

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 18, 2014, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers

Municipal Clerk Valerie T. Heilweil

Tomczak Lamberson Chamberlain

Sheridan Howe McPeck

Mayor Harry Aumack II

Others present: Lorene Wright, Borough Administrator

Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATIONS

Brownfields Update by Matt Mauro of Excel Environmental

PROCLAMATION

Arc Awareness Month

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R105-14 Payment of Bills

R106-14 Authorizing Acceptance of Grant Agreement Between the Borough of Keyport and the County of Monmouth

R107-14 Authorizing the Award of a Contract for Lawn Cutting Services

R108-14 Authorizing Tax Exemption for Disabled Veteran – Albert Meggison

R109-14 Authorizing Sprint Spectrum, L.P. To Make Modifications to Communications Equipment located at the Cass Street Water Tower Property

R110-14 Accepting and Adopting the Monmouth County Municipal Joint Insurance Fund's Safety and Compliance Program

R111-14 Authorizing Grant Agreement Between Borough of Keyport and NJDEP for a Municipal Public Access Plan for Keyport Bayshore

R112-14 Appointment of Provisional Part-Time Clerical Worker – Michele Clark

R113-14 Appropriation Transfer

R114-14 Authorizing Change Order #5 to the Contract for Sanitary Sewer Infiltration and Inflow Improvements

R115-14 Declaring Surplus Property

R116-14 Application for Raffle License – Knights of Columbus #3402 St. Joseph's – On-Premise 50/50 Cash to be held April 26th 2014 from 6-10PM

R117-14 Application for a Raffle License – Knights of Columbus #3402 St. Joseph's – Off-Premise 50/50 Cash to be held June 7, 2014 at 8PM

- R118-14 Application for Raffle License – Castle of Dreams Animal Rescue – On-Premise 50/50 Cash Raffle to be held at 376 Maple Place on April 26, 2014 from 9AM-2PM and on May 17, 2014 from 6:30PM – 10:30PM
- R119-14 Application for Raffle License – Castle of Dreams Animal Rescue – Tricky-Tray Raffle to be held at 376 Maple Place on April 26th from 1-2PM and on May 17, 2014 from 9:30-10PM
- R120-14 Accepting Grant from the Hazardous Discharge Site Remediation Fund Public Entity Program Through the New Jersey Economic Development Authority and the Department of Environmental Protection

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeck

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance – Bond Ordinance for Water/Sewer Utility Improvements

The Clerk reads the Ordinance by Title: BOND ORDINANCE PROVIDING FOR DESIGN AND PERMITTING IN CONNECTION WITH VARIOUS IMPROVEMENTS TO THE WATER/SEWER UTILITY IN AND BY THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$180,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$180,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeck

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: **ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

1a. Motion to introduce:

MM: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

INTRODUCTION OF 2014 MUNICIPAL BUDGET

1. **Resolution** - Introducing the 2014 Municipal Budget

The Clerk reads the Budget by Title: **2014 MUNICIPAL BUDGET OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, FOR THE YEAR 2014**

Off: 2nd: Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

2. Motion authorizing the Clerk to publish the Budget Summary as introduced for a Public Hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Flyer from Meridian Health regarding "Paint the Town Pink" and "How to: Pink Your Community"

MM: 2nd: Ayes: Nays:

2. Letter from Knights of Columbus St. Josephs Council #3402 Grand Knight requesting waiver of \$1077.00 fee for roof permit

MM: 2nd: Ayes: Nays:

3. Letter from Keyport Fire Department inviting all to its 2014 Annual Inspection to be held on Saturday, May 3, 2014 beginning at 6PM. Use of Firemen's Parking lot is requested

MM: 2nd: Ayes: Nays:

4. Application for a Street Opening Permit from NJ Natural Gas for 185 Second Street for the purpose of renewing a 1/2" plastic line and retiring a 3/4" service line

MM: 2nd: Ayes: Nays:

5. Request for the use of Beach Park from Scout Troop #364 for a Flag Retirement Ceremony to be held on June 10, 2014 at 7PM. They are also requesting the waiver of the park use fee

MM: 2nd: Ayes: Nays:

6. Email from Pearson Australia Group, a learning company that provides education resources for teachers and students, based in Melbourne, Australia, requesting permission to use an illustration of the Keyport Waterfront Park for use as a placemaking plan for a secondary school class entitled "Pearson Geography 9"

MM:

2nd:

Ayes:

Nays:

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for February 2014
2. Tax/Water/Sewer Collector's Report for February 2014 and 2013 Annual Report
3. Board of Health Treasurer's Report for February 2014
4. Building Department Monthly Report for February 2014
5. Hazlet/Keyport/Matawan Joint Court Report from 1/1/14 – 2/28/14
6. 2011 and 2012 Recycling Tonnage Report

MM:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

COMMITTEE REPORTS

Councilwoman Tomczak: Police:

Councilwoman Lamberson: Health and Recreation:

Councilman Chamberlain: Buildings/Grounds/Library:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilman Howe: Public Works/Recycling/Property Maintenance:

Councilman McPeek: Fire/First Aid/Emergency Services:

NEW BUSINESS

Request for Sewer Relief for Commercial property on Maple Place due to broken pipe

UNFINISHED BUSINESS

1. Litter/Garbage Collection
2. Energy Aggregation
3. Participation in Community Rating System (CRS)

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -13 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM