

Minutes of the Work Session Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, NJ, pursuant to the adoption of the Annual Notice on file with the Borough Clerk forwarded to the Asbury Park Press, the Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Aumack called the meeting to order at 7:00PM and Borough Clerk Heilweil read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Chamberlain, Sheridan, Howe, Lamberson, Cooper and Goode. Others present: Mayor Aumack, Borough Administrator Stephen Gallo and Borough Attorney Jong Sook Nee, Esq.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

Girl Scouts speak about Borough Parks – Tabled until next Meeting

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

Clerk Heilweil read the items on the Consent Agenda

R76-16 Payment of Bills

R77-16 Approving Appointments to Keyport Free Public Library Board of Trustees

R78-16 Certifying the Cost of Cleaning Up Properties and Placing a Lien Upon Such Lands – 27 Walling Terrace

R79-16 Authorizing Shared Service Agreement to Provide Registrar and Deputy Registrar of Vital Statistics

R80-16 Authorizing the Execution of a Memorandum of Understanding between the Borough of Keyport and the Rutgers Cooperative Extension Water Resources Program

R81-16 Authorizing the Execution of the First Amendment to the Advanced Metering Infrastructure Agreement between Borough of Keyport and Sensus USA, Inc.

R82-16 Granting a Taxicab Owner's and Driver's License to Keyport Yellow Taxi for 2016 – *(one owner, one car, one driver)*

R83-16 Of Support from Borough Council Authorizing a Sustainable Jersey Grant Application

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on items listed on the agenda at 7:04PM moved by Sheridan, carried by Chamberlain

Mike Lane, 51 First Street – would like the following items covered under Unfinished Business:

- Forty percent (40%) of properties to be inspected under Reval – what happened to the Assessor's posting on the website?
- Energy Aggregation Program – Why First Street residents were missed with notification?
- Community Rating System
- Crosswalks on First Street
- Neighborhood Planning Grants – would like an overview of the work; program and timeline.
- New Master Plan timeline – can we use money from grant for re-exam?
- Brown's Point Redevelopment Plan – timeline
- Update on negotiations of Stultz Oil property

Bob Ludwig, 50 Beers Street – he is in favor of the Sustainable Jersey Grant Application. He again mentioned what he feels are deficiencies in the 45 Beers Street approval.

Mayor Aumack – asked Mr. Ludwig to put his issues on the deficiencies regarding 45 Beers Street in writing.

Bob Ludwig – asked why nothing was done regarding shoveling the Cummins property.

Ed Burlew, 59 W. Front Street – felt DPW did a great job during the snow storm.

Gail Paris, 50 Beers Street – expressed hope that there would be a transportation route for senior citizens. SCAT is only doing medical transportation.

George Walling, 54 Second Street – mentioned Energy Aggregation has Second Street down as East Second Street.

There being no further comments or questions, the Meeting is closed to the public at 7:17PM moved by Sheridan, carried by Lamberson

APPROVAL OF RESOLUTIONS

Motion to approve items listed on the Consent Agenda with the exception of **R82-16** Granting a Taxicab Owner's and Driver's License to Keyport Yellow Taxi for 2016 – (*one owner, one car, one driver*) which was pulled for separate consideration, moved by Sheridan, carried by Goode

Roll Call: Ayes: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode
Nays:
Absent:
Abstain:

At 7:20PM the Meeting is opened to the public for comments or questions on **R82-16** Granting a Taxicab Owner's and Driver's License to Keyport Yellow Taxi for 2016 – (*one owner, one car, one driver*) moved by Chamberlain, carried by Sheridan with ayes by all present

Mary, daughter of Keyport Yellow Taxi Owner, Geraldo Rodriguez – came forward to address the Council. She explained her father will be the owner and only driver. There will be only one car.

George Walling – mentioned the application asks if one can speak English and here he has an interpreter. He also mentioned there have been no taxi complaints since Keyport Yellow Taxi's license was pulled.

Bob Ludwig – gave his advice as to what to do with Keyport Yellow Taxi.

There being no further comments or questions, the Meeting is closed to the public at 7:40PM moved by Goode, carried by Sheridan with ayes by all present

Councilman Goode – would like to amend the resolution to permit a 30-day probationary license.

Councilman Howe – would like to amend the motion to approve the license until the first meeting in March.

Motion to approve as amended moved by Goode, carried by Howe

Roll Call: Ayes: Chamberlain, Sheridan, Howe, Cooper, Goode
Nays: Lamberson
Absent:
Abstain:

APPROVAL OF MINUTES

Motion to approve the following Minutes moved by Sheridan, carried by Cooper:

- December 8, 2015 – Work Session
- January 1, 2016 – Reorganization Meeting

Roll Call: Ayes: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode
Nays:
Absent:
Abstain:

COMMUNICATIONS AND PETITIONS

1. Keyport Bayfront Business Cooperative 2016 Calendar of Events and Request for Street Closures (5 dates requiring street closures)

Keyport Recreation's events are not all inclusive on the Calendar of Events

Motion to approve moved by Sheridan, carried by Lamberson with ayes by all present

2. Keyport Historical Society's Minutes of the December 21, 2015 Board Meeting

Motion to receive and file moved by Sheridan, carried by Goode with ayes by all present

3. Keyport Garden Club's Application and Request for Use of Borough Property for the purpose of a plant sale to be held at the Waterfront Pavilion on Saturday May 7 & Sunday May 8, 2016

Motion to approve moved by Sheridan, carried by Cooper with ayes by all present

4. Letter from Jesus the Lord Church requesting permission to hold walking processions on Palm Sunday, March 20 between 11:15-11:30AM and Good Friday, March 25, between 4-4:15PM

Motion to approve and forward to Police Department moved by Sheridan, carried by Chamberlain with ayes by all present

5. Invitation and Information from the Keyport Fire Department St. Patrick's Parade Committee regarding the 2016 St Patrick's Parade to be held Saturday, March 12, 2016 beginning at 1PM

Motion to receive and file moved by Howe carried by Goode with ayes by all present

6. Application from NJ Natural Gas for a Street Opening Permit for Elizabeth Street, near Main Street, for the purpose of System Maintenance

Motion to approve moved by Howe, carried by Chamberlain with ayes by all present

NEW BUSINESS

Councilman Sheridan – asked about the vacant Green Team appointments. He spoke about a Blood Borne Pathogen Officer. He had a name in mind. A question arose as to whether that person is certified. He stated the Garden Club would like others to water the public flower pots.

Administrator Gallo – stated the Garden Club got a quote of \$5,000 to water the containers.

Councilman Cooper – would like to set up a policy for those who retire. A certificate should be given in recognition.

UNFINISHED BUSINESS

Councilman Howe – commended DPW on the snow removal after the storm as well as the residents for cooperating.

Councilwoman Lamberson – inquired about curb-to-curb snow removal. People have their own definition of “snow-covered.” There should also be a centralized communication, maybe through a phone blast.

Councilman Goode – asked about the Master Plan.

Administrator Gallo – awarded \$55,000 for a Re-examination of the Master Plan which can be used for a new Master Plan.

ATTORNEY'S REPORT

Attorney Jong Sook Nee reported on the following:

- Estate of Eloise Schanck is looking for a confirmatory deed. They are working with the title company.

ADMINISTRATOR'S REPORT

Administrator Gallo reported on the following:

- Met with Local 68 representative regarding DPW and Clerical contracts
- Participated in training for the new website and CRM System
- Snow removal meeting in advance of January 23rd storm
- Freehold IT interlocal services being looked at
- Attended Central Jersey Municipal Managers Association meeting
- Participated in several CUVC meetings explaining the Energy Aggregation program
- Attended Green Team meeting
- Met with Paul McKeefry to discuss economic development issues
- Met with former Assemblyman Jason O'Donnell
- Had a working session with Mariner's Village developer
- Met with Greg Valesi of CME
- Progress meeting was held regarding the Borough water meter replacements
- Assessment Demonstration Program
- Redevelopment:
 - Mariner's Harbor
 - Aeromarine – meeting on February 3rd to tweak redevelopment plan
 - Long View/Boatworks
- Main Street Parking Lot
- Keyport Recreation
- Working with the County on two (2) Open Space Grants
- 2016 DOT/CDBG Paving Project
- Perry Street Water Treatment Plan
- Matawan Creek Bridge closing soon – will be closed for two (2) years
- NJNG will be doing work on Florence Avenue and Clark Street
- Post Sandy Planning Grants
- Main Street Park Rehab
- Awaiting FEMA's decision on the flood map appeal
- New Taxi Ordinance
- First Street traffic
- New Borough website launching next week, including a Citizen Request Management System
- Property Maintenance Officer has resigned – Posting the position
- Attempt to purchase Stultz Oil has been abandoned. It was purchased by another party
- Keyport Municipal Court

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions at 8:28PM moved by Sheridan, carried by Howe

Bob Ludwig – stated he and Administrator Gallo have been having an open dialogue regarding the website. Mr. Ludwig is worried about the safety of the tracking of the user. He also brought up vague issues regarding Keyport Yellow Taxi.

Mike Lane – stated he felt it was good news that \$50,000 grant money can be used for the Master Plan. He spoke about the Redevelopment Plan and ratables in Highlands due to townhomes being built on the waterfront. He mentioned the resolution for the approval of the Brown's Point Marina Resolution which states the public got to speak. He pointed out that the public did not get to speak.

Administrator Gallo – stated it is important to consider what was before the Council. The Ordinance just states that there must be a hearing. All of the issues were much broader in scope than what was in the Ordinance to be considered by Council.

Mike Lane – stated there were actually two Ordinances – the Flood Damage Prevention Ordinance as well as the Wharfs and Piers Ordinance. He asked who is responsible for enforcement of adherence in the design.

Administrator Gallo – responded that not all of the issues raised were part of the Ordinance, nor part of the hearing.

Mike Lane – stated the Ordinance was designed so your neighbor is not impacted. He believes there is a gap in what was approved.

Collette Kennedy, 421 Atlantic Street – thanked Council for “15-Minute Parking” sign that was removed. She mentioned conflicting information on events on KBBC webpage, calendars and electronic signs. Their website did not match their signage. She thinks the Police Department and DPW did a phenomenal job. She feels the “No Parking When Snow Covered” signs are not clear enough and are open to interpretation. She asked if there is any update on the DEP signs at the waterfront.

Administrator Gallo – stated he never heard from the DEP again.

Collette Kennedy – stated the Environmental Commission is working on crosswalks – there are 191 in the Borough.

There being no further comments or questions the Meeting is closed to the public at 8:58PM moved by Sheridan, carried by Goode with ayes by all present

CLOSED SESSION

**RESOLUTION # 84-16
CLOSED EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Labor Negotiations
2. Possible Property Acquisition Negotiations

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in

the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussions on Potential Labor Negotiations and Property Acquisition conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Motion made by Goode, carried by Sheridan

Roll Call: Ayes: Chamberlain, Sheridan, Howe, Lamberson, Cooper, Goode
Nays:
Absent:
Abstain:

At 9:24PM Council reconvened to Open Session

Attorney Nee spoke of items discussed in Closed Session:

1. Potential Labor Negotiations
2. Potential Property Acquisition

ADJOURNMENT

Motion to Adjourn at 9:25PM moved by Sheridan, carried by Howe with ayes by all present