

**BOROUGH OF KEYPORT
WORKSHOP MEETING AGENDA
TUESDAY, APRIL 2, 2024 7PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ___ Councilmember Brady ___ Councilmember Gross
___ Councilmember McNamara ___ Councilmember Peperoni ___ Councilmember Reilly
___ Council President Vecchio ___ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

RevolutionNJ

WORKSHOP ITEMS FOR DISCUSSION

1. Newsletter
2. Food Truck Event
3. Tax Abatements

RESOLUTIONS TABLED MARCH 19, 2024

- R2024-110 Approving a Five-Year Tax Abatement for 5 Raritan Cove in the Borough of Keyport
- R2024-111 Approving a Five-Year Tax Abatement for 9 Raritan Cove in the Borough of Keyport
- R2024-112 Approving a Five-Year Tax Abatement for 10 Raritan Cove in the Borough of Keyport
- R2024-113 Approving a Five-Year Tax Abatement for 266 Van Dorn Street in the Borough of Keyport
- R2024-117 Authorizing the Issuance of a Social Affair Permit for David Gibson Memorial Fund – Food Truck Festival

APPROVAL OF RESOLUTIONS

Motion to approve resolutions tabled March 19, 2024

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

PUBLIC COMMENT

The Meeting is opened to the public for comments for items listed on the agenda only.

Opened: MM: 2nd: Closed: MM: 2nd:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2024-127 Payment of Bills Listed on the March 22, 2024 Bills List
- R2024-128 Payment of Bills Listed on the April 2, 2024 Bills List
- R2024-129 Authorizing Emergency Temporary Appropriations
- R2024-130 Authorizing Tax Collector to Cancel Taxes and Process a Refund
- R2024-131 Approving a Five-Year Tax Abatement for 208 Main Street in the Borough of Keyport
- R2024-132 Authorizing the Continued Participation in the Emergency Intra-County Mutual Aid and Assistance Agreement between Participating Units in the County of Monmouth
- R2024-133 Resolution of the Borough of Keyport, in the County of Monmouth, State of New Jersey, Authorizing the Borough of Keyport Unified Planning Board to Undertake a Non-Condensation Redevelopment Area Preliminary Investigation and Feasibility Study for Block 21.01, Lots 24, 25 and 26 on the Tax Map of the Borough of Keyport

R2024-134 Authorizing the Borough of Keyport to Enter into a Subrecipient Agreement with the New Jersey Department of Community Affairs for the Implementation of the Boardwalk Preservation Fund Grant Program

R2024-135 Authorizing Final Payment and Closeout Change Order for Lucas Brothers Inc. for Improvements to Church Street

Deleted: 4

R2024-136 Authorizing Appointment of Special Law Enforcement Officers

Deleted: 5

R2024-137 Approving Changes to Keyport Bayfront Business Cooperative Events

Deleted: 6

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

INTRODUCTION OF ORDINANCES

1. Ordinance – Limiting the use of certain streets to certain vehicles

The Clerk reads the Ordinance by Title: **ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 7 (TRAFFIC), SCHEDULE VIII (TRUCKS OVER FOUR TONS AND VEHICLES OVER THE REGISTERED GROSS WEIGHT EXCLUDED)**

- 1a. Motion to introduce:

MM: 2nd: Roll Call: Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing MM: 2nd:

2. **Ordinance** – Designating multi-way stop intersections with stop signs installed

Deleted: §
§

The Clerk reads the Ordinance by Title: **ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 7A (TRAFFIC SCHEDULES) OF CHAPTER 7 (TRAFFIC)**

2a. Motion to introduce:

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing MM: 2nd:

PUBLIC COMMENT

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: MM: 2nd: Closed: MM: 2nd:

ADJOURNMENT

Adjourned: MM: 2nd:

R24-110
Tabled 3/19/24

RESOLUTION #2024-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
5 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Wahkeeyah Johnson (the “**Applicant**”) is the owners of the property at Block 22, Lot 19.05, Qualifier C05, on the Borough’s tax map, commonly known as 5 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhome on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhome for a duration of five (5) years as of March 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,628.81 per year for a total tax difference of approximately \$13,144.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicant's application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

R24-111
Tabled 3/19/24

RESOLUTION #2024-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
9 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Chidubem Matthew Obegolu (the “**Applicant**”) is the owners of the property at Block 22, Lot 19.09, Qualifier C09, on the Borough’s tax map, commonly known as 9 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a townhome on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhome for a duration of five (5) years as of February 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,617.82 per year for a total tax difference of approximately \$13,089.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicant's application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

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AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
10 RARITAN COVE IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Sushma Kurella and Ravi Chandra Cheela (the “**Applicants**”) are the owners of the property at Block 22, Lot 19.10, Qualifier C10, on the Borough’s tax map, commonly known as 10 Raritan Cove (the “**Property**”); and

WHEREAS, the Applicants have completed construction of a townhome on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants’ application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhome for a duration of five (5) years as of February 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$2,923.34 per year for a total tax difference of approximately \$14,617.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicants' application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

R24-113
Tabled 3/19/24

RESOLUTION #2024-

**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
266 VAN DORN STREET IN THE BOROUGH OF
KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, Hafner and Booth Renovations (the “**Applicants**”) are the owners of the property at Block 107, Lot 20, on the Borough’s tax map, commonly known as 266 Van Dorn Street (the “**Property**”); and

WHEREAS, the Applicants have completed construction of a one-family two-story dwelling on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicants’ application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the townhome for a duration of five (5) years as of February 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,389.00 per year for a total tax difference of approximately \$16,947.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

April 2, 2024

2. The Borough hereby grants the Applicants' application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

R24-117
Tabled 3/19/24

RESOLUTION #2024-

**AUTHORIZING THE ISSUANCE OF A SOCIAL AFFAIR PERMIT FOR
DAVID GIBSON MEMORIAL FUND – FOOD TRUCK FESTIVAL**

WHEREAS, David Gibson Memorial Fund has filed an application for a Social Affair Permit for an event to be held May 25, 2024 (rain date May 26, 2024) from 11:00 AM to 8:00 PM at Waterfront Park, American Legion Drive, Keyport, New Jersey; and

WHEREAS, the application is complete in all respects.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize the issuance of the Social Affair Permit to David Gibson Memorial Fund for an event to be held May 25, 2024 (rain date May 26, 2024) from 11:00 AM to 8:00 PM at Waterfront Park, American Legion Drive, Keyport, New Jersey.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

R24-127

RESOLUTION FOR THE PAYMENT OF BILLS 03/22/2024

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2023	\$ 1,065.97
	CURRENT ACCT. 2024	\$ 178,544.01
	WATER/SEWER ACCT. 2024	\$ 25,121.32
	PAYROLL FUND BUDGET	\$ 26,704.48
	FEDERAL & STATE GRANTS	\$ 4,684.13
	TRUST OTHER FUND	\$ 9,632.50

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

R24-128

04/02/2024

RESOLUTION FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2023	\$ 27,695.52
	WATER/SEWER ACCT.2023	\$ 540.50
	CURRENT ACCT. 2024	\$ 116,823.45
	WATER/SEWER ACCT. 2024	\$ 4,102.30
	GENERAL CAPITAL FUND	\$ 891.00
	FEDERAL & STATE GRANTS	\$ 501.25
	TRUST OTHER FUND	\$ 1,348.83
	REC BAYFRONT IMPROVEMENT	\$ 12,480.84
	OPEN SPACE TRUST FUND	\$ 2,390.00
	WATER/SEWER CAPITAL	\$ 25,953.29
	DEVELOPER ESCROW	\$ 10,072.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #2024-**AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS**

WHEREAS, an emergent condition has arisen with respect to the general operations of the Borough of Keyport and no adequate provision could have been made in the 2024 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary appropriations adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$3,255,823 and \$874,000 for the general budget and water/sewer utility budget respectively,

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A: 4-20:

1. An emergency temporary appropriation be and the same is hereby made for general operations (as per attached list) in the amount of \$3,255,823 and \$874,000 for the general budget and water/sewer budget, respectively
2. That said emergency temporary appropriations will be provided for in the 2024 budget under the same titles
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

EMERGENCY
TEMPORARY
APPROPRIATIONS
2024

GENERAL BUDGET

Administrative and Executive	
Salaries and Wages	45,000.00
Other Expenses	30,000.00
Mayor and Council	
Salaries and Wages	6,000.00
Other Expenses	2,000.00
Municipal Clerk	
Salaries and Wages	25,000.00
Other Expenses	4,000.00
Financial Administration	
Salaries and Wages	19,000.00
Other Expenses	800.00
Collection of Taxes	
Salaries and Wages	30,000.00
Other Expenses	4,000.00
Assessment of Taxes	
Salaries and Wages	6,000.00
Other Expenses	20,000.00
Legal Services	
Other Expenses	60,000.00
Environmental Commission	
Other Expenses	200.00
Engineering Services	
Other Expenses	25,000.00
Planning/Zoning Board	
Salaries and Wages	1,500.00
Other Expenses	2,000.00
Property Maintenance Code	
Salaries and Wages	5,000.00
Insurances	
Liability Insurance	100,000.00
Workers Compensation Insurance	62,000.00
Employee Group Insurance	200,000.00
Health Benefit Waiver	15,000.00
Police Department	
Salaries and Wages	600,000.00
Other Expenses	
Miscellaneous	30,000.00
Clothing Allowance	10,000.00
Emergency Management Services	

Other Expenses	5,000.00
First Aid Contributions	6,000.00
Fire Department	
Other Expenses	45,000.00
Uniform Fire Safety Act	
Salaries and Wages	15,000.00
Other Expenses	7,500.00
Municipal Prosecutor	
Other Expenses	27,500.00
Municipal Court	
Salaries and Wages	40,000.00
Other Expenses	5,000.00
Public Defender	
Other Expenses	5,000.00
Road Repairs and Maintenance	
Salaries and Wages	90,000.00
Other Expenses	30,000.00
Garbage and Trash Removal	
Other Expenses	2,000.00
Contracted (40A:4-85)	60,000.00
Public Buildings and Grounds	
Other Expenses	25,000.00
Board of Health	
Salaries and Wages	16,000.00
Other Expenses	1,000.00
Recreation	
Salaries and Wages	7,000.00
Other Expenses	10,000.00
Senior Citizen Community Center	
Salaries and Wages	12,000.00
Other Expenses	3,000.00
Senior Citizen Transportation Contracted	1,500.00
Parks and Playgrounds	
Other Expenses	10,000.00
Uniform Construction Code Official	
Salaries and Wages	40,000.00
Other Expenses	3,000.00
Celebration of Public Events	
Other Expenses	500.00
Postage	6,000.00
Fuel for Motor Vehicles	20,000.00
Telephone	12,000.00
Street Lighting	30,000.00
Fuel Oil	4,000.00
Natural Gas	8,000.00
Electricity	10,000.00
Landfill Disposal Costs	80,000.00
Social Security System	40,000.00

Defined Contribution Retirement Program	1,000.00
Public Employees' Retirement System	243,629.00
Police and Firemen's Retirement System	785,388.00
Maintenance of Free Public Library	100,000.00
Shared Service - Information Technology	5,000.00
Shared Service - Dispatch Services	141,306.00

Total General Temporary Budget	<u><u>3,255,823.00</u></u>
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WATER/SEWER UTILITY BUDGET

Salaries and Wages	150,000.00
Other Expenses	150,000.00
Bayshore Regional Sewerage Authority	365,000.00
Acquisition of Water	180,000.00
Public Employees' Retirement System	20,000.00
Social Security System	<u>9,000.00</u>

Total Water/Sewer Utility Temporary Budget	<u><u>874,000.00</u></u>
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RESOLUTION #2024-

AUTHORIZING TAX COLLECTOR TO CANCEL TAXES AND PROCESS A REFUND

WHEREAS, The Department of Veteran Affairs determined Mr. Kyle Kurtis Anderson to have a wartime service-connected disability that is totally disabling as of November 22, 2012;

WHEREAS, Mr. Kyle Kurtis Anderson has made proper application to the Borough as a totally disabled veteran for exemption from taxes and which has been approved by the Tax Assessor for property known as 117 Osborn, Block 83 Lot 5 and;

WHEREAS, Borough Ordinance 11-06 authorizes the Tax Collector to cancel taxes for the year of the application and the year immediately preceding the application back to the date of actual 100% disabled status;

WHEREAS, Borough Ordinance 11-06 authorizes the Tax Collector to refund overpayments that have occurred due to the cancellation of taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth and State of New Jersey as follows:

1. The Tax Collector is directed to cancel taxes as follows:

<u>NAME</u>	<u>Year</u>	<u>AMOUNT</u>
Anderson	2023 (prorated from 2/28/23 to 12/31/23)	\$6,073.69
Anderson	2024 (First Quarter)	\$2,657.93
Anderson	2024 (Second Quarter – Not Paid)	\$2,657.93
Anderson	2024 (Second half of year – Not Yet Assessed)	\$ 0.00

2. The Tax Collector is directed to process a refund for \$8,731.63 the overpayment due to the cancellation of taxes. The Tax Collector will also refund the Second Quarter 2024 in the amount of \$2,657.93 if the mortgage company pays in May.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING A FIVE-YEAR TAX ABATEMENT FOR
208 MAIN STREET IN THE BOROUGH OF KEYPORT**

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, the State of New Jersey enacted the “Five-Year Exemption and Abatement Law,” N.J.S.A. 40A:21-1 et seq., which authorizes municipalities in the state of New Jersey to adopt ordinances which would allow for tax exemption or abatement for improvement, conversion or construction of a multiple-dwelling, commercial or industrial structure located within an area in need of rehabilitation; and

WHEREAS, Chapter 12, Section 8 of the Borough’s Municipal Code establishes the Borough’s program and procedures for application for tax exemption or tax abatement for properties within the Borough; and

WHEREAS, JP Development NJ, LLC (the “**Applicant**”) is the owners of the property at Block 48, Lot 7.02, on the Borough’s tax map, commonly known as 208 Main Street (the “**Property**”); and

WHEREAS, the Applicant has completed construction of a single-family home on the Property and applied for a tax abatement with the Borough for the property; and

WHEREAS, the Borough Tax Assessor has reviewed the Applicant’s application confirming that the application was timely filed and meets the requirements for approval; and

WHEREAS, the Borough Tax Assessor recommends a thirty percent (30%) tax abatement for the improvement value of the single-family home for a duration of five (5) years as of April 1, 2024; and

WHEREAS, the Borough Tax Assessor has estimated that the tax abatement will result in a difference of approximately \$3,277.22 per year for a total tax difference of approximately \$16,386.00 for the Property for all five (5) years; and

WHEREAS, based on the recommendation and estimates provided by the Borough Tax Assessor, the Borough seeks to grant the application for a five (5) year tax abatement pursuant to the “Five-Year Exemption and Abatement Law.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The Borough hereby grants the Applicant's application for a tax abatement and grants a thirty percent (30%) abatement for the improvements on the Property for a total of five (5) years.

3. The Mayor, the Borough Administrator, and/or the Borough Chief Financial Officer is authorized to effectuate the tax abatement granted by this resolution and in furtherance of this resolution.

4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

5. A copy of this Resolution shall be available for public inspection at the Office of the Borough Clerk.

6. This Resolution shall take effect as provided by applicable law.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

R24-132

RESOLUTION #2024-

**AUTHORIZING THE CONTINUED PARTICIPATION IN THE
EMERGENCY INTRA-COUNTY MUTUAL AID AND ASSISTANCE
AGREEMENT BETWEEN PARTICIPATING UNITS
IN THE COUNTY OF MONMOUTH**

WHEREAS, the Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1 et seq.* (the “Act”), provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical service, fire departments, fire companies, or EMS organizations and fire departments situated in fire districted operated by a Board of Fire Commissioners, are permitted pursuant to *N.J.S.A. 40A:14-26* and *N.J.S.A. 40A:14-156.1*; and

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (“NIMS”), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, “The New Jersey Civilian Defense Disaster Control Act” App.A9-33 *et seq.*, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” *N.J.A.C. 52:14E-11 et seq.*, commonly referred to as the “Fire Service Resource Emergency Deployment Regulations,” *N.J.A.C. 5:75A et seq.*; and

WHEREAS, *N.J.S.A. 40A:14-26* and *156.1 et seq.* has authorized interjurisdictional mutual aid; and

WHEREAS, Mayor and Borough Council of the Borough of Keyport previously adopted Ordinance No. 9-15 authorizing the Borough of Keyport (the “Borough”) to participate in an inter-County Mutual Aid and Assistance Agreement with governmental entities throughout Monmouth County and all of their departments, authorities, boards, commissions and other functions under the auspices of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, emergency management, human services, hazardous materials response units technical or special operations teams, Community Emergency Response Team (“CERT”) members, Medical Reserve Corps (“MRC”) members or other volunteers and other jurisdictions defined “local governments” in the Homeland Security Act of 2002 (the “Participating Units”); and

WHEREAS, the Mayor and Borough Council of the Borough and the Participating Units recognize the benefit of continued participation in this Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property of each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough's continued participation in the Emergency Intra-County Mutual Aid and Assistance Agreement, maintained on file with the Borough Clerk, between the Borough and the Participating Units be and are hereby accepted by the Mayor and Council.
3. The Mayor, or his designee, is authorized to execute the Intra-County Mutual Aid and Assistance Agreements once they have been authorized and executed by each Participating Unit.
4. The Borough Clerk shall forward a certified true copy of this resolution to the Monmouth County Sheriff Office of Emergency Management Coordinator, the Borough Emergency Management Coordinator, Police Chief, Fire Chief and Borough Administrator.
5. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the ~~Regular~~ Council Meeting held on April 2, 2024.

Workshop

Michele Clark, RMC
Borough Clerk

RESOLUTION # _____

**RESOLUTION OF THE BOROUGH OF KEYPORT, IN THE
COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
AUTHORIZING THE BOROUGH OF KEYPORT UNIFIED
PLANNING BOARD TO UNDERTAKE A NON-
CONDEMNATION REDEVELOPMENT AREA
PRELIMINARY INVESTIGATION AND FEASIBILITY
STUDY FOR BLOCK 21.01, LOTS 24, 25 AND 26 ON THE
TAX MAP OF THE BOROUGH OF KEYPORT**

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, *et seq.*, as amended and supplemented (the "Redevelopment Law"), authorizes the governing body of any municipality, by resolution, to have its Planning Board undertake a preliminary investigation to determine whether certain parcels of land in the municipality constitute a non-condemnation redevelopment area pursuant to legal criteria set forth at N.J.S.A. 40A:12A-5 and the procedures set forth at N.J.S.A. 40A:12A-6; and

WHEREAS, land and structures located at, and erected on, Block 21.01, Lots 24, 25 and 26 on the Official Tax Map of the Borough of Keyport (the "Borough") are either owned by the Borough at the time of the adoption of this resolution or will vest with the Borough upon expiration of the lease on said real property and accordingly, the Borough does not desire to take land and/or structures located thereon by means of condemnation; and

WHEREAS, the Governing Body of the Borough desires that the Borough of Keyport Unified Planning Board (the "Planning Board") undertake an investigation as to whether Block 21.01, Lots 24, 25 and 26 satisfies the criteria for an area in need of redevelopment, to conduct a public hearing or hearings regarding the investigation, to consider all substantial evidence to support a recommendation as to whether there is substantial evidence to support the conclusion of whether Block 21.01, Lots 24, 25 and 26, or any part thereof, are in need of redevelopment pursuant to the criteria for redevelopment set forth at N.J.S.A. 40A:12A-5 and applicable case law regarding the same and should be included in a non-condemnation redevelopment area pursuant to N.J.S.A. 40A:12A-6; and

WHEREAS, upon completion of the investigation and public hearing, the Planning Board shall provide a recommendation and report to the Governing Body.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport (the "Borough Council"), in the County of Monmouth, State of New Jersey, as follows:

1. The Planning Board is hereby authorized and directed to conduct a preliminary investigation or investigations and hold a public hearing or hearings to recommend whether Block 21.01, Lots 24, 25 and 26 or any part thereof, is in need of redevelopment as a non-condemnation redevelopment area and to submit its recommendation to the Mayor and Borough Council in accordance with N.J.S.A. 40A:12A-6. If a redevelopment determination is thereafter made by the Borough Council, said determination will not authorize the Borough to exercise the power of

eminent domain to acquire property in the delineated area, specifically, Block 21.01, Lots 24, 25 and 26.

2. The Planning Board is hereby directed to make its recommendation after giving public notice, including mailed notice to the owners of the parcel of property located at, and structures erected on Block 21.01, Lots 24, 25 and 26 and conducting a public hearing as provided in N.J.S.A. 40A:12A-6.

3. The public notice shall specifically state that a redevelopment area determination shall not authorize the Borough to exercise the power of eminent domain to acquire property in the delineated area and shall comply with the requirements and hearing procedures of N.J.S.A. 40A:12A-6, including the non-condemnation redevelopment area requirements of N.J.S.A. 40A:12A-6.

4. Before the public hearing, the Planning Board shall prepare maps showing the boundaries of the proposed redevelopment area, and the location of parcels in redevelopment area. A statement setting forth the basis for the investigation shall be appended to the maps.

5. After completing the public hearing, the Planning Board shall transmit to the Governing Body its recommendation as to whether Block 21.01, Lots 24, 25 and 26, or any part thereof, should be determined, or not be determined, to be an area in need of redevelopment.

6. This Resolution shall take effect immediately.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Council Meeting of April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING THE BOROUGH OF KEYPORT TO ENTER INTO A
SUBRECIPIENT AGREEMENT WITH THE NEW JERSEY DEPARTMENT
OF COMMUNITY AFFAIRS FOR THE IMPLEMENTATION OF THE
BOARDWALK PRESERVATION FUND GRANT PROGRAM**

WHEREAS, the Borough of Keyport (the “Borough”) made application for grant funding for improvements to the existing boardwalk at Fireman’s Park (Block 21.02, Lots 20, 21, and 22) from the New Jersey Department of Community Affairs Boardwalk Preservation Fund grant program through their Division of Disaster Recovery and Mitigation; and

WHEREAS, the program is made possible through federal funding from the American Rescue Plan; and

WHEREAS, the Borough has been notified that the grant application was approved and funding will be received for the Fireman’s Park boardwalk improvement project.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Keyport hereby authorize the Mayor and the Borough Clerk to execute the Subrecipient Agreement with the New Jersey Department of Community Affairs, and any other documents in connection therewith.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**AUTHORIZING FINAL PAYMENT AND CLOSEOUT
CHANGE ORDER FOR LUCAS BROTHERS INC. FOR
IMPROVEMENTS TO CHURCH STREET**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**") is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on October 19, 2021, the Borough entered into a contract with Lucas Brothers, Inc. ("**Lucas**") for Improvements to Church Street (the "**Contract**"); and

WHEREAS, Lucas has completed the improvement work required under the Contract and issued a two (2) year maintenance bond in the amount of \$264,309.95, which represents 20% of the total Contract amount; and

WHEREAS, Lucas has submitted a proposed Final Payment and Closeout Change Order for this Contract in the amount of \$25,953.29, which results in a reduction in the project cost from an adjusted contract amount of \$1,424,793.10 to a final amount of \$1,321,549.74 for a decrease of \$103,243.36.

WHEREAS, the Borough must execute the Final Payment and Closeout Change Order to authorize the release of the final payment in the amount of \$25,953.29, to confirm the decrease in the Contract price, and to confirm the completion of the improvement work required under the Contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Borough authorizes the release of the final payment for the Contract in the amount of \$25,953.29 and the final change order to the Contract confirming the final Contract cost of \$1,321,549.74.
3. The Mayor of the Borough, the Borough Administrator and other reasonably necessary personnel are hereby authorized and directed to execute the Final Payment and Closeout Change Order on file with the Office of the Borough Clerk.
4. If any part of this Resolution shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Resolution.
5. A copy of this Resolution shall be available for public inspection at the offices of the Borough Clerk.
6. This Resolution shall take effect as provided by law.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Regular Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS**

WHEREAS, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, N.J.S.A.40A:14-146.8 et seq. authorizes the appointment of Special Law Enforcement Officers (SLEO) for a term not to exceed one (1) year; and

WHEREAS, Section 3-5.9 of the Borough Code provides for the appointment of special law enforcement officers subject to approval by resolution of the Borough Council; and

WHEREAS, the Chief of Police has recommended the appointment of qualified individuals as Class I and Class II Special Law Enforcement Officers and the Borough Administrator, as the designated Appropriate Authority, approves this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The following are hereby appointed as Class II Special Law Enforcement Officers for a term ending December 31, 2024: Zackery Connallon and Anthony Longo.
2. The following are hereby appointed as Class I Special Law Enforcement Officers for a term ending December 31, 2024: Christopher Hayes, Emma Mioduszewski, Jacqueline Graham, and Nevaeh Tucker.
3. All Special Law Enforcement Officers shall be compensated on an hourly basis within the hourly pay range established by ordinance and approved by the Chief of Police and Borough Administrator.
4. The Borough Clerk is directed to forward certified copies of this resolution to the Chief of Police and Borough Administrator.

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk

RESOLUTION #2024-**APPROVING CHANGES TO KEYPORT BAYFRONT BUSINESS
COOPERATIVE EVENTS**

WHEREAS, Resolution #2024-91 authorized the Keyport Bayfront Business Cooperative (the “KBBC”) to hold multiple events on various properties that are owned by the Borough of Keyport (the “Borough”); and

WHEREAS, the KBBC has submitted a request to amend the following authorized events:

1. I Love Keyport Day on May 18, 2024, add a trolley loop from the Fire Museum on Broad Street to Maple Place to Route 36 and back;
2. Woof-Stock on June 6, 2024, change time to 5PM to 8PM;
3. Classic Car Show change date to June 27, 2024 (no new rain date provided);
4. Concert on the Bay change date to July 11, 2024 (no new rain date provided);
5. Car Show on September 12, 2024, change name to “Jeep and 4x4 Show” and change time to 5PM to 8PM;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby approve the requested amendments as set forth herein.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Council Meeting held on April 2, 2024.

Michele Clark, RMC
Borough Clerk