

KEYPORT UNIFIED PLANNING BOARD

The Keyport Unified Planning Board held a Re-organization Meeting on January 24, 2013 which was called to order at 7:01 PM in the Council Chambers at Borough Hall, 70 West Front Street, Keyport, NJ, called to order by Mark Sessa, the Sunshine Law Notice was read followed by the Flag Salute.

ROLL CALL:

Present: Mayor McLeod, Councilman Sheridan, Mark Sessa, Roger Benedict, Robert Burlew, Allen Hudson, John Kovacs Terry Musson, Dennis Fotopoulos, Juan Carlos-Oviedo, Donald Norbut

Absent: Marc Leckstein, Stan Slachetka, Planner, Jacqueline Kovacs

Mayor McLeod swore in the Planning Board members.

REORGANIZATION FOR 2013:

Election of Officers:

Chairman: Mark Sessa

Motion made by J. Kovacs, second by R. Burlew

Ayes: Mayor McLeod, Councilman Sheridan, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson, D. Fotopoulos, J. Oviedo

Abstain: M. Sessa

Vice Chairman: Terry Musson

Motion made by R. Burlew, second by J. Sheridan

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, D. Fotopoulos, J. Oviedo

Abstain: T. Musson

Board Secretary: John Kovacs

Motion made by R. Burlew, second by M. Sessa

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, T. Musson, D. Fotopoulos, J. Oviedo

Abstain: J. Kovacs

Appointment of Recording Secretary: Denise Nellis

Motion made by John Kovacs, second by R. Burlew

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson, D. Fotopoulos, J. Oviedo

Appointment of Attorney: Marc Leckstein, Leckstein & Leckstein

Motion made by John Kovacs, second by A. Hudson

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson, D. Fotopoulos, J. Oviedo

Appointment of Engineer: Francis Mullan T&M Associates

Motion made by John Kovacs, second by T. Musson

Mr. Norbut T&M was present at the meeting

There was discussion on having Mr. Mullan as the engineer. Mr. Musson stated that everyone was qualified that submitted their RFP. He received the financial data that was requested this morning; Mr. Musson asked Mr. Norbut if the information was the 2011 schedule.

Mr. Norbut explained that T&M has a three year contract with the Borough so the rate stays the same. T&M uses the same contract for both the Borough and the Planning Board.

Mr. Norbut stated that Mr. Mullan is with the same firm and if you would ask Mr. Mullan he would state that Don would give the Board better service.

Mr. Sheridan stated he worked with both people and feel we would do well with either choice.

Mr. Burlew stated that he worked with both but feels it would be a mistake not to appoint Mr. Norbut. Mr. Norbut knows the projects that are going on in the town. Mr. Burlew feels at this point Mr. Norbut would be the better choice.

There was further discussion regarding the Engineers appointment.

Roll call for the Appointment F. Mullan of T&M for Borough Engineer

Ayes: T. Musson, J. Kovacs

Nays: Mayor McLeod, J. Sheridan, R. Burlew, R. Benedict, M. Sessa, A. Hudson, D. Fotopoulos, J. Oviedo

There was a motion to appoint Donald Norbut as Engineer, T&M Associates. Motion was made by T. Musson, second R. Burlew

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, T. Musson, J. Oviedo

Nays: J. Kovacs, D. Fotopoulos

Mr. Norbut was sworn into office by Mayor McLeod

Appointment of Planner: Stanley Slachetka, T&M Associates

Motion made by John Kovacs, second by A. Hudson

Ayes: Mayor McLeod, Councilman Sheridan, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson, D. Fotopoulos, J. Oviedo

VOUCHERS:

M. Leckstein for review of file and drafting Resolution of
Administrative Approval for Carsmetic 200.00

Motion to approve made by M. Sessa, second by R. Burlew with ayes by all present

MINUTES: December 20, 2012 Minutes

Motion to approve made by A. Hudson, second by T. Musson

Ayes: Mayor McLeod, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson

Abstain: Councilman Sheridan, D. Fotopoulos, J. Oviedo

Absent: J. Kovacs-Olsen

Approval of Amended Resolution for Carsmetic, Application #11-07

These changes were approved at the December 20, 2012 meeting.

Motion to approve made by J. Kovacs, second by R. Burlew

Ayes: Mayor McLeod, M. Sessa, R. Benedict, R. Burlew, A. Hudson, J. Kovacs, T. Musson

Abstain: Councilman Sheridan, D. Fotopoulos, J. Oviedo

Absent: J. Kovacs-Olsen

Meeting Dates for 2013:

February 28, 2013

March 28, 2013

April 25, 2013

May 23, 2013

June 27, 2013

July 25, 2013

August 22, 2013

September 26, 2013

October 24, 2013

November 21, 2013

December 19, 2013

January 23, 2014

***All meetings are
held on the 4th Thursday
of the month at 7:00 PM

Exceptions:

The November and
December meeting will
be held the Third
Thursday of the month
because of the holiday.

OLD BUSINESS

ANY OTHER BUSINESS OR DISCUSSIONS:

The next regularly scheduled Planning Board Meeting will be Thursday, February 28, 2013.

Motion to adjourn the meeting at 7:39 moved by J. Kovacs, second by M. Sessa with ayes by all present.