

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 15, 2022 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President McNamara
____ Councilmember Pacheco ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember Araneo ____ Councilmember Peperoni

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Pacheco: Police/MAC, Redevelopment, Harbor Commission, Board of Health/Registrar, Veterans

Councilmember McDermott: Environmental, KBBC, Fire/First Aid/OEM, NPP, Cultural/Civic

Councilmember Davidson: DPW/Construction/Fire Bureau/Property Maintenance, Planning Board, Recreation/Senior Center, Parking, Mayors Wellness Campaign

Councilmember McNamara: Recreation/Senior Center, Green Team, Finance/Grants, Parking, Cannabis*, Mayors Wellness Campaign

Councilmember Araneo: Finance/Grants, NPP, Parking, Police/MAC, Harbor Commission, Cannabis*, Cultural/Civic

Councilmember Peperoni: Fire/First Aid/OEM, Board of Health/Registrar, Recycling, DPW/Construction/Fire Bureau/Property Maintenance, Redevelopment, Veterans

Mayor Kennedy: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign, Veterans

MAYOR'S UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on Resolutions and Communications only.

Opened: Closed:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2022-72 Authorizing Final Payment and Close Out Change Order for Esposito Construction, LLC, for 2019 Road Improvement Program – Contract B (*tabled at February 15, and March 1, 2022 meetings*)
- R2022-90 Establishing the Procedure and Regulations for the Rental of Storage Lockers within Veteran’s Park for Non-Motorized Watercraft for the 2022-2023 Rental Period (*tabled at March 1, 2022 meeting*)
- R2022-94 Payment of Bills Listed on the March 11, 2022 Bills List
- R2022-95 Payment of Bills Listed on the March 15, 2022 Bills List
- R2022-96 Resolution of the Borough of Keyport, County of Monmouth, New Jersey, Permitting the Transfer of 2021 Budget Appropriation Reserves Pursuant to N.J.S.A. 40A:4-59
- R2022-97 Authorizing a Two-Year Extension of the Contract for Solid Waste and Recyclable Materials Collection and Disposal
- R2022-98 Authorizing the Municipal Drug Alliance Funding Plan for the 2023 Grant Year
- R2022-99 Approving Recreation Committee Activity, Program and Event Expenditures
- R2022-100 Authorizing Appointment of School Crossing Guard
- R2022-101 Authorizing the Borough Administrator to Initiate the Hiring Process for Full Time Personnel in the Finance-Tax-Utility Department
- R2022-102 Establishing Dates for the Introduction and the Anticipated Adoption of the 2022 Municipal Budget
- R2022-103 Authorizing the Hiring of Seasonal Personnel in the Department of Public Works

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #2022-5 Main Street Park Easement for Open Space Purposes

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING AN EASEMENT TO THE COUNTY OF MONMOUTH FOR OPEN SPACE PURPOSES AT BLOCK 56, LOT 1 ON THE BOROUGH TAX MAP**

1a. Motion to Open Public Hearing:

MM: 2nd:

1b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

2. Ordinance #2022-6 – Amending Cannabis Business License Conditions

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 5 “GENERAL LICENSING AND BUSINESS REGULATIONS”, SECTION 5-17 “CANNABIS BUSINESS LICENSES” OF THE CODE OF THE BOROUGH OF KEYPORT**

2a. Motion to Open Public Hearing:

MM: 2nd:

2b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

2c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

3. Ordinance #2022-7 – Amending Municipal Boat Launching Ramp Permit Fees

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 11, ENTITLED “RECREATIONAL FACILITIES” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

3a. Motion to Open Public Hearing:

MM: 2nd:

3b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

3c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Revising and Updating Water Rates

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 14 OF THE BOROUGH CODE TO INCORPORATE RECOMMENDATIONS TO ESTABLISH REVISED FEES FOR WATER**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

2. Ordinance – Amending Borough Code to Reflect Necessary Revisions as Identified by the Subcommittee

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER XXI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “BUSINESS IMPROVEMENT DISTRICT”**

2a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

3. Ordinance – Revisions to Membership and Governance of the Borough’s Environmental Commission

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER II, ARTICLE 7, SECTION 7 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “ENVIRONMENTAL COMMISSION”**

3a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM:

2nd:

Ayes:

Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter with attachments from Kiwanis Club of Keyport requesting use of Fireman's Parking lot for Sunday Flea Market from mid-April to mid-December from 7AM-4PM (*tabled at March 1, 2022 meeting*)
2. Application for Use of Borough Property from John Marchetti requesting use of a portion of Fireman's Park parking lot for a charity fund raiser event on Sunday, May 15, 2022 (rain date Sunday, May 22, 2022) from 9AM-1PM
3. KBBC Program & Activity Request to install St. Patrick's Day flags on the black lamp post flag poles which will be removed on or around March 31, 2022.
4. KBBC Program & Activity Request to decorate the Mini Park and the stage for St. Patrick's Parade on Saturday, March 19, 2022. Certificate of insurance provided.
5. KBBC Program & Activity Request to set up a St. Patrick's Day Photo Station in the Mini Park on Saturday, March 19, 2022 from 9AM-9PM. Certificate of insurance provided.
6. KBBC Program & Activity Request for Keyport Sundays with music by the Steel Drum Duo in the Mini Park from Sunday, May 1, 2022 through Sunday, September 4, 2022 from 3PM-6PM
7. KBBC Program & Activity Request for Keyport Thursdays Farmers Market in the Mini Park area and parking area from Thursday, May 5, 2022 through Thursday, October 27, 2022 from 1PM-6PM
8. KBBC Program & Activity Request for Thursday Night "Shows under the Stars" in the Mini Park and use of the stage on the following Thursdays: June 16, July 21, and September 15, 2022 (Thursday rain dates June 23, July 28, and September 22, 2022). Night of "Cars, Stars & Blues" to be held in August.

(To Receive and File)

9. Letter from Nicole G. Henn advising of her resignation as the full-time Account Clerk in the Water/Tax/Finance Department effective April 1, 2022.

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM:

2nd:

Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

REPORTS

1. Municipal Clerk's Report for February 2022
2. Tax/Water/Sewer Collector's Report for February 2022
3. Board of Health Treasurer's Report for February 2022
4. Building Department Monthly Report for February 2022
5. Municipal Court Monthly Report for February 2022
6. KFD Public Relations/Public Information Report for March 2022

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

UNFINISHED BUSINESS

DAIS UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comment.

Please limit comment to no more than five minutes per person.

Opened:

Closed:

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM