

**BOROUGH OF KEYPORT
REGULAR SESSION MEETING AGENDA
TUESDAY, MARCH 15, 2011, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM
SUNSHINE LAW NOTICE Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers Bolte Sefcik Chamberlain
Sheridan Ambrose Toglia
Mayor Robert E. McLeod
Others present: Lorene Wright, Borough Administrator
Borough Attorney: John T. Lane, Jr.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R94-11 Payment of Bills
- R95-11 Appointing Isaiah Cooper to the Monmouth County Division on Aging, Disabilities & Veteran's Services
- R96-11 Calling on the State Legislature and the Governor to Exempt the Reserve for Uncollected Taxes from the 2% Cap
- R97-11 Temporary Capital Budget
- R99-11 Authorizing Agreement with Kiwanis Club – Use of Firemen's Park for Sunday Flea Market

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

APPROVAL OF MINUTES

February 1, 2011 – Work Session

MM: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

KEYPORT BUSINESS ASSOCIATION 2011 BUDGET HEARING AND ADOPTION

The Clerk reads the budget by Title: KEYPORT BUSINESS ALLIANCE 2011 BUDGET

The Hearing is opened to the public for comments or questions:

Opened:

Closed:

R100 -11 Resolution Approving BID Budget and Levy for 2011

MM:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #6-11 – COLA Rate Ordinance

The Clerk reads the Ordinance by Title: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

1a. Motion to Open Public Hearing:

Opened:

Closed:

1b. Motion to adopt Ordinance

MM:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM:

2nd:

Ayes:

Nays:

INTRODUCTION OF ORDINANCES

1. ORDINANCE - Landlord Registration

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER XII, BUILDING AND HOUSING, SECTION 12-14.3 Definitions, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to introduce:

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 12, 2011

MM:

2nd:

Ayes:

Nays:

2. BOND ORDINANCE - Improvements to Benjamin Terry Bulkhead and other waterfront facilities due to March 2010 storm damage

The Clerk reads the Ordinance by Title: BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE FIREMAN'S PARK BOARDWALK, THE BENJAMIN TERRY PARK BULKHEAD AND THE WILLIAM A. RALPH PIER, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$725,000 THEREFOR (INCLUDING A \$565,868 CONTRIBUTION FROM INSURANCE PROCEEDS) AND AUTHORIZING THE ISSUANCE OF \$150,000 IN BONDS OR NOTES TO FINANCE THE COST THEREOF

2a. Motion to introduce:

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

2b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 12, 2011

MM:

2nd:

Ayes:

Nays:

2c. R101-11 **Resolution** Accepting T & M Proposal for Engineering Design, Construction Administration and Observation Services for 2010 March Storm Damage Project – Various Waterfront Locations, et. al.

MM:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

3. BOND ORDINANCE - Various Road Improvements – Division St., West First St., West Second St., Chingarora Ave., and Luppatatong Ave – NJ DOT Grant Project

The Clerk reads the Ordinance by Title: BOND ORDINANCE PROVIDING FOR VARIOUS ROADWAY IMPROVEMENTS, BY AND IN THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$900,000 THEREFOR (INCLUDING A \$250,000 GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND A \$194,559 GRANT FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM) AND AUTHORIZING THE ISSUANCE OF \$445,000 IN BONDS OR NOTES TO FINANCE THE COST THEREOF

3a. Motion to introduce:

MM: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

3b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 12, 2011

MM:

2nd:

Ayes:

Nays:

3c. R102-11 **Resolution** Accepting T & M Proposal for Engineering Design, Construction Administration and Observation Services for 2011 Community Development Block Grant Project (CDBG) – West First Street, et. al.

MM:

2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

- 3d. R103-11 **Resolution** Accepting T & M Proposal for Engineering Design, Construction Administration and Observation Services for NJ DOT Grant Project

MM: 2nd. Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

4. BOND ORDINANCE - USDA Grant & Loan Project for Sewer Utility Improvements

The Clerk reads the Ordinance by Title: BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE #8-09 (WHICH PROVIDES FOR SANITARY SEWER SYSTEM UPGRADES) HERETOFORE FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, ON SEPTEMBER 1, 2001, TO INCREASE THE APPROPRIATION THEREIN BY \$1,900,000 AND TO INCREASE THE AUTHORIZATION OF BONDS AND NOTES THEREIN BY \$1,900,000

- 4a. Motion to introduce:

MM: 2nd. Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

- 4b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held April 12, 2011

MM: 2nd. Ayes: Nays:

- 4c. R98-11 **Resolution** Authorizing Application to Local Finance Board for Waiver of Down Payment on USDA Sewer Improvements

MM: 2nd. Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toggia

COMMUNICATIONS AND PETITIONS

1. Letter from Jesus the Lord Church requesting approval for two processions during their Holy Week celebration: Palm Sunday Procession – April 17th from 11:15AM-12Noon and Good Friday Procession, April 22nd, from 4:15pm to 4:45pm

Motion: 2nd. Ayes: Nays:

2. Application for a Social Affairs Permit from the Keyport Fire Department for their Annual Firemen's Fair to be held July 18th-July 23rd

Motion: 2nd. Ayes: Nays:

3. Email from Monmouth Arts Council regarding Monmouth Arts Salon to be held at Trinity Restaurant on Wednesday, April 13, 2011. Co-Hosted by the Art Society of Keyport

Motion: 2nd. Ayes: Nays:

4. Request from the Wetlands Institute/NJ Marine Education Association to use the Waterfront Park facilities on Tuesday, October 4th for a Teacher's Workshop

Motion: 2nd: Ayes: Nays:

5. Communication from Espresso Joe's requesting to use the mini-park, electricity and a waiver of Certificate of Insurance for the 4th Annual "Keyport Twilight Concert Series" starting Fridays and Saturdays in May through August from 7-9PM

Motion: 2nd: Ayes: Nays:

6. Letter from the Keyport First Aid Squad requesting approval for the use of Firemen's Lot on March 27th from 7-9PM for an extrication drill between the First Aid and a company of the Fire Department

Motion: 2nd: Ayes: Nays:

7. Email from Keyport Recreation Commission requesting permission to hold the Fifth Annual KeyportFest 5K on Saturday, September 24, 2011

Motion: 2nd: Ayes: Nays:

8. Application for a Street Opening Permit from NJ Natural Gas for two openings at 21 Kearney Street for the purpose of renewing gas service

Motion: 2nd: Ayes: Nays:

REPORTS OF DEPARTMENTS

1. Borough Clerk's Monthly Report for February 2011
2. Tax/Water/Sewer Collector's Report for February 2011 and 2010 Annual Report
3. Building Department Monthly Report for February 2011
4. Property Maintenance Report for February 2011
5. Board of Health Monthly Treasurers Report for February 2011
6. Municipal Court's Monthly Cashbook Report for February 2011
7. Minutes of the Keyport Recreation Commission meetings of January 6th and February 3rd, 2011
8. Keyport Environmental Commission 2010 Annual Report

Motion: 2nd: Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

COMMITTEE REPORTS

Councilwoman Bolte: Public Works/Recycling/Property Maintenance

Councilwoman Sefcik: Health and Recreation:

Councilman Chamberlain: Fire/First Aid/Emergency Services:

Councilman Sheridan: Police:

Councilwoman Ambrose: Finance/Grants/Redevelopment:

Councilman Toglia: Buildings/Grounds/Library:

DISCUSSION

Council Liaison to Historical Society

UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 Closed Session Resolution:

- Sale of Borough Property
- Boat Ramp Insurance Claim

Off: 2nd:

Roll Call: Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM