

**BOROUGH OF KEYPORT
REGULAR MEETING AGENDA
TUESDAY, JANUARY 21, 2020 – 7:00 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: PM

SUNSHINE LAW NOTICE

ROLL CALL: Councilmembers Michele Clark, Deputy Borough Clerk
Cooper Fotopoulos Goode
McDermott Pacheco Sheridan
Mayor Collette J. Kennedy
Thomas Henshaw, Acting Borough Administrator
Mark Moon, Esq., Borough Attorney

As a courtesy to those around you, please silence your cell phones

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATIONS

2019 Volunteer of the Year
Bayshore Family Success Center

COMMITTEE REPORTS

Councilmember:

Cooper: Recreation/Senior Center/Library/Veteran's Initiative

Fotopoulos: Board of Health/Registrar/Recycling/Environmental/Harbor Commission/Redevelopment

Goode: Fire/First Aid/Emergency Services/Planning Board/Redevelopment

McDermott: Public Works/Construction/Zoning/Property Maintenance/KBBC/MAC

Pacheco: Police/MAC/Harbor Commission

Sheridan: Finance/Grants/LEPC/Veteran's Initiative

ADMINISTRATOR'S REPORT

MAYOR'S UPDATES

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

R53-20 Payment of Bills

R54-20 Authorizing the Borough of Keyport to Enter into Shared Services Agreement with the Township of Freehold for Licensed Operational Water-Sewer Utilities

R55-20 Authorizing the Borough of Keyport to Enter into Shared Services Agreement with the Township of Freehold for the Provision of Information Technology Services

R56-20 Authorizing the Borough of Keyport to Renew its Participation in the United States Department of Defense's 1033 Program for the Transfer of Surplus Military Equipment

R57-20 Authorizing the Borough of Keyport to Participate in the Cranford Police Cooperative Pricing System

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|--------|---|
| R58-20 | Awarding a Contract for Grant Consulting Services – Millennium Strategies, LLC |
| R59-20 | Appointment of a Borough Physician – Immediate Care Medical Walk-In |
| R60-20 | Authorizing the Borough of Keyport Appoint Fairview Insurance as the Borough’s Risk Manager |
| R61-20 | Authorizing the Borough of Keyport to Accept the Donation of a 2014 Dodge Caravan to the Keyport Police Department Drone Unit from Unlimited Autos Inc. |
| R62-20 | Authorizing Execution of Acknowledgement Regarding Emergency Interconnection and Amendment to the Agreement for Manasquan River Reservoir Water and Emergency/Back-Up Bulk Rate Sales |
| R63-20 | Authorizing the Borough of Keyport to Award a Recreation Micro-Grant to the Keyport Youth Athletic League |
| R64-20 | Authorizing the Borough of Keyport to Award a Recreation Micro-Gant to the Keyport Parent Teacher Organization |
| R65-20 | Authorizing the Borough of Keyport to Award a Recreation Micro-Gant to the Keyport Mat Rats |
| R66-20 | Authorizing the Borough of Keyport to Award a Recreation Micro-Gant to the Art Society of Keyport |
| R67-20 | Authorizing the Appointment of Acting Business Administrator for a Term of Three (3) Months – Thomas Henshaw |
| R68-20 | Authorizing the Appointment of Robert Kutschman as the Borough Representative for the NJDOT Transportation Alternatives Set-Aside Program |
| R69-20 | Authorizing the Appointment of Robert Kutschman as the Safety Coordinator |
| R70-20 | Amending Council Committee Appointments for 2020 |
| R71-20 | Business Improvement District 2020 Budget Notice |
| R72-20 | Appointing Members to the Library Construction Advisory Committee |
| R73-20 | Authorizing Creation and Appointment of the Temporary Position of _____ |

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **resolutions listed on the Consent Agenda**

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd.

Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

COMMUNICATIONS BY CONSENT

(For Approval)

1. Request from Matthew Hicks to use Borough property for a wedding rehearsal at the waterfront gazebo on May 30, 2020 from 1PM-2PM
2. Application for a Bingo License from St. Joseph's Church for weekly Sunday Bingo to be held from February 5, 2020 through December 20, 2020, 2PM-4PM
3. Application for a Bingo License from St. Joseph's Parish Council for weekly Wednesday Bingo to be held from February 5, 2020 through December 30, 2020, 12PM-2PM
4. Application for a Raffle License from St. Joseph's Church for a Pull-Tab Raffle to be held from February 5, 2020 through December 30, 2020, 7AM-11:30PM
5. Application for a Raffle License from Keyport Matawan Elks BPOE 2030 for a Pull-Tab Raffle to be held from February 5, 2020 through December 31, 2020, 8AM-2AM
6. Application for a Raffle License from Keyport High School Parent Club for an On-Premise 50/50 Cash Raffle to be held from February 20, 2020 through February 22, 2020, 7PM-11PM

7. Application for a Raffle License from Keyport First Aid Squad for a Pull-Tab Raffle to be held Saturday-Sunday, from March 15, 2020 through March 14, 2021, 10AM-3AM, and requesting a waiver of local fees
8. Application for a Bingo License from Keyport First Aid Squad for Thursday Bingo to be held from March 19, 2020 through March 14, 2021, 6PM-11PM, and requesting a waiver of local fees
9. Application for a Raffle License from Keyport First Aid Squad for an On-Premise 50/50 Cash Raffle to be held on March 14, 2020, 2PM-11PM, and requesting a waiver of local fees
10. Application for a Raffle License from Keyport First Aid Squad for an Tricky-Tray to be held March 14, 2020, 2PM-11PM, and requesting a waiver of local fees
11. Application from Knights of Columbus #3402 St. Josephs for an Off-Premise 50/50 Cash Raffle to be held May 30, 2020 at 6PM
12. Application for membership in Eagle Hose Co. #4 from Tyler Ely (subject to State approval) and notification that at the January 13, 2020 meeting the membership accepted the resignation of Patrick Denardo as an active member

(To Receive and File)

13. December 4, 2019 - Keyport Fire Department Election Results for 2020 Officers
14. December 13, 2019 – Letter of resignation from Rachel Ahlholm
15. December 17, 2019 – Letter of resignation from Stephen J. Gallo
16. December 30, 2019 – Letter from Monmouth County Park System expressing regret that the Borough's Municipal Open Space Grant Application #19-21 – Mini Park Improvements Project was not selected for funding
17. January 9, 2020 – Letter from Freeholder Director Thomas A. Arnone announcing approval of the Borough's application for an FY2018 Community Development Block Grant in the amount of \$162,400.00 for Sidewalk Improvements

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions on **Communications above**

Opened:

Closed:

APPROVAL and/or RECEIPT AND FILE OF COMMUNICATIONS

Motion on Communications by Consent

MM: 2nd: Roll Call: Cooper, Fotopoulos, Goode, McDermott, Pacheco, Sheridan

REPORTS OF DEPARTMENTS

1. Municipal Clerk's Report for December 2019
2. Tax/Water/Sewer Collector's Report for December 2019
3. Board of Health Treasurer's Report for December 2019 and end-of-year 2019
4. Building Department Monthly Report for December 2019
5. Municipal Court Monthly Report for December 2019
6. Clean Communities Annual Report for 2019

MM:

2nd:

Ayes:

Nays:

NEW BUSINESS

UNFINISHED BUSINESS

ATTORNEY'S REPORT

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions.

Please limit comments to no more than five minutes per person.

Opened:

Closed:

CLOSED SESSION

R -20- Closed Session Resolution

- Contract Negotiations
- Certain Personnel Matters

MM:

2nd:

Ayes:

Nays:

ADJOURNMENT

Motion to Adjourn moved by: 2nd:

Time of Adjournment: PM