

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, APRIL 3, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Bolte McPeek Sheridan

Tomczak Ambrose Toglia

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

February 21, 2012 - Regular

March 6, 2012 – Work Session

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R120-12 Payment Of Bills

R121-12 Authorizing Water/Sewer Payment Plan - Metrick

R122-12 Self Examination of the Budget

R123-12 Authorizing 2011 Road Improvement Program Payments to Escrow Account

R124-12 Authorize Hiring of Part Time Provisional Recreation Clerk – Senior Center

R125-12 Authorize Appointment of Confidential Administrative Secretary

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

PUBLIC HEARING ON 2012 MUNICIPAL BUDGET

The Meeting is opened to the public for comments or questions

Opened: Closed:

ADOPTION OF 2012 MUNICIPAL BUDGET

1a. R119-12 – Resolution Adopting the 2012 Municipal Budget

The Clerk reads the Budget by Title: **2012 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2012**

Off: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

1b. Motion authorizing the Clerk to publish the Budget Summary as adopted

MM: 2nd: Ayes: Nays:

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #5-12 – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITES AND TO ESTABLISH A CAP BANK

1a. Motion to Open Public Hearing:

Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toggia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

2. Ordinance #6-12 – Eliminate Parking on Williamson Street

The Clerk reads the Ordinance by Title: AN ORDINANCE TO ELIMINATE PERMIT PARKING ON WILLIAMSON STREET

2a. Motion to Open Public Hearing:

Opened: Closed:

Ordinance

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

2c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Application for a Social Affairs Permit from the Keyport Fire Department for the Firemen's Fair to be held July 9-14, 2012 from 7PM to 11PM.

MM: 2nd: Ayes: Nays:

2. Letter from Resident Michael Lane regarding Trash at Firemen's Park

MM: 2nd: Ayes: Nays:

3. Letter from Resident Michael Lane offering input on issues that the Re-examination of the Master Plan should address

MM: 2nd: Ayes: Nays:

4. Certificate and Report of School taxes for 2012-2013 School Year from the Keyport Board of Education

MM: 2nd: Ayes: Nays:

5. Letter from T & M regarding Reconstruction of Division Street from Elizabeth Street to Maple Place, Contract Administration & Inspection Fees

MM: 2nd: Ayes: Nays:

UNFINISHED BUSINESS

1. Mobile Food Vendor Ordinance
2. Auxiliary Police Program
3. Per Diem Communications Operator

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

ORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 - Closed Session **Resolution:**

- Contracts – BRSA Draft Service Agreement & Renewal

Off:

2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Tolia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM