

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 19, 2019 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Valerie T. Heilweil Borough Clerk
Sheridan Cooper Goode
Pacheco Fotopoulos McDermott
Mayor Collette J. Kennedy
Stephen J. Gallo, Borough Administrator
William P. Opel, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATIONS

1. March is Colorectal Cancer Awareness Month
2. National Poison Prevention Week is the Third Week of March

COMMITTEE REPORTS

Councilman Sheridan: Finance/Grants/Redevelopment/LEPC

Councilman Cooper: Recreation/Senior Center/Green Team

Councilman Goode: Fire/First Aid/Emergency Services

Councilwoman Pacheco: Police/MAC/Harbor Commission

Councilman Fotopoulos: Board of Health/Registrar/Recycling/Environmental/MAC

Councilwoman McDermott: Public Works/Construction/Zoning/Property Maintenance/
Library/Harbor Commission/KBBC

ADMINISTRATOR'S REPORT

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R135-19 Payment of Bills

R136-18 Authorizing appointments to the Municipal Alliance Committee (MAC) by the Mayor
with Advice and Consent of Council

R137-19 Authorizing Appointment to Green Team by the Mayor with Advice and Consent of
Council – *Joseph Stahley as Board of Education Representative*

R138-19 Terminating Bushwick Realty Corporation as Condition Redeveloper for the Aeromarine
Site

R139-19 Authorizing Certain Personnel Changes:

- Hiring *Virginia Maio as Motor Vehicle Operator Senior/Disabled*, at a salary of \$15.00 per hour, effective upon receipt of the senior bus;
- Promotion of *Robert Kutschman to the Position of DPW Supervisor*, at an annual salary of \$67,410.96, effective 3/18/19;
- Promotion of *Trevor Underwood to Maintenance Repairer*, at an annual salary of \$40,841.08, effective 3/18/19;
- Promotion of *Sophie Clark to the position of Recreation Leader*, at an hourly salary of \$15.25, effective 3/18/19;
- Transfer of *Michael Mulcahy from Zoning Officer to Property Maintenance/ Code Enforcement Official*, at an annual Salary of \$20,000, effective 3/18/19;
- Appoint *David Olsen as Zoning Officer*, for a salary of \$12,000 annually, effective 3/18/19.

R140-19 Appropriation Transfer

R141-19 Amending Resolution #35-19 and Increasing Bid Threshold (to \$6000) for Awarding Certain Contracts without Soliciting Competitive Proposals or Quotations

R142-19 Business Improvement District (KBBC) 2019 Budget Notice (*Public Hearing 4-16-19*)

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

PUBLIC HEARING:

PERSON-TO-PERSON/PLACE-TO-PLACE TRANSFER OF DTV PIZZA INC. TO KEYPORT LIQUOR 3, Retail Consumption License No. 1322-33-007-009 to be located at 25 West Front Street & 17-21 West Front Street

1. Motion to Open Public Hearing:

Opened:

Closed:

2. **RESOLUTION #143-19** Authorizing Person-to-Person/Place-to-Place Transfer of DTV Pizza Inc. to Keyport Liquor 3 LLC

MM:

2nd:

Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

PUBLIC HEARING:

PUBLIC COMMENT ON GRANT APPLICATION

to be Submitted by the Borough of Keyport to the NJDEP's Green Acres Park Development Program for the Development of Property located at Block 40, Lot 7

1. Brief Presentation
2. Motion to Open Public Hearing:
Opened: Closed:

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #7-19 – Grating Permission to NJNG to Operate Gas Facilities in Keyport

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, GRANTING RENEWED CONSENT AND PERMISSION TO NEW JERSEY NATURAL GAS COMPANY REGARDING FRANCHISE TO LAY, MAINTAIN AND OPERATE GAS FACILITIES IN THE BOROUGH OF KEYPORT**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT (For Approval OR to Receive and File)

1. Application for membership in Liberty Hose Co. #3 (subject to State approval) from Henry R. Young II and letter advising that Liberty Hose Company accepted the resignation of Brian McCann as an active member at its February 4, 2019 meeting
2. Application for membership in Liberty Hose #3 subject to State approval) from Cody P. Young and letter advising that Liberty Hose Company had an open slot for membership at its February 4, 2019 meeting
3. Minutes of the January 23, 2019 Harbor Commission meeting
4. Clean Communities Report – January 1, 2019 through March 14, 2019
5. Letter from the Keyport Fire Department requesting to hold a 9/11 Memorial Service on Wednesday, September 11, 2019. Further requesting the closure of American Legion Drive from 5:30PM-8PM on the day of event. Mayor Kennedy is invited to speak and all are invited to attend.
6. Email from KBBC requesting street closures and the use of Firemen's Park for:
 - Thursday Farmer's Market from May 23rd to November 7th (*requesting cones and parking spaces from 7AM-7PM*)
 - Thursday, June 20th from 4-9PM for Dog's Night Out (*No parking notices posted from 3PM on the day prior to event*)
 - Thursday, July 25th (RD July 26th) from 4-9PM for Keyport Car Show (*street closure on W. Front Street from Broad to Beers and use of Firemen's Park*)
7. Application for Raffle License from K of C #3402 St. Josephs for an Off-Premise 50/50 cash raffle to be held June 1, 2019 at 6PM
8. Application for Raffle License from K of C #3402 St. Josephs for an Off-Premise 50/50 cash raffle to be held July 4, 2019 at 4PM
9. Application for Raffle License from K of C #3402 St. Josephs for an On-Premise 50/50 cash raffle to be held September 21, 2019 from 2-6PM
10. Application for Raffle License from K of C #3402 St. Josephs for a Money Wheel game of chance to be held September 21, 2019 from 2-6PM
11. Application for Raffle License from K of C #3402 St. Josephs for a Tricky-Tray auction to be held September 21, 2019 from 2-6PM
12. Application for Raffle License from K of C #3402 St. Josephs for an Off-Premise 50/50 cash raffle to be held September 21, 2019 at 4PM

13. Email from resident Michael Lane (dated 3/13/19) regarding Flood Damage Prevention Ordinance – Base Flood Elevation Definition
14. Email from resident Michael Lane (dated 3/14/19) regarding Flood Damage Prevention Ordinance Coastal High Hazard Area Definition

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Sheridan, Cooper, Goode, Pacheco, Fotopoulos, McDermott

APPROVAL OF MINUTES

1. November 20, 2018 – Regular Session

MM: 2nd: Ayes: Nays:

2. January 15, 2019 – Regular Session

MM: 2nd: Ayes: Nays:

3. January 22, 2019 – Regular Session

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for February 2019
2. Tax/Water/Sewer Collector's January/February 2019 Monthly Report & 2018 Annual Report
3. Board of Health Treasurer's Report for February 2019
4. Building Department Monthly Report for February 2019
5. Municipal Court Monthly Report for February 2019

MM: 2nd: Ayes: Nays:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM