

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, MARCH 5, 2013, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM
SUNSHINE LAW NOTICE Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers Sheridan Tomczak McPeek
Lamberson Toglia Howe
Mayor Robert E. McLeod
Others present: Lorene Wright, Borough Administrator
Borough Attorney: Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

February 5, 2013 – Work Session

MM: 2nd: Ayes: Nays:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R104-13 Payment Of Bills
- R105-13 Application for Raffle License – Keyport Indians, Inc. – Merchandise Raffle to be held at the VFW (3rd & Waverly) October 14, 2013 at 8PM
- R106-13 Authorize Execution of 2013 Drug Alliance Grant
- R107-13 Authorize Execution of Monmouth County Office on Aging Grant
- R108-13 Authorize Execution of Animal Control Contract
- R109-13 Contract Award for Roof Replacement and Related Work at the Perry Street Water Treatment Plant
- R110-13 Accepting the Proposal of Hatch Mott Macdonald to Provide Contract Administration and Observation Services for the Roof Replacement and Related Work at the Perry Street Water Treatment Plant
- R111-13 Approve Keyport Bayfront Business Cooperative 2013 Calendar of Events
- R112-13 Authorize Bids for Demolition/Debris Removal

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #2-13 – Sale of Borough Property

The Clerk reads the Ordinance by Title: **AUTHORIZING SALE OF BOROUGH PROPERTY NOT NEEDED FOR PUBLIC USE – Block 1.01, Lot 43, Chingarora Avenue**

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

COMMUNICATIONS AND PETITIONS

1. Application for Building Use from the Keyport Garden Club for the use of Council Chambers for the purpose of horticultural seminars to be held Saturday and Sunday, June 8-9, 2013 from 8AM-4:30PM

MM: 2nd: Ayes: Nays:

2. Application for Building Use from the Keyport Garden Walk for the use of Council Chambers for the purpose of Keyport Garden Walk En Plein Air Art Exhibit/Reception to be held Friday, June 7, 2013 from 8AM-4PM, Saturday, June 8, 2013 from 8AM-6PM and Sunday, June 9, 2013 from 8AM-4PM

MM: 2nd: Ayes: Nays:

3. Application for Use of Mini-Park from the Keyport Garden Walk for the purpose of amplified live music during Keyport GardenWalk to be held on Saturday and Sunday, June 8-9, 2013 from 9AM-4PM

MM: 2nd: Ayes: Nays:

4. Application for use of Mini-Park from the Keyport Garden Club for the purpose of their annual Spring Plant Sale to be held Saturday, May 11, 2013 (Rain date, Sunday, May 12th)

MM: 2nd: Ayes: Nays:

5. Letter from Recycling Coordinator regarding the Borough's hosting a Monmouth County Paper Shredding Event at the Firemen's Municipal Parking Lot on Saturday, June 22, 2013 from 9AM-1PM

MM: 2nd: Ayes: Nays:

6. Request from resident of 125 Chingarora Avenue for a road closing of Chingarora from 4th Street to 3rd Street on March 23rd from 11AM-5PM for a block BBQ to coincide with the Keyport St. Patrick's Day Parade (Petition from residents of Chingarora included)

MM: 2nd: Ayes: Nays:

7. Memo and flyer from NJ Housing Mortgage Finance Agency regard Superstorm Sandy **Hope for New Jersey** Event to take place at the Faith Fellowship World Outreach Center in Sayreville on March 9, 2013 from 10AM-4PM

MM: 2nd: Ayes: Nays:

8. Letter from Keyport Spanish-American Club requesting the use of Beach Park on Saturday, August 10, 2013 from 12Noon-9PM for their annual Keyport Spanish American Festival. Also requesting the closure of First Street between Church and Broad

MM: 2nd: Ayes: Nays:

UNFINISHED BUSINESS

1. Vacancy on Recycling Committee
2. Waterfront Park Railing
3. South Wall Façade
4. Flood Mitigation – Letters of Intent
5. Online Auction for Surplus Firetruck
6. ABFE's Recommendations

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

CLOSED SESSION

R -12 - Closed Session **Resolution:**

Off: 2nd: Roll Call Sheridan, Tomczak, McPeek, Lamberson, Toglia, Howe

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM