

January 11, 2011
Keyport, New Jersey

Minutes of the Work Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor McLeod called the meeting to order at 7PM. and Borough Clerk read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia, Mayor McLeod. Others present: Borough Administrator Ms. Wright. Absent: John T. Lane, Borough Attorney.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

APPROVAL OF MINUTES

December 7, 2010 – Work Session

Offered for adoption by Ms. Sefcik, seconded by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Sefcik, Bolte,
Nays:
Absent:
Abstain: Councilmembers Chamberlain, Sheridan, Ambrose, Toglia

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 7:03 P.M.

Ann Boyce, 42 Broad Street – business owner, 74 Elizabeth Street – home

Ms. Boyce stated she is concerned about trash overflowing in garbage receptacles; asked about the possibility of having dumpsters for businesses.

Ms. Bolte mentioned that a study had been done by KBA concerning dumpsters for businesses,

There being no more comments or questions from the public, the meeting was closed to the public at 7:07 P.M.

CONSENT AGENDA

(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)

- R57-11 Authorizing the Borough Administrator to Sign the 2011 Annual Edmunds & Associates Software Support Agreement
- R58-11 Authorizing Shared Service Agreement with Union Beach for Registrar Services
- R59-11 Volunteer Tuition Reimbursement Program – Nicholas Vecchio
- R60-11 Volunteer Tuition Reimbursement Program – Jacob Vecchio
- R61-11 Payment of Bills

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

Motion on the Consent Agenda made by Mr. Sheridan, second by Ms. Bolte

Roll Call: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Abstain:

Absent:

INTRODUCTION OF ORDINANCES

1. Ordinance – Board of Health

The Clerk reads the Ordinance by Title:

AN ORDINANCE ADOPTING FORMER BOARD OF HEALTH ORDINANCES AND ESTABLISHING CHAPTER XXIV, BOARD OF HEALTH REGULATIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

Motion to introduce Ordinance moved by Mr. Sheridan, second by Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Absent:

Abstain:

Motion authorizing the Clerk to publish the Ordinance as introduced, in the Asbury Park Press for a Hearing to be held on February 1, 2011 was made by Mr. Sheridan, second by Ms. Sefcik

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Absent:

Abstain:

2. Ordinance – Amending General Penalties and other sections of the Revised General Ordinances of the Borough of Keyport

The Clerk reads the Ordinance by Title:

AN ORDINANCE AMENDING SECTION 1-5 OF THE REVISED GENERAL ORDINANCES PERTAINING TO GENERAL PENALTIES AND OTHER SECTIONS

Ms. Sefcik asked for an explanation of the Amended General Penalties. Mayor gave clarification. This is a measure to bring penalties provisions up to date. All new language is taken out of the statute.

Discussion ensued between the Mayor and Councilwoman Bolte regarding the General Penalty Ordinance.

Mayor – A number of our ordinances need to be revisited. This is only increasing the penalties of the Ordinance.

Motion to introduce Ordinance moved by Mr. Sheridan, second by Mr. Chamberlain

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia

Nays:

Absent:

Abstain:

Motion authorizing the Clerk to publish the Ordinance as introduced, in the Asbury Park Press for a Hearing to be held on February 1, 2011 was made by Mr. Sheridan, second by Ms. Sefcik

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia
Nays:
Absent:
Abstain:

:

COMMUNICATIONS AND PETITIONS

1. Letter requesting an ad be placed in the Keyport High School Yearbook

Motion to approve same as last year moved by Mr. Sheridan, second by Mr. Chamberlain with ayes by all present.

2. Email request from Bayshore Regional Watershed Council for use of Borough Council Chambers for the purpose of holding their monthly watershed meetings on the second Thursday of each month at 7:30PM
3. Email with proposed contract from John Wisniewski's office

Motion to receive and file moved by Mr. Sheridan, second by Ms. Sefcik with ayes by all present.

4. Letter from Keyport Business Alliance Visual Improvement Committee requesting approval for continued "photo opportunities" at the Waterfront Park

Motion to approve and file moved by Ms. Bolte, second by Mr. Sheridan with ayes by all present

UNFINISHED BUSINESS

1. Discussion of 1992 Feasibility of Operating a Joint Police Department between Union Beach and Keyport

Feasibility of Operating a joint Police Department between Union Beach and Keyport (will be discussing in closed session). Only towns who are under 10,000 and consolidate will receive State Aid. Ms. Bolte would like to look at Hazlet and Aberdeen as well.

Meetings have been set up with Union Beach and other towns. Mayor mentioned League of Municipal website has sample shared service agreements.

2. Discussion of Proposal for Billboard Management Services

Billboard Management Services – Administrator explained the change from going to one vendor to a management company. Sign would be at the water tower. May need a revision of our sign ordinance in order to have control of the content. Mayor asked council to review the proposal.

ADMINISTRATOR'S REPORT

- had a meeting with OEM, Police and DPW to see what could be done better regarding the storm
- vehicle damage during storm, reports have been submitted. Preliminary assessment of damages have been done
- Vehicle Maintenance Symposium worksheet being prepared. May do fire truck maintenance if there is enough interest.
- Building – must hire an architect at some point
- Need to repair roof on water plant also install solar panels at the plant – a "behind the meter" installation. Getting evaluation and proposal from Borough Engineer
- Annual Compliance & Assistance Report for Water Plant. Borough does have a grease trap ordinance. Has been enforced through the health department. Every entity with a plumbing application will receive a copy of ordinance from construction department.

- Open Space Grant (for repairs to Waterfront park
- Ye Cottage Inn signage – no response to letter. Signs will be removed
- Tax appeals – re assessment

Ms. Wright asked that a Resolution to pay plumber for 12 Cedar Street is added.

Motion made by Ms. Sefcik, second by Mr. Sheridan

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia
Nays:
Absent:
Abstain:

ATTORNEY'S REPORT

No Report

NEW BUSINESS

1. Discussion of Holiday Blizzard – Preliminary Assessment Report of Damages
2. Snow Removal – Property Owner Responsibilities

Ms. Bolte – Cost for overtime \$17,000 for snowstorm
Administrator Wright – Total cost is approximately \$40,000

Ms Bolte spoke of calling citizens out to voluntarily clean snow off the hydrants.

There was a proposal to have volunteer Fire Department member with CDL Licenses relieve DPW to help with snow clearing. There was concern regarding insurance liability. Mayor review Snow Removal Ordinance; stated he always believed that under the ordinance that snow must be removed within 24 hours but that was not so. Mayor prepared an amendment to remove snow within 24 hours of ending a state of emergency.

Mr. Sheridan would to add alternate positions to Harbor Commission. Would like to review ordinance.

Mr. Chamberlain would like to send a letter of recognition to DPW Superintendent for his 33 years of service.

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 8:08 P.M.

Bob Ludwig, 50 Beers Street, would like Environmental Commission to sign up with ANJAC; cost is \$650 – that is entire budget for the commission.

Mr. Ludwig also spoke of salting the Borough streets; his car was hit with salt. He feels people who salt should be spoken to.

Mike Lane, 51 First Street, - spoke of agenda order being changed. Would like resolution discussed first before public comment portion.

Mr. Lane spoke of billboard issue. Planning Board had formerly voted down putting up a billboard at Route 35 & 36 intersection.

At last meeting asked about Borough storm drains. Mr. Lane wants to know if administrator has the answer; Ms. Bolte asked Administrator to meet with Mr. Lane.

Snow removal ordinance – asked if Borough has the capacity to meet its own ordinance? Doesn't feel Borough can meet that 24 hour requirement. Has a 1967 Master Plan CD; he would like to give to Administrator for distribution.

Pay-to-play and the KCCC - has a resolution he would like imposed on the KCCC

Russ Cody, 182 Washington Street, asked about proposed contract from Wisniewski.

Administrator replied that there was a resolution extending 2010 contracts for professionals.

Ed Carew - asked about overtime costs of snow removal. He spoke of wall around monuments by the library. It appears to be deteriorating, would like it looked into.

Joseph Ruth, 223 PBA Union President – asked if there is a committee being formed for the joint feasibility of the police department. Feels there should be a union member from each town at the meetings. Mr. Ruth asked if there was a time frame.

Mayor replied that there is no time frame. There are financial issues. Must update and duplicate 1992 report. These discussions only started last week.

Mr. Ruth – regarding joint PD – assured Council that the level of service will not be what the residents are used to. Feels the town has changed since the 1992 study. Cautions the Council on what they are looking to do here. Mr. Ruth mentioned several outstanding grievances; would like to try to resolve before arbitration.

Matt Salvatore, State PBA delegate – feels 17 officers

There being no more comments or questions from the public, the meeting was closed to the public at 8:44 P.M.

Motion made by Mr. Sheridan, second by Ms. Ambrose with ayes by all present

CLOSED SESSION

R62-11 Closed Session Resolution:

RESOLUTION NO. 62-11 CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Litigation
Personnel

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussions on Litigation, and Personnel be conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by: Mr. Sheridan, Seconded by: Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Bolte, Sefcik, Chamberlain, Sheridan, Ambrose, Toglia
Nays:
Absent:
Abstain:

Came out of closed session at 9:21 PM

ADJOURNMENT

Motion to adjourn was made by Ms. Ambrose, second by Mr. Chamberlain with ayes by all present at 9:22 PM.