

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 18, 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Thomas Henshaw, Acting Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R83-20 Payment of Bills

R84-20 Authorizing Expansion of the Agreement with CME Associates as Borough Engineers to Add Emergency Engineering Services for the Borough's Infrastructure Year-Round Maintenance Contract

R85-20 Authorizing the Borough of Keyport to Enter into a Shared Services Agreement with the County of Monmouth and the Monmouth County Sheriff's Office for the Provision of Emergency Dispatch Services

R86-20 Authorizing the Borough of Keyport to Enter into a Developer's Agreement with Baron Builders, LLC

R87-20 Authorizing the Borough of Keyport to Release the Remaining Escrow Funds to Oyster Bay Apartments

R88-20 Requesting Approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Donations for a Public Bench Program Pursuant to N.J.S.A. 40A:5-29

- R89-20 Authorizing Revocation of Notice of Violation Issued as to 87 Fulton Street for Failure to Register Vacant Property
- R90-20 Authorizing Revocation of Notice of Violation Issued as to 135 Third Street for Failure to Register Vacant Property
- R91-20 Authorizing Adoption of a Vehicle Use Policy and Incorporating into the Borough of Keyport's Personnel Manual
- R92-20 Authorizing Adoption of a Domestic Violence Policy into the Borough of Keyport's Personnel Manual and Appointing Sergeant Steven Wheeler as the Human Resources Officer Under the Policy
- R93-20 Appointing Members to the "Downtown Keyport" District Stakeholder Planning Team as Part of the Borough of Keyport's Participation in the Neighborhood Preservation Program
- R94-20 Authorizing Hiring and Appointment of Nichole Henn as a Part-Time Neighborhood Preservation Program Coordinator for the Borough of Keyport
- R95-20 Appointing Shauna Burlew a Director of the Keyport Bayfront Business Cooperative by the Mayor of the Borough of Keyport
- R96-20 Supporting Legislation before the New Jersey State Legislature Increasing State Funding to the "Shore Protection Fund" From \$25 Million to \$50 Million
- R97-20 Approving an Amendment to the Boundaries of the Keyport Neighborhood Preservation Program District Boundaries

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

ORDINANCE INTRODUCTION

1. Ordinance – Increase Maximum Number of Authorized Patrol Officers within the Keyport Police Department

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER III, SECTION 3.4 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT**

1a. Motion to introduce:

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Ed Carew requesting to donate a little library to the Borough
2. Application for a Social Affair Permit from Our Lady of Fatima Parish for an event to be held on March 14, 2020 from 5PM to 8PM
3. Application for a Social Affair Permit form BPOE #2030 Keyport Matawan Elks for an event to be held on March 14, 2020 from 8PM to Midnight
4. Request from Nicki Francis of the Recreation Committee to use Waterfront Park for an egg hunt on Saturday, April 4, 2020 from Noon to 3PM (rain date of April 11th). Also requesting road closure, assistance from DPW for extra garbage cans, access to electricity, electricity turned on, five picnic tables, ten folding tables and eight folding chairs.
5. Request from Clean Ocean Action for Borough participation in the Spring Beach Sweeps on Saturday, April 25th and the Fall Beach Sweeps on Saturday, October 24th from 9AM to 12:30PM
6. Request from Kiwanis Club of Keyport for a permit to use Borough property, Fireman's Park parking lot, for a flea market to be held Sundays from mid-April through mid-December from 8AM to 2PM.
7. Request for a waiver of vacancy fee for 1-3 Walnut Terrace received from Sharon Hayes
8. Request for a Raffle License from St. Joseph RC Church for an On-Premise 50/50 to be held on March 14, 2020 from 5PM to 7PM
9. Request for a Raffle License from St. Joseph RC Church for a tricky-tray to be held on March 14, 2020 from 5PM to 7PM

(To Receive and File)

10. Letter from resident of 5 W. Third Street expressing interest in purchasing Borough property
11. Letter from Township of Fredon regarding school board elections
12. Schedule of events/activities for 2020 received from Keyport Fire Department

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for January 2020
2. Tax/Water/Sewer Collector's Report for January 2020
3. Board of Health Treasurer's Report for January 2020
4. Building Department Monthly Report for January 2020
5. Municipal Court Monthly Report for January 2020

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

Flag Holder Installation

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -20 - Closed Session Resolution

- Potential Litigation
- Contract Negotiations

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM