

Minutes of the Regular Session Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, NJ, pursuant to the adoption of the Annual Notice on file with the Borough Clerk forwarded to the Asbury Park Press, the Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Aumack called the meeting to order at 7:00PM and Borough Clerk Heilweil read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Sheridan, Howe, Cooper and Goode. Others present: Mayor Aumack, Borough Administrator Stephen Gallo and Borough Attorney Jong Sook Nee Esq.; Councilmembers Chamberlain and Lamberson were absent

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

Girl Scouts speak about Borough Parks – Tabled until March 15th Meeting

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R85-16 Payment of Bills

R86-16 Approving Tow Truck Operator Applications

R87-16 Granting a Taxicab Owner's License to Keyport Yellow Taxi for One Vehicle
(Vehicle approved at Feb 2 meeting taken off the road, replaced with this one)

R88-16 Approve Person-to-Person Liquor License transfer to Keyport-Matawan Elks BPOE 2030 *(From Keyport Lodge 2030 BPOE of USA)*

R89-16 Hire Per Diem Dispatcher – *Mackenzie Clark*

R90-16 Authorizing Advertising for Requests for Proposals for Waterfront Park Hot Dog Vendor

R91-16 Authorizing Solicitation of Quotes for Borough Grass Cutting and Lawn Maintenance Services

R92-16 Authorizing the Renewal of Membership in the Monmouth Municipal Joint Insurance Fund

R93-16 Authorizing Contract with Hatch Mott MacDonald for Work Relating to Perry Street Water Treatment Plant Upgrades Pursuant to a U.S. Department of Agriculture, Office of Rural Development Program

R94-16 Amending the Not to Exceed Amount in Resolution #89-15 for Water and Sewer Services from Hatch Mott MacDonald

R95-16 Authorizing Shared Services Agreement for IT Services with Township of Freehold

R96-16 Requesting a Study of the Property Commonly Known as Block 20, Lots 1, 2 and 3 on the Tax Map of the Borough of Keyport

PUBLIC COMMENT PORTION

The Meeting was opened to the public for comments or questions on items listed on the agenda at 7:02PM moved by Sheridan, carried by Goode with ayes by all present

Bob Ludwig, 50 Beers Street – stated he would like the VIN number of the new vehicle being registered to Keyport Yellow Taxi to be checked by the Police Department to be sure it isn't a stolen vehicle. He also spoke about the new Borough website. Again, he mentioned his belief that the approval of 45 Beers Street was flawed. The Mayor and Borough Attorney requested he put his concern in writing, as the Mayor requested at the last meeting when Mr. Ludwig brought up 45 Beers Street.

Michael Lane, 51 First Street – complimented the new Borough website. He would like certain items covered under Unfinished Business:

- Community Rating System
- Neighborhood Planning Grant
- Stultz Oil cost of study
- Status of survey work

He asked Council to look at what the Smart Growth Committee in Keyport recommended. He asked about the issue being studied in **R96-16** Requesting a Study of the Property Commonly Known as Block 20, Lots 1, 2 and 3 on the Tax Map of the Borough of Keyport and asked who is paying for it. He asked who selected the properties to be inspected.

Administrator Gallo – stated the review is being paid for by the developer and is being done by CME who was selected by the Borough.

Mike Lane – requested Council binder with resolutions be put out on hour prior to the meeting.

Elmer Graham, Jr., 22 St. Peter's Place – asked about **R93-16** Authorizing Contract with Hatch Mott MacDonald for Work Relating to Perry Street Water Treatment Plant Upgrades Pursuant to a U.S. Department of Agriculture, Office of Rural Development Program and about **R94-16** Amending the Not to Exceed Amount in Resolution #89-15 for Water and Sewer Services from Hatch Mott MacDonald. He complimented the new Borough website.

Bob Ludwig – spoke of the search engine on the website.

There being no further comments or questions the Meeting was closed to the public at 7:30PM moved by Goode, carried by Sheridan with ayes by all present

APPROVAL OF RESOLUTIONS

Councilman Howe – requested **R87-16** Granting a Taxicab Owner's License to Keyport Yellow Taxi for One Vehicle (*Vehicle approved at Feb 2 meeting taken off the road, replaced with this one*) be pulled for separate consideration.

It was also requested that an explanation be given regarding **R95-16** Authorizing Shared Services Agreement for IT Services with Township of Freehold

Administrator Gallo – explained the issue with the servers and the problems the Borough has had in finding satisfactory IT services.

Motion to approve the Consent Agenda with the exception of **R87-16** Granting a Taxicab Owner's License to Keyport Yellow Taxi for One Vehicle (*Vehicle approved at Feb 2 meeting taken off the road, replaced with this one*) moved by Sheridan, carried by Goode

Roll Call: Ayes: Sheridan, Howe, Cooper, Goode

Nays:

Absent: Chamberlain, Lamberson

Abstain:

Motion to approve **R87-16** Granting a Taxicab Owner's License to Keyport Yellow Taxi for One Vehicle (*Vehicle approved at Feb 2 meeting taken off the road, replaced with this one*) moved by Howe, carried by Sheridan

Motion to approve extension of license to March 15, 2016 moved by Howe, carried by Sheridan

Roll Call: Ayes: Sheridan, Howe, Cooper, Goode
Nays:
Absent: Chamberlain, Lamberson
Abstain:

PUBLIC HEARING AND ADOPTION – Keyport BID 2016 Budget

The Meeting was opened to the public for comments or questions at 7:39PM moved by Sheridan, carried by Cooper with ayes by all present

Bob Ludwig – suggested combining the BID's IT services and Police Department's IT services.

Elmer Graham, Jr. – asked that BID budget be put online.

Stuart Koperweis – stated it is posted on the KBBC website.

There being no further comments or questions the Meeting was closed to the public at 7:42PM moved by Sheridan, carried by Goode with ayes by all present

RESOLUTION #97-16 ADOPTING THE KEYPORT BID, INC. BUDGET FOR 2016

Motion to adopt the Keyport BID 2016 Budget moved by Sheridan, carried by Cooper

Roll Call: Ayes: Sheridan, Howe, Cooper, Goode
Nays:
Absent: Chamberlain, Lamberson
Abstain:

INTRODUCTION OF ORDINANCE

1. Ordinance – Amending No Parking on Front Lawns

The Clerk read the Ordinance by Title: **ORDINANCE AMENDING ORDINANCE #18-15 AMENDING SECTION 7-3 (“PARKING”) OF CHAPTER VII (“TRAFFIC”) OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT TO PROHIBIT THE PARKING OF MOTOR VEHICLES IN FRONT YARDS**

1a. Motion to introduce moved by Howe, carried by Sheridan

Roll Call: Ayes: Sheridan, Howe, Cooper, Goode
Nays:
Absent: Chamberlain, Lamberson
Abstain:

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing moved by Howe, carried by Sheridan with ayes by all present

APPROVAL OF MINUTES

Motion to approve the following Minutes moved by Sheridan carried by Goode
January 19, 2016 – Regular Session
February 2, 2016 – Work Session

Roll Call: Ayes: Sheridan, Howe, Cooper, Goode
Nays:
Absent: Chamberlain, Lamberson
Abstain: Sheridan - *January 19, 2016 Minutes*

COMMUNICATIONS AND PETITIONS

1. Letter from Monmouth County Mosquito Control requesting the Borough adopt the attached resolution regarding aerial spraying of pesticides

Motion to receive and file moved by Goode, carried by Sheridan with ayes by all present

2. Application for Raffle License – Keyport Garden Club, Inc. for an Off-Premise 50/50 cash raffle to be held Sunday, June 5, 2016 at 6PM

Motion to approve moved by Sheridan, carried by Cooper with ayes by all present

3. Letter from Michael Lane regarding Browns Point Marina Dock Permitting Process and Public Hearing Deficiencies

Motion to receive, file and forward to Borough Administrator, Borough Attorney and Planning Board requesting input as to we can improve the process

4. Request for Street Closing of Chingarora Ave from 4th Street to 3rd Street on March 12, 2016 from 11AM-5PM from resident of 125 Chingarora Ave, for the purpose of a block party to be held to coincide with the Keyport St. Patrick's Parade (*includes signed petition from residents of Chingarora*)

Motion to approve moved by Sheridan, carried by Goode with ayes by all present

5. Letter of resignation from Harbor Commission member Daniel Bach, dated December 30, 2015

Motion to accept moved by Goode, carried by Sheridan with ayes by all present

6. Email from Harbor Commission regarding resignation of Daniel Bach and requesting the appointment of Al Litwak

Motion to appoint Al Litwak to fill the unexpired term of Daniel Bach on the Harbor Commission, moved and carried

**RESOLUTION #98-16
HARBOR COMMISSION MEMBER**

Mayor Aumack announces, with the advice and consent of the Council, the appointment of Al Litwak as a member of the Harbor Commission for an unexpired term which will expire December 31, 2017.

WHEREAS, the Harbor Commission has a vacancy in the Harbor Commission due to the resignation of Daniel Bach; and

WHEREAS, the Harbor Commission has recommended the appointment of Al Litwak;

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing appointment of Al Litwak as a member of the Harbor Commission be and the same is hereby confirmed.

OFFERED: Goode
SECONDED: Sheridan

AYES: Sheridan, Howe, Cooper, Goode
NAYS:
ABSENT: Chamberlain, Lamberson
ABSTAIN:

7. Application for Street Opening Permit from NJ Natural Gas at 29 Pershing Place for the purpose of an oil conversion, gas service line installation

Motion to approve moved by Sheridan, carried by Howe with ayes by all present

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for January 2016
2. Tax/Water/Sewer Collector's Report for January 2016
3. Board of Health Treasurer's Report for January 2016
4. Keyport Municipal Court Report for January 2016
5. Building Department's Monthly Report for January 2016
6. Minutes of the January 12, 2016 Keyport Free Public Library Board of Trustee's Meeting
7. Minutes of the January 25, 2016 Recycling Committee meeting

Motion to receive and file moved by Sheridan, carried by Goode with ayes by all present

COMMITTEE REPORTS

Councilman Chamberlain: Buildings/Grounds/Library: Absent

Councilman Sheridan: Finance/Grants/Redevelopment:

- Had a Finance meeting
- Millennium will sit down regarding grants for some department
- Thanked Borough Administrator for redevelopment projects and interest

Councilman Howe: Public Works/Recycling/Property Maintenance:

- Recycling Committee Paper Shredding Event taking place Saturday, June 25th at 9AM
- Vacancy in Property Maintenance Department; should have someone by next meeting
- Meeting with Public Works
- In the process of replacing water meters

Councilwoman Lamberson: Police: Absent

Councilman Cooper: Health/Recreation:

- Easter Egg Hunt scheduled for March 19th with a rain date of March 20th
- Daddy/Daughter Dance scheduled for June 3rd at 6PM
- Mentioned all Recreation Events scheduled for 2016

Councilman Goode: Fire/First Aid/Emergency Services

- Read Fire Department calls for service; mostly medical assists

NEW BUSINESS

None

UNFINISHED BUSINESS

Blood Borne Pathogen Officer

Councilman Sheridan – stated he has a name but the person is not certified. This position may be combined with the Safety Officer

CRS Program

Administrator Gallo – stated we received a proposal from an engineering firm. He spoke of the program. Stated it's a budgetary item that can go back on the agenda if Council wishes.

Administrator Gallo – stated the cost to investigate the Stultz property for environmental issues was less than \$3,000.

ATTORNEY'S REPORT

None

ADMINISTRATOR'S REPORT

- Aeromarine property
- Ye Cottage Inn property

- Millennium grant applications for the Library
- Recreation Commission events calendar
- Perry Street Water Treatment Plant Project
- Bayshore Conference of Mayors
- Redevelopment meeting – 75 Manchester Street
- DPW negotiations
- Meeting with builder of 45 Beers Street
- 2016 Road Improvement Program
- Water Meter Replacement Project
- Assessment Demonstration Program
- Redevelopment:
 - Mariner's Harbor
 - Aeromarine
 - Long View/Boatworks
- Main Street Parking Lot
- County Open Space Grants
- Replacement of Matawan Creek Bridge
- New Jersey Natural Gas Renewal Project
- Post Sandy Planning Grants
- FEMA Flood Maps
- New Taxi Ordinance
- First Street Traffic
- Borough Website
- Citizen Request Management System
- Property Maintenance
- Municipal Court

PUBLIC COMMENT PORTION

The Meeting was opened to the public for comments or questions at 8:16PM moved by Sheridan, carried by Cooper with ayes by all present

Nancy Carew, 64 Broadway – asked Councilman Cooper if Recreation is taking over the tree lighting this year. She thought private citizens were doing it.

Michael Lane – mentioned Wade Pedersen of the Harbor Commission.

- Stated new owners of Block 20, Lots 1, 2 and 3 are not listed on the County website
- Regarding the letter he wrote: Council's pleasure was to send it to the Borough Administrator and Borough Attorney, as well as to the Planning Board. He suggested it not go to the Planning Board.
- Mentioned some of his complaints based on unenforced ordinances, solid waste containers, boats parked in GC zone, etc.
- Also mentioned ordinances that are not enforced at all and should be changed.

Bob Ludwig – suggested a prohibition against standing water.

There being no further comments or questions, the Meeting was closed to the public at 8:29PM moved by Sheridan, carried by Cooper with ayes by all present.

CLOSED SESSION

No Closed Session

ADJOURNMENT

Motion to Adjourn at 8:30PM moved by Sheridan, carried by Cooper with ayes by all present