

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 19, 2013, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:

PM

SUNSHINE LAW NOTICE

Municipal Clerk Valerie T. Heilweil

ROLL CALL: Councilmembers

Sheridan Tomczak McPeck

Lamberson Toglia Howe

Mayor Robert E. McLeod

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PROCLAMATION

For the 150th Anniversary of St. Mary the Virgin Episcopal Church

PRESENTATION

1. Art Society of Keyport (ASK) update on rebuilding mural and plans for "Buttlerfly Migration Celebration"
2. Green Team Presentation – Utility Costs

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R112-13 Payment Of Bills

R113-13 Appointing Recreation Commission Member – George Strang

R114-13 Authorizing Hiring Temporary Part-Time Assistant to the Municipal Clerk
– Tammie Kelly

R115-13 Appointing Clean Communities Coordinator – Calvin Bell

R116-13 Temporary Part-Time Seasonal Crossing Guards

R117-13 Authorize Extension of Charter Fishing and Party Boat Lease Outshore of American
Legion Drive Bulkhead

R118-13 Application for Raffle License from Marine Academy of Science & Technology Parent
Student Association (MAST) for an Off-Premise 50/50 to be held June 7, 2013

R119-13 Authorizing Local Energy Audit

R120-13 Supporting Mayor's Wellness Campaign

R121-13 Transfer Appropriation

R122-13 Cancel Reassessment Appropriation

R123-13 Authorizing Advertisement of RFP for Re-Valuation Services

R124-13 Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use
on an Online Auction Website

R125-13 Authorizing Emergency Repairs to Water Main Valve Pipe at Maple Place
and Van Dorn

- R126-13 Authorizing Emergency Repairs to Water Main Valve Pipe at Maple Place and Burtina Place
- R127-13 Authorizing Change Order for South Wall Building Façade Project
- R128-13 Accepting the Proposal of T & M Associates to Provide Supplemental Contract Administration and Construction Observation Services for Police Entrance Coping and Flashing Replacement for the Municipal Building South Wall Façade Masonry Restoration
- R129-13 Authorizing Professional Engineering Services to CME for Railing Replacement at Waterfront Park
- R130-13 Authorizing Advertisement for Bids/Proposals for Railing and Miscellaneous Pier Improvements to Waterfront Facilities damaged by Hurricane Sandy
- R131-13 Authorizing Engineering Design Hatch Mott MacDonald for Change Order to Sanitary Sewer Upgrades Inflow and Infiltration Reduction Program Contract for Sanitary Sewer Replacement at Osborn Street
- R132-13 Authorize Borough Clerk to Advertise for the Receipt of Bids for Improvements to Osborn Street
- R133-13 Accepting the Proposal of T & M Associates to provide Contract Administration and Inspection Services for "Beyond Contract" Work Necessary to Close Out the Construction Phase of Benjamin Terry Park

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

PUBLIC HEARING

To Repair and Improve a Common-line Bulkhead for the Bayfront Side of Residences of First Street, specifically Lots 8, 9 and 10 of Block 94 (51, 53 & 55 First Street)

The Hearing is opened to the public for comments or questions:

Opened: Closed:

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

INTRODUCTION OF 2013 MUNICIPAL BUDGET

1. Resolution - Introducing the 2013 Municipal Budget

The Clerk reads the Budget by Title: **2013 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2013**

Off: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

2. Motion authorizing the Clerk to publish the Budget Summary as introduced for a Public Hearing to be held on April 16, 2013

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

1a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 3, 2012

MM: 2nd: Ayes: Nays:

2. Ordinance – Emergency Appropriation for Revaluation

The Clerk reads the Ordinance by Title: **AUTHORIZING SPECIAL EMERGENCY APPROPRIATION FOR THE COST OF A COMPLETE REVALUATION OF REAL PROPERTY PURSUANT TO N.J.S.A. 40A:4-53**

2a. Motion to introduce:

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 2, 2013

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Request for Social Media Page from Keyport Historical Society

MM: 2nd: Ayes: Nays:

2. Request for Social Media Page from Keyport Recreation

MM: 2nd: Ayes: Nays:

3. Letter from NY/NJ Baykeeper requesting approval for four Thursday afternoon paddles, launching from Beach Park, on June 6, 13, 20 and 27 from 5:30-6:30PM

MM: 2nd: Ayes: Nays:

4. Press Release from NJSEM (NJ Sustainable Energy Meeting) entitled "Utility Bids Provided NJSEM Members with Another Year of Reduced Energy Costs in 2012)

MM: 2nd: Ayes: Nays:

5. Notice of Public Meeting regarding Monmouth County Board of Chosen Freeholders' undertaking a Comprehensive Economic Development Strategy (CEDS) to help grow Monmouth County's economy to be held on Thursday, March 21 at 6:30PM at Holmdel Township Courtroom and Friday, March 22, 2013 at 11:AM at Monmouth County Connection in Neptune

6. Letter from Resident Gloria Adamski requesting adjustment to her water bill due to running toilet during her absence from home

MM: 2nd: Ayes: Nays:

7. Letter from Resident Paul Smela requesting adjustment to the sewer portion of his bill based on outdoor water usage

MM: 2nd: Ayes: Nays:

8. Request for use of Waterfront Park Facilities by the Art Society of Keyport for the purpose of Butterfly Migration Celebration to be held Saturday, April 20th from 2-5PM (Rain date Sunday, April 21st)

MM: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Board of Health Treasurer's Report for February 2013
2. Tax/Water/Sewer Collector's Report for February 2013 and Annual Report for 2012
3. Municipal Clerk's Monthly Report for February 2013
4. Building Department Monthly Report for February 2013
5. Keyport Environmental Commission minutes of March 4, 2013

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

COMMITTEE REPORTS

Councilman Toglia: Buildings/Grounds/Library:

Councilwoman Lamberson: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilman McPeck: Fire/First Aid/Emergency Services:

Councilman Howe: Public Works/Recycling/Property Maintenance:

DISCUSSION

Adoption of ABFE maps (possible Ordinance)

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -12 - Closed Session **Resolution:**

Off:

2nd:

Roll Call Sheridan, Tomczak, McPeck, Lamberson, Toglia, Howe

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM