

BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 15, 2022 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Mayor Kennedy ____ Council President McNamara
____ Councilmember Pacheco ____ Councilmember McDermott ____ Councilmember Davidson
____ Councilmember Araneo ____ Councilmember Peperoni

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

COMMITTEE REPORTS

(Councilmember is lead or co-lead liaison of Committees in bold)

Councilmember Pacheco: Police/MAC, Redevelopment, Harbor Commission, Board of Health/Registrar, Veterans

Councilmember McDermott: Environmental, KBBC, Fire/First Aid/OEM, NPP, Cultural/Civic

Councilmember Davidson: DPW/Construction/Fire Bureau/Property Maintenance, Planning Board, Recreation/Senior Center, Parking, Mayors Wellness Campaign

Councilmember McNamara: Recreation/Senior Center, Green Team, Finance/Grants, Parking, Cannabis*, Mayors Wellness Campaign

Councilmember Araneo: Finance/Grants, NPP, Parking, Police/MAC, Harbor Commission, Cannabis*, Cultural/Civic

Councilmember Peperoni: Fire/First Aid/OEM, Board of Health/Registrar, Recycling, DPW/Construction/Fire Bureau/Property Maintenance, Redevelopment, Veterans

Mayor Kennedy: Library, Planning Board, KBBC, Green Team, Cultural/Civic, Mayors Wellness Campaign, Veterans

MAYOR'S UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments on Resolutions and Communications only.

Opened: Closed:

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2022-51 Authorizing the Award of a Contract to CME Associates for Permitting and Related Engineering Services for the Relocation of an Osprey Nest at Fireman's Park Parking Lot *(tabled at January 18, 2022 and February 1, 2022 meetings)*
- R2022-70 Payment of Bills Listed on the February 11, 2022 Bills List
- R2022-71 Payment of Bills Listed on the February 15, 2022 Bills List
- R2022-72 Authorizing Final Payment and Close Out Change Order for Esposito Construction, LLC, for 2019 Road Improvement Program - Contract B
- R2022-73 Approving Five-Year Tax Abatement for Majar Properties, LLC - 23 Main Street
- R2022-74 Ratifying and Confirming the Emergency Declaration by the Borough Engineer that the Water Main Leak at 117 State Route 35 Constituted an Emergency and Authorizing the Borough to Make Any Necessary Payments for Repairs
- R2022-75 Authorizing the Award of a Contract to Excel Environmental Resources, Inc., for a Preliminary Environmental Assessment of Cedar Street Park
- R2022-76 Authorizing Execution of an Agreement with Dental Services Organization, LLC, for the Administration and Provision of the Borough Employee Group Dental Plan
- R2022-77 Authorizing Execution of License Agreement with New Logic Marine Science Camp for Use of Cedar Street Park for Science Camp
- R2022-78 Authorizing the Appointment of a Part-Time Code Enforcement Officer – David Quinn
- R2022-79 Authorizing the Appointment of a Class II Special Law Enforcement Officer – Nicholas Fionda
- R2022-80 Authorizing the Appointment of a Recycling Coordinator – Jaye Sims
- R2022-81 Authorizing the Reclassification of a Department of Public Works Laborer from Full-Time to Part-Time Status
- R2022-82 Authorizing the Borough Administrator to Initiate the Hiring Process for Full-Time Public Works Department Personnel
- R2022-83 Approving Recreation Committee Activity, Program, and Event Expenditures

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance #2022-2 – Amending Personnel Residency Requirements

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 10 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “PERSONNEL” AT SECTION 10-4 (RESIDENCY REQUIREMENTS)**

1a. Motion to Open Public Hearing:

MM: 2nd:

1b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

2. Ordinance #2022-3 – Amending General Licensing and Business Regulations for Sidewalk Cafes and Restaurants

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING CHAPTER 5 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT ENTITLED “GENERAL LICENSING AND BUSINESS REGULATIONS” AT SECTION 5-15 (SIDEWALK CAFES AND RESTAURANTS)**

2a. Motion to Open Public Hearing:

MM: 2nd:

2b. Motion to adopt Ordinance:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

2c. Motion authorizing the Clerk to publish the Ordinance as adopted:

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCES

1. Ordinance – Right-of-Way Vacation of a Portion of Washington Street

The Clerk reads the Ordinance by Title: **ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, VACATING A PORTION OF THE RIGHT OF WAY OF WASHINGTON STREET WITHIN THE BOROUGH OF KEYPORT AS SET FORTH THEREIN**

1a. Motion to introduce:

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing

MM: 2nd: Ayes: Nays:

COMMUNICATIONS BY CONSENT

(For Approval)

1. Letter from Michael Miele, Keyport DPW, requesting a change in work status from full-time to part-time effective February 1, 2022.
2. Email from Clean Ocean Action inviting Keyport to participate in the Spring Beach Sweeps on Saturday, April 9th and the Fall Beach Sweeps on Saturday, October 22nd from 9AM-12:30PM. Also requesting Borough provide recycling receptacles at cleanup locations for use during the Beach Sweeps, if possible.
3. Letter from Knights of Columbus requesting permission to fundraise and “Shake the Cans” at the traffic light by the Keyport Matawan Elks on Broadway on April 29th, 30th, and May 1st from 10AM-4PM each day – pending County approval.
4. Application for a Social Affair Permit from Keyport-Matawan Elks for a charity event to be held on March 26, 2022 from 8PM-12AM.
5. Email request from Keyport High School Yearbook Advisor regarding placing an ad in the High School 2022 Yearbook.
6. Revised Recreation Committee Program & Activity Planning Summary for “Jungle Dave’s Magic” Show to be held at the Mini Park on Saturday, July 9th.
7. Revised Recreation Committee Program & Activity Planning Summary for “If I Ran the Circus” Show to be held at the Mini Park on Saturday, July 23rd.
8. Email with flyer from Monmouth County Mosquito Control Division regarding 2022 Mosquito Madness Tire Pick-Up Program
9. Letter from Monmouth County Mosquito Control Division requesting a resolution authorizing the County to conduct aerial mosquito control operations within the Borough

(To Receive and File)

10. Letter of resignation from Property Maintenance Officer Keith Perrella effective February 2, 2022.
11. Report of Audit on the Financial Statements and Supplementary Schedules of the Keyport Public Library for the Year Ended December 31, 2020, prepared by Suplee, Clooney & Company.

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Pacheco, McDermott, Davidson, McNamara, Araneo, Peperoni

REPORTS

1. Municipal Clerk's Report for January 2022
2. Tax/Water/Sewer Collector's Report for January 2022
3. Board of Health Treasurer's Report for January 2022
4. Building Department Monthly Report for January 2022
5. Municipal Court Monthly Report for January 2022
6. Parking Advisory Committee Preliminary Report February 1, 2022
7. KFD Public Relations/Public Information Report January – February 2022

MM: 2nd: Ayes: Nays:

NEW BUSINESS

UNFINISHED BUSINESS

DAIS UPDATES

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comment.

Please limit comment to no more than five minutes per person.

Opened: Closed:

MM: 2nd: Ayes: Nays:

CLOSED SESSION

R2022-84 Closed Session Resolution
- Attorney-Client Discussion

ADJOURNMENT

Motion to Adjourn moved by: 2nd:
Time of Adjournment: PM