

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, JANUARY 24, 2012, 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER:	PM
SUNSHINE LAW NOTICE	Municipal Clerk Valerie T. Heilweil
ROLL CALL: Councilmembers	Bolte McPeck Sheridan Tomczak Ambrose Toglia Mayor Robert E. McLeod
Others present:	Lorene Wright, Borough Administrator
Borough Attorney:	Gordon Litwin, Esq.

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

November 22, 2011 – Regular

PUBLIC HEARING ON APPLICATION FOR A PERSON-TO-PERSON TRANSFER,

Person-to-Person Transfer, of Olini Merla Inc., t/a Bulkhead Bar and Grille to
Timber Hill Associates II, LLC, t/a Burlew's Seafood/Steak – License No. 1322-33-011-009

The Meeting is opened to the public for comments or questions

Opened: Closed:

R57-12 Resolution – Approving Person-to-Person Transfer to Timber Hill Associates II,
LLC, t/a Burlew's Seafood/Steak

PRESENTATION

The Butterfly Project of Keyport; A 2012 Public Art Event – by The Arts Society of Keyport (ASK)

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R72-12 Payment Of Bills

R73-12 Placing a Lien on 138 Broad Street (Block 60, Lot 15) for Costs Associated with
Remedying Property Maintenance Violations

R74-12 Application for a Raffle License from Keyport First Aid Squad for Pull-Tab Raffle

R75-12 Application for Bingo License from Keyport First Aid Squad for Thursdays from
March 15th, 2012 through March 14, 2013

R76-12 Application for Raffle License from Keyport Indians, Inc. for an Off- Premise

Merchandise Raffle to be held on October 8, 2012

R77-12 Authorizing the Borough to Pay Outstanding Bills incurred by the Keyport
Business Alliance (KBA)
R78-12 Authorizing Payment Plan – Rooke
R79-12 Authorizing Payment Plan – Hye
R80-12 Amending Resolution 46-12 – Annual Meeting Notice
R81-12 Volunteer Tuition Credit Program

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM: 2nd: Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toglia

PUBLIC HEARINGS/ADOPTION OF ORDINANCES

1. Ordinance 1-12 – Organizational Structure of Police Department

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER III, POLICE AND FIRE DEPARTMENTS, ARTICLE I, POLICE DEPARTMENT, SECTION 3-3.2, ADMINISTRATIVE DIVISION OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to Open Public Hearing:
Opened: Closed:

1b. Motion to adopt Ordinance

MM: 2nd: Roll Call: Bolte, Sefcik, McPeck, Sheridan, Ambrose, Toglia

1c. Motion authorizing the Clerk to publish the Ordinance as adopted

MM: 2nd: Ayes: Nays:

INTRODUCTION OF ORDINANCE

1. Ordinance – Recycling Committee

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING SECTION 16-6, MANDATORY SEPARATION OF RECYCLABLE MATERIALS FOR COLLECTION AND RECYCLING, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to introduce:

MM: 2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

- 1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held February 7, 2012

MM:

2nd:

Ayes:

Nays:

COMMUNICATIONS AND PETITIONS

1. Application for a Street Opening Permit for a 3 X 3 opening at 56 Division Street for the purpose of an emergency gas leak – (work commenced and completed on December 13th, 2011)

MM: 2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

2. Notice from the NJ Conservation Foundation regarding their 2012 NJ Land conservation Rally to be held on Saturday, March 10th at Brookdale Community College

MM: 2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

3. Letter from Green Grove Apartments Property Manager regarding “resident only” parking on Williamson Street and 8th Avenue

MM: 2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

REPORTS OF DEPARTMENTS

1. Borough Clerk's Monthly Report for December 2012
2. Tax/Water/Sewer Collector's Report for December 2012
3. Building Department Monthly Report for December 2012
4. Board of Health Treasurer's Report for December 2012

MM: 2nd:

Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

COMMITTEE REPORTS

Councilwoman Bolte: Buildings/Grounds/Library:

Councilman McPeek: Health and Recreation:

Councilman Sheridan: Finance/Grants/Redevelopment:

Councilwoman Tomczak: Police:

Councilwoman Ambrose: Public Works/Recycling/Property Maintenance:

Councilman Toggia: Fire/First Aid/Emergency Services:

UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

DISCUSSION

1. Discussion regarding P.L. 2011, c. 202 – Annual School Election
2. Authorizing the Clerk to Advertise for RFP for Waterfront Park Kiosk
3. Authorizing the Clerk to Advertise for RFP for Power Purchase Agreement to include installation of solar panels and roof repair

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

CLOSED SESSION

R -11 - Closed Session **Resolution:**

Off:

2nd:

Roll Call: Bolte, McPeck, Sheridan, Tomczak, Ambrose, Toggia

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM