Minutes of the annual Reorganization Meeting of the Mayor and Council, held on the above date in the Central School All Purpose Room, Broad Street, Keyport, N.J. pursuant to being called by the Mayor and Borough Council, notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, the Newark Star Ledger and Two River Times, and posted on the Bulletin Board in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231

AGENDA
BOROUGH OF KEYPORT
REORGANIZATION MEETING
JANUARY 1, 2013

1. **CALL TO ORDER**

   Mayor McLeod called the meeting to order at 12:04 P.M.

2. **SUNSHINE LAW NOTICE**

   Borough Clerk Valerie Heilweil read the Sunshine Law Notice.

3. **ROLL CALL OF 2012 COUNCIL**

   McPeek, Sheridan, Tomczak, Toglia, Mayor McLeod

4. **OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED COUNCILMEMBERS**

   Kenneth McPeek

   Sophia Lamberson

5. **NOMINATION OF REPUBLICAN COUNCILMEMBER**

   Mayor McLeod: "To replace Mrs. Ambrose, I do have a letter that was received yesterday. Is there anybody in the audience who wishes to make a formal presentation of this letter? Okay, not seeing anyone.
   The three nominees presented by Robert Burlew, the Keyport Republican Municipal Committee Chairman are Joseph Wedick, Kenneth Howe and Tammy Frick. What is the Council's pleasure with any of these nominees?"

   Councilman Sheridan made a motion that he would like to table this decision until the next meeting.

   Councilwoman Tomczak: "We did receive a list yesterday and we received a second list also yesterday and I would second Joe's motion to table it till January 15th."

   Mayor McLeod: "And I will note under NJSA 40A:16-11 of the Municipal Vacancy Act the Council has to make their decision within thirty days of the occurrence of the vacancy. The vacancy occurred on December 21, the effective date of Mrs. Ambrose's resignation. The list has been provided within the 15 day limit for that so as of this point the Council has until January 20 to makes its decision so we will carry it to the January 15th meeting."

6. **ROLL CALL OF 2013 COUNCIL**

   Sheridan, Tomczak, McPeek, Lamberson, Toglia, Mayor McLeod – all present

7. **SALUTE TO THE FLAG**

   Boy Scout Troop 364

8. **INVOCATION**

   Chaplain Raymond Kilroy

9. PRESENTATIONS – Recreation Commission Holiday Lighting Awards:

Awards were presented by Councilman McPeek and Denise Nellis:

First Place: Mr. & Mrs. Richard Ely, 203 Seventh Street
Second Place: Ms. Francesca Tango, 132 Washington Street
Third Place: Ms. Kim Touhy, 41 Cedar Street

10. APPOINTMENTS

Mayor McLeod announced the 2013 Fire Department Chiefs and asked that they assemble to take their Oaths of Office, to be administered by the Borough Clerk:

Chief of the Department: Robert Aumack
First Assistant Chief: Richard B. Ely Jr
Second Assistant Chief: Charles Pfleger
Third Assistant Chief: Eugene Eng

11. PRESENTATION OF EX-CHIEF'S BADGE:

Fire Commissioner Clemente Toglia Presented John McCleaster the Ex Chief Badge

12. 2013 FIRST AID SQUAD OFFICERS:

Chief: Kenneth Krohe
Captain: Michael Nevitt
1st Lieutenant: Daniel Neff
2nd Lieutenant: Kelly Biechler

13. KEYPORT FIRE DEPARTMENT PRESENTATION

Fire Prevention Safety Poster Winners presented by Hank Young

Winners: Ashley Yansaguano
Matthew Liggio
Chloe Callueng

14. POLICE AWARDS:

Mayor McLeod turned the meeting over to Chief Casaletto for the Police Presentations.

Chief George Casaletto stated that the usual presentations and inspection will be done during National Police Week. Awards were given to Councilwoman Joy Tomczak – Police Commissioner, Councilwoman Christian Bolte, Councilwoman Evelyn Ambrose, Pastor Michael Shahid, Fire Chief John McCleaster, OEM members Tom Gallo, Jim Lawson, Rick Ely, Kenny Krohe, and Sgt. Rick Ely, who is retiring this year. Chief Casaletto thanked the people of Keyport.

15. MAYOR'S PRESENTATIONS:

Mayor McLeod presented the volunteers of the year awards to the following:

OEM: Ken Krohe, James Lawson, Tom Gallo, Rick Ely

Chief McCleaster and the Keyport Fire Department

Mary Anne Devarti and Boy Scout Troop 364

16. APPROVAL OF MINUTES

December 4, 2012 - Work Session

Motion to approve made by Mr. McPeek, second by Mr. Sheridan

Roll Call Vote: Ayes: Councilmembers Sheridan, Tomczak, McPeek, Lamberson, Toglia
Nays:
Absent:
Abstain:

December 18, 2012 - Regular Session & Closed Session

Motion to approve made by Mr. Sheridan, second by Mr. McPeek

Roll Call Vote: Ayes: Councilmembers Sheridan, Tomczak, McPeek, Lamberson, Toglia
Nays:
Absent:
Abstain:

17. REGULAR ORDER OF BUSINESS

Mayor and Council appointed the following:

RESOLUTION No. 1-13
COUNCIL PRESIDENT

Mayor McLeod announces the election of Joseph Sheridan as Council President for the year 2013.

WHEREAS, it is necessary that a member of the Council be elected President of said Council to fulfill the duties of Mayor during his absence.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport that Joseph Sheridan is a member of said Council, be elected President.

OFFERED: McPeek
SECONDED: Tomczak
AYES: Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN: Sheridan

RESOLUTION No. 2-13
COUNCIL COMMITTEES

Mayor McLeod announces the appointment to the Council Committees for the year 2013.

POLICE	1. Joy-Michele Tomczak 2. Sophia Lamberson 3. Clemente Toglia
FIRE/FIRST AID/EMERGENCY SERVICES	1. Ken McPeek 2. Joy-Michele Tomczak 3. Joseph Sheridan
FINANCE/GRANTS/REDEVELOPMENT	1. Joseph Sheridan 2. Clemente Toglia 3. Joy-Michele Tomczak
BUILDINGS/GROUNDS AND LIBRARY	1. Clemente Toglia 2. Joseph Sheridan 3.
PUBLIC WORKS/RECYCLING/ PROPERTY MAINTENANCE	1. 2. Ken McPeek 3. Sophia Lamberson

HEALTH AND RECREATION	1. Sophia Lamberson 2. 3. Ken McPeek
PERSONNEL SELECT	1. Joseph Sheridan 2. 3. Joy-Michele Tomczak

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing appointment of Committees, as made by the Mayor, for the year 2013 be and the same are hereby approved and confirmed.

OFFERED: Sheridan
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 3-13
APPOINTMENT OF BOROUGH ATTORNEY

Mayor McLeod announces with the advice and consent of Council the appointment of Gordon Litwin, of Ansell Grimm & Aaron, as Borough Attorney for the term of one year, January 1, 2013 to December 31, 2013.

WHEREAS, there exists a need for a Borough Attorney to advise Mayor and Council on legal matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Attorney in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the position of Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the appointment of Gordon Litwin, of Ansell Grimm & Aaron for a term of one year, beginning on January 1, 2013 and concluding December 31, 2013 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.
2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
3. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 4-13
BOROUGH AUDITOR

Mayor McLeod announces with the advice and consent of Council the appointment of Robert Morrison of Hodulik & Morrison PA, as Borough Auditor for the term of one year, January 1, 2013 to December 31, 2013.

WHEREAS, there exists the need for an Auditor to advise Mayor and Council on financial matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, the Local Public Contract Law, NJSA 40A:11-5(1) (a) (i) permits the Borough of Keyport to award a contract for legal services without public advertising for bids and bidding; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed Borough Auditor in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A: 11-1 et seq.) requires that the Resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after the passage of the Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the appointment for 2013, by the Mayor, be and the same is hereby confirmed. The person hereby appointed is Robert Morrison of Hodulik & Morrison PA is a Registered Municipal Accountant and it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the Asbury Park Press, as required by law, within ten days of its passage

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 5-13
APPOINTMENT OF BOND COUNSEL

Mayor McLeod announces with the advice and consent of Council the appointment of Joseph P. Baumann, of Mc Manimon, Scotland & Baumann LLC as the Bond Counsel for the term of one year, January 1, 2013 to December 31, 2013.

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of bonds and other obligations and other matters relating to capital financing by the Borough of Keyport, County of Monmouth, New Jersey (herein the “Borough”); and

WHEREAS, such specialized legal services can be provided only by a recognized Bond Counsel firm, and the law firm of Mc Manimon, Scotland & Baumann LLC are so recognized by the financial community; and

WHEREAS, the services to be performed are “professional services” as defined in the Local Public Contracts Law, *N.J.S.A*. 40A:12-2 (6) and therefore are excepted from the Local Public Contracts Law requirements for competitive bidding, pursuant to *N.J.S.A*. 40A:12-5 (1) (a) (i); and

WHEREAS, a Fair and Open process was used to publicly solicit proposals or qualifications of persons or firms interested in being appointed Bond Counsel in accordance with *N.J.S.A.* 19:44A-20.5, and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. That the Mayor and Borough Council hereby appoint Joseph P. Baumann, of the firm of Mc Manimon, Scotland & Baumann LLC to serve as Bond Counsel for the year 2013, to the Borough in connection with the financing of capital projects, and awards the contracts which are annexed hereto and made a part hereof (the "Contract") in accordance with *N.J.S.A.* 19:44A-20.5 and *N.J.S.A.* 40A:12-1 et seq.

2. That the Mayor or other appropriate officials of the Borough, on behalf of the Borough, is hereby authorized and directed to attest to the execution of said Contracts for professional services in connection with the preparation of all bond ordinances and the authorization and issuance of all bonds, bond anticipation notes, tax anticipation notes or similar obligations and related matters of capital and debt financing by the Borough.

3. That no appropriation of funds is required at the time, payment coming from the proceeds of the sale of bonds, bond anticipation notes and tax anticipation notes or similar obligations or from capital authorizations or other appropriate budgeted items in accordance with the attached contract.

4. That this Contract is awarded through a Fair and Open process pursuant to *N.J.S.A.* 19:44A-20.

5. That a notice in accordance with this resolution and the Local Public Contracts Law, shall be published in the official newspaper or newspapers of the Borough.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 6-13
BOROUGH PHYSICIAN

WHEREAS, the Borough is desirous of having a Borough Physician to send employees to for medical services when necessary:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2013 that Dr. Derrick M. Brown, M.D. be and hereby is appointed as Borough Physician for the year 2013, and that he be compensated for each employee referred to him for examination.

OFFERED: Sheridan
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 7-13
BOROUGH SPECIAL AND CONSULTING ENGINEERS

Mayor McLeod announces with the advice and consent of Council the appointment of the following Special and Consulting Engineers in various capacities for the term of one year, January 1, 2013 to December 31, 2013.

Motion made by Sheridan and carried by McPeek with ayes by all present to amend Resolution 7-13 by deleting the following**:**

Consulting Engineering Services – Special Projects- Environmental

a. T&M Associates, 1373 Broad Street, Ste 306, Clifton NJ 07013
b. Meridian Environmental, 24 Germania Station Rd., Ste. 3, Toms River, NJ 08755
c. Hatch Mott MacDonald, 3 Paragon Way, Freehold, NJ 07728
d. CME, 1460 Route 9 South, Howell NJ 07731

and to re-advertise and carry to the January 15th meeting.

Consulting Engineering Services – General Engineering

a. T&M Associates, 1373 Broad Street, Ste 306, Clifton NJ 07013
b. Meridian Environmental, 24 Germania Station Rd., Ste. 3, Toms River, NJ 08755
c. Hatch Mott MacDonald, 3 Paragon Way, Freehold, NJ 07728
e. CME, 1460 Route 9 South, Howell NJ 07731

Consulting Engineering Services – Water and Sewer

a. T&M Associates, 1373 Broad Street, Ste 306, Clifton NJ 07013
b. Hatch Mott MacDonald, 3 Paragon Way, Freehold, NJ 07728
c. CME, 1460 Route 9 South, Howell NJ 07731

Consulting Engineering Services – Waterfront and Coastal

a. T&M Associates, 1373 Broad Street, Ste 306, Clifton NJ 07013
b. Hatch Mott MacDonald, 3 Paragon Way, Freehold, NJ 07728
c. CME, 1460 Route 9 South, Howell NJ 07731

Consulting Engineering Services – Redevelopment

a. T&M Associates, 1373 Broad Street, Ste 306, Clifton NJ 07013
b. CME, 1460 Route 9 South, Howell NJ 07731

WHEREAS, there exists the need for Special and Consulting Engineers for various projects and to advise Mayor and Council on engineering matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Special and Consulting Engineers in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the positions of Special and Consulting Engineers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the Special and Consulting Engineers, as listed above, for a term of one year, beginning on January 1, 2013 and concluding December 31, 2013 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.
2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
3. That an approved and executed copy of the Contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 8-13
BOROUGH LEGAL SERVICE PROFESSIONALS

Mayor McLeod announces with the advice and consent of Council the appointment of the following Legal Services Professionals in various specialized capacities for the term of one year, January 1, 2013 to December 31, 2013.

Special Litigation Counsel

a. Weiner Lesniak, LLP, 629 Parsippany Road, PO Box 0438, Parsippany NJ 07054
b. Wisniewski & Associates, 17 Main Street, Sayreville, NJ 08872
c. Bernard Reilly, LLC, 90 Maple Avenue, Red Bank, NJ 07701
d. Ansell, Grimm, & Aaron, 60 Park Place Ste 1114, Newark, NJ 07102
e. Diegnan & Brophy, LLC, 2329 Route 34, Ste 106, Wall Township, NJ 08736
f. Scarinci Hollenbeck, 1100 Valley Brook Ave, PO Box 790, Lyndhurst, NJ 07071

General Legal Matters

a. Wisniewski & Associates, 17 Main Street, Sayreville, NJ 08872
b. Weiner Lesniak, LLP, 629 Parsippany Road, PO Box 0438, Parsippany NJ 07054
c. Ansell, Grimm, & Aaron, 60 Park Place Ste 1114, Newark, NJ 07102
d. Diegnan & Brophy, LLC, 2329 Route 34, Ste 106, Wall Township, NJ 08736
e. Scarinci Hollenbeck, 1100 Valley Brook Ave, PO Box 790, Lyndhurst, NJ 07071
f. Bernard Reilly, LLC, 90 Maple Avenue, Red Bank, NJ 07701

Special Labor Relations Counsel

a. Weiner Lesniak, LLP, 629 Parsippany Road, PO Box 0438, Parsippany NJ 07054
b. Wisniewski & Associates, 17 Main Street, Sayreville, NJ 08872
c. Bernard Reilly, LLC, 90 Maple Avenue, Red Bank, NJ 07701
d. Ansell, Grimm, & Aaron, 60 Park Place Ste 1114, Newark, NJ 07102

Special Redevelopment Counsel

a. Weiner Lesniak, LLP, 629 Parsippany Road, PO Box 0438, Parsippany NJ 07054
b. Wisniewski & Associates, 17 Main Street, Sayreville, NJ 08872
c. Bernard Reilly, LLC, 90 Maple Avenue, Red Bank, NJ 07701
d. Mc Manimon, Scotland & Baumann LLC, 75 Livingston Ave., 2nd Fl. Roseland, NJ 07086

WHEREAS, there exists the need for specialized legal service professionals from time to time and to advise the Mayor and Council on specialized legal matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the positions of Legal Services Professionals.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the various specialized legal services professionals, as stated above, for a term of one year, beginning on January 1, 2013 and concluding December 31, 2013 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.

2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.

3. That an approved and executed copy of the Contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 9-13
TREASURER

Mayor McLeod announces, with the advice and consent of the Council, the reappointment of Keri Stencel, as the Borough Treasurer for the term of one year, January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport that Keri Stencel is hereby reappointed as Treasurer for the calendar year 2013.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 10-13
OFFICIAL COLLECTER OF WATER & SEWER UTILITY RENTS

Mayor McLeod announces the reappointment of Keri Stencel as Official Collector of Water & Sewer Utility Rents, for a term of one year, from January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport, that the reappointment of Keri Stencel as Official Collector of Water & Sewer Utility Rents be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 11-13
FIRE INSPECTORS

Mayor McLeod announces, with the advice and consent of the Council, the appointments of the following named persons as Fire Inspectors in the Borough of Keyport for the term of one year, January 1, 2013 to December 31, 2013.

Paul Murphy	William Smith Jr.
Dean Stoppiello	Kenneth Marr
David Olsen	Nicholas Vecchio

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the aforementioned individuals as Fire Inspectors be and the same are hereby confirmed.

OFFERED: McPeek
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:

ABSENT:
ABSTAIN:

RESOLUTION No. 12-13
APPOINTMENT OF FIRE MARSHALS

Mayor McLeod announces, with the advice and consent of the Council, the appointments of the following named persons of Fire Patrol of the Keyport Fire Department as Fire Marshals, whose terms shall expire December 31, 2013:

James Burke	Joseph Konish	Chuck Raftery
Nick Devincenzo	Ron Lowther	Pedro Santiago
Vito Esposito	Jason Miller	Larry Stonerock
Thomas Gallo	Tim Pfleger	Mark Thalheimer
Ken Goble	Chuck Pfleger	Frank Travers
John Henkel	Rich Pettus	

BE IT RESOLVED by the Council of the Borough of Keyport the appointments of the foregoing named persons of Fire Patrol of the Keyport Fire Department be and the same are hereby confirmed as Fire Marshals, each term to expire on December 31, 2013.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 13-13
APPOINTMENT OF FIRE DEPARTMENT MECHANIC

Mayor McLeod announces, with the advice and consent of the Council, the reappointment of Matthew Farapan as the Fire Department Mechanic, whose term shall expire December 31, 2013:

BE IT RESOLVED that Matthew Farapan is hereby reappointed Fire Department Mechanic; and

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport the reappointment of the foregoing named person be and the same is hereby confirmed as Fire Department Mechanic to expire on December 31, 2013.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 14-13
SMOKE DETECTOR INSPECTOR

WHEREAS, the Borough is desirous of having Smoke Detector Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2013 that Anthony Vecchio be and hereby is reappointed as Borough Smoke Detector Inspector for the year 2013

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 15-13
APPOINTMENT OF ASSISTANT EMERGENCY MANAGEMENT COORDINATORS

Mayor McLeod announces with the advice and consent of Council the appointment of Richard Ely and Thomas Gallo as Assistant Emergency Management Coordinators for the term of one year, January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of Richard Ely and Thomas Gallo as Assistant Emergency Management Coordinators with a term to expire on December 31, 2013 be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 16-13
SPECIAL POLICE OFFICERS

Mayor McLeod announces, with the advice and consent of the Council, the appointments of the following named persons as Special Police Officers, whose terms shall expire on December 31, 2013.

CLASS II
Michael Handler
Frank Currier
Eugene Eng
David Osuch
Robert Dane
Robert Dillon

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as Special Police Officers, whose terms shall expire on December 31, 2013.

OFFERED: Tomczak
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 17-13
SCHOOL CROSSING GUARDS

Mayor McLeod announces, with the advice and consent of the Council, the appointments of the following named persons as School Crossing Guards, whose term shall expire on December 31, 2013.

Dawn O’Neill	Alnita Muldrow	Thomas O’ Connor
Laurie Vanderbeck-Kopacz	Edward Keeler	Linda Corbett
Darcel Hansen	Patricia Smith	Frances Spafford
Heather Figueroa	Barbara Mielnicki	Ronald Dente

Alternates
Robert Dillon

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as School Crossing Guards, each term to expire on December 31, 2013.

OFFERED: Sheridan
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 18-13
MONMOUTH COUNTY COMMUNITY DEVELOPMENT REPRESENTATIVE

Mayor McLeod announces, with the advice and consent of the Council, the reappointment of Lorene Wright as the Monmouth County Community Development Representative for the year 2013.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the reappointment of Lorene Wright as the Monmouth County Community Development Representative for the year 2013 be and the same is hereby confirmed.

OFFERED: Toglia
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 19-13
MONMOUTH COUNTY COMMUNITY DEVELOPMENT
ALTERNATE REPRESENTATIVE

Mayor McLeod announces, with the advice and consent of the Council the appointment of Council President Joseph Sheridan as the Monmouth County Community Development Alternate Representative for the year 2013.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the appointment of Council President Joseph Sheridan as the Monmouth County Community Development Alternate Representative for the year 2013 be and the same is hereby confirmed.

OFFERED: Toglia
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 20-13
BORNE PATHOGEN OFFICER

WHEREAS, the Borough is desirous of having a Bloodborne Pathogen Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2013 that Tina Dowling be and hereby is appointed as Borough Bloodborne Pathogen Officer for the year 2013.

OFFERED: Tomczak
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 21-13
DESIGNATE PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Borough Administrator Lorene Wright is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the year 2013.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State Division of Contract Compliance.

OFFERED: Toglia
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 22-13
APPOINTMENT OF LICENSED WATER TREATMENT PLANT OPERATOR

WHEREAS, the Borough of Keyport is required to have a licensed operator of its Water Treatment Facility; and

WHEREAS, James Mastrokalos is qualified and holds a license as a Water Treatment Facility Operator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council as follows:

1. James Mastrokalos is hereby retained as the licensed operator of the Keyport Water Treatment Facility effective January 1, 2013 to December 31, 2013.

2. James Mastrokalos shall be compensated for said services per annum.

3. Said services shall include the preparation and filing of all operation reports, performance of all services required by the State of New Jersey and any other regulatory bodies of a licensed operator of the Keyport Water Treatment Facility. In the event of an emergency and services are required outside the scope of this agreement that require on site supervision of James Mastrokalos, he shall be compensated with an additional rate per hour for said services but shall not receive any other benefits or compensation.

4. The Mayor and Borough Clerk are authorized to enter into an agreement with James Mastrokalos providing for the performance of said professional services.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 23-13
APPOINTMENT OF LICENSED WASTEWATER COLLECTION SYSTEM OPERATOR AND LICENSED WATER DISTRIBUTION SYSTEM OPERATOR

WHEREAS, the Borough of Keyport is presently in need of the professional services of a duly licensed "Wastewater Collection System Operator" and "Water Distribution Operator"; and

WHEREAS, these professional services include the preparation and filing of all operation reports, performance of all services required by the State of New Jersey and other regulatory bodies of persons so licensed; and

WHEREAS, James Mastrokalos offered these professional services for which he is qualified, pending additional licensing, for a cost of $5,000 per license per annum; and

WHEREAS, the Chief Financial Officer has certified that funds for same are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough hereby retains the professional services of Licensed Wastewater Collection Systems Operator and Licensed Water Distribution System Operator from James Mastrokalos for a term of January 1, 2013 through December 31, 2013 at a rate per annum for each license.

2. This retention is conditioned upon James Mastrokalos performing all of the duties and responsibilities of a Licensed Wastewater Collection System Operator and Licensed Water Distribution System Operator in accordance with all laws and regulations pertaining to same and the obtaining of all necessary licenses to perform said duties.

3. The Mayor and appropriate Borough officials are authorized to execute any necessary documents pertaining to same.

4. This action is approved without competitive bids, nor the solicitation of competitive price quotes, in accordance with State Law.

5. A notice of this award shall be advertised as required by law.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

Motion made by Tomczak to amend Resolution 24-12 to amend alternate #2 member to Keith Sargeant, second by Sheridan with ayes by all present.

RESOLUTION No. 24-13
APPOINTMENT OF ENVIRONMENTAL COMMISSION MEMBERS

WHEREAS, the Mayor and Council of the Borough of Keyport have established, by Ordinance, an Environmental Commission consisting of seven members; and

WHEREAS, the Ordinance provides that the Mayor shall appoint all members of the Commission**.**

NOW THEREFORE, BE IT RESOLVED that I, Robert E. McLeod, Mayor of the Borough of Keyport, do hereby appoint the following members of the Environmental Commission for a three-year term**:**

Dr. Kenneth R. DeGroat	01/01/2013 – 12/31/2015
Michael Palmisano	01/01/2013 – 12/31/2015

NOW THEREFORE, BE IT RESOLVED that I, Robert E. McLeod, Mayor of the Borough of Keyport, do hereby appoint the following members of the Environmental Commission for a one-year unexpired term**:**

Dennis Fotopoulos	01/01/2013 – 12/31/2013
Barbara Granda	01/01/2013 – 12/31/2013
Victoria Mariocca	01/01/2013 – 12/31/2013

BE IT FURTHER RESOLVED that the following Alternate #1 member is hereby appointed for a one-year unexpired term:

Collette Kennedy	01/01/2013 – 12/31/2013

BE IT FURTHER RESOLVED that the following Alternate #2 member is hereby appointed for a two-year term:

Keith Sargeant	01/01/2013 – 12/31/2014

OFFERED: Tomczak
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 25-13
LIBRARY BOARD OF TRUSTEES MEMBERS

Mayor McLeod announces with the advice and consent of the Council, the appointment of James Bacci as a member of the Library Board of Trustees to fill a five-year term which will expire on December 31, 2017.

Mayor McLeod announces with the advice and consent of the Council Mayor's Alternate Clemente Toglia as a member of the Library Board of Trustees to fill a one-year term which will expire on December 31, 2013.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 26-13
RECREATION COMMISSION MEMBERS

Mayor McLeod announces with the advice and consent of the Council, the reappointment of Nancy Jones as Recreation Commission Member for a term of five years, from January 1, 2013 to December 31, 2017.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointments of to the Recreation Commission be and the same are hereby confirmed.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 27-13
HARBOR COMMISSION COUNCILMEMBERS

Mayor McLeod announces the appointment of Councilmembers Joseph Sheridan and Sophia Lamberson, members of the Governing Body, to the Harbor Commission for the year 2013.

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport that the foregoing appointments to the Harbor Commission for the year 2013 be and the same are hereby confirmed.

OFFERED: McPeek
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 28-13
HARBOR COMMISSION MEMBER

Mayor McLeod announces with the advice and consent of the Council, the reappointment of Daniel Bach as Harbor Commission Member for a term of five years, from January 1, 2013 to December 31, 2017.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of to the Harbor Commission be and the same are hereby confirmed.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 29-13
RECYCLING COORDINATOR

Mayor McLeod announces with the advice and consent of the Council, the appointment of Robin Sheridan, as Recycling Coordinator for a term of one year, January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointment of Robin Sheridan, as Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2013 to December 31, 2013 be and the same is hereby confirmed.

OFFERED: Toglia
SECONDED: McPeek
AYES: Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN: Sheridan

RESOLUTION No. 30-13
DEPUTY RECYCLING COORDINATOR

Mayor McLeod announces with the advice and consent of the Council, the appointment of R. Calvin Bell, as Deputy Recycling Coordinator for a term of one year, January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointment of R. Calvin Bell, as Deputy Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2013 to December 31, 2013 be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: McPeek
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 31-13
APPOINTING MEMBERS TO THE RECYCLING COMMITTEE

Mayor McLeod announces with the advice and consent of the Council, the appointments of Thomas Gallo and James Lawson as Recycling Committee Members for a term of three years, from January 1, 2013 to December 31, 2015.

Mayor McLeod announces with the advice and consent of the Council, the appointments of Christian Bolte, as Recycling Committee Member Alternate for a term of one year, from January 1, 2013 to December 31, 2013.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of, and to the Recycling Committee be and the same are hereby confirmed.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 32-13
PLANNING BOARD COUNCILMEMBER

Mayor McLeod announces the appointment of Joseph Sheridan, a member of the Governing Body, to the Planning Board for the year 2013, as a Class III member.

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing appointment to the Planning Board for the year 2013, as a Class III member, Councilmember Joseph Sheridan be and the same is hereby confirmed.

OFFERED: Toglia
SECONDED: Tomczak
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 33-13
PLANNING BOARD MEMBERS

Mayor McLeod announces the appointment of Robert Burlew as a Class II member of the Planning Board to fill a one-year term which will expire on December 31, 2013.

Mayor McLeod announces the appointment of Mark Sessa and Roger Benedict as Class IV members of the Planning Board to fill a 4-year term from January 1, 2013 to December 31, 2016

Mayor McLeod announces the appointment of Dennis Fotopoulos as a Class IV member of the Planning Board to fill an unexpired term from January 1, 2013 to December 31, 2013

Mayor McLeod announces the appointment of Jacqueline Kovacs-Olsen as an alternate member of the Planning Board to fill a two-year term from January 1, 2013 to December 31, 2014.

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia

NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 34-13
APPOINTING MEMBERS OF THE GREEN TEAM

WHEREAS, the Borough of Keyport is has established a Green Team for the purpose of promoting sustainability in the Borough, and

WHEREAS, the responsibilities of the Green Team can also be assumed by the existing municipal Environmental Commission, and

WHEREAS, as it is also desirable to include the following departments within the Borough on the Green Team,

Members of the team:
Public Works – R. Calvin Bell
Recycling –
Environmental Commission – Kenneth DeGroat & Michael Palmisano
Recreation – George Strang
Harbor Commission – Frank Mongiello
Planning Board / Zoning Board – Dennis Fotopoulos
School Board –
Business Administrator – Lorene Wright
Council Liaison – Councilmember Kenneth McPeek
Mayor Robert E. McLeod
Garden Club (2) – Ed Carew & Andrew Willner
Residents (3) – John Polewzak, Daniel Smith & Brett Irish

NOW THEREFORE BE IT RESOLVED that the term of these appointed members will expire December 31, 2013.

OFFERED: Toglia
SECONDED: Sheridan
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

Motion made by Sheridan to amend Resolution 35-13 to add Councilwoman Joy-Michele Tomczak for a term of one year, second by McPeek with ayes by all present.

RESOLUTION No. 35-13
APPOINTING MEMBERS OF THE 2013 BOARD OF DIRECTORS
OF KEYPORT BID, INC.

WHEREAS, Ordinance No. 22-11adopted November 1, 2011 designated the nonprofit corporation Keyport BID, Inc. as the District Management Corporation for the Keyport Business Improvement District; and

WHEREAS, Keyport BID, Inc. was incorporated pursuant to the provisions of the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:1-1, *et seq.*, on November 18, 2011; and

WHEREAS, Section 21-7, Subsection f of Ordinance No. 22-11 provides for the appointment and terms of certain members of the Board of Directors of Keyport BID, Inc. for the following year; and

WHEREAS, under the authority granted to the Mayor and Council by Ordinance No. 22-11 the Mayor and Council appoint the following persons to the Board of Directors of Keyport BID, Inc.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the following persons are appointed to the Board of Directors of Keyport BID, Inc. for the terms indicated:

Councilwoman Joy-Michele Tomczak	-	term of one year
Councilwoman Sophia Lamberson	-	term of one year
Business Administrator Lorene Wright	-	term of one year
Recycling Committee Member Thomas Gallo	-	term of one year
Resident Christian Bolte	-	term of one year

OFFERED: Sheridan
SECONDED: Toglia
AYES: Sheridan, Tomczak, McPeek, Lamberson, Toglia
NAYS:
ABSENT:
ABSTAIN:

18. PUBLIC COMMENT

The meeting was open to the public for comments or questions 1:13 PM moved by Mr. Sheridan, second by Mr. Toglia with ayes by all present

Elmer Graham Jr., 22 St. Peters Place, Congratulated the current Borough Council and welcomed Councilwoman Lamberson. Mr. Graham asked who the new Council President is; Joe Sheridan. Mr. Graham also asked when the new Republican Councilmember will be put in; January 15th.

There being no more comments or questions from the public, the meeting was closed to the public at 1:17 PM moved by Mr. Toglia, second by Mr. Sheridan with ayes by all present.

19. RESOLUTIONS BY CONSENT:

RESOLUTION No. 36-13
2013 RATE OF INTEREST FOR NON-PAYMENT OF TAXES AND ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

WHEREAS, N.J.S.A. 54:4-67 also states the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of $10,000 who fails to pay that delinquency as billed, prior to the end of the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made and is further directed to charge 6% penalty on any municipal charges in excess of $10,000 who fails to pay that delinquency as billed, prior to the end of the calendar fiscal year.

2. Effective January 1, 2013 there will be a ten (10) day grace period of quarterly tax payments.

3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in N.J.S.A. 54:4-66. a. Taxes for municipalities operating under the calendar fiscal year shall be payable the first installment as hereinafter provided on

February 1, the second installment on May 1, the third installment on August 1 and the fourth installment on November 1.

4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2013.

RESOLUTION No. 37-13
2013 RATE OF INTEREST FOR NON-PAYMENT OF WATER AND SEWER CHARGES

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00, to be calculated from the date the municipal charges was payable until the date that actual payment to the utility collector is made.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Utility Collector is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00, to be calculated from the date the water/sewer charges were payable until the date that actual payment to the collector is made.

2. Effective January 1, 2013 there will be a ten (10) day grace period of quarterly water/sewer payments.

3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in Ordinance 14-2.5 Quarterly Periods. The quarterly periods shall be on a calendar year basis with the first quarter in any year commencing on January 1, the second quarter on April 1, the third quarter on July 1, and the fourth and final quarter on October 1.

4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2013.

RESOLUTION No. 38-13
AUTHORIZING PAYROLL/EMERGENCIES FOR THE YEAR 2013

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Chief Financial Officer is hereby authorized and directed to pay Payroll as it becomes due and any emergencies which may arise during the year 2013 without future Resolution of the Mayor and Council.

BE IT FURTHER RESOLVED that the Chief Financial Officer is to report to the Mayor and Council at the next Council Meeting following, all Payroll and emergency payments made, so that it becomes part of the official minutes.

RESOLUTION No. 39-13
AUTHORIZATION FOR TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veterans and/or senior citizen deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction for assessments and the assessment list rests with the local Tax Assessor subject to laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport that the Tax Assessor fulfilling the duties and requirements of his office, be authorized to file with the Monmouth County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor be authorized to direct the Borough Attorney to file appeals to the New Jersey State Tax Court on behalf of the Borough of Keyport, and authorize the Borough Attorney to make settlements with respect to contested assessments.

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute stipulations of Settlements on behalf of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file complaints on behalf of the Borough of Keyport based upon farmland rollback procedures; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file cross petitions of appeal and counterclaims.

RESOLUTION No. 40-13
PURCHASING UNDER STATE CONTRACTS

WHEREAS, in the past, the Borough of Keyport has availed itself of the right to purchase materials, supplies, and equipment under the contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies, and equipment under contracts for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the year 2013.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, County of Monmouth and State of New Jersey, as follows:

1. That the purchase by the Borough of Keyport, through several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury, in those cases where it is desirable and in the best interest of the Borough of Keyport, and in those cases where bids have been sought by advertisement therefore and no bids are received.

2. That a copy of the Resolution be forwarded to the Borough Administrator, all Department Heads of the Borough of Keyport, and the Chief Financial Officer and any other party in interest.

RESOLUTION No. 41-13
INVESTMENT OF IDLE FUNDS

WHEREAS, it is desirable that idle funds of the Borough of Keyport be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses for the purpose of affecting investments.

NOW, THEREORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that it does hereby authorize the Chief Financial Officer and/or

Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED that the above named Chief Financial Officer and/or Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations;

1. To or from Borough checking or savings accounts to other Borough Accounts.

2. To or from Borough checking or savings accounts to or from accounts and investment accounts specified by banks or to the State of New Jersey Cash Management Fund and any other legal investment vehicle solely for the purpose of investing for the account of the Borough of Keyport.

RESOLUTION No. 42-13
ADOPTION OF CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Keyport to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A: 5-2 and N.J.S.A. 40A:5-14; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Keyport and the Borough shall manage its funds pursuant to this plan.

Definitions
1. Treasurer and CFO shall mean the Treasurer and Chief Financial Officer of the Borough of Keyport.
2. Fiscal Year shall mean the twelve months ending December Thirty One.
3. Cash Management Plan shall mean the plan as approved by this resolution.

Designation of Depositories
At least once each fiscal year the governing body shall by resolution designate the depositories for the Borough of Keyport in accordance with N.J.S.A. 40A:5-14.

Audit Requirements
The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-14.

Authority to Invest
The governing body shall pass a resolution at its first meeting of the fiscal year designating the Borough Officials who shall make and be responsible for municipal deposits and investments.

Investment Instrument
The designated Borough Officials shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.2.

Records and Reports
1. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Treasurer shall:
a. Keep a record of all investments
b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
c. Confirm investments with the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow
1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.

2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Treasurer/CFO is authorized and directed to invest surplus funds of the Borough of Keyport as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the moneys in interest bearing accounts whenever practical and in the best interest of the Borough of Keyport.
4. The CFO shall ensure that funds are borrowed for Capital projects in a timely fashion.

RESOLUTION No. 43-13
AUTHORIZE TAX COLLECTOR TO ISSUE DUPLICATE TAX SALE CERTIFICATES

WHEREAS, P.L. 1997, Chapter 99, requires the authorization of the Governing Body for replacement and issuance of a duplicate tax sale certificate held by a third party lien holder which has been destroyed or lost.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, hereby authorizes the Tax Collector, for the year 2010 upon receipt of the appropriate affidavits from owner of the certificates, prepare replacement certificates for Tax Sale Certificates and issue to original lien holder.

BE IT FURTHER RESOLVED that these replacement certificates, duplicate in original form, shall be marked as “duplicate” and a $100 fee per duplicate certificate be assessed to the original lien holder for the preparation of said duplicate certificates.

BE IT FINALLY RESOLVED that a certified copy of said duplicate certificates shall be maintained by the Tax Collector and issued to the lien holder.

RESOLUTION No. 44-13
2013 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40a:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2013; and

WHEREAS, the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of $7,536,063 and $3,156,028 for the General Budget and Water/Sewer Utility Budget respectively; and

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2012 budget is the sum of $1,978,217 and $828,457 for the General Budget and Water/Sewer Utility Budget respectively.

NOW, THEREFORE, BE IT RESOLVED that the following schedule of temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

	TEMPORARY APPROPRIATIONS 2013
GENERAL BUDGET	
Administrative and Executive	
Salaries and Wage	20,000.00
Other Expenses	2,500.00

Mayor and Council	
Salaries and Wage	5,000.00
Other Expenses	1,000.00
Municipal Clerk	
Salaries and Wage	13,000.00
Other Expenses	4,000.00
Financial Administration	
Salaries and Wage	13,000.00
Other Expenses	3,000.00
Collection of Taxes	
Salaries and Wage	20,000.00
Other Expenses	3,000.00
Assessment of Taxes	
Salaries and Wage	6,000.00
Other Expenses	3,000.00
Legal Services	
Other Expenses	40,000.00
Environmental Commission	
Other Expenses	150.00
Engineering Services	
Other Expenses	10,000.00
Planning/Zoning Board	
Salaries and Wages	1,500.00
Other Expenses	3,000.00
Property Maintenance Code	
Salaries and Wages	4,000.00
Other Expenses	300.00
Insurances	
Liability Insurance	160,000.00
Workers Compensation Insurance	120,000.00
Employee Group Insurance	250,000.00
Police Department	
Salaries and Wages	550,000.00
Other Expenses	
Miscellaneous	30,000.00
Clothing Allowance	10,000.00
Emergency Management Services	
Other Expenses	500.00
First Aid Contributions	6,000.00
Fire Department	
Other Expenses	25,000.00
Uniform Fire Safety Act	
Salaries and Wages	9,000.00
Other Expenses	7,500.00
Road Repairs and Maintenance	
Salaries and Wages	75,000.00
Other Expenses	20,000.00
Garbage and Trash Removal	
Salaries and Wages	15,000.00
Other Expenses	5,000.00
Contracted (40A:4-85)	75,000.00
Public Buildings and Grounds	
Other Expenses	20,000.00
Board of Health	
Salaries and Wages	7,000.00
Other Expenses	1,000.00
Blood Borne Pathogens - Hepatitis B	
Salaries and Wages	900.00
Other Expenses	500.00
Animal Control Services	

Other Expenses	10,000.00
Recreation	
Salaries and Wages	7,000.00
Other Expenses	2,000.00
Senior Citizen Community Center	
Salaries and Wages	2,000.00
Other Expenses	6,000.00
Senior Citizen Transportation Contracted	1,500.00
Parks and Playgrounds	
Other Expenses	6,000.00
Uniform Construction Code Official	
Salaries and Wages	30,000.00
Other Expenses	1,000.00
Celebration of Public Events	
Other Expenses	100.00
Postage	6,000.00
Fuel for Motor Vehicles	15,000.00
Telephone	11,000.00
Street Lighting	35,000.00
Fuel Oil	2,000.00
Natural Gas	7,000.00
Electricity	15,000.00
Landfill Disposal Costs	60,000.00
Social Security System	37,000.00
Maintenance of Free Public Library	60,000.00
Shared Service - Joint Court	60,000.00
Recycling (Hazlet)	
Other Expenses	1,500.00
Municipal Drug Alliance	
Local Share	1,850.00
State Share	7,400.00
Office on Aging Grant	15,000.00
Total General Temporary Budget	1,939,200.00

WATER/SEWER UTILITY BUDGET

Salaries and Wages	120,000.00
Other Expenses	120,000.00
Bayshore Regional Sewerage Authority	400,000.00
Acquisition of Water	150,000.00
Social Security System	10,000.00
Total Water/Sewer Utility Budget	800,000.00

RESOLUTION No. 45-13
2013 DEBT SERVICE

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19, 2012; and

WHEREAS, principal and interest will be due on various dates from January 1, 2013 to December 31, 2013, inclusive, on bonds issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2013 to December 31, 2013 inclusive:

DEBT SERVICE - CURRENT FUND

Principal on Bonds	$535,000
Interest on Bonds	247,300
	$782,300

DEBT SERVICE - WATER/SEWER UTILITY

Principal on Bonds	$120,000
Interest on Bonds	3,657
	$123,657

RESOLUTION No. 46-13
WAIVING OF INTEREST LESS THAN FIFTY (50) CENTS

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, submits for approval the waiving of interest less than fifty (50) cents on Tax and Water/Sewer payments; and

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, suggests this resolution because it is economically sound to waive such interest due to the cost of delinquent notifications and such; and

WHEREAS, it is the desire of the Mayor and Council to approve such request:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth and State of New Jersey as follows:

1. Formal authorization is hereby given to waive any interest due that is less than fifty (50) cents.

BE IT FURTHER RESOLVED that said resolution shall become effective on January 1, 2013.

RESOLUTION No. 47-13
ANNUAL NOTICE

Notice is hereby given that effective January 1, 2013, the Keyport Borough Council will hold its Work Session Agenda Meetings on the 1st Tuesday of the month at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. and its Regular Agenda Meetings on the 3rd Tuesday of the month at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. with the following exceptions listed below. Formal action may be taken at these meetings. This notice is provided in accordance with the requirements of P.L. 1975, Ch. 231, Open Public Meetings Act (Sunshine Law Notice).

EXCEPTIONS: The January meeting will be held on Tuesday, January 15, 2013.
The June work session meeting will be held on

Tuesday, June 11, 2013
The November meetings will be held on
Tuesday, November 12, 2013 and Tuesday,
November 26, 2013

The 2014 Annual Reorganization Meeting will be held at
12:00 Noon on January 1, 2014 at the Keyport Central
School Gymnasium, 335 Broad Street, Keyport, NJ.

NOTE: Regular Meeting – 7:00 PM
Closed Meeting, where the Public is excluded, shall
take place after the conclusion of business at the open
meeting, where the public is included.

BE IT RESOLVED by the Keyport Borough Council that the Notice of its Work Session Meetings which will be held the 1st Tuesday of the month in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. at 7:00 P.M. and its Regular Meetings which will be held on the 3rd Tuesday of the month at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. be posted on the Bulletin Boards in the Keyport Borough Hall, and will be sent to:

The Asbury Park Press,
The Two River Times,
The Newark Star Ledger,
and The Independent,
and be filed in the Office of the Borough Clerk.

RESOLUTION No. 48-13
OFFICIAL NEWSPAPERS

BE IT RESOLVED that this Borough Council hereby designates:

The Asbury Park Press, Neptune, NJ,
The Two River Times, Red Bank, NJ,
The Star Ledger, Newark, NJ,
and The Independent, Freehold, NJ,

as the newspapers to receive notice of meetings as required by P.L. 1975, Chapter 231, Open Public Meetings Act for the year 2013.

RESOLUTION No. 49-13
NAMING OFFICIAL DEPOSITORIES FOR
THE BOROUGH OF KEYPORT FOR THE YEAR 2013

WHEREAS, N.J.S.A. 40A: 5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State.

NOW, THEREFORE, BE IT RESOLVED on the 1st day of January 2013 by the Council of the Borough of Keyport, County of Monmouth, State of New Jersey that:

1. Bank of America, Wells Fargo Bank, Sovereign Bank of New Jersey, Valley National Bank, Two River Community Bank and New Jersey Cash Management Fund be and the same are hereby designated as the Depository Banks for the funds of the Borough of Keyport for 2013; and

2. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Governmental Unit Deposit Protection Act (R.S. 17:9-41).

3. Said banks are hereby authorized and directed to honor checks drawn upon said banks signed by three of the following five, the Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and/or Treasurer. In the absence of the Mayor, the Council President or Finance Chairman shall be an authorized signator and, in the absence of the Borough Clerk, shall be an authorized signator.

RESOLUTION No. 50-13
AUTHORIZING SIGNATURES ON
BOROUGH CHECKS AND AUTHORIZING
BANK ACCOUNTS

BE IT RESOLVED, by the Governing Body of the Borough of Keyport that the following Borough Officials are hereby authorized to sign checks where a combination of three principal signatures are required:

Mayor and two of the following:

Chief Financial Officer, Treasurer, or Borough Clerk

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized above be forwarded to the Borough's active depositories.

BE IT FURTHER RESOLVED, that the following accounts with Wells Fargo be established effective January 1, 2013 and related accounts in other depositories be closed accordingly:

General Capital
Trust Other
Recreation Commission Trust
Recreation Bayfront Improvement Trust
Animal Control Trust
Borough Clerk Account
Water Capital
Water Operating
Developer Escrow
Open Space Trust
Law Enforcement Trust
Board of Health Account

RESOLUTION No. 51-13
AUTHORIZING THE AWARD OF CERTAIN CONTRACTS
WITHOUT SOLICITING COMPETITIVE PROPOSALS OR
QUOTATIONS

WHEREAS, the Mayor and Council of the Borough of Keyport wish to grant its Administrator and its subordinate commissions, authorities and agencies the authority to award contracts without the requirement of soliciting competitive proposals or quotations as provided by N.J.S.A. 40A:11-6.1(c) of the Local Public Contracts Law N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, N.J.S.A. 40A:11-6.1(c) allows for the awarding of contracts without competitive contracting for contracts that are in the aggregate less than 15 percent of the bid threshold or $2625.00;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough Administrator be and the same is authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold or $2625.00 without the requirement of soliciting competitive proposals or quotations;

2. The Borough's subordinate commissions, authorities and agencies are authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold or $2625.00 without the requirement of soliciting competitive proposals or quotations;

3. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Municipal Finance Officer, the chairpersons or other presiding officers of the Borough's subordinate commissions, authorities and agencies and a copy shall be maintained in the office of the Borough Clerk for public inspection.

RESOLUTION No. 52-13
AUTHORIZING BOROUGH ADMINISTRATOR TO HIRE
TEMPORARY LABORERS

WHEREAS, the Borough of Keyport is in need of additional public works staff to supplement the existing workforce; and

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Keyport authorizes the Borough Administrator to hire temporary full-time and part-time laborers, as necessary, at an hourly rate to be set by the Borough Administrator but not to exceed $15.00 per hour, subject to approval by the Borough Council at the next regular meeting.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

RESOLUTION No. 53-13
AUTHORIZING THE BOROUGH ADMINISTRATOR TO SIGN THE
2013 ANNUAL EDMUNDS & ASSOCIATES SOFTWARE SUPPORT AGREEMENT

WHEREAS, there is a need of the Borough of Keyport to have software support for its financial, tax collection and water department billings, and

WHEREAS, it is necessary to enter an Application Software Support agreement with Edmunds & Associates in order to secure updates for that system and support for their products.

NOW, THEREFORE BE IT RESOLVED, that the Borough Administrator is hereby authorized to sign the 2013 Annual Software Support Agreement with Edmunds & Associates, 301A Tilton Road, Northfield, NJ in the amount of $14,435.00 for the period of January 1, 2013 through December 31, 2013.

BE IT FURTHER RESOLVED, a copy of the agreement shall be filed in the office of the Borough Clerk.

RESOLUTION No. 54-13
REQUIRING CONTRIBUTIONS FOR HEALTH CARE BENEFITS OF EMPLOYEES ON
WORKERS' COMPENSATION, DISABILITY OR FAMILY LEAVE PER P.L. 2011, c. 78

WHEREAS, effective with the passage of P.L. 2011, c. 78, there is language relating to health care benefit contributions of employees who are on Workers' Compensation, Disability or Family Leave; and

WHEREAS, during the period in which they are not actively at work, such employees shall continue to contribute as if they were receiving their regular salary; and

WHEREAS, formal notice and instruction was received by the Borough on November 23, 2011 via Local Finance Notice 2011-34.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator shall inform all employees of such required contribution during periods of Workers' Compensation, Disability or Family Leave; and

BE IT FURTHER RESOLVED, that the Borough of Keyport shall institute a method to collect each employees' contribution, either by method of deduction of any monies due or by billing the employee in absence of funds available for deductions.

BE IT FURTHER RESOLVED, that the Borough shall implement this policy effective January 1, 2013.

RESOLUTION No. 55-13
AUTHORIZING MONMOUTH MUNICIPAL JOINT INSURANCE FUND COMMISSIONERS

WHEREAS, a number of municipalities in the state of New Jersey have joined together to form a Joint Insurance Fund as permitted by Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, said Fund was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Keyport hereby agrees to appoint the Borough Administrator Lorene Wright as the Joint Insurance Fund Commissioner.

RESOLUTION No. 56-13
AFFIRMING RIGHTS AND OBLIGATIONS TO CONTINUE TO PROVIDE "PROFESSIONAL SERVICES" UNDER EXISTING CONTRACTS

WHEREAS, the Mayor and Council of the Borough of Keyport have reorganized under a newly elected administration; and

WHEREAS, new individuals and firms have been appointed to provide "professional services" to the Borough; and

WHEREAS, it is in the best interests of all parties to clarify the respective duties of all individuals and firms providing "professional services" to the Borough; and

WHEREAS, it is in the best interests of the Borough not to pay two or more individuals or firms to provide redundant "professional services" on the same job or jobs;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Keyport hereby affirm the continuing right and obligation of firms and individuals to continue to provide "professional services" to the Borough on assignments undertaken pursuant to appointments and contracts authorized by the immediately preceding Mayor and Council; and

BE IT FURTHER RESOLVED, that this authority shall continue unless and until it is specifically revoked and rescinded by a further Resolution of the Mayor and Council; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

RESOLUTION No. 57-13
APPROVING TOW TRUCK OPERATOR APPLICATIONS

WHEREAS, towing procedures and regulations for the towing and storage of motor vehicles in the Borough of Keyport are regulated by Section 5-13 et. seq. of the Ordinances of the Borough of Keyport; and

WHEREAS, the following tow companies have submitted Tow Truck Operator Applications for approval of the Mayor and Council:

B&W Towing, 375 Middle Rd., West Keansburg, NJ 07734
Bayshore Auto Service, 81 Route 35, Keyport, NJ 07735
Bill Wright Towing & Recovery, 20 Main Street, Matawan, NJ 07747
Commercial Truck Restoration (CRT), 379, County Road, Cliffwood, NJ 07721
D&D Towing, 369 Highway 36, Hazlet, NJ 07730
Roders Motors, 1005 Union Avenue, Union Beach, NJ 07735
Virlou Inc, t/a Key Auto Body, 20 Main Street, Matawan, NJ 07747

WHEREAS, the Borough Clerk and Lt. Anthony Gallo have reviewed each application and met with the applicants; and

WHEREAS, each of the applicants has paid the required application and fleet fees; and

WHEREAS, Lt. Anthony Gallo has physically inspected each of the tow yards to determine compliance with the Borough Ordinance and provided his recommendation to Police Chief Casaletto.

NOW THEREFORE BE IT RESOLVED that the above-mentioned applicants are hereby approved as 2013 tow truck operators for the Borough of Keyport.

BE IT FURTHER RESOLVED that the maximum rates that may be charged for the use of a tow-truck and/or storage of a vehicle towed, whether licensed or unlicensed, may not exceed those rates set in Chapter 5-13 Towing, Section 5-13.5, Maximum Rates.

RESOLUTION No. 58-13
AUTHORIZING THE EXECUTION OF HURRICANE SANDY
NATIONAL EMERGENCY GRANT AGREEMENT

WHEREAS, the Borough of Keyport sustained significant property damage to public structures, facilities and lands as a result of Hurricane Sandy; and

WHEREAS, the New Jersey Department of Labor and Workforce Development has awarded a National Emergency Grant to Monmouth County to provide temporary employment on projects for the clean-up demolition, repair, renovation and/or reconstruction of public structures, facilities and lands within Monmouth County that were damaged or destroyed by Hurricane Sandy; and

WHEREAS, the Monmouth County Board of Chosen Freeholders has agreed to reimburse the Borough of Keyport up to the amount of $34,245 for wages and related employer expenses for temporary employees assigned to such projects, subject to the terms and conditions of a grant agreement between the Borough and the Board; and

WHEREAS, the Mayor and Council deem it in the best interest of the Borough to accept the Hurricane Sandy National Emergency Grant from the Board and to accept and execute the grant agreement.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize and direct the Business Administrator to execute the Hurricane Sandy National Emergency Grant Agreement (Agreement No. HS-PY12-15) and to return same to the Monmouth County Board of Chosen Freeholders forthwith, and to take such other steps as may be necessary to effectuate the agreement.

RESOLUTION No. 59-13
AUTHORIZING THE HIRING OF TEMPORARY GRANT WORKERS FOR HURRICAN SANDY-RELATED PUBLIC PROJECTS

WHEREAS, the Borough of Keyport sustained significant property damage to public structures, facilities and lands as a result of Hurricane Sandy; and

WHEREAS, the Borough has authorized and accepted Hurricane Sandy National Emergency Grant Agreement between the Borough and the Board (Agreement No. HS-PY12-15) with the Monmouth County Board of Chosen Freeholders, under which the Board would reimburse the Borough up to the amount of $34,245 for wages and related employer expenses for temporary employees assigned to projects for the clean-up demolition, repair, renovation and/or reconstruction of public structures, facilities and lands within the Borough that were damaged or destroyed by Hurricane Sandy; and

WHEREAS, the Agreement has a term of December 18, 2012 through April 29, 2013 ("the Term"); and

WHEREAS, in accordance with the Agreement, the Mayor and Council desire to hire three (3) temporary grant workers to work on such projects during the Term; and

WHEREAS, three (3) such individuals (listed below) have been interviewed by Monmouth County and have recently been dispatched to the Keyport Department of Public Works.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keyport hereby authorize and direct the hiring of the following individuals within the Keyport Department of Public Works as temporary grant workers for Hurricane Sandy-related public projects during the Term:

1. Benjamin Baca (as of December 19, 2012)
2. Thomas Smith (as of December 19, 2012), and
3. Michael Cicero (as of December 21, 2012),

subject to the terms and conditions of the Agreement, and the direction and management of Charles Bell, Superintendent of Keyport Department of Public Works.

RESOLUTION No. 60-13
AUTHORIZING RE-ADVERTISEMENT FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES, ENVIRONMENTAL

WHEREAS, the Borough of Keyport has a need to appoint multiple individuals and/or firms for Consulting Engineering Services, Environmental ("the Services") to be performed in 2013, due to various matters concerning the Borough and involving different areas of expertise and/or experience; and

WHEREAS, the Borough of Keyport previously advertised for proposals for the Services; and

WHEREAS, the Mayor and Council of the Borough of Keyport deem it to be in the best interest of the Borough to re-advertise for proposals for the Services so that an appropriate number of individuals and/or firms can be appointed to perform such work as needed by the Borough in 2013; and

WHEREAS, the Mayor and Council desire for submitted proposals for the Services to remain under consideration without further action by the submitting parties.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough Clerk is directed to re-advertise for proposals for Consulting Engineering Services, Environmental on the Borough's website on or before January 2, 2013.

2. The Borough will accept additional proposals for the Services submitted on or before January 11, 2013.

3. Any proposal presently received by the Borough shall remain under consideration unless the submitting party withdraws same by written notice to the Borough submitted on or before January 11, 2013.

4. The Mayor and Council expect to consider all proposals for action at their next meeting scheduled for January 15, 2013.

RESOLUTION 61-13
FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	$ 231,732.05
	WATER/SEWER ACCT.	$ 63,350.83

PASSED: APPROVED:

ROBERT E. MC LEOD, MAYOR

ATTEST:

VALERIE T. HEILWEIL, BOROUGH CLERK

Motion on the Consent Agenda made by Mr. Sheridan, second by Mr. Toglia

Roll Call Vote: Ayes: Councilmembers Sheridan, Tomczak, McPeek, Lamberson, Toglia
Nays:
Absent:
Abstain:

20. REMARKS OF MAYOR AND COUNCIL:

Councilman Sheridan thanked Mayor and Council for all their hard work. Councilman Sheridan also thanked the Administrator and Municipal Clerk for their hard work. Thought Councilwoman Tomczak was most valuable. Councilman Sheridan stated that he will miss Councilwomen Ambrose and Bolte. Councilman Sheridan also welcomed Sophia Lamberson.

Councilman Sheridan also stated that it was an amazing experience to be part of Hurricane Sandy recovery. Wished all a bright prosperous new year.

Councilwoman Tomczak wished all a Happy New Year. Councilwoman Tomczak is thankful for her husband's support. 2012 will always be remembered for Hurricane Sandy. Councilwoman Tomczak also stated that she will miss Councilwomen Bolte and Ambrose. Councilwoman Tomczak thinks Sophia Lamberson will be an amazing addition to Council.

Councilwoman Tomczak also stated that she cannot believe what was accomplished post-Sandy storm.

Councilman McPeek wished all a Happy New Year. Councilman McPeek also thanked all for the opportunity to serve for the next three years.

Councilwoman Lamberson wished all a Happy New Year and thanked all for their efforts at the shelter after Sandy. Councilwoman Lamberson is thankful for the public’s confidence in her.

Councilman Toglia thanked all for the opportunity to serve. Looks forward to working with Sophia Lamberson. Councilman Toglia also stated that he will miss Christian Bolte and Evelyn Ambrose.

21. ADJOURNMENT

Motion to adjourn moved by Mr. Sheridan, second by Ms. Tomczak at 1:34 PM with ayes by all present.