

**BOROUGH OF KEYPORT
WORKSHOP MEETING AGENDA
TUESDAY, FEBRUARY 6, 2024 7PM
MUNICIPAL COMPLEX COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE:

ROLL CALL: ____ Councilmember Brady ____ Councilmember Gross
____ Councilmember McNamara ____ Councilmember Peperoni ____ Councilmember Reilly
____ Council President Vecchio ____ Mayor Araneo

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

WORKSHOP ITEMS FOR DISCUSSION

1. Accessible Parking Spaces for People with Disabilities
2. Community Garden Proposal
3. Splash Park Proposal

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R2024-71 Payment of Bills Listed on the January 26, 2024 Bills List
R2024-72 Payment of Bills Listed on the February 6, 2024 Bills List
R2024-73 Authorizing the Advertisement for Receipt of Bids for Solid Waste and
Recyclable Materials Collection and Disposal Services
R2024-74 Authorizing Approval to Submit a Grant Application and Execute a Grant
Agreement with the New Jersey Department of Community Affairs

APPROVAL OF RESOLUTIONS

Motion to approve resolutions on the Consent Agenda

MM: 2nd: **Roll Call:** Brady, Gross, McNamara, Peperoni, Reilly, Vecchio

APPROVAL OF MEETING MINUTES

Motion to approve the Minutes of the November 21, 2023 Regular Council Meeting

MM: 2nd: Ayes: Nays:

PUBLIC COMMENT

The Meeting is opened to the public for comments.

Please limit comments to no more than five minutes per person.

Opened: MM: 2nd: Closed: MM: 2nd:

EXECUTIVE SESSION

R2024-75 – Authorizing a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12b for the following item(s): attorney-client privilege matters related to contract negotiations - Borough Hall roof pursuant to N.J.S.A. 10:4-12b(7)

MM: 2nd: Ayes: Nays:

ADJOURNMENT

Adjourned: MM: 2nd:

R24-7.1

RESOLUTION FOR THE PAYMENT OF BILLS 1/26/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT. 2024	\$ 178,400.05
	WATER/SEWER ACCT. 2024	\$ 24,759.87
	PAYROLL FUND BUDGET	\$ 26,479.18
	FEDERAL & STATE GRANTS	\$ 8,393.78
	TRUST OTHER FUND	\$ 3,478.00

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION FOR THE PAYMENT OF BILLS

R24-72
2/6/24

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing		
	CURRENT ACCT.2023	\$ 161,353.87
	WATER/SEWER ACCT.2023	\$ 14,795.74
	CURRENT ACCT. 2024	\$ 127,065.18
	WATER/SEWER ACCT. 2024	\$ 5,818.38
	ANIMAL CONTROL TRUST	\$ 1,400.00
	GENERAL CAPITAL FUND	\$ 75.00
	FEDERAL & STATE GRANTS	\$ 10,906.46
	TRUST OTHER FUND	\$ 63,214.20
	REC BAYFRONT IMPROVEMENT	\$ 50.00
	OPEN SPACE TRUST FUND	\$ 2,683.25
	DEVELOPER ESCROW	\$ 19,058.25

AUTHORIZED PER RESOLUTION

PASSED:

APPROVED:

MAYOR ROSE P. ARANEO

ATTEST:

MICHELE CLARK, BOROUGH CLERK

OFFERED BY:

SECOND BY:

ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, MICHELE CLARK, BOROUGH CLERK HEREBY CERTIFY THIS TO BE A TRUE COPY OF A RESOLUTION ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF KEYPORT AT THE _____ MEETING OF

MICHELE CLARK, BOROUGH CLERK

RESOLUTION #2024-

**AUTHORIZING THE ADVERTISEMENT FOR RECEIPT OF
BIDS FOR SOLID WASTE AND RECYCLABLE MATERIALS
COLLECTION AND DISPOSAL SERVICES**

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Keyport that the Borough Administrator be and is hereby authorized and directed to advertise, as required by law, in the Borough's officially designated newspapers an Invitation for Bidders for sealed proposals to be received by the Borough Clerk for SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION and DISPOSAL SERVICES; and

BE IT FURTHER RESOLVED that sealed proposals will be opened and read in public at Borough Hall, Council Chambers, 70 W. Front Street, Keyport, New Jersey, on a date and at a time to be determined by the Borough Administrator.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at a Workshop Meeting held on February 6, 2024.

Michele Clark, RMC
Borough Clerk

**AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION
AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the Borough of Keyport desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ 100,000.00 to carry out a project to implement recreation and public access improvements at Cedar Street Park.

Be it therefore RESOLVED, as follows:

1. That the Borough of Keyport does hereby authorize the application for such a grant; and
2. That the Borough of Keyport recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Keyport and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

OFFERED:

SECONDED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Meeting held on February 6, 2024.

Michele Clark, RMC
Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Michele Clark, RMC
Borough Clerk

Rose P. Araneo, Mayor
Borough of Keyport

RESOLUTION #2024-**RESOLUTION OF THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY AUTHORIZING
A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW
JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.**

WHEREAS, the Borough of Keyport, County of Monmouth (the "**Borough**"), a public body corporate and politic of the State of New Jersey, is subject to certain requirements of the Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.* (the "**Act**"), and

WHEREAS, *N.J.S.A. 10:4-12* provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by resolution; and

WHEREAS, it is necessary for the Borough to discuss, in a session not open to the public, attorney-client privileged matters related to contract negotiations - Borough Hall roof, pursuant to *N.J.S.A. 10:4-12b(7)*.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Mayor and Council assembled in public session on February 6, 2024 and determined that an Executive Session closed to the public shall be held on February 6, 2024 at approximately 7 P.M. at the Borough Hall located at 70 West Front Street, Keyport, New Jersey, for the discussion of matters relating to the specific items designated above.
3. This resolution will take effect immediately.

OFFERED:
SECONDED:
AYES:
NAYS:
ABSTAIN:
ABSENT:

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of a Resolution adopted by the Mayor and Council of the Borough of Keyport at the Workshop Meeting held on February 6, 2024.

Michele Clark, RMC
Borough Clerk