principal's designee or be the parents of the student.
l) To answer questions that students may have about policy enforcement of New Jersey Law and municipal Laws.
m) To assist other law enforcement officers with outside investigations concerning student attending the school(s) to which the SRO is assigned.
n) To provide security and traffic control at the school. This is inclusive of school opening, dismissal, recess, after school activities, etc.

V. Duties and Assignment of SLEO III

School Resource Officer personnel are employees of KPD and are subordinate to the Chief of Police and his/her designees. The duties and responsibilities of the SLEO III assigned to the District's schools include:

a) To secure lives and property for the Borough's citizens, visitors, District personnel and District students on proper and lawful campus or facility behavior. Help to define and maintain a respectful code of conduct.
b) Work collaboratively with the public safety agencies to serve as a liaison between the District and community to deter criminal and delinquent behavior.
c) To patrol school grounds, including parking lots, and foster a clear and visible police presence.
d) To assist in fire and safety drills.
e) To assist in reviewing and modifying the school safety plan.
f) To assist with surveillance cameras.
g) To assist with supervising lunch periods.
h) To enforce Federal, State, Local criminal laws and ordinances, and to assist District officials with the enforcement of District Polices and administrative regulations regarding student conduct.

i) To answer questions that District students may have about policy enforcement of New Jersey Law and municipal Laws.
j) To assist other law enforcement officers with outside investigations concerning student attending the school(s) to which the SLEO III is assigned.
k) To provide security and traffic control at the school. This is inclusive of school opening, dismissal, recess, after school activities, etc.

VI. Training

a. The SRO is required to complete the 40-hour Basic Course for School Resource Officers and School Administrators.
b. The SRO/SLEO III will attend public seminars, recertification and in-service training sessions as directed by the Chief of Police. All efforts will be made for the SRO/SLEO III to attend the above will be made to avoid interference with the SRO/SLEO III responsibilities in the District.
c. All costs relative to said training shall be borne by the Borough or KPD.

VII. Dress Code

a. The SRO/SLEO III shall wear the department uniform/attire as approved by the Chief of Police.

VIII. Supplies and Equipment

a. KPD will provide all equipment issued to each SRO/SLEO III.

IX. Transporting Students

a. It is agreed that an SRO/SLEO III shall only transport students in their vehicles pursuant to KPD and District Policies.
b. The SRO/SLEO III shall notify the school principal before removing a student from any school property.

X. Duration of the Agreement

a. This Agreement shall be effective as of July 1, 2020 and shall continue in effect until June 30, 2021.
b. This Agreement shall not be extended orally and it is expressly understood that it shall expire on the date indicated unless it is extended in writing. The District and the Borough agree that meeting to commence negotiations for a successor agreement no later than 90 days prior to the expiration of this agreement.
c. The District and the Borough agree that either party may choose not to enter into a successor agreement if they determine that doing so would not be in their best interest.
d. Either Party may choose to cancel this agreement upon 30 calendar days' written advanced notice.

XI. Miscellaneous

a. Representatives:

1. Each party agrees that, to the fullest extent permitted by Applicable Law, it shall at all times during the term of the Agreement be organized and structured in a manner such that it can be bound with respect to any matter affecting this Agreement by the signature of one individual acting as such this Agreement. Each of the Parties has participated substantially in the negotiation, drafting and the revision of this Agreement with representation by counsel and/or such other advisers as they have deemed appropriate.
2. Amendments and Waivers: This agreement may only be amended in writing and signed by both Parties. Any provision of this Agreement may only be waived in writing and signed by the Party against whom the waiver is to be effective.
3. Counterparts: This Agreement may be executed in counterparts, each of which shall constitute an original of the Agreement but all of which, together, shall constitute one and the same instrument. Signature pages may be detached from the counterparts and attached to a single copy of the Agreement to physically form on document.
4. Indemnification: The parties shall indemnify, hold harmless and defend the other, their directors, offers, agendas and employees, from and against any and all losses, claims, liability, damage, action or expense including, without limitation, attorney's fees and costs arising out of or relating to in) any breach or default in the performance of any obligation under this Agreement and/or any negligence, intentional misconduct and/or activity arising from any act or omission of their respective agents, employees, contractors, invitees, attendees, patrons, guests or student arising under the Agreement.

Keyport Board of Education

____
Ann M. Panzarelli
Board of Education President

____
Lisa M. Savoia. Ed.D.
Superintendent

Borough of Keyport

____
Collette J. Kennedy
Mayor

____
Thomas Henshaw
Interim Borough Administrator

____
M. Hafner
Chief of Police

R 136-20

RESOLUTION #___-20
AUTHORIZING EXTENSION OF AGREEMENT WITH GOVERNMENT STRATEGY GROUP FOR EXTENDED APPOINTMENT OF TEMPORARY BOROUGH ADMINISTRATOR SERVICES FOR AN ADDITIONAL TERM OF THREE (3) MONTHS

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Section 2-3.2 of the Borough of Keyport General Ordinances provides that there shall be a Business Administrator to exercise the powers enumerated therein; and

WHEREAS, on January 1, 2020, the Borough adopted Resolution #28-20 authorizing an agreement with Government Strategy Group ("**GSG**") to provide Temporary Borough Administrator Services for a three (3) month term during the Borough's search for a permanent Business Administrator; and

WHEREAS, on January 21, 2020, the Borough adopted Resolution #67-20 appointing Tom Henshaw as the Acting Business Administrator; and

WHEREAS, the Borough is still engaging in efforts to identify and appoint a permanent Business Administrator and requires additional time and the extension of Tom Henshaw's appointment as Acting Business Administrator; and

WHEREAS, on March 17, 2020, the Borough adopted Resolution #124-20 authorizing extension of the appointment of Tom Henshaw as the Acting Business Administrator for an additional term as needed to appoint a permanent Business Administrator up to a period of three (3) months; and

WHEREAS, as Mr. Henshaw is an agent of GSG, an extension is need of the agreement with GSG for the extended appointment of Mr. Henshaw as the Acting Business Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the extension of the Borough's agreement with GSG for Temporary Borough Administrator Services for an additional term as needed to appoint a permanent Business Administrator up to a period of three (3) months.

3. The Mayor is hereby authorized to execute any and all agreements, amendments or addenda to effectuate the extension of the agreement with GSG on file with the Borough Clerk's

office for an additional term as needed to appoint a permanent Business Administrator up to a period of three (3) months.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

R137-20

RESOLUTION #___-20
AUTHORIZING APPOINTMENT OF SUSAN MULLIGAN AS PART TIME BUILDING MAINTENANCE WORKER

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough requires a Building Maintenance Worker on a part time basis; and

WHEREAS, the Borough seeks to appoint Susan Mulligan to the position of Building Maintenance Worker as a part time position for no more than twenty-five (25) hours per week at a rate of $16.61 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby authorizes the appointment and hiring of Susan Mulligan as a part time Building Maintenance Worker for no more than twenty-five (25) hours per week at a rate of $16.61 per hour.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized to complete and execute all necessary forms and materials needed for the appointment and hiring of Susan Mulligan as a part time Building Maintenance Worker.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

Michele Clark, RMC
Borough Clerk

REVISED
R138-20

RESOLUTION #___-20
AUTHORIZING RETENTION OF GRASS CUTTING AND LAWN MAINTENANCE SERVICES

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the Borough owns and controls a variety of real property including ballfields and parks that require grass cutting, landscaping, and lawn maintenance from mid-April until early December; and

WHEREAS, the Borough solicited quotes for prospective vendors to provide grass cutting, landscaping, and lawn maintenance for the Borough's ballfields and parks and other Borough owned properties and open lots through the advertisement of specifications; and

WHEREAS, the J.P.V. Services d/b/a JPV Lawn Services (the "**Vendor**") submitted a quote in the amount of $19,515 and constitutes the best proposal for providing the grass cutting, landscaping, and lawn maintenance; and

WHEREAS, Borough seeks to retain the Vendor to provide grass cutting, landscaping, and lawn maintenance services consistent with the Vendor's quote and the Borough's specifications.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough is authorized to retain Vendor to provide grass cutting, landscaping, and lawn maintenance services consistent with the Vendor's quote and the Borough's specifications on file with the Borough Clerk's office.

3. The Mayor of the Borough, the Acting Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute any and all contracts, invoices or purchase orders for the retention of Vendor to provide grass cutting, landscaping, and lawn maintenance services, subject to such additions, deletions, modifications or amendments deemed necessary by the Mayor of the Borough in her discretion in consultation with legal counsel, which additions, deletions, modifications or amendments do not alter the substantive rights and obligations of the parties thereto, and to take all other necessary and appropriate action to effectuate the retention of the Vendor.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSENT:

I, Michele Clark, Deputy Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 7, 2020.

____

Michele Clark, RMC
Borough Clerk

Comm# 2

124/1/2020 4:16 PM4:16 PMMichele Clark

Michele Clark

From:	Matt Hicks [redacted]
Sent:	Tuesday, March 31, 2020 11:25 AM
To:	Michele Clark
Cc:	Kristen Maryak
Subject:	Re: Use of Borough Property

Whoops. Forgot the time.

06/06/20 at 5:00pm.

Please let me know if/when confirmed.

Thanks!

On Tue, Mar 31, 2020 at 10:34 AM Matt Hicks [redacted] > wrote:

> Hi Michelle-
>
> As discussed on our call, please find the originally scheduled event for 05/30/20.
>
> We would like to change the event from a wedding rehearsal on 05/30/20 to our actual wedding on 06/06/20. We intend on having up to 10 people maximum attend, and will obviously practice social distancing.
>
> Please let me know if you have any questions.
>
> Thanks!
>
> -Matt Hicks
>
> On Fri, Jan 24, 2020 at 2:59 PM Michele Clark <mclark@keyportonline.com> wrote:
>
>> Good Afternoon,
>>
>> Attached please find an "approved" application & permit for use of borough property.
>>
>> Your request to use the waterfront gazebo for a wedding rehearsal on Saturday, May 30, 2020, from 1PM-2PM, was approved by the Mayor and Council of the Borough of Keyport at their meeting on January 21, 2020.
>>
>> Please be mindful of the regulations pertaining to events listed on page two of the attachment.
>>
>> Also, please remember there is a wedding scheduled following your rehearsal.

224/1/2020 4:16 PM4:16 PMMichele Clark

Thank you and have a great day.

Michele

Michele Clark, RMC

Deputy Borough Clerk

Borough of Keyport

70 W. Front Street, Keyport, NJ 07735

tel 732-739-5124 | fax 732-739-8738

www.keyportonline.com

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"The Pearl of the Bayshore"
Keyport
NEW JERSEY

RECEIVED
DEC 1 6 2019
BY: ....

Borough of Keyport
70 West Front Street
Keyport NJ 07735

Clerks Office: 732-739-5124
Fax Number: 732-739-8738
vheilweil@keyportonline.com

APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

Date Received 12/16/19 Date of Response 1/24/2020

Property requested WATERFRONT GAZEBO (PAVILION / PROMENADE)

Organization Name/Purpose HICKS /MAAYAH WEDDING ~~[illegible]~~ REHEARSAL

Name MATTHEW HICKS

Address [redacted]

Telephone Number: [redacted] Fax Number —

Email Address: [redacted]

Type of Event WEDDING REHEARSAL
Date of Event 5/30/20
No of People Attending 15
Time of Event 1:00PM - 2:00 PM ~~3:30PM~~

Fee Schedule

Borough Property	Minimum 3 Hours	Additional Per Hour
Senior Center	$23.00	$5.75
Borough Hall Council Room	$23.00	$5.75
OTHER		
Waterfront Pavilion/Promenade	$100.00	
Pictures at Pavilion/Promenade	$100.00	
Beach Park	$100.00	

Mail Check or Money Order Payable to:
Borough of Keyport, 70 West Front St., Keyport, NJ 07735

Approved by the Mayor and Council
of the Borough of Keyport at their
meeting of JANUARY 21, 2020

Michele Clark

MICHELE CLARK, RMC
DEPUTY BOROUGH CLERK

Comm #2

"The Pearl of the Bayshore" Keyport NEW JERSEY

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APPLICATION & PERMIT FOR USE OF BOROUGH PROPERTY

RECEIVED

Date Received MAR 20 2020 Date of Response

Property requested KEYPORT Bulkhead/Waterfront

Organization Name/Purpose ARTS SOCIETY of KEYPORT

Name PETER DANT

Address [redacted]

Telephone Number: [redacted] Fax Number

Email Address: [redacted]

Type of Event ART AROUND the BAY - 6th Annual
Date of Event 9/12/20 Rain date = 9/13/20 Time of Event 10AM - 5PM
No of People Attending 80 Artists

Fee Schedule - A.S.K. is asking for a Fee Waiver

Borough Property	**Minimum 3 Hours**	**Additional Per Hour**
Senior Center	$23.00	$5.75
Borough Hall Council Room	$23.00	$5.75
OTHER		
Waterfront Pavilion/Promenade	$100.00	
Pictures at Pavilion/Promenade	$100.00	
Beach Park	$100.00	

Mail Check or Money Order Payable to:
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Comm #3

Application for a Raffles License

Application No. RA______

Identification No. [redacted]

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Borough of Keyport

Part A - General

1. Name of applying organization: ST. Joseph RC CHURCH

2a. Street address of headquarters: 376 Maple Pl. Keyport NJ 07735

b. Mailing address (if different):

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
off Premise			
50/50			
12-5-2020			
7:00pm			

4a. Address of place where raffles will be played: 376 Maple Pl. Keyport NJ 07735

b. Does the applicant own the premises or regularly occupy them for its general purposes? ☒ Yes ☐ No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
License Fee	Borough of Keyport	
License Fee	Legalized Game of Chance Control Comm 58101	
Raffle Tickets	All American Printing Print + Copy Center 518 Hwy 35, Union Square Mall Red Bank NJ 07701	