

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, MARCH 3, 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Thomas Henshaw, Acting Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R 99-20 Payment of Bills

R100-20 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with the County of Monmouth and the Monmouth County Sheriff's Office for the Provision of Emergency Dispatch Services

R101-20 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with the Borough of Union Beach to Provide Registrar and Deputy Registrar of Vital Statistics on a Shared Services Basis

R102-20 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with Monmouth County for Oversized Vehicle Washing Services

R103-20 Authorizing the Borough of Keyport to Enter into a License Agreement with 19 Division Street, LLC for Non-Exclusive Use of a Portion of Municipal Property of Sidewalk Ingress and Egress

R104-20 Authorizing Hiring of Patricia Olsen as a Part-Time Clerk in the Tax, Water/Sewer and Finance Office

R105-20 Certifying the Cost of Cleaning Up 100 Division Street and Placing a Lien Upon Such Lands

R106-20 Determining Form and Other Details of Not to Exceed \$4,950,000 General Obligation Bonds, Series 2020, Consisting of a \$3,250,000 General Obligation Bond, Series A and A \$1,700,000 General Obligation Bond, Series B of the Borough of Keyport, in the County of Monmouth, New Jersey and Providing for the Sale of Such Bonds to the United States Department of Agriculture, Rural Development

R107-20 A Resolution of the Borough Council of the Borough of Keyport Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending the Perry Street Water Treatment Plant Facility to Serve an Area Lawfully Within its Jurisdiction to Serve in the Amount of \$1,700,000

R108-20 A Resolution of the Borough Council of the Borough of Keyport Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending the Perry Street Water Treatment Plant Facility to Serve an Area Lawfully Within its Jurisdiction to Serve in the Amount of \$3,250,000

R110-20 Authorizing Appointment of Michele Clark as Borough Clerk for a Term of Three (3) Years

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

2020 KEYPORT BID (KBBC) BUDGET - PUBLIC HEARING AND ADOPTION

1. Motion to Open Public Hearing:

Opened: Closed:

2. **Resolution #109-20 – Adoption of 2020 Business Improvement District Budget**
Motion to adopt Budget

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

COMMUNICATIONS BY CONSENT

(For Approval)

1. Application for Membership in Lincoln Hose Fire Company from Alex J. Staats (subject to State approval) and notification that at the February 21, 2020 meeting the membership accepted the resignation of Randy Hicks, Jr. as an active member
2. Application for a Social Affair Permit from Keyport Yacht Club for the Keyport Yacht Club Open House and Summer Sailstice to be held on Sunday, June 21, 2020, 11AM-10PM
3. Application for a Social Affair Permit from Keyport Yacht Club for the Keyport Yacht Club Annual Bill Volk Regatta Charity Fundraiser to benefit the RAINE Foundation to be held on Saturday, June 13, 2020, 11AM-11:59PM and Sunday, June 14, 2020, 11AM-11PM
4. Request from the Knights of Columbus for permission to “Shake the Cans” at the traffic light by the Keyport Matawan Elks on Broadway on May 1st, 2nd and 3rd, 10AM-4PM.
5. Application for a Raffle License from Keyport Engine Company #1 for an Off-Premise 50/50 raffle to be held on Saturday, August 1, 2020 at 11PM, along with a request to waive the local fees
6. Application for a Raffle License from the RAINE Organization for an Off-Premise 50/50 raffle to be held on Saturday, June 13, 2020 at 8PM
7. Application for a Raffle License from the RAINE Organization for a Tricky Tray to be held on Saturday, June 13, 2020, 1PM-11PM
8. Petition and Letter to Council requesting permission to close Chingarora Avenue from 4th Street to 3rd Street on Saturday, March 21, 2020, 11AM-5PM for the purpose of a block party. Also requesting “No Parking” signs to be placed by the Police along with barricades and a trash can as provided by DPW in the past.

9. Email from Jack Straub, KBBC, requesting street closures and use of Fireman's Park and Waterfront Park for the following events:

FARMER'S MARKET - Fireman's Park

Every Thursday, May 28 - October 29, except for July 30

Use of first 2 rows of lined parking spaces closest to West Front St, from American Legion Drive to first (east) parking lot entrance.

Cones will need to be provided and placed along parking spaces prior to 7am, removed after 7pm.

DOG'S NIGHT OUT - West Front St closure, Broad St to Beers St

Thursday, June 18, 4:00 - 9:00 pm

Request notices to be posted on West Front St at least 2 days prior for no parking after 3:00 pm day of event.

KEYPORT CAR SHOW - West Front St closure, Broad St to Beers St, and use of all of Waterfront Park parking lot.

Thursday, July 16, 3:00 - 9:00 pm; rain date Friday, July 17, 3:00 - 9:00 pm

Request notices to be posted on West Front St and Waterfront Park parking lot at least 2 days prior for no parking after 2:00 pm day of event.

Cones and/or barricades will need to be provided to Waterfront Park parking lot by 12 noon day of event.

Police assistance at crosswalk on American Legion Drive behind stage is also requested from 5:00 - 9:00 pm day of event.

(To Receive and File)

10. Letter from Monmouth County Mosquito Control Division requesting adoption of a resolution authorizing the County of Monmouth Mosquito Control Division to conduct aerial mosquito control operations within the Borough of Keyport
11. Letter from Eagle Hose Co. #4 requesting support to purchase a new Rescue-Pumper Truck
12. Email from Lawrence Vecchio advising of his resignation from the KBBC

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM:

2nd:

Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

APPROVAL OF MINUTES

September 6, 2019 Special Meeting

October 15, 2019 Regular Meeting

MM:

2nd:

Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

NEW BUSINESS

UNFINISHED BUSINESS

Flag Holder Installation

Kiwanis Flea Market

Waiver of Vacancy Fee for 1-3 Walnut Terrace

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -20 Closed Session Resolution

- Contract Negotiations

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM