

Minutes of the annual Reorganization Meeting of the Mayor and Council, held on the above date in the Keyport First Aid Building, 1927 Atlantic Street, Keyport, N.J. pursuant to being called by the Mayor and Borough Council, notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, the Newark Star Ledger and Two River Times, and posted on the Bulletin Board in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231

**BOROUGH OF KEYPORT
REORGANIZATION MEETING
JANUARY 1, 2018
12:00 NOON**

1. CALL TO ORDER

Mayor Aumack called the Meeting to Order at 12:03PM

2. SUNSHINE LAW NOTICE

Valerie T. Heilweil, Borough Clerk, read the Sunshine Law Notice

3. ROLL CALL OF 2017 COUNCIL

On Roll Call the following were present: Councilmembers Pacheco, Sheridan, Kennedy, Lamberson, Cooper and Goode. Also present were Mayor Aumack, Borough Administrator Stephen Gallo and Borough Attorney James E. Polles, Esq.

4. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED COUNCILMEMBERS

Spring Lake Mayor Jennifer Naughton administered the Oaths of Office to the newly elected Councilmembers Isaiah Cooper and Joseph Sheridan

5. ROLL CALL OF 2018 COUNCIL

On Roll Call the following were present: Councilmembers Pacheco, Sheridan, Kennedy, Lamberson, Cooper and Goode. Also present were Mayor Aumack, Borough Administrator Stephen Gallo and Borough Attorney James E. Polles, Esq.

6. SALUTE TO THE FLAG

Boy Scout Troop 364 came forward and led the salute

7. INVOCATION – Chaplain Raymond Kilroy gave the invocation

8. PRESENTATIONS – Recreation Commission Holiday Lighting Awards

Winners were announced and awards were presented by Nancy Jones

Nancy stated the Reedy Family was awarded First Place. However, the family wished to have another deserving family win.

First Place: 97 Broadway, the Cohen Family *(came forward)*

Second Place: 175 Beers Street, the Goodman Family *(came forward)*

Third Place: 280 Main Street, the DiGregorio Family *(not present)*

9. APPOINTMENTS

Mayor Aumack announced the 2018 Fire Department Chiefs and asked that they each come forward to take their Oaths of Office which were administered by the Borough Clerk:

First Assistant Chief: Henry Young

Second Assistant Chief: Joseph Moscatiello

Third Assistant Chief: Jonathan Borsari

Fire Commissioner Goode administered the Oath of Office to the Chief of the Department:

Chief of the Department: Louis Biagianti

10. PRESENTATION OF EX-CHIEF'S BADGE

Ex-Chief Daniel Fox was not present to receive his badge. Fire Commissioner Matthew Goode stated the badge will be presented to him at a future Council Meeting.

11. 2018 FIRST AID SQUAD OFFICERS

Borough Clerk Heilweil swore in the First Aid Squad Officers

Chief: Kenneth Krohe

Captain: Dylan Borders

1st Lieutenant: Steven O'Dwyer

2nd Lieutenant: Daniel O'Grady

Mayor Aumack spoke about the ceiling collapse at Keyport High School

Administrative Officers

Mayor Aumack announced the 2018 First Aid Administrative Officers

President: James Lawson

Vice President: Erin Lockwood

Secretary/Treasurer: Robert Poling

12. Retiring Police Chief's Proclamation & Oath of Office of New Police Chief

Mayor Aumack read the Proclamation honoring Retiring Police Chief George Casaletto

Police Commissioner Sophia Lamberson read a message from Retiring Police Chief George Casaletto

Borough Clerk Heilweil administered the Oath of Office to Chief Mark Hafner while his family held the Bible

13. POLICE OFFICERS' OATHS OF OFFICE

Borough Clerk Heilweil administered the Oaths of Office as family members held the Bible

Sergeant Shannon Torres was sworn in as Lieutenant for the Borough of Keyport

Sergeant Michael Ferm was sworn in as Lieutenant for the Borough of Keyport

Detective Joseph Rendina was sworn in as Sergeant for the Borough of Keyport

Police Officer Stephen Wheeler was sworn in as Sergeant for the Borough of Keyport

Police Officer Robert McCartin was sworn in as Detective for the Borough of Keyport

Richard Leonard took his Oath of Office as Police Officer for the Borough of Keyport

Ashley Shewchuk took her Oath of Office as Police Officer for the Borough of Keyport

Police Commissioner Sophia Lamberson presented retirement badges to retired Sergeant Matthew Salvatore and retired Lieutenant Anthony Gallo. Chief Hafner spoke a few words.

14. MAYOR'S PRESENTATIONS

Mayor Aumack presented the following Volunteer of the Year Awards

The 2017 Volunteer of the Year Award was presented to Ed Carew

The 2017 Volunteer Organization of the Year Award was presented to the Keyport Historical Society and was accepted by Nancy Smalling and Jessica Aumack

15. REGULAR ORDER OF BUSINESS

RESOLUTION #1-18

COUNCIL PRESIDENT

Mayor Harry M. Aumack II announces the election of Matthew Goode as Council President for the year 2018.

WHEREAS, it is necessary that a member of the Council be elected President of said Council to fulfill the duties of Mayor during his absence.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport that Matthew Goode, a member of said Council, be elected President.

OFFERED: Sheridan
SECONDED: Lamberson
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper
NAYS:
ABSENT:
ABSTAIN: Goode

RESOLUTION #2-18

COUNCIL COMMITTEES

WHEREAS, Mayor Harry M. Aumack II announces the appointment to the Council Committees for the year 2018, as follows:

- Police/Drug Alliance
- 1. Sophia Lamberson
 - 2. Victoria Pacheco
 - 3. Isaiah Cooper

- Fire/ First Aid/Emergency Services
- 1. Matthew Goode
 - 2. Joseph Sheridan
 - 3. Collette Kennedy

- Finance/ Grants/Redevelopment
- 1. Joseph Sheridan
 - 2. Sophia Lamberson
 - 3. Matthew Goode

- Personnel Select
- 1. Sophia Lamberson
 - 2. Matthew Goode
 - 3. Joseph Sheridan

- Recreation and Senior Center
- 1. Isaiah Cooper
 - 2. Collette Kennedy
 - 3. Matthew Goode

- Board of Health/Registrar/Library
- 1. Victoria Pacheco
 - 2. Joseph Sheridan
 - 3. Sophia Lamberson

Public Works/Construction Department/ Property Maintenance/ Recycling

1. Collette Kennedy
2. Isaiah Cooper
3. Victoria Pacheco

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey, that the foregoing appointment of Committees, as made by the Mayor, for the year 2018 be and the same are hereby approved and confirmed.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #3-18

APPOINTMENT OF BOROUGH ATTORNEY

WHEREAS, there exists a need for a Borough Attorney to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Attorney in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. That the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$80,000.00 of Joseph P. Baumann, Esq., of McManimon, Scotland & Baumann, for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #4-18

PRE-QUALIFICATION OF CERTAIN BOND COUNSEL FOR THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018 AND APPOINTING McMANIMON, SCOTLAND & BAUMANN, LLC AS BOND COUNSEL FOR CALENDAR YEAR 2018

WHEREAS, there exists a need for a Bond Counsel to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Bond Counsel in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approve a qualified pool of Bond Counsel, to include the following two (2) law firms:

- 1) McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068; and
- 2) Waters McPherson McNeil, P.C., 300 Lighting Way, 7th Floor, Secaucus, New Jersey 07096; and

WHEREAS, the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$20,000.00 of McManimon, Scotland & Baumann, for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned law firms have been approved on an as-needed basis for bond counsel matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed.
3. That the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$20,000.00 of McManimon, Scotland & Baumann, for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #5-18

APPOINTMENT OF A BOROUGH PHYSICIAN

WHEREAS, the Mayor and Borough Council of the Borough of Keyport, Monmouth County, New Jersey have the need for a Borough Physician to send employees for medical services when necessary; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Physician in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. That the Mayor and Borough Council of the Borough of Keyport hereby appoint Immediate Care/Golding Granado Associates, at a cost not to exceed \$5,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Pacheco

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #6-18

APPOINTMENT OF BOROUGH ENGINEER

WHEREAS, the Mayor and Borough Council of the Borough of Keyport, Monmouth County, New Jersey have the need for a municipal engineer and pursuant to N.J.S.A. 40A:9-140 shall appoint a municipal engineer; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Engineer in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, Greg Valesi of CME Associates, has submitted a proposal and contract to perform engineering services for the Borough of Keyport for a period beginning January 1, 2018 and concluding December 31, 2018, and his proposal is determined to be the most advantageous in consideration of price and other facts, by the Mayor and Borough Council; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. That the Mayor and Borough Council of the Borough of Keyport hereby appoint Greg Valesi of CME Associates as Borough Engineer, at a cost not to exceed \$40,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #7-18

PRE-QUALIFICATION OF CERTAIN MARINE AND COASTAL ENGINEERS FOR THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018 AND APPOINTING MATRIX NEW WORLD ENGINEERING, INC. AS MARINE AND COASTAL ENGINEER FOR CALENDAR YEAR 2018

WHEREAS, the Borough of Keyport, County of Monmouth (the “**Borough**”) is a public body corporate and politic of the State of New Jersey (the “**State**”); and

WHEREAS, for the 2018 calendar year, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Marine and Coastal Engineer in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approval a qualified pool of Marine and Coastal Engineers, to include the following three (3) firms:

- 1) CME Associates- 3141 Bordentown Avenue, Parlin, New Jersey 08859;
- 2) Matrix New World Engineering, Inc.- 28 Columbia Turnpike, Second Floor, Florham Park, New Jersey 07932; and
- 3) Mott MacDonald- 211 Bayberry Drive, Suite 1A, Cape May Court House, New Jersey 08210; and

WHEREAS, the Mayor and Borough Council desires to enter into a contract with Matrix New World Engineering for marine and coastal engineering matters not to exceed \$25,000.00; and

WHEREAS, sufficient funds are or will be available to pay for the costs associated with the execution of an agreement with Matrix New World Engineering, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned Marine and Coastal engineering firms have been approved on an as-needed basis for general/consulting engineer services during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed
3. That the Mayor and Borough Council of the Borough of Keyport hereby appoint Matrix New World Engineering, Inc. as Marine and Coastal Engineer, at a cost not to exceed \$25,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #8-18

**PRE-QUALIFICATION OF CERTAIN GENERAL/CONSULTING ENGINEERS FOR THE
BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR
2018 AND APPOINTING MOTT MacDONALD AS GENERAL/CONSULTING ENGINEER FOR
CALENDAR YEAR 2018**

WHEREAS, the Mayor and Borough Council of the Borough of Keyport, Monmouth County, New Jersey have the need for a General/Consulting Engineer for various projects and to advise the Mayor and Borough Council on certain engineering matters; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as General/Consulting Engineer in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approve a qualified pool of General/Consulting Engineers, to include the following six (6) firms:

- 1) CME Associates- 3141 Bordentown Avenue, Parlin, New Jersey 08859;
- 2) Maser Consultants, PC- 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701;
- 3) T&M Associates- 11 Tindall Road, Middletown, New Jersey, 07748;
- 4) Matrix New World Engineering, Inc.- 28 Columbia Turnpike, Second Floor, Florham Park, New Jersey 07932;
- 5) Mott MacDonald- 211 Bayberry Drive, Suite 1A, Cape May Court House, New Jersey 08210; and
- 6) ARH Engineering, Inc.- 215 Bellevue Avenue, Hammonton, New Jersey 08037; and

WHEREAS, hereby appoint Mott MacDonald as General/Consulting Engineer, at a cost not to exceed \$10,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned general/consulting engineering firms have been approved on an as-needed basis for general/consulting engineer services during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed.
3. That the Mayor and Borough Council of the Borough of Keyport hereby appoint Mott MacDonald as General/Consulting Engineer, at a cost not to exceed \$10,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Lamberson

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #9-18

**PRE-QUALIFICATION OF CERTAIN LABOR COUNSEL FOR THE
BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY
FOR CALENDAR YEAR 2018 AND APPOINTING McMANIMON,
SCOTLAND & BAUMANN, LLC AS LABOR COUNSEL FOR
CALENDAR YEAR 2018**

WHEREAS, there exists a need for Labor Counsel to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Labor Counsel in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approval a qualified pool of Labor Counsel, to include the following four (4) law firms:

- 1) McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068;
- 2) Scarinci Hollenbeck, Attorneys at Law, 1100 Valley Brook Ave., Lyndhurst, New Jersey 07071;
- 3) Genova Burns, Attorneys at Law, 494 Broad Street, Newark, New Jersey 07102; and
- 4) Grace, Marmero and Associates, 44 Euclid Street, Woodbury, New Jersey 08096; and

WHEREAS, the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$15,000.00 of McManimon, Scotland & Baumann, LLC for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned law firms have been approved on an as-needed basis for labor counsel matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed.
3. That the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$15,000.00 of McManimon, Scotland & Baumann, LLC for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #10-18

PRE-QUALIFICATION OF CERTAIN SPECIAL REDEVELOPMENT COUNSEL FOR THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018 AND APPOINTING McMANIMON, SCOTLAND & BAUMANN, LLC AS SPECIAL REDEVELOPMENT COUNSEL FOR CALENDAR YEAR 2018

WHEREAS, there exists a need for Special Redevelopment Counsel to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Special Redevelopment Counsel in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approval a qualified pool of Special Redevelopment Counsel, to include the following three (3) law firms:

- 1) McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068;
- 2) Scarinci Hollenbeck, Attorneys at Law, 1100 Valley Brook Ave., Lyndhurst, New Jersey 07071; and
- 3) Genova Burns, Attorneys at Law, 494 Broad Street, Newark, New Jersey 07102; and

WHEREAS, the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$50,000.00 (paid from escrow by developers) of McManimon, Scotland & Baumann, LLC for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned law firms have been approved on an as-needed basis for special redevelopment matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed.
3. That the Mayor and Borough Council of the Borough of Keyport hereby confirm the appointment and authorize the execution of a contract not to exceed \$50,000.00 (paid from escrow by developers) of McManimon, Scotland & Baumann, LLC for a term of one (1) Year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.
4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #11-18

**PRE-QUALIFICATION OF GENERAL LEGAL COUNSEL FOR THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018**

WHEREAS, there exists a need for General Legal Counsel to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey, during the 2018 calendar year; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as General Legal Counsel in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approve a qualified pool of General Legal Counsel, to include the following three (3) law firms:

- 1) Durkin & Durkin, LLC, 1120 Bloomfield Avenue, West Caldwell, New Jersey 07007;
- 2) Genova Burns, Attorneys-at-Law, 494 Broad Street, Newark, New Jersey, 07102;
- 3) McManimon, Scotland & Baumann, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned law firms have been approved on an as-needed basis for general legal counsel matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council if and as needed.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #12-18

**PRE-QUALIFICATION OF CERTAIN LITIGATION COUNSEL FOR THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018**

WHEREAS, there exists a need for General Litigation Counsel to advise the Mayor and Borough Council on legal matters in the Borough of Keyport, County of Monmouth, New Jersey, during the 2018 calendar year; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as General Litigation Counsel in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approve a qualified pool of General Litigation Counsel, to include the following four (4) law firms:

- 1) Durkin & Durkin, LLC, 1120 Bloomfield Avenue, West Caldwell, New Jersey 07007;
- 2) Genova Burns, Attorneys-at-Law, 494 Broad Street, Newark, New Jersey, 07102;
- 3) Grace Marmero & Associates, LLP, 44 Euclid Street, Woodbury, New Jersey 08096; and
- 4) Scarinci Hollenbeck, Attorneys at Law, 1100 Valley Brook Ave., Lyndhurst, New Jersey 07071; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned law firms have been approved on an as-needed basis for general litigation counsel matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council if and as needed.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Sheridan

SECONDED: Goode

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #13-18

APPOINTMENT OF TAX COUNSEL SERVICES FOR 2018

WHEREAS, it is necessary for the Borough of Keyport to appoint tax counsel to represent the Borough in tax appeals during the 2018 calendar year; and

WHEREAS, through a fair and open process conducted in accordance with N.J.S.A. 19:44A-20.5, proposals were solicited from persons and entities interested in being appointed as tax counsel, and the Borough desires to award a contract for tax counsel services during the 2018 calendar year to:

Grace, Marmero and Associates
44 Euclid Street
Woodbury, New Jersey 08096

WHEREAS, the Borough's Chief Financial Officer has certified that the necessary funds are or will be available for the stated purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The following firm is hereby appointed as tax counsel for the 2018 calendar year, in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:11-1 et seq., and pursuant to the terms of the proposal in an amount not to exceed Twenty Five Thousand Dollars (\$25,000.00):

Grace, Marmero and Associates
44 Euclid Street
Woodbury, New Jersey 08096

2. A notice of the above appointment shall be published in the official newspaper or newspapers of the Borough.

3. The Borough Clerk shall forward certified copies of this Resolution to the legal professional appointed hereunder.

4. Approved and executed copies of the contracts between the Borough and the professional, and a copy of this Resolution, shall be placed on file in the office of the Borough Clerk and be available for public inspection as required by law.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #14-18

RE-APPOINTING MUNICIPAL COURT JUDGE - FRANK LaROCCA

WHEREAS the Borough of Keyport (the “**Borough**”), pursuant to N.J.S.A. 2B:12-4, may employ an attorney-at-law as the Borough’s Municipal Court Judge for the term of three (3) years from the date of appointment, upon nomination of the Mayor and with the advice and counsel of the Borough Council; and

WHEREAS, Frank LaRocca, Esq., has the necessary experience and qualifications to perform the duties of Borough Municipal Court Judge, and the Mayor so nominates, and the Borough Council so advises and consents, to the re-appointment of Frank LaRocca, Esq. as the Borough’s Municipal Court Judge for a three (3) year term; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. That the Mayor and Borough Council of the Borough of Keyport hereby re-appoint Frank LaRocca, Esq. as the Borough’s Municipal Court Judge for a three (3) year term, beginning on January 1, 2018 and concluding December 31, 2020 in accordance with N.J.S.A. N.J.S.A. 2B:12-4.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN: Lamberson

RESOLUTION #15-18

RE-APPOINTING MUNICIPAL PUBLIC DEFENDER - RAYMOND SANTIAGO

WHEREAS the Borough of Keyport (the “**Borough**”), pursuant to N.J.S.A. 2B:24-4a, may employ an attorney-at-law as the Borough’s Municipal Court Public Defender for the term of one (1) year from the date of appointment; and

WHEREAS, Raymond Santiago, Esq., has the necessary experience and qualifications to perform the duties of Borough Municipal Court Public Defender, and the Mayor so nominates, and the

Borough Council so advises and consents, to the re-appointment of Raymond Santiago, Esq. as the Borough's Municipal Court Public Defender for a one (1) year term; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. That the Mayor and Borough Council of the Borough of Keyport hereby re-appoint Raymond Santiago, Esq. as the Borough's Municipal Court Public Defender for a one (1) year term, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. N.J.S.A. 2B:24-4.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #16-18

RE-APPOINTING ERIC BROPHY AS MUNICIPAL PROSECUTOR

WHEREAS the Borough of Keyport (the "**Borough**"), pursuant to N.J.S.A. 2B:25-4b, may employ an attorney-at-law as the Borough's Municipal Court Prosecutor for the term of one (1) year from the date of appointment; and

WHEREAS, Eric Brophy, Esq., has the necessary experience and qualifications to perform the duties of Borough Municipal Prosecutor, and the Mayor so nominates, and the Borough Council so advises and consents, to the re-appointment of Eric Brophy, Esq. as the Borough's Municipal Court Prosecutor for a one (1) year term; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. That the Mayor and Borough Council of the Borough of Keyport hereby re-appoint Eric Brophy, Esq. as the Borough's Municipal Court Prosecutor for a one (1) year term, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. N.J.S.A. 2B:25-4.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #17-18

PRE-QUALIFICATION OF CERTAIN PROFESSIONAL PLANNING SERVICES FIRMS FOR THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR 2018

WHEREAS, there exists a need for Professional Planning Services to advise the Mayor and Borough Council on planning matters in the Borough of Keyport, County of Monmouth, New Jersey, during the 2018 calendar year; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Professional Planner in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough desires to approve a qualified pool of Professional Planners, to include the following five (5) firms:

- 1) CME Associates- 3141 Bordentown Avenue, Parlin, New Jersey 08859;
- 2) Maser Consultants, PC- 331 Newman Springs Road, Suite 203, Red Bank, New Jersey 07701;
- 3) T&M Associates- 11 Tindall Road, Middletown, New Jersey, 07748;
- 4) Matrix New World Engineering, Inc.- 28 Columbia Turnpike, Second Floor, Florham Park, New Jersey 07932; and
- 5) Heyer Gruel & Associates, 236 Broad Street, Red Bank, New Jersey 07701; and

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The aforementioned professional planning firms have been approved on an as-needed basis for professional planning matters during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council if and as needed.
3. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
4. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Lamberson

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #18-18

TREASURER

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the reappointment of Keri Stencel, as the Borough Treasurer for the term of one year, January 1, 2018 to December 31, 2018.

BE IT RESOLVED by the Council of the Borough of Keyport that Keri Stencel is hereby reappointed as Treasurer for the calendar year 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #19-18

OFFICIAL COLLECTOR OF WATER & SEWER UTILITY RENTS

Mayor Harry M. Aumack II announces the reappointment of Keri Stencel as Official Collector of Water & Sewer Utility Rents, for a term of one year, from January 1, 2018 to December 31, 2018.

BE IT RESOLVED by the Council of the Borough of Keyport, that the reappointment of Keri Stencel as Official Collector of Water & Sewer Utility Rents be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: Pacheco
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION # 20-18

APPOINTMENT OF FIRE INSPECTORS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Fire Inspectors in the Borough of Keyport for the term of one year, January 1, 2018 to December 31, 2018.

Paul Murphy
Dean Stoppiello
Nicholas Vecchio

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the aforementioned individuals as Fire Inspectors be and the same are hereby confirmed.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #21-18

APPOINTMENT OF FIRE POLICE

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons of Fire Patrol of the Keyport Fire Department as Fire Police, whose terms shall expire December 31, 2018:

Alexander Richard Caden	Nicholas Gunsauls	Alexander Mabe
Ron Dente	Anthony Kilroy	Jason Miller
Nick DeVincenzo	Joe Konish	Rich Pettus
Thomas Gallo	Brian Lowther	Chuck Pfleger
	Ron Lowther	Tim Pfleger
		Michael Vaughn

BE IT RESOLVED by the Council of the Borough of Keyport the appointments of the foregoing named persons of Fire Patrol of the Keyport Fire Department be and the same are hereby confirmed as Fire Police, each term to expire on December 31, 2018.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #22-18

APPOINTMENT OF FIRE DEPARTMENT MECHANIC

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the reappointment of Matthew Farparan as the Fire Department Mechanic, whose term shall expire December 31, 2018

BE IT RESOLVED that Matthew Farparan is hereby reappointed Fire Department Mechanic; and

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport the reappointment of the foregoing named person be and the same is hereby confirmed as Fire Department Mechanic to expire on December 31, 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #23-18

APPOINTMENT OF SMOKE DETECTOR/CARBON MONOXIDE INSPECTOR

WHEREAS, the Borough is desirous of having a Smoke Detector/Carbon Monoxide Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2018 that Anthony Vecchio be and hereby is reappointed as Borough Smoke Detector/Carbon Monoxide Inspector for the year 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #24-18

APPOINTMENT OF PROPERTY MAINTENANCE/CODE ENFORCEMENT OFFICER

WHEREAS, Chapter XII ("Building and Housing") of the Revised General Ordinances of the Borough of Keyport authorizes the appointment of subcode officials to administer and enforce the State Uniform Construction Code, including its Housing Code provisions; and

WHEREAS, on the recommendation of the Construction Official and the Borough Administrator, the Mayor and Council of the Borough of Keyport wish to appoint a Property Maintenance/Code Enforcement officer to conduct Certificate of Occupancy inspections and such other inspections as may be assigned by the Chief Code Enforcement Officer and Code Enforcement Officer on an as-needed basis; and

WHEREAS, it is the recommendation of the Administration and Building Department to reappoint Paul Murphy to the position of Property Maintenance/Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Paul Murphy is hereby reappointed as Property Maintenance/Code Enforcement Officer for the Borough of Keyport, from January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough's Chief Financial Officer, and to Paul Murphy.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #25-18

APPOINTMENT OF ASSISTANT EMERGENCY MANAGEMENT COORDINATORS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Assistant Emergency Management Coordinators, whose terms shall expire on December 31, 2018.

Richard B. Ely
Eugene Eng
Thomas Gallo
Joy-Michele Johnson
Michael Scabetti

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as Assistant Emergency Management Coordinators, whose terms shall expire on December 31, 2018.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #26-18

APPOINTMENT OF SPECIAL POLICE OFFICERS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Special Police Officers, whose terms shall expire on December 31, 2018.

CLASS II

Robert Deegan
Robert Dillon
Richard B. Ely
Eugene Eng
Robert Kelly

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as Special Police Officers, whose terms shall expire on December 31, 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #27-18

APPOINTMENT OF SCHOOL CROSSING GUARDS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as School Crossing Guards, whose terms shall expire on December 31, 2018.

Charles Raftery	Laurie Vanderbeck-Kopacz	Ronald Dente
Thomas O'Connor	Edward Keeler	Frances Spafford
Justin Mulligan	Patricia Smith	Clarence Headden
Michael Gregory	Anthony Pellegrino	

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as School Crossing Guards, each term to expire on December 31, 2018.

OFFERED: Lamberson
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #28-18

MONMOUTH COUNTY COMMUNITY DEVELOPMENT REPRESENTATIVE

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointment of Stephen J. Gallo as the Monmouth County Community Development Representative for the year 2018.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the appointment of Stephen J. Gallo as the Monmouth County Community Development Representative for the year 2018 be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: Goode
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #29-18

**MONMOUTH COUNTY COMMUNITY DEVELOPMENT
ALTERNATE REPRESENTATIVE**

Mayor Harry M. Aumack II announces, with the advice and consent of the Council the appointment of Valerie T. Heilweil as the Monmouth County Community Development Alternate Representative for the year 2018.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the appointment of Valerie T. Heilweil as the Monmouth County Community Development Alternate Representative for the year 2018 be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: Pacheco
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #30-18

DESIGNATE PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Borough Administrator Stephen J. Gallo is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the year 2018.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State Division of Contract Compliance.

OFFERED: Sheridan

SECONDED: Goode

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #31-18

**PRE-QUALIFICATION OF CERTAIN LICENSED SITE REMEDIATION
PROFESSIONALS (LSRP) FOR THE BOROUGH OF KEYPORT,
COUNTY OF MONMOUTH, NEW JERSEY FOR CALENDAR YEAR
2018 AND APPOINTING EXCEL ENVIRONMENTAL RESOURCES, INC.
AS LSRP FOR CALENDAR YEAR 2018**

WHEREAS from time to time, the Borough of Keyport (the "**Borough**") has the need to perform remediation activities, including preliminary assessments, site investigations, remedial investigations, and remedial actions, at properties that the Borough owns or has interests in acquiring or promoting redevelopment; and

WHEREAS, the New Jersey Site Remediation Reform Act of 2009, N.J.S.A. 58:10 C-1 et seq., established a program for the licensing of any environmental professional meeting the statutorily established criteria as a Licensed Site Remediation Professional ("**LSRP**"); and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as LSRP in accordance with N.J.S.A. 19:44A-20.5, and the Borough desires to approve a qualified pool of LSRPs to include the following five (5) firms:

- 1) CME Associates- 3141 Bordentown Avenue, Parlin, New Jersey 08859;
- 2) T&M Associates- 11 Tindall Road, Middletown, New Jersey, 07748;
- 3) Matrix New World Engineering, Inc.- 28 Columbia Turnpike, Second Floor, Florham Park, New Jersey 07932;
- 4) Mott MacDonald- 211 Bayberry Drive, Suite 1A, Cape May Court House, New Jersey 08210; and
- 5) Excel Environmental Resources, Inc.- 111 N. Center Drive, North Brunswick, New Jersey 08902; and

WHEREAS, the Mayor and Borough Council of the Borough of Keyport hereby appoint **Excel Environmental Resources, Inc.**, as LSRP, at a cost not to exceed \$20,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

WHEREAS, funds are or will be available for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.

2. The aforementioned LSRPs have been approved on an as-needed basis for site remediation services during the 2018 calendar year, subject to subsequent authorization by the Mayor and Borough Council in and as needed.

3. That the Mayor and Borough Council of the Borough of Keyport hereby appoint **Excel Environmental Resources, Inc.**, as LSRP, at a cost not to exceed \$20,000.00 and for one (1) year, beginning on January 1, 2018 and concluding December 31, 2018 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A. 40A:12-1 et seq.

4. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.

5. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

RESOLUTION #32-18

LIBRARY BOARD OF TRUSTEE MEMBER

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the reappointment of James Bacci as a member of the Library Board of Trustees to fill a full five-year term which will expire on December 31, 2022.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of James Bacci as a member of the Library Board of Trustees be and the same is hereby confirmed.

OFFERED: Pacheco

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #33-18

HARBOR COMMISSION COUNCILMEMBERS

Mayor Harry M. Aumack II announces the appointment of Victoria Pacheco and the reappointment of Sophia Lamberson, members of the Governing Body, to the Harbor Commission for the year 2018.

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport that the foregoing appointments to the Harbor Commission for the year 2018 be and the same are hereby confirmed.

OFFERED: Sheridan

SECONDED: Goode

AYES: Sheridan, Kennedy, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN: Pacheco, Lamberson

RESOLUTION #34-18

HARBOR COMMISSION MEMBER

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the reappointment of Al Litwak as a Harbor Commission Member for a term of five years, from January 1, 2018 to December 31, 2022.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of Al Litwak to the Harbor Commission be and the same is hereby confirmed.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #35-18

RECYCLING COORDINATOR

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the reappointment of Donna Purcell as Recycling Coordinator for a term of one year, January 1, 2018 to December 31, 2018.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of Donna Purcell as Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2018 to December 31, 2018 be and the same is hereby confirmed.

OFFERED: Sheridan

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #36-18

DEPUTY RECYCLING COORDINATOR

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the reappointment of Robin Sheridan, as Deputy Recycling Coordinator for a term of one year, January 1, 2018 to December 31, 2018.

BE IT RESOLVED by the Council of the Borough of Keyport that the reappointment of Robin Sheridan, as Deputy Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2018 to December 31, 2018 be and the same are hereby confirmed.

OFFERED: Cooper

SECONDED: Goode

AYES: Pacheco, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN: Sheridan

RESOLUTION #37-18

APPOINTING MEMBERS TO THE RECYCLING COMMITTEE

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the reappointment of Rita Neff as a Recycling Committee Member to fill a full three-year term ending December 31, 2020; and

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment of Henry Young III, as a Recycling Committee Member Alternate for a term of one year, from January 1, 2018 to December 31, 2018; and

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of Rita Neff and Henry Young III, to the Recycling Committee be and the same are hereby confirmed.

OFFERED: Sheridan
SECONDED: Goode
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #38-18

CLEAN COMMUNITIES COORDINATOR

WHEREAS, the Borough of Keyport receives a Clean Communities Grant each year from the State of New Jersey, and

WHEREAS, that grant provides for a percentage of the grant to be paid to a Coordinator, and

WHEREAS, that amount will be determined by Salary Resolution of the Borough of Keyport, and

NOW, THEREFORE BE IT RESOLVED, Thomas Gallo, Jr., is hereby reappointed effective immediately to the position of Clean Communities Coordinator for the year 2018.

Offered for adoption by: Sheridan
Seconded by: Goode

Roll Call Vote:
Ayes: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
Nays:
Abstain:
Absent:

RESOLUTION #39-18

APPOINTING MEMBERS OF THE GREEN TEAM

WHEREAS, the Borough of Keyport has established a Green Team for the purpose of promoting sustainability in the Borough, and

WHEREAS, the responsibilities of the Green Team can also be assumed by the existing municipal Environmental Commission, and

WHEREAS, as it is also desirable to include the following departments within the Borough on the Green Team,

Members of the team:
Public Works – Scott Hicks
Recycling – Laura Barreca

Environmental Commission – Kenneth DeGroat & Michael Palmisano
Recreation – vacancy
Harbor Commission – Nancy Smalling
Planning Board – Dennis Fotopolous
School Board – vacancy
Business Administrator – Stephen J. Gallo
Council Liaison – Councilmember Isaiah Cooper
Garden Club (2) – Sue Kleinberg (one vacancy)
Residents (2) – John Polewczak & DJ Pacheco
KBBC – vacancy

NOW THEREFORE BE IT RESOLVED that the term of these appointed members will expire December 31, 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #40-18

APPOINTING COUNCILMEMBER TO THE 2018 BOARD OF DIRECTORS OF KEYPORT BID, INC.

WHEREAS, Ordinance No. 22-11, adopted November 1, 2011 designated the nonprofit corporation Keyport BID, Inc. as the District Management Corporation for the Keyport Business Improvement District; and

WHEREAS, Keyport BID, Inc. was incorporated pursuant to the provisions of the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:1-1, *et seq.*, on November 18, 2011; and

WHEREAS, Ordinance No. 15-13, adopted September 3, 2013, amended Ordinance No. 22-11 and

WHEREAS, Section 21-7, Subsection d of Ordinance No. 15-13 provides for the appointment and terms of certain members of the Board of Directors of Keyport BID, Inc. for the following year; and

WHEREAS, under the authority granted to the Mayor and Council by Ordinance No. 15-13 the Mayor and Council appoint the following Councilmember to the Board of Directors of Keyport BID, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Councilmember Collette Kennedy of the Borough Council be appointed to the Board of Directors of Keyport BID, Inc. for a one-year term:

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN: Kennedy

RESOLUTION #41-18

APPOINTING RESIDENT BOARD MEMBER TO THE 2018 BOARD OF DIRECTORS OF KEYPORT BID, INC.

WHEREAS, Ordinance No. 22-11, adopted November 1, 2011 designated the nonprofit corporation Keyport BID, Inc. as the District Management Corporation for the Keyport Business Improvement District; and

WHEREAS, Keyport BID, Inc. was incorporated pursuant to the provisions of the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:1-1, *et seq.*, on November 18, 2011; and

WHEREAS, Ordinance No. 15-13, adopted September 3, 2013, amended Ordinance No. 22-11; and

WHEREAS, Section 21-7, Subsection d of Ordinance No. 15-13 provides for the appointment and terms of certain members of the Board of Directors of Keyport BID, Inc. for the following year; and

WHEREAS, under the authority granted to the Mayor and Council by Ordinance No. 15-13 the Mayor and Council appoint Paul McKeefry as Resident Board Member to the Board of Directors of Keyport BID, Inc.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Paul McKeefry of the Borough Council be appointed to the Board of Directors of Keyport BID, Inc. for a one-year term.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 42-18

RECREATION COMMITTEE MEMBERS

Mayor Aumack announces with the advice and consent of the Council, the reappointment of Nancy Jones as Recreation Committee Member for a term of five years, from January 1, 2018 to December 31, 2022.

Mayor Aumack announces with the advice and consent of the Council, the appointments of Dorothy Aumack and Stephanie Superior as Recreation Committee Members to fill unexpired terms of two years, from January 1, 2018 to December 31, 2019.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments to the Recreation Committee be and the same are hereby confirmed.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #43-18

PLANNING BOARD COUNCILMEMBER

Mayor Harry M. Aumack II announces the reappointment of Matthew Goode, a member of the Governing Body, to the Planning Board for the year 2018, as a Class III member.

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing reappointment to the Planning Board for the year 2018, as a Class III member, Councilmember Matthew Goode be and the same is hereby confirmed.

OFFERED: Sheridan

SECONDED: Pacheco

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper

NAYS:

ABSENT:

ABSTAIN: Goode

RESOLUTION #43A-18

ENVIRONMENTAL COMMISSION COUNCILMEMBERS

Mayor Harry M. Aumack II announces the reappointment of Joseph Sheridan and Victoria Pacheco, members of the Governing Body, to the Environmental Commission for the year 2018.

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport that the foregoing appointments to the Environmental Commission for the year 2018 be and the same are hereby confirmed.

OFFERED: Goode

SECONDED: Cooper

AYES: Pacheco, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN: Sheridan

MAYOR'S APPOINTMENTS

APPOINTMENT OF PLANNING BOARD MEMBERS

Mayor Aumack announced the appointment of Nicholas Vecchio as Class II member of the Planning Board for a one-year term: 1/1/2018 – 12/31/18

Mayor Aumack announced the appointments of Dennis Fotopoulos and Kenneth Howe as Class IV members of the Planning Board for a four-year term: 1/1/2018 –12/31/2021

Mayor Aumack announced the appointment of Lori Davidson to fill an unexpired term: 1/1/16-12/31/19

Mayor Aumack announced the re-appointment of Juan Carolos Oviedo as an alternate member of the Planning Board for a two-year term: 1/1/2018 –12/31/2019

APPOINTMENT OF ENVIRONMENTAL COMMISSION MEMBERS

Mayor Aumack announced the re-appointment of James Aumack and Maureen Kinkela as members of the Environmental Commission for three- year terms: 1/1/2018 – 12/31/2020

Mayor Aumack announced the re-appointment of Victoria Mariocca as alternate member to the Environmental Commission for a two-year term: 1/1/2018 – 12/31/2019

Mayor Aumack announced the re-appointment of Councilmembers Joseph Sheridan and Victoria Pacheco as members of the Environmental Commission for a one-year term 1/1/2018 – 12/31/2018

16. PUBLIC COMMENT

The meeting was Opened to the Public for comments or questions at 1:31PM moved by Goode, carried by Sheridan with ayes by all present

Elmer Graham, Jr., 22 St. Peters Place – congratulated the newly-elected Councilmembers. He wished all a Happy New Year.

Sheryl Luster, Keyport resident – mentioned speeding traffic on Atlantic Street and raccoons in the dumpsters at the Cornucopia.

Dennis Fotopoulos, 77 Beers Street – thanked Council for his reappointment to the Planning Board.

There being no further comments or questions, the meeting was Closed to the Public at 1:36PM moved by Sheridan, carried by Kennedy with ayes by all present

17. RESOLUTIONS BY CONSENT

- R44-18 2018 Rate of Interest for Non-Payment of Taxes and Assessments
- R45-18 2018 Rate of Interest for Non-Payment of Water and Sewer Charges
- R46-18 Authorizing Payroll/Emergencies for the Year 2018
- R47-18 Authorization for Tax Assessor to File Appeals
- R48-18 Purchasing Under State Contract
- R49-18 Investment of Idle Funds
- R50-18 Adoption of Cash Management Plan
- R51-18 Authorize Tax Collector to Issue Duplicate Tax Sale Certificates
- R52-18 2018 Temporary Budget
- R53-18 2018 Debt Service
- R54-18 Waiving of Interest of Fifty (50) Cents or Less
- R55-18 Annual Meeting Notice
- R56-18 Approving Borough's 2018 Holiday Schedule
- R57-18 Designation of Official Newspapers
- R58-18 Designation of Bank Depositories
- R59-18 Designating Employee Signatures on Borough Checks and Authorizing Bank Accounts
- R60-18 Authorizing Signature on Borough Checks and Authorizing Bank Accounts
- R61-18 Authorizing Signature on Municipal Court Borough Checks and Authorizing Bank Accounts
- R62-18 Authorizing the Award of Certain Contracts without Soliciting Competitive Proposals or Quotations
- R63-18 Authorizing Borough Administrator to Hire Temporary Seasonal Employees
- R64-18 Requiring Contributions for Health Care Benefits of Employees on Workers' Compensation, Disability or Family Leave PER P.L. 2011, C.78
- R65-18 Authorizing Monmouth Municipal Joint Insurance Fund Commissioner
- R66-18 Affirming Rights and Obligations to Continue to Provide "Professional Services" Under Existing Contract
- R67-18 Payment of Bills
- R68-18 Municipal Drug Alliance Grant

RESOLUTION #44-18

2018 RATE OF INTEREST FOR NON-PAYMENT OF TAXES AND ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

WHEREAS, N.J.S.A. 54:4-67 also states the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made and is further directed to charge 6% penalty on any municipal charges in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the calendar fiscal year.
2. Effective January 1, 2018 there will be a ten (10) day grace period of quarterly tax payments.

3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in N.J.S.A. 54:4-66. a. Taxes for municipalities operating under the calendar fiscal year shall be payable the first installment as hereinafter provided on February 1, the second installment on May 1, the third installment on August 1 and the fourth installment on November 1.
4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #45-18

2018 RATE OF INTEREST FOR NON-PAYMENT OF WATER AND SEWER CHARGES

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the municipal charges was payable until the date that actual payment to the utility collector is made.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Utility Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the water/sewer charges were payable until the date that actual payment to the collector is made.
2. Effective January 1, 2018 there will be a ten (10) day grace period of quarterly water/sewer payments.
3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in Ordinance 15-2.5 Quarterly Periods. The quarterly periods shall be on a calendar year basis with the first quarter in any year commencing on January 1, the second quarter on April 1, the third quarter on July 1, and the fourth and final quarter on October 1.
4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2018.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #46-18

AUTHORIZING PAYROLL/EMERGENCIES FOR THE YEAR 2018

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Chief Financial Officer is hereby authorized and directed to pay Payroll as it becomes due and any emergencies which may arise during the year 2018 without future Resolution of the Mayor and Council.

BE IT FURTHER RESOLVED that the Chief Financial Officer is to report to the Mayor and Council at the next Council Meeting following, all Payroll and emergency payments made, so that it becomes part of the official minutes.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #47-18

AUTHORIZATION FOR TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veterans and/or senior citizen deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction for assessments and the assessment list rests with the local Tax Assessor subject to laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport that the Tax Assessor fulfilling the duties and requirements of his office, be authorized to file with the Monmouth County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor be authorized to direct the Borough Attorney to file appeals to the New Jersey State Tax Court on behalf of the Borough of Keyport, and authorize the Borough Attorney to make settlements with respect to contested assessments.

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute stipulations of Settlements on behalf of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file complaints on behalf of the Borough of Keyport based upon farmland rollback procedures; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file cross petitions of appeal and counterclaims.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #48-18

PURCHASING UNDER STATE CONTRACTS

WHEREAS, in the past, the Borough of Keyport has availed itself of the right to purchase materials, supplies, and equipment under the contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies, and equipment under contracts for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, County of Monmouth and State of New Jersey, as follows:

1. That the purchase by the Borough of Keyport, through several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury, in those cases where it is desirable and in the best interest of the Borough of Keyport, and in those cases where bids have been sought by advertisement therefore and no bids are received.
2. That a copy of the Resolution be forwarded to the Borough Administrator, all Department Heads of the Borough of Keyport, and the Chief Financial Officer and any other party in interest.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #49-18

INVESTMENT OF IDLE FUNDS

WHEREAS, it is desirable that idle funds of the Borough of Keyport be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses for the purpose of affecting investments.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that it does hereby authorize the Chief Financial Officer and/or Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED that the above named Chief Financial Officer and/or Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations;

1. To or from Borough checking or savings accounts to other Borough Accounts.
2. To or from Borough checking or savings accounts to or from accounts and investment accounts specified by banks or to the State of New Jersey Cash Management Fund and any other legal investment vehicle solely for the purpose of investing for the account of the Borough of Keyport.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #50-18

ADOPTION OF CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Keyport to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A: 5-2 and N.J.S.A. 40A:5-15; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Keyport and the Borough shall manage its funds pursuant to this plan.

Definitions

1. Treasurer and CFO shall mean the Treasurer and Chief Financial Officer of the Borough of Keyport.
2. Fiscal Year shall mean the twelve months ending December Thirty One.
3. Cash Management Plan shall mean the plan as approved by this resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Borough of Keyport in accordance with N.J.S.A. 40A:5-15.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-15.

Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Borough Officials who shall make and be responsible for municipal deposits and investments.

Investment Instrument

The designated Borough Officials shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.2.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments
 - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
 - c. Confirm investments with the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Treasurer/CFO is authorized and directed to invest surplus funds of the Borough of Keyport as the availability of the funds permit. In addition, it shall be the responsibility of the

Treasurer to minimize the possibility of idle cash by depositing the moneys in interest bearing accounts whenever practical and in the best interest of the Borough of Keyport.

4. The CFO shall ensure that funds are borrowed for Capital projects in a timely fashion.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #51-18

AUTHORIZE TAX COLLECTOR TO ISSUE DUPLICATE TAX SALE CERTIFICATES

WHEREAS, P.L. 1997, Chapter 99, requires the authorization of the Governing Body for replacement and issuance of a duplicate tax sale certificate held by a third party lien holder which has been destroyed or lost.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, hereby authorizes the Tax Collector, for the year 2018 upon receipt of the appropriate affidavits from owner of the certificates, prepare replacement certificates for Tax Sale Certificates and issue to original lien holder.

BE IT FURTHER RESOLVED that these replacement certificates, duplicate in original form, shall be marked as "duplicate" and a \$100 fee per duplicate certificate be assessed to the original lien holder for the preparation of said duplicate certificates.

BE IT FINALLY RESOLVED that a certified copy of said duplicate certificates shall be maintained by the Tax Collector and issued to the lien holder.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #52-18

2018 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40a:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2018; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$8,387,042 and \$2,791,000 for the General Budget and Water/Sewer Utility Budget respectively; and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2017 budget is the sum of \$2,201,598 and \$732,637 for the General Budget and Water/Sewer Utility Budget respectively.

NOW, THEREFORE, BE IT RESOLVED that the following schedule of temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

TEMPORARY
APPROPRIATIONS
2018

GENERAL BUDGET

Administrative and Executive	
Salaries and Wage	20,000.00
Other Expenses	10,000.00
Mayor and Council	
Salaries and Wage	6,000.00
Other Expenses	1,000.00
Municipal Clerk	
Salaries and Wage	15,000.00
Other Expenses	4,000.00
Financial Administration	
Salaries and Wage	16,000.00
Other Expenses	8,000.00
Audit Services	
Other Expenses	17,000.00
Collection of Taxes	
Salaries and Wage	25,000.00
Other Expenses	3,000.00
Assessment of Taxes	
Salaries and Wage	6,000.00
Other Expenses	1,000.00
Legal Services	
Other Expenses	40,000.00
Environmental Commission	
Other Expenses	200.00
Engineering Services	
Other Expenses	30,000.00
Planning/Zoning Board	
Salaries and Wages	1,500.00
Other Expenses	2,000.00
Property Maintenance Code	
Salaries and Wages	4,000.00
Other Expenses	300.00
Insurances	
Liability Insurance	120,000.00
Workers Compensation Insurance	120,000.00
Employee Group Insurance	200,000.00
Police Department	
Salaries and Wages	600,000.00
Other Expenses	
Miscellaneous	30,000.00
Clothing Allowance	10,000.00
Acquisition of Police Vehicles	75,000.00
Emergency Management Services	
Other Expenses	3,000.00

First Aid Contributions	6,000.00
Fire Department	
Other Expenses	25,000.00
Uniform Fire Safety Act	
Salaries and Wages	10,000.00
Other Expenses	7,500.00
Municipal Prosecutor	
Salaries and Wages	6,000.00
Municipal Court	
Salaries and Wages	35,000.00
Other Expenses	10,000.00
Public Defender	
Salaries and Wages	2,000.00
Road Repairs and Maintenance	
Salaries and Wages	80,000.00
Other Expenses	30,000.00
Garbage and Trash Removal	
Salaries and Wages	15,000.00
Other Expenses	5,000.00
Contracted (40A:4-85)	75,000.00
Public Buildings and Grounds	
Other Expenses	20,000.00
Board of Health	
Salaries and Wages	8,000.00
Other Expenses	1,000.00
Bloode Borne Pathogens - Hepatitis B	
Salaries and Wages	900.00
Other Expenses	500.00
Animal Control Services	
Other Expenses	6,000.00
Recreation	
Salaries and Wages	7,000.00
Other Expenses	2,000.00
Senior Citizen Community Center	
Salaries and Wages	2,000.00
Other Expenses	6,000.00
Senior Citizen Transportation Contracted	1,500.00
Parks and Playgrounds	
Other Expenses	6,000.00
Uniform Construction Code Official	
Salaries and Wages	30,000.00
Other Expenses	3,000.00
Celebration of Public Events	
Other Expenses	500.00
Postage	6,000.00
Fuel for Motor Vehicles	15,000.00
Telephone	11,000.00
Street Lighting	35,000.00
Fuel Oil	3,000.00
Natural Gas	7,000.00
Electricity	15,000.00
Landfill Disposal Costs	60,000.00
Social Security System	37,000.00
Defined Contribution Retirement Program	1,000.00
Maintenance of Free Public Library	60,000.00

Office on Aging Grant	15,000.00
Total General Temporary Budget	2,033,900.00

WATER/SEWER UTILITY BUDGET

Salaries and Wages	130,000.00
Other Expenses	125,000.00
Bayshore Regional Sewerage Authority	320,000.00
Acquisition of Water	148,000.00
Social Security System	9,000.00
Total Water/Sewer Utility Temporary Budget	732,000.00

RESOLUTION #53-18

2018 DEBT SERVICE

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19, 2017; and

WHEREAS, principal and interest will be due on various dates from January 1, 2018 to December 31, 2018, inclusive, on bonds issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2018 to December 31, 2018 inclusive:

DEBT SERVICE - CURRENT FUND

Principal on Bonds	\$735,000
Interest on Bonds	236,150
	\$971,150

DEBT SERVICE - WATER/SEWER UTILITY

Principal on Bonds	\$85,000
Interest on Bonds	37,917
USDA Loan Principal	88,380
USDA Loan Interest	143,196
	\$354,493

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #54-18

WAIVING OF INTEREST FIFTY (50) CENTS OR LESS

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, submits for approval the waiving of interest fifty (50) cents or less on Tax and Water/Sewer payments, paid by check and received by mail or drop box; and

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, suggests this resolution because it is economically sound to waive such interest due to the cost of delinquent notifications and such; and

WHEREAS, it is the desire of the Mayor and Council to approve such request:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth and State of New Jersey as follows:

1. Formal authorization is hereby given to waive any interest due that is fifty (50) cents or less, paid by check and received by mail or drop box.

BE IT FURTHER RESOLVED that said resolution shall become effective on January 1, 2018.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #55-18

ANNUAL NOTICE

Notice is hereby given that effective January 1, 2018 the Keyport Borough Council will hold its Work Session Agenda Meetings on the **1st Tuesday of the month** at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. and its Regular Agenda Meetings on the **3rd Tuesday of the month** at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. **with the following exceptions listed below:**

EXCEPTIONS: The January meeting will be held on Tuesday, January 16, 2018;
The June meetings will be held on Tuesday, June 12, 2018 and Tuesday, June 26, 2018;
The July meetings will be held on Tuesday, July 10, 2018 and Tuesday, July 24, 2018;
August’s meeting will be held on Tuesday, August 21, 2018;
November’s meeting will be held on Tuesday, November 20, 2018.

The 2019 Annual Reorganization Meeting will be held at 12:00 Noon on Tuesday, January 1, 2019 at the Keyport First Aid Building, 1927 Atlantic Street, Keyport, NJ.

NOTE: Regular Meeting – 7:00 PM
Closed Meeting, where the Public is excluded, shall take place after the conclusion of business at the open meeting, where the public is included.

BE IT RESOLVED by the Keyport Borough Council that the Notice of its Work Session Meetings which will be held the 1st Tuesday of the month in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. at 7:00 P.M. and its Regular Meetings which will be held on the 3rd Tuesday

of the month, including exceptions, at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. be posted on the Bulletin Boards in the Keyport Borough Hall, and will be sent to:

The Asbury Park Press,
The Independent,
The Two River Times,
The Newark Star Ledger,
and be filed in the Office of the Borough Clerk.

Formal action may be taken at these meetings. This notice is provided in accordance with the requirements of P.L. 1975, Ch. 231, Open Public Meetings Act (Sunshine Law Notice).

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #56-18
APPROVING BOROUGH’S 2018 HOLIDAY SCHEDULE

WHEREAS, the Borough of Keyport sets its holiday schedule each year.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the following 2018 Holiday schedule is hereby approved:

2018 HOLIDAY SCHEDULE

MONDAY, JANUARY 1, 2018	NEW YEAR’S DAY
MONDAY, JANUARY 15, 2018	MARTIN LUTHER KING JR BIRTHDAY
MONDAY, FEBRUARY 12, 2018	LINCOLN’S BIRTHDAY OBSERVED
MONDAY, FEBRUARY 19, 2018	PRESIDENTS’ DAY
FRIDAY, MARCH 30, 2018	GOOD FRIDAY
MONDAY, MAY 28, 2018	MEMORIAL DAY
WEDNESDAY, JULY 4, 2018	INDEPENDENCE DAY
MONDAY, SEPTEMBER 3, 2018	LABOR DAY
MONDAY, OCTOBER 8, 2018	COLUMBUS DAY
TUESDAY, NOVEMBER 6, 2018	ELECTION DAY
MONDAY, NOVEMBER 12, 2018	VETERAN’S DAY OBSERVED
THURSDAY, NOVEMBER 22, 2018	THANKSGIVING DAY
FRIDAY, NOVEMBER 23, 2018	DAY AFTER THANKSGIVING
MONDAY, DECEMBER 24, 2018	CHRISTMAS EVE

TUESDAY, DECEMBER 25, 2018 CHRISTMAS DAY
TUESDAY, JANUARY 1, 2019 NEW YEAR'S DAY

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #57-18

OFFICIAL NEWSPAPERS

BE IT RESOLVED that this Borough Council hereby designates:

The Asbury Park Press, Neptune, NJ,
The Independent, Manalapan, NJ
The Two River Times, Red Bank, NJ,
And The Star Ledger, Newark, NJ,

as the newspapers to receive notice of meetings as required by P.L. 1975, Chapter 231, Open Public Meetings Act for the year 2018.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #58-18

**NAMING OFFICIAL DEPOSITORIES FOR
THE BOROUGH OF KEYPORT FOR THE YEAR 2018**

WHEREAS, N.J.S.A. 40A: 5-15 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State.

NOW, THEREFORE, BE IT RESOLVED on the 1st day of January 2018 by the Council of the Borough of Keyport, County of Monmouth, State of New Jersey that:

1. Bank of America, Wells Fargo Bank, Sovereign Bank of New Jersey, Valley National Bank, Two River Community Bank and New Jersey Cash Management Fund be and the same are hereby designated as the Depository Banks for the funds of the Borough of Keyport for 2018; and
2. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Governmental Unit Deposit Protection Act (R.S. 17:9-41).
3. Said banks are hereby authorized and directed to honor checks drawn upon said banks signed by three of the following five: the Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and/or Treasurer. In the absence of the Mayor, the Council President or Finance Chairman shall be an authorized signatory and, in the absence of the Borough Clerk, shall be an authorized signatory.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #59-18

**DESIGNATING EMPLOYEE SIGNATURES ON
BOROUGH CHECKS AND AUTHORIZING
SIGNATURE CARDS FOR BANK ACCOUNTS**

BE IT RESOLVED, by the Governing Body of the Borough of Keyport that the following Borough Officials are hereby authorized to sign checks where a combination of three principal signatures is required:

Chief Financial Officer, Treasurer, Borough Clerk or Mayor

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons designated above be forwarded to the Borough’s active depositories.

BE IT FURTHER RESOLVED, that the following accounts with Valley National Bank be established effective January 1, 2018 and related accounts in other depositories be closed accordingly:

- General Capital
- Trust Other
- Recreation Commission Trust
- Recreation Bayfront Improvement Trust
- Animal Control Trust
- Water Capital
- Water Operating
- Developer Escrow
- Open Space Trust
- Law Enforcement Trust
- Current

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #60-18

**AUTHORIZING SIGNATURE ON
BOROUGH CHECKS AND AUTHORIZING
BANK ACCOUNTS**

BE IT RESOLVED, by the Governing Body of the Borough of Keyport that the following Borough Official is hereby authorized to sign checks where one principal signatures is required:

Treasurer

BE IT FURTHER RESOLVED, that signature cards with the signature of the person authorized above be forwarded to the Borough’s active depositories.

BE IT FURTHER RESOLVED, that the following accounts with Valley National Bank be established effective January 1, 2018 and related accounts in other depositories be closed accordingly:

- Board of Health
- Construction
- Unemployment Trust
- Payroll

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #61-18

**AUTHORIZING SIGNATURE ON MUNICIPAL COURT
BOROUGH CHECKS AND AUTHORIZING
BANK ACCOUNTS**

BE IT RESOLVED, by the Governing Body of the Borough of Keyport that the following Borough Officials are hereby authorized to sign checks where one principal signature is required:

Judge or Deputy Court Administrator

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized above be forwarded to the Borough’s active depositories.

BE IT FURTHER RESOLVED, that the following accounts with Valley National Bank be established effective January 1, 2018 and related accounts in other depositories be closed accordingly:

Court Operating Account
Court Bail Account

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #62-18

**AUTHORIZING THE AWARD OF CERTAIN CONTRACTS WITHOUT
SOLICITING COMPETITIVE PROPOSALS OR QUOTATIONS**

WHEREAS, the Mayor and Council of the Borough of Keyport wish to grant its Administrator and its subordinate commissions, authorities and agencies the authority to award contracts without the requirement of soliciting competitive proposals or quotations as provided by N.J.S.A. 40A:11-6.1(c) of the Local Public Contracts Law N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, N.J.S.A. 40A:11-6.1(c) allows for the awarding of contracts without competitive contracting for contracts that are in the aggregate less than 15 percent of the bid threshold or \$2625.00;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough Administrator be and the same is authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold or \$2625.00 without the requirement of soliciting competitive proposals or quotations;
2. The Borough's subordinate commissions, authorities and agencies are authorized to award contracts that are in the aggregate less than 15% percent of the bid threshold or \$2625.00 without the requirement of soliciting competitive proposals or quotations;

3. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Municipal Finance Officer, the chairpersons or other presiding officers of the Borough's subordinate commissions, authorities and agencies and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #63-18

**AUTHORIZING BOROUGH ADMINISTRATOR TO HIRE
TEMPORARY LABORERS**

WHEREAS, the Borough of Keyport is in need of additional public works staff to supplement the existing workforce; and

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Keyport authorizes the Borough Administrator to hire temporary full-time and part-time laborers, as necessary, at an hourly rate to be set by the Borough Administrator but not to exceed \$12.00 per hour, subject to approval by the Borough Council at the next regular meeting.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Goode

SECONDED: Sheridan

AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #64-18

**REQUIRING CONTRIBUTIONS FOR HEALTH CARE BENEFITS
OF EMPLOYEES ON WORKERS' COMPENSATION, DISABILITY
OR FAMILY LEAVE PER P.L. 2011, c. 78**

WHEREAS, effective with the passage of P.L. 2011, c. 78, there is language relating to health care benefit contributions of employees who are on Workers' Compensation, Disability or Family Leave; and

WHEREAS, during the period in which they are not actively at work, such employees shall continue to contribute as if they were receiving their regular salary; and

WHEREAS, formal notice and instruction was received by the Borough on November 23, 2011 via Local Finance Notice 2011-34.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator shall inform all employees of such required contribution during periods of Workers' Compensation, Disability or Family Leave; and

BE IT FURTHER RESOLVED, that the Borough of Keyport shall institute a method to collect each employees' contribution, either by method of deduction of any monies due or by billing the employee in absence of funds available for deductions.

BE IT FURTHER RESOLVED, that the Borough shall implement this policy effective January 1, 2018.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #65-18

AUTHORIZING MONMOUTH MUNICIPAL JOINT INSURANCE FUND COMMISSIONER

WHEREAS, a number of municipalities in the state of New Jersey have joined together to form a Joint Insurance Fund as permitted by Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, said Fund was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund.

NOW THEREFORE BE IT RESOLVED, which the Governing Body of the Borough of Keyport hereby agrees to appoint the Borough Clerk, Valerie T. Heilweil, as the Joint Insurance Fund Commissioner.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #66-18

**AFFIRMING RIGHTS AND OBLIGATIONS TO CONTINUE TO PROVIDE
"PROFESSIONAL SERVICES" UNDER EXISTING CONTRACTS**

WHEREAS, the Mayor and Council of the Borough of Keyport have reorganized under a newly elected administration; and

WHEREAS, new individuals and firms have been appointed to provide "professional services" to the Borough; and

WHEREAS, it is in the best interests of all parties to clarify the respective duties of all individuals and firms providing "professional services" to the Borough; and

WHEREAS, it is in the best interests of the Borough not to pay two or more individuals or firms to provide redundant "professional services" on the same job or jobs;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Keyport hereby affirm the continuing right and obligation of firms and individuals to continue to provide "professional services" to the Borough on assignments undertaken pursuant to appointments and contracts authorized by the immediately preceding Mayor and Council; and

BE IT FURTHER RESOLVED, that this authority shall continue unless and until it is specifically revoked and rescinded by a further Resolution of the Mayor and Council; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION #67-18
FOR THE PAYMENT OF BILLS

Be it resolved by the Mayor and the Council of the Borough of Keyport, New Jersey that the following numbered vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers.

NUMBER OF VOUCHERS	BANK ACCOUNT	AMOUNT
See attached listing	CURRENT ACCT.	\$ 257,275.61
	WATER/SEWER ACCT.	\$ 73,308.06

AUTHORIZED PER RESOLUTION

PASSED: APPROVED:

MAYOR HARRY M. AUMACK II

ATTEST:
VALERIE T. HEILWEIL, BOROUGH CLERK

OFFERED BY: GOODE
SECONDED BY: SHERIDAN

ROLL CALL VOTE:
AYES: PACHECO, SHERIDAN, KENNEDY, LAMBERSON, COOPER, GOODE
NAYS:
ABSTAIN:
ABSENT:

Resolution #68-18
Governor’s Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough of Keyport Council of the Borough of Keyport, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our

society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough of Keyport Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough of Keyport Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Keyport, County of Monmouth, State of New Jersey hereby recognizes the following:

- 1. The Borough of Keyport Council does hereby authorize submission of a strategic plan for the Keyport Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$32,598.00
Cash Match	\$ 8,149.50
In-Kind	\$24,448.50
- 2. The Borough of Keyport Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

OFFERED: Goode
SECONDED: Sheridan
AYES: Pacheco, Sheridan, Kennedy, Lamberson, Cooper, Goode
NAYS:
ABSENT:

18. REMARKS OF MAYOR AND COUNCIL

Councilwoman Pacheco – stated 2017 was a great year and she learned a lot. She’s proud to work with the Library and the Environmental Commission. She wished all a happy New Year.

Councilman Sheridan – thanked the First Aid Squad for having the meeting at the First Aid Building. It was Councilwoman Kennedy’s idea and he thinks it was nice. All were heard. He congratulated the outgoing Chiefs, new Chiefs and the First Aid Squad. He is fortunate to live in Keyport with such a strong volunteer base. He thanked all and wished everyone a prosperous and healthy New Year.

Councilwoman Kennedy – wished a happy 2018 to everyone. She is thankful to those who voted for her and Councilwoman Pacheco. She thinks this was the most productive Council. She thanked Administrator Gallo and she thanked the Keyport First Aid for the use of the facility today. She further thanked all emergency services in town.

Councilwoman Lamberson – thanked all the volunteers and first responders. She thanked the Councilmembers and the community for their support. She wished all a happy and healthy New Year.

Councilman Cooper – thanked the Mayor and Council. Thanked Councilwoman Kennedy and Councilman Sheridan. He wished all a happy New Year.

Councilman Goode – thanked the First Aid for the use of the facility. He wished all a healthy, happy and quiet New Year.

Mayor Harry M. Aumack II – stated 2017 was a good year in Keyport. The bridge to Aberdeen is coming along. The County has a good staff of engineers. He spoke of the completion of 45 Beers Street. We have a very good Planning Board and Environmental Commission. Apartments are coming but they will be very nice apartments. He spoke about the new ladder fire truck. He announced our First Aid Squad was named #1 in the State. He wished everyone a healthy and prosperous New Year.

19. ADJOURNMENT

Motion to adjourn at 1:54PM moved by Goode, carried by Sheridan with ayes by all present

BEST WISHES FOR A HAPPY, HEALTHY, PROSPEROUS AND PEACEFUL 2018