

Minutes of the annual Reorganization Meeting of the Mayor and Council, held on the above date in the Central School All Purpose Room, Broad Street, Keyport, N.J. pursuant to being called by the Mayor and Borough Council, notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Independent, the Newark Star Ledger and Two River Times, and posted on the Bulletin Board in accordance with the Open Public Meetings Act, P.L. 1975, Ch. 231

**BOROUGH OF KEYPORT
REORGANIZATION MEETING
JANUARY 1, 2015**

1. CALL TO ORDER

Mayor Aumack called the Meeting to Order

2. SUNSHINE LAW NOTICE

Valerie T. Heilweil, Borough Clerk, read the Sunshine Law Notice

3. ROLL CALL OF 2014 COUNCIL

On Roll Call the following were present: Councilmembers Tomczak, Lamberson, Chamberlain, Sheridan, Howe, McPeek. Also present: Mayor Aumack and Borough Administrator Steven Gallo.

4. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED MAYOR

Harry M. Aumack, II was sworn in as Mayor by Freeholder Deputy Director Serena DiMaso while his children held the Bible.

5. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED COUNCILMEMBERS

Joseph E. Sheridan was sworn in as Councilman by Congressman Frank Pallone. Isaiah G. Cooper was sworn in as Councilman by Congressman Frank Pallone. Mayor Aumack thanked outgoing Councilwoman Joy Tomczak for her service.

6. ROLL CALL OF 2015 COUNCIL

On Roll Call the following were present: Councilmembers Chamberlain, Sheridan, Lamberson, Cooper, Howe, McPeek. Also present: Mayor Aumack and Borough Administrator Steven Gallo.

7. SALUTE TO THE FLAG

Mary Ann DeVarti and Boy Scout Troop 364 came forward. She stated her Troop spent 11 years retiring flags to honor every person lost in the September 11, 2001 tragedy

8. INVOCATION

Chaplain Raymond Kilroy

9. PRESENTATIONS – Recreation Commission Holiday Lighting Awards

Presentations were announced by Councilwoman Lamberson:

First Place: Michael Arnone and Toby Riddle of 360 Broad Street

Second Place: The Rose Family of 158 Broadway

Third Place: Margaret LaRosa of 23 Monroe Street

10. APPOINTMENTS

Mayor Aumack announces the 2015 Fire Department Chiefs and asks that they each come to take their Oaths of Office to be administered by the Borough Clerk:

First Assistant Chief: Eugene Eng while his daughter held the Bible

Second Assistant Chief: Daniel Fox while his sons held the Bible

Third Assistant Chief: Louis Biagianti while his mother held the Bible

Chief of the Department: Charles Pflieger while his family held the Bible

11. PRESENTATION OF EX-CHIEF'S BADGE

Presented To Richard B. Ely by Councilman Kenneth McPeek

12. 2015 FIRST AID SQUAD OFFICERS

Chief: Kenneth Krohe
Captain: Daniel Neff
1st Lieutenant: Michael Nevitt
2nd Lieutenant: Dylan Border

Administrative Officers:

President – Tom Gallo
Secretary/Treasurer – Bob Poling

13. KEYPORT FIRE DEPARTMENT PRESENTATION

Hank Young came forward to present the Fire Prevention Safety Post Winners:

First grade – Raymond Liu
Second grade – Alexandra Hynes
Third grade – Marcelo Erazo-Kase

14. RESOLUTION #33-15 Authorizing Promotion to Police Sergeant of the Borough of Keyport - Robert Aumack

RESOLUTION No. 33-15
AUTHORIZING PROMOTION TO POLICE SERGEANT OF
THE BOROUGH OF KEYPORT

WHEREAS, the enabling statute for ordinances relating to the police department is N.J.S.A. 40A:14-118, *et seq.*; and

WHEREAS, Chapter III of the Ordinances of the Borough of Keyport provide, *inter alia*, for the appointment of police officers for the Borough of Keyport; and

WHEREAS, the Mayor and Council recognize the need to promote and appoint Robert Aumack as Police Sergeant for the Borough of Keyport.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport as follows:

1. Robert Aumack is promoted to and appointed as Sergeant of the Borough of Keyport Police Department for an annual salary of One Hundred-Five Thousand, Eight Hundred Fifty-Seven Dollars (\$105,857.00), in accordance with the collective bargaining agreement between the Borough of Keyport and the New Jersey State Policeman's Benevolent Association, Keyport Local No.223.
2. Copies of the within Resolution shall be forwarded to Chief Casaletto, the Municipal Finance Officer and the Borough Clerk, who shall retain a copy for public inspection.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper,

NAYS:

ABSENT:

ABSTAIN: McPeek

15. OATH OF OFFICE ADMINISTERED TO POLICE SERGEANT ROBERT AUMACK

Clerk Heilweil administered the oath to Sergeant Aumack while his children held the Bible.

16. POLICE AWARDS

Mayor Aumack turned the meeting over to Chief Casaletto for the Police Presentations.

Chief Casaletto:

- asked all who served to stand up
- recognized retired officers present

- asked Police Department family members to stand
- thanked Mayor and Councilmembers
- thanked new Business Administrator
- thanked the Boy Scouts
- thanked residents who volunteer

Chief Casaletto asked his Officers to come forward to receive citations:

- Pastor Michael Shahid
- Mr. Hetzel
- Rick Ely – 2014 Fire Chief
- OEM and Fire Chief – Kenneth Krohe
- Rick Ely, Charles Pflieger, Eugene Eng, Daniel Fox, Tom Gallo and Jim Lawson
- Public Works
- Shawna Curry and Gerilyn Bender-Rabinowitz
- Crossing Guards
- Dispatchers – Exceptional Service Certificate
 - Debbie Gallagher
 - Mary Gilliard
 - Carol Fox
 - Jeremy Brito
 - Part-time Dispatchers
- Special Police Officers
- Christopher DeGroat and Robert Hassmiller
- Good Conduct Award
 - Kevin Bennett and Cassandra Aumack
- Shannon Torres and Robert Aumack
- Gregory Johnson – Meritorious Service
- Shannon Torres, Joseph Rendina and Matthew Salvatore – Honorable Service
- Various awards and citations were given to Officers for Honorable, Meritorious and Exceptional Service for both 2013 and 2014.

Chief Casaletto turned the Meeting over to Sgt. Hafner and Officer Ruth for PBA Awards.

An award was presented to Chief Casaletto by Mayor Aumack for a job well done.

Officer Matthew Salvatore – PBA Member of the Year for 2014

17. MAYOR'S PRESENTATIONS:

- Chief's Achievement Award
- Certificate of Appreciation to K-9 Officer Jack
- Sustainable Jersey Award and pin presentation to Members of the Green Team

18. REGULAR ORDER OF BUSINESS

Mayor and Council appointed the following:

RESOLUTION No. 1-15
COUNCIL PRESIDENT

Mayor Harry M. Aumack II announces the election of Kenneth McPeek as Council President for the year 2015.

WHEREAS, it is necessary that a member of the Council be elected President of said Council to fulfill the duties of Mayor during his absence.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport that is a member of said Council, be elected President.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 2-15
COUNCIL COMMITTEES

Mayor Harry M. Aumack II announces the appointment to the Council Committees for the year 2015.

POLICE	1. Sophia Lamberson 2. Kenneth Howe 3. Isaiah Cooper
FIRE/FIRST AID/EMERGENCY SERVICES	1. Kenneth McPeek 2. Warren Chamberlain 3. Joseph Sheridan
FINANCE/GRANTS/REDEVELOPMENT	1. Joseph Sheridan 2. Kenneth Howe 3. Isaiah Cooper
BUILDINGS/GROUNDS AND LIBRARY	1. Warren Chamberlain 2. Joseph Sheridan 3. Sophia Lamberson
PUBLIC WORKS/RECYCLING/PROPERTY MAINTENANCE	1. Kenneth Howe 2. Kenneth McPeek 3. Warren Chamberlain
HEALTH AND RECREATION	1. Isaiah Cooper 2. Sophia Lamberson 3. Kenneth McPeek
PERSONNEL SELECT	1. Sophia Lamberson, Police 2. Kenneth Howe, Public Works 3. Joseph Sheridan, Finance

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing appointment of Committees, as made by the Mayor, for the year 2015 be and the same are hereby approved and confirmed.

OFFERED: McPeek
SECONDED: Lamberson
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper,
NAYS:
ABSENT:
ABSTAIN: McPeek

RESOLUTION No. 3-15
APPOINTMENT OF BOROUGH ATTORNEY

Mayor Harry M. Aumack II announces with the advice and consent of Council the appointment of Gordon Litwin, as Borough Attorney for the term of one year, January 1, 2015 to December 31, 2015.

WHEREAS, there exists a need for a Borough Attorney to advise Mayor and Council on legal matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Borough Attorney in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the position of Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the appointment of Gordon Litwin for a term of one year, beginning on January 1, 2015 and concluding December 31, 2015 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.
2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
3. That an approved and executed copy of the contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: McPeek

SECONDED: Howe

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 4-15
APPOINTMENT OF BOROUGH AUDITOR FOR THE TERM OF ONE YEAR,
JANUARY 1, 2015 TO DECEMBER 31, 2015

Mayor Harry M. Aumack II announces with the advice and consent of Council the appointment of Robert Morrison of Hodulik & Morrison as Borough Auditor for the term of one year, January 1, 2015 to December 31, 2015.

WHEREAS, there exists the need for an Auditor to advise Mayor and Council on financial matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1) (a) (i) permits the Borough of Keyport to award a contract for legal services without public advertising for bids and bidding; and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed Borough Auditor in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A: 11-1 et seq.) requires that the Resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after the passage of the Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the appointment for 2015, by the Mayor, be and the same is hereby confirmed. The person hereby appointed is Robert Morrison, a Registered Municipal Accountant and it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the Asbury Park Press, as required by law, within ten days of its passage

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 5-15
APPOINTMENT OF BOND COUNSEL

Mayor Harry M. Aumack II announces with the advice and consent of Council the appointment of McManimon, Scotland, & Baumann, LLC as the Bond Counsel for the term of one year, January 1, 2015 to December 31, 2015.

WHEREAS, there exists a need for specialized legal services in connection with the authorization and issuance of bonds and other obligations and other matters relating to capital financing by the Borough of Keyport, County of Monmouth, New Jersey (herein the "Borough"); and

WHEREAS, such specialized legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, LLC are so recognized by the financial community; and

WHEREAS, the services to be performed are "professional services" as defined in the Local Public Contracts Law, *N.J.S.A. 40A:12-2* (6) and therefore are excepted from the Local Public Contracts Law requirements for competitive bidding, pursuant to *N.J.S.A. 40A:12-5* (1) (a) (i); and

WHEREAS, a Fair and Open process was used to publicly solicit proposals or qualifications of persons or firms interested in being appointed Bond Counsel in accordance with *N.J.S.A. 19:44A-20.5*, and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. That the Mayor and Borough Council hereby appoint Joseph Baumann, of the firm of McManimon, Scotland & Baumann, LLC to serve as Bond Counsel for the year 2015, to the Borough in connection with the financing of capital projects, and awards the contracts which are annexed hereto and made a part hereof (the "Contract") in accordance with *N.J.S.A. 19:44A-20.5* and *N.J.S.A. 40A:12-1 et seq.*
2. That the Mayor or other appropriate officials of the Borough, on behalf of the Borough, is hereby authorized and directed to attest to the execution of said Contracts for professional services in connection with the preparation of all bond ordinances and the authorization and issuance of all bonds, bond anticipation notes, tax anticipation notes or similar obligations and related matters of capital and debt financing by the Borough.
3. That no appropriation of funds is required at the time, payment coming from the proceeds of the sale of bonds, bond anticipation notes and tax anticipation notes or similar obligations or from capital authorizations or other appropriate budgeted items in accordance with the attached contract.
4. That this Contract is awarded through a Fair and Open process pursuant to *N.J.S.A. 19:44A-20*.
5. That a notice in accordance with this resolution and the Local Public Contracts Law, shall be published in the official newspaper or newspapers of the Borough.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeck

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 6-15
BOROUGH PHYSICIAN

WHEREAS, the Borough is desirous of having a Borough Physician to send employees to for medical services when necessary:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2015 that Hazlet Family Care be and hereby is appointed as Borough Physician for the year 2015, and that they be compensated for each employee referred to them for examination.

OFFERED: McPeek

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION 7-15
APPOINTMENT OF BOROUGH ENGINEER FOR THE TERM OF
ONE YEAR, JANUARY 1, 2015 TO DECEMBER 31, 2015

WHEREAS, the Mayor and Council of the Borough of Keyport and the Borough of Keyport have the need for a municipal engineer and pursuant to *N.J.S.A. 40A:9-140* shall appoint a municipal engineer, and

WHEREAS, the Local Public Contracts Law, *N.J.S.A. 40A:11-5(1)(a)(i)* permits the Borough of Keyport to award a contract for engineering services without public advertising for bids and bidding, and

WHEREAS, a Fair and Open process was used to publicly solicit proposals or qualifications of persons or firms interested in being appointed Borough Engineer in accordance with *N.J.S.A. 19:44A-20.5*, and

WHEREAS, Greg Valesi of CME Associates, has submitted a proposal and contract to perform engineering services for the Borough of Keyport for a period beginning January 1, 2015 and concluding December 31, 2015, and

WHEREAS, the proposal of Greg Valesi of CME Associates has been determined by the Mayor and Council of the Borough of Keyport through a Fair and Open process to be the most advantageous, price and other factors considered, and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

1. That the Mayor and Council of the Borough of Keyport hereby appoint Greg Valesi of CME Associates, as Borough Engineer for the term of one year, beginning January 1, 2015 and concluding December 31, 2015 in accordance with *N.J.S.A. 19:44A-20.5* and *N.J.S.A. 40A:11-1 et seq.*
2. That this Contract is awarded through a Fair and Open process pursuant to *N.J.S.A. 19:44A-20.5*.
3. That a notice in accordance with this resolution and the Local Public Contracts Law, shall be published in the official newspaper or newspapers of the Borough.
4. That an executed copy of the Contract between the Borough and Greg Valesi of CME Associates, and a copy of this resolution shall be filed in the Office of the Clerk and be available there for public inspection in accordance with the law.

5. That this resolution shall correct and supersede Resolution 4-14, and shall take effect immediately.

OFFERED: McPeck

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeck

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 8-15
BOROUGH SPECIAL AND CONSULTING ENGINEERS

Mayor Harry M. Aumack II announces with the advice and consent of Council the appointment of the following Special and Consulting Engineers in various capacities for the term of one year, January 1, 2015 to December 31, 2015.

Consulting Engineering Services – Special Projects – Environmental

- a. T&M Associates
- b. Hatch Mott MacDonald
- c. Excel Environmental Resources
- d. CME Associates
- e. Najarian Associates

Consulting Engineering Services – General Engineering

- a. T&M Associates
- b. Hatch Mott MacDonald
- c. CME Associates
- d. Omland Engineering Associates, Inc.
- e. Van Cleef Engineering Associates

Consulting Engineering Services – Water and Sewer

- a. T&M Associates
- b. Hatch Mott MacDonald
- c. CME Associates
- d. Van Cleef Engineering Associates

Consulting Engineering Services – Waterfront and Coastal

- a. T&M Associates
- b. Hatch Mott MacDonald
- c. CME Associates
- d. Matrix New World Engineering, Inc.

Consulting Engineering Services – Redevelopment

- a. T&M Associates
- b. CME Associates
- c. Matrix New World Engineering, Inc.
- d. Omland Engineering Associates, Inc.

WHEREAS, there exists the need for Special and Consulting Engineers for various projects and to advise Mayor and Council on engineering matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as Special and Consulting Engineers in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the positions of Special and Consulting Engineers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the Special and Consulting Engineers, as listed above, for a term of one year, beginning on January 1, 2015 and concluding December 31, 2015 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.
2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
3. That an approved and executed copy of the Contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: McPeek

SECONDED: Lamberson

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 9-15
BOROUGH LEGAL SERVICE PROFESSIONALS

Mayor Harry M. Aumack II announces with the advice and consent of Council the appointment of the following Legal Services Professionals in various specialized capacities for the term of one year, January 1, 2015 to December 31, 2015.

Special Litigation Counsel

- a. Litwin & Provence
- b. Diegnan & Brophy, LLC
- c. Wisniewski & Associates, LLC
- d. DeCotiis, FitzPatrick & Cole, LLP
- e. Berger & Bornstein, LLC
- f. Waters, McPherson & McNeill, P.C.
- g. Arbus, Maybruch & Goode, LLC
- h. Di Francesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum P.C.

General Legal Matters

- a. Litwin & Provence
- b. DeCotiis, FitzPatrick & Cole, LLP
- c. Wisniewski & Associates, LLC
- d. Berger & Bornstein, LLC
- e. Waters, McPherson & McNeill, P.C.
- f. Arbus, Maybruch & Goode, LLC
- g. McManimon, Scotland & Baumann, LLC

Special Labor Relations Counsel

- a. Litwin & Provence
- b. Wisniewski & Associates, LLC
- c. DeCotiis, FitzPatrick & Cole, LLP
- d. Waters, McPherson & McNeill, P.C.
- e. Genova, Burns, Giantomasi, Webster, LLC

Special Redevelopment Counsel

- a. Litwin & Provence
- b. Wisniewski & Associates, LLC
- c. McManimon, Scotland, Bauman
- d. Waters, McPherson & McNeill, P.C.

WHEREAS, there exists the need for specialized legal service professionals from time to time and to advise the Mayor and Council on specialized legal matters in the Borough of Keyport, County of Monmouth, and

WHEREAS, proposals were solicited through a fair and open process to publicly solicit proposals or qualifications of persons interested in being appointed as in accordance with NJSA 19:44A-20.5; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, a Fair and Open process was used in accordance with N.J.S.A 19:44A-20.5, to publicly solicit proposals or qualifications of persons or firms interested in being appointed for the positions of Legal Services Professionals.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Keyport, County of Monmouth, New Jersey as follows:

1. That the Mayor and Council of the Borough of Keyport hereby appoint and confirm the various specialized legal services professionals, as stated above, for a term of one year, beginning on January 1, 2015 and concluding December 31, 2015 in accordance with N.J.S.A. 19:44-20.5 and N.J.S.A 40A:12-1 et seq.
2. That a notice in accordance with this resolution and the Local Public Contracts Law shall be published in the official newspaper or newspapers of the Borough.
3. That an approved and executed copy of the Contract between the Borough and the various appointees, and a copy of this resolution shall be placed on file in the Office of the Clerk and be available for public inspection in accordance with the law.

OFFERED: McPeek

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 10-15
TREASURER

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the reappointment of Keri Stencel, as the Borough Treasurer for the term of one year, January 1, 2015 to December 31, 2015.

BE IT RESOLVED by the Council of the Borough of Keyport that Keri Stencel is hereby reappointed as Treasurer for the calendar year 2015.

OFFERED: McPeek

SECONDED: Howe

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 11-15
OFFICIAL COLLECTOR OF WATER & SEWER UTILITY RENTS

Mayor Harry M. Aumack II announces the reappointment of Keri Stencil as Official Collector of Water & Sewer Utility Rents, for a term of one year, from January 1, 2015 to December 31, 2015.

BE IT RESOLVED by the Council of the Borough of Keyport, that the reappointment of Keri Stencil as Official Collector of Water & Sewer Utility Rents be and the same is hereby confirmed.

OFFERED: Howe
SECONDED: McPeek
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 12-15
FIRE INSPECTORS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Fire Inspectors in the Borough of Keyport for the term of one year, January 1, 2015 to December 31, 2015.

Paul Murphy	William Smith Jr
Dean Stoppiello	Kenneth Marr
Nicholas Vecchio	

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the aforementioned individuals as Fire Inspectors be and the same are hereby confirmed.

OFFERED: McPeek
SECONDED: Sheridan
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 13-15
APPOINTMENT OF FIRE POLICE

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons of Fire Patrol of the Keyport Fire Department as Fire Police, whose terms shall expire December 31, 2015:

James Burke	Nick Devincenzo	Ron Dente
Thomas Gallo	Ken Goble	John Henkel
Joseph Konish	Brian Lowther	Ron Lowther
Jason Miller	Rich Pettus	Tim Pfleger
Chuck Pfleger	Chuck Raftery	Pedro Santiago
Larry Stonerock	Mark Thalheimer	Alex Mabe

BE IT RESOLVED by the Council of the Borough of Keyport the appointments of the foregoing named persons of Fire Patrol of the Keyport Fire Department be and the same are hereby confirmed as Fire Police, each term to expire on December 31, 2015.

OFFERED: McPeek
SECONDED: Sheridan
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 14-15
APPOINTMENT OF FIRE DEPARTMENT MECHANIC

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the reappointment of Matthew Farapan as the Fire Department Mechanic, whose term shall expire December 31, 2015:

BE IT RESOLVED that Matthew Farapan is hereby reappointed Fire Department Mechanic; and

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport the reappointment of the foregoing named person be and the same is hereby confirmed as Fire Department Mechanic to expire on December 31, 2015.

OFFERED: McPeek

SECONDED: Howe

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 15-15
SMOKE DETECTOR INSPECTOR

WHEREAS, the Borough is desirous of having a Smoke Detector Inspector.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council this 1st day of January 2015 that Anthony Vecchio be and hereby is reappointed as Borough Smoke Detector Inspector for the year 2015.

OFFERED: McPeek

SECONDED: Howe

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 16-15
APPOINTMENT OF ASSISTANT EMERGENCY MANAGEMENT COORDINATORS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Assistant Emergency Management Coordinators, whose terms shall expire on December 31, 2015.

Richard B. Ely
Thomas Gallo
George Sappah
Joy-Michele Tomczak

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 17-15
SPECIAL POLICE OFFICERS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as Special Police Officers, whose terms shall expire on December 31, 2015.

CLASS II
Eugene Eng
David Osuch
Robert Dillon
Richard B. Ely
Lisa Griffin

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as Special Police Officers, whose terms shall expire on December 31, 2015.

OFFERED: McPeek
SECONDED: Sheridan
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 18-15
SCHOOL CROSSING GUARDS

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointments of the following named persons as School Crossing Guards, whose term shall expire on December 31, 2015.

Linda Corbett
Thomas O'Connor
Darcel Hansen
Barbara Melnicki
Susan Mulligan

Laurie Vanderbeck-Kopacz
Edward Keeler
Patricia Smith
Anthony Pellegrino

Ronald Dente
Frances Spafford
Heather Figueroa

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of the foregoing named persons be and the same are hereby confirmed as School Crossing Guards, each term to expire on December 31, 2015.

OFFERED: McPeek
SECONDED: Sheridan
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 19-15
MONMOUTH COUNTY COMMUNITY DEVELOPMENT REPRESENTATIVE

Mayor Harry M. Aumack II announces, with the advice and consent of the Council, the appointment of Stephen J. Gallo as the Monmouth County Community Development Representative for the year 2015.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the appointment of Stephen J. Gallo as the Monmouth County Community Development Representative for the year 2015 be and the same is hereby confirmed.

OFFERED: Sheridan
SECONDED: Howe
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 20-15
MONMOUTH COUNTY COMMUNITY DEVELOPMENT
ALTERNATE REPRESENTATIVE

Mayor Harry M. Aumack II announces, with the advice and consent of the Council the appointment of Valerie T. Heilweil as the Monmouth County Community Development Alternate Representative for the year 2015.

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Keyport that the appointment of Valerie T. Heilweil as the Monmouth County Community Development Alternate Representative for the year 2015 be and the same is hereby confirmed.

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 21-15
DESIGNATE PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Borough Administrator Stephen J. Gallo is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the year 2015.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State Division of Contract Compliance.

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

APPOINTMENT OF ENVIRONMENTAL COMMISSION MEMBERS

Mayor Aumack announces the re-appointment of James Aumack and Maureen Kinkela as members of the Environmental Commission for three- year terms: 1/1/2015 – 12/31/2017

Mayor Aumack announces the appointment of Claudia DeGracia as Alternate Member to the Environmental Commission for a two-year term: 1/1/2015 – 12/31/2016

APPOINTMENT OF LIBRARY BOARD OF TRUSTEES MEMBERS

Mayor Aumack announces the appointment of Leslie Kotzas as member to the Library Board of Trustees for five-year term: 1/1/2015 – 12/31/2019

Mayor Aumack announces the appointment of Councilman Warren Chamberlain as the Mayor's Alternate to the Library Board of Trustees for a one year term: 1/1/2015 – 12/31/2015

APPOINTMENT OF RECREATION COMMISSION MEMBERS

Mayor Aumack announces the re-appointments of Keith Sergeant and Tara Hunt as members of the Recreation Commission for a five-year term: 1/1/2015 – 12/31/2019

Mayor Aumack announces the appointment of Christine Bennett as full member of the Recreation Commission to fill an unexpired term 1/1/2015 –12/31/15

Mayor Aumack announces the re-appointment of Ezra Hill to the Recreation Commission as Alternate member for a five year term 1/1/2015 – 12/31/2019

Mayor Aumack announces the appointment of Mary Holtz as Alternate member of the Recreation Commission to fill an unexpired term 1/1/2015 –12/31/16

RESOLUTION No. 22-15
HARBOR COMMISSION COUNCILMEMBERS

Mayor Harry M. Aumack II announces the appointment of Councilmembers Joseph Sheridan and Sophia Lamberson, members of the Governing Body, to the Harbor Commission for the year 2015.

BE IT FURTHER RESOLVED by the Council of the Borough of Keyport that the foregoing appointments to the Harbor Commission for the year 2015 be and the same are hereby confirmed.

OFFERED: McPeek

SECONDED: Howe

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 23-15
HARBOR COMMISSION MEMBER

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment of Kevin Graham as Harbor Commission Member for a term of five years, from January 1, 2015 to December 31, 2019.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointment of to the Harbor Commission be and the same are hereby confirmed.

OFFERED: Sheridan

SECONDED: Lamberson

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 24-15
RECYCLING COORDINATOR

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment of Donna Purcell as Recycling Coordinator for a term of one year, January 1, 2015 to December 31, 2015.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointment of Donna Purcell as Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2015 to December 31, 2015 be and the same is hereby confirmed.

OFFERED: McPeek

SECONDED: Lamberson

AYES: Sheridan, Lamberson, Cooper, McPeek

NAYS: Chamberlain, Howe

ABSENT:

ABSTAIN:

RESOLUTION No. 25-15
DEPUTY RECYCLING COORDINATOR

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment of Robin Sheridan, as Deputy Recycling Coordinator for a term of one year, January 1, 2015 to December 31, 2015.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointment of Robin Sheridan, as Deputy Recycling Coordinator in the Borough of Keyport for a term of one year, January 1, 2015 to December 31, 2015 be and the same is hereby confirmed.

OFFERED: McPeek

SECONDED: Lamberson

AYES: Chamberlain, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN: Sheridan

RESOLUTION No. 26-15
APPOINTING MEMBERS TO THE RECYCLING COMMITTEE

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment Rita Neff as Recycling Committee Member for a term of three years, from January 1, 2015 to December 31, 2017.

Mayor Harry M. Aumack II announces with the advice and consent of the Council, the appointment of Steven O'Dwyer, as Recycling Committee Member Alternate for a term of one year, from January 1, 2015 to December 31, 2015.

BE IT RESOLVED by the Council of the Borough of Keyport that the appointments of Rita Neff and Steven O'Dwyer to the Recycling Committee be and the same are hereby confirmed.

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 27-15
PLANNING BOARD COUNCILMEMBER

Mayor Harry M. Aumack II announces the appointment of Isaiah Cooper, a member of the Governing Body, to the Planning Board for the year 2015, as a Class III member.

BE IT RESOLVED by the Council of the Borough of Keyport that the foregoing appointment to the Planning Board for the year 2015, as a Class III member, Councilmember Isaiah Cooper be and the same is hereby confirmed.

OFFERED: Sheridan

SECONDED: McPeek

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

Mayor Aumack announces the appointment of Robert Burlew as Class II member of the Planning Board for a one-year term: 1/1/2015 – 12/31/15

Mayor Aumack announces the appointments of John Kovacs as Class IV members of the Planning Board for a four-year terms: 1/1/2015 – 12/31/2018

Mayor Aumack announces the appointment of Jacqueline Kovacs-Olsen as an alternate member of the Planning Board for a two-year term: 1/1/2015 – 12/31/16

RESOLUTION No. 28-15
APPOINTING MEMBERS OF THE GREEN TEAM

WHEREAS, the Borough of Keyport is has established a Green Team for the purpose of promoting sustainability in the Borough, and

WHEREAS, the responsibilities of the Green Team can also be assumed by the existing municipal Environmental Commission, and

WHEREAS, as it is also desirable to include the following departments within the Borough on the Green Team,

Members of the team:

Public Works – Scott Hicks

Recycling – Donna Purcell

Environmental Commission – Kenneth DeGroat & Michael Palmisano

Recreation – *Commission will select*

Harbor Commission – Nancy Smalling

Planning Board / Zoning Board – Dennis Fotopolous

School Board – *School Board will select*

Business Administrator – Stephen J. Gallo

Council Liaison – Councilmember Kenneth McPeek

Garden Club (2) – Ed Carew & Andrew Wilner

Residents (2) – John Polewczak, Brett Irish & Lori Davidson

NOW THEREFORE BE IT RESOLVED that the term of these appointed members will expire December 31, 2015.

OFFERED: McPeek

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 29-15
BLOODBORNE PATHOGEN OFFICER

WHEREAS, the Borough is desirous of having a Bloodborne Pathogen Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that Daniel Neff be and hereby is appointed as Borough Bloodborne Pathogen Officer for the year 2015 at an annual salary of \$1831.51.

Offered for adoption by: Sheridan

Seconded by: McPeek

Roll Call Vote:

Ayes: Sheridan, Lamberson, Cooper, McPeek

Nays: Chamberlain, Howe

Abstain:

Absent:

RESOLUTION No. 30-15
APPOINTING COUNCILMEMBER TO THE 2015 BOARD OF DIRECTORS
OF KEYPORT BID, INC.

WHEREAS, Ordinance No. 22-11, adopted November 1, 2011 designated the nonprofit corporation Keyport BID, Inc. as the District Management Corporation for the Keyport Business Improvement District; and

WHEREAS, Keyport BID, Inc. was incorporated pursuant to the provisions of the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:1-1, *et seq.*, on November 18, 2011; and

WHEREAS, Ordinance No. 15-13, adopted September 3, 2013, amended Ordinance No. 22-13; and

WHEREAS, Section 21-7, Subsection d of Ordinance No. 15-13 provides for the appointment and terms of certain members of the Board of Directors of Keyport BID, Inc. for the following year; and

WHEREAS, under the authority granted to the Mayor and Council by Ordinance No. 15-13 the Mayor and Council appoint the following Councilmember to the Board of Directors of Keyport BID, Inc.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that Councilman Joseph Sheridan of the Borough Council be appointed to the Board of Directors of Keyport BID, Inc. for a one-year term:

OFFERED: McPeek

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

**RESOLUTION No. 31-15
of the KEYPORT BID, INC.
(DBA - Keyport Bayfront Business Cooperative)
Request of Council to appoint a Member to the 2015
BOARD OF DIRECTORS**

WHEREAS, Ordinance No. 22-11 adopted November 1, 2011 designated the nonprofit corporation Keyport BID, Inc. as the District Management Corporation for the Keyport Business Improvement District; and

WHEREAS, Keyport BID, Inc. was incorporated pursuant to the provisions of the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:1-1, *et seq.*, on November 18, 2011; and

WHEREAS, Section 21-7, Subsection g of Ordinance No. 22-11 provides for the election and terms of the "business" members of the Board of Directors of Keyport BID, Inc. for the term set therein; and

WHEREAS, one of the declared winners of the election resigned from the Board during their respective term creating a vacancy; and

WHEREAS, pursuant to the Bylaws Section 4-A 2 the Mayor with approval of the Council shall appoint a director until the next scheduled election; and

WHEREAS, Joy-Michele Tomczak is a business owner, who has previously served as a Director, and is eager to continue her service;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Keyport BID, Inc. (DBA - Keyport Bayfront Business Cooperative) that Joy-Michele Tomczak is being recommended to be appointed to the Board of Directors of Keyport BID, Inc., to fill the vacancy for a period of one year, by the Mayor and Council of the Borough of Keyport.

Offered for adoption by: Sheridan

Seconded by: McPeek

Roll Call Vote:

Ayes: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

Nays:

Abstain:

Absent:

RESOLUTION No: 32-15
APPOINTING AN INTERIM COURT ADMINISTRATOR AND AN INTERIM DEPUTY COURT
ADMINISTRATOR FOR THE KEYPORT MUNICIPAL COURT FOR A PERIOD NOT TO
EXCEED THREE (3) MONTHS

WHEREAS, in accordance with Resolution 387-13, the Mayor and Council of the Borough of Keyport has determined to re-establish the Keyport Municipal Court in the Borough of Keyport for the year 2015; and

WHEREAS, in furtherance of said purpose, the Superior Court Judge supervising the municipal courts of Monmouth County and with the Administrative Office of the Superior Court, have advised the Borough to appoint an interim Court Administrator and an interim Deputy Court Administrator for a period not to exceed three (3) months; and

WHEREAS, the below-named individuals are duly qualified to serve in the respective capacities to which they are hereby appointed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. Wendy Patrovich is hereby appointed as the interim Court Administrator of the Keyport Municipal Court at a rate of \$25/hour on a part-time and as-needed basis, for a period not to exceed three (3) months.
2. Catherine Moelius is hereby appointed as the interim Deputy Court Administrator of the Keyport Municipal Court at a rate of \$22.50/hour on a part-time and as-needed basis, for a period not to exceed three (3) months.
3. This Resolution and the interim appointments made herein shall be effective as of January 1, 2015.

OFFERED: McPeek

SECONDED: Sheridan

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION #34-15
APPOINTMENT OF MUNICIPAL COURT JUDGE

Mayor Aumack announces the appointment of Frank LaRocca as the Municipal Court Judge for the term of one year, from **January 1, 2015 to December 31, 2015**.

BE IT RESOLVED, by the Mayor and Council of the Borough of Keyport that the appointment of Frank LaRocca as the Municipal Court Judge of the Municipal Court for the three year term of **January 1, 2015 to December 31, 2015** be and the same is hereby confirmed.

Offered: McPeek

Second: Sheridan

Roll Call Vote:

Ayes: Sheridan, Lamberson, Cooper, McPeek

Nays: Chamberlain, Howe

Abstain:

Absent:

RESOLUTION #35-15
BOROUGH PROSECUTOR

Mayor Aumack announces with the advice and consent of Council the appointment of Eric Brophy as the Borough Prosecutor for the term of one year, January 1, 2015 to December 31, 2015.

WHEREAS, there exists a need a Borough Prosecutor in the Borough of Keyport, County of Monmouth, and

WHEREAS, the Local Public Contract Law, NJSA 40A:11-5(1)(a)(i) permits the Borough of Keyport to award a contract for legal services without public advertising for bids and bidding; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after the passage of the Resolution.

WHEREAS, pursuant to P.L. 1996, c. 95, subsection 14, a municipality may employ an Attorney at Law as a Prosecutor under the supervision of the Attorney General or County Prosecutor, who may represent the State, County or Municipality in any matter within the jurisdiction of the Municipal Court.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the appointment for the year 2015, by the Mayor, be the same is hereby confirmed. This person is hereby appointed as a member of the legal profession and it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED this appointment is made pursuant to the authority conferred by P.L. 1996, c. 95, subsection 14; and

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the Asbury Park Press, as required by law, within ten days of its passage.

Offered for adoption by Sheridan

Second by McPeek

Roll Call Vote:

Ayes: Sheridan, Lamberson, Cooper, McPeek

Nays: Chamberlain, Howe

Abstain:

Absent:

RESOLUTION #36-15
MUNICIPAL PUBLIC DEFENDER

Mayor McLeod announces with the advice and consent of Council the appointment of Raymond Santiago_ as the Borough Public Defender the term of one year, January 1, 2015 to December 31, 2015.

WHEREAS, pursuant to the laws of the State of New Jersey and Borough Ordinance there exists a need for a Municipal Public Defender in the Borough of Keyport, County of Monmouth; and

WHEREAS, the Local Public Contract Law, NJSA 40A:11-5(1)(a)(i) permits the Borough of Keyport to award a contract for legal services without public advertising for bids and bidding; and

WHEREAS, funds are or will be available for that purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after the passage of the Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that the appointment for the year 2015, by the Mayor, be the same is hereby confirmed. The person hereby appointed, Raymond Santiago is a member of the legal profession and it is not possible to obtain competitive bids.

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the Asbury Park Press, as required by law, within ten days of its passage.

Offered for adoption by Sheridan
Second by McPeek

Roll Call Vote:

Ayes: Sheridan, Lamberson, Cooper, McPeek

Nays: Chamberlain, Howe

Abstain:

Absent:

16. PUBLIC COMMENT

The Meeting is opened to the Public for comments or questions at 2PM, moved by Sheridan carried by Lamberson with ayes by all present

Robert Bergen, 64 Green Grove Avenue – presented gifts to outgoing Councilwoman Joy-Michele Tomczak and incoming Councilman Isaiah Cooper.

Robert Ludwig, 50 Beers Street – questioned the announcement on the Borough website regarding January 1st Court Date. It was explained that is correct as of 12:01 today.

Michael Lane, 51 First Street – Happy New Year to Council. He asked about Consent Resolution **R40-15** Authorization for Tax Assessor to File Appeals. He mentioned errors in the Tax Assessors assessments. He also asked about **R52-15** Authorizing the Award of Certain Contracts without Soliciting Competitive Proposals or Quotations.

There being no further comments or questions, the Meeting is closed to the public at 2:08PM, moved and seconded with ayes by all present

17. RESOLUTIONS BY CONSENT:

- R37-15 2015 Rate of Interest for Non-Payment of Taxes and Assessments
- R38-15 2015 Rate of Interest for Non-Payment of Water and Sewer Charges
- R39-15 Authorizing Payroll/Emergencies for the Year 2015
- R40-15 Authorization for Tax Assessor to File Appeals
- R41-15 Purchasing Under State Contract
- R42-15 Investment of Idle Funds
- R43-15 Adoption of Cash Management Plan
- R44-15 Authorize Tax Collector to Issue Duplicate Tax Sale Certificates
- R45-15 2015 Temporary Budget
- R46-15 2015 Debt Service
- R47-15 Waiving of Interest Less than Fifty (50) Cents
- R48-15 Annual Meeting Notice
- R49-15 Designation of Official Newspapers
- R50-15 Designation of Bank Depositories
- R51-15 Authorizing Signatures on Borough Checks and Authorizing Bank Accounts
- R52-15 Authorizing the Award of Certain Contracts without Soliciting Competitive Proposals or Quotations
- R53-15 Authorizing Borough Administrator to Hire Temporary Seasonal Employees
- R54-15 Requiring Contributions for Health Care Benefits of Employees on Workers' Compensation, Disability or Family Leave PER P.L. 2011, C.78
- R55-15 Authorizing Monmouth Municipal Joint Insurance Fund Commissioners
- R56-15 Affirming Rights and Obligations to Continue to Provide "Professional Services" Under Existing Contract
- R57-15 Approving Tow Truck Operators
- R58-15 Payment of Bills

RESOLUTION #37-15

2015 RATE OF INTEREST FOR NON-PAYMENT OF TAXES AND ASSESSMENTS

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be

calculated from the date the tax was payable until the date that actual payment to the tax collector is made.

WHEREAS, N.J.S.A. 54:4-67 also states the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made and is further directed to charge 6% penalty on any municipal charges in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the calendar fiscal year.
2. Effective January 1, 2015 there will be a ten (10) day grace period of quarterly tax payments.
3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in N.J.S.A. 54:4-66. a. Taxes for municipalities operating under the calendar fiscal year shall be payable the first installment as hereinafter provided on February 1, the second installment on May 1, the third installment on August 1 and the fourth installment on November 1.
4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2015.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeck

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION # 38-15

2015 RATE OF INTEREST FOR NON-PAYMENT OF WATER AND SEWER CHARGES

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for non-payment of taxes, assessments, or other municipal liens or charges, unless otherwise provided by law, on or before the date when they would become delinquent; and

WHEREAS, N.J.S.A. 54:4-67 states that the rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the municipal charges was payable until the date that actual payment to the utility collector is made.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey as follows:

1. The Utility Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the water/sewer charges were payable until the date that actual payment to the collector is made.
2. Effective January 1, 2015 there will be a ten (10) day grace period of quarterly water/sewer payments.
3. Any payments not made in accordance with paragraph one of this Resolution shall be charged interest from the due date as set forth in Ordinance 15-2.5 Quarterly Periods. The quarterly periods shall be on a calendar year basis with the first quarter in any year commencing on January 1, the second quarter on April 1, the third quarter on July 1, and the fourth and final quarter on October 1.
4. A certified copy of this Resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Keyport.

BE IT FURTHER RESOLVED that said interest rates shall become effective January 1, 2015.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 39-15
AUTHORIZING PAYROLL/EMERGENCIES FOR THE YEAR 2015

BE IT RESOLVED by the Mayor and Council of the Borough of Keyport that the Chief Financial Officer is hereby authorized and directed to pay Payroll as it becomes due and any emergencies which may arise during the year 2015 without future Resolution of the Mayor and Council.

BE IT FURTHER RESOLVED that the Chief Financial Officer is to report to the Mayor and Council at the next Council Meeting following, all Payroll and emergency payments made, so that it becomes part of the official minutes.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 40-15
AUTHORIZATION FOR TAX ASSESSOR TO FILE TAX APPEALS

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veterans and/or senior citizen deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction for assessments and the assessment list rests with the local Tax Assessor subject to laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport that the Tax Assessor fulfilling the duties and requirements of his office, be authorized to file with the Monmouth County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor be authorized to direct the Borough Attorney to file appeals to the New Jersey State Tax Court on behalf of the Borough of Keyport, and authorize the Borough Attorney to make settlements with respect to contested assessments.

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to execute stipulations of Settlements on behalf of the Borough of Keyport; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file complaints on behalf of the Borough of Keyport based upon farmland rollback procedures; and

BE IT FURTHER RESOLVED that the Tax Assessor is hereby authorized to file cross petitions of appeal and counterclaims.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 41-15
PURCHASING UNDER STATE CONTRACTS

WHEREAS, in the past, the Borough of Keyport has availed itself of the right to purchase materials, supplies, and equipment under the contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies, and equipment under contracts for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids, or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the year 2015.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Keyport, County of Monmouth and State of New Jersey, as follows:

1. That the purchase by the Borough of Keyport, through several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury, in those cases where it is desirable and in the best interest of the Borough of Keyport, and in those cases where bids have been sought by advertisement therefore and no bids are received.
2. That a copy of the Resolution be forwarded to the Borough Administrator, all Department Heads of the Borough of Keyport, and the Chief Financial Officer and any other party in interest.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 42-15
INVESTMENT OF IDLE FUNDS

WHEREAS, it is desirable that idle funds of the Borough of Keyport be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses for the purpose of affecting investments.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, County of Monmouth, that it does hereby authorize the Chief Financial Officer and/or Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED that the above named Chief Financial Officer and/or Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations;

1. To or from Borough checking or savings accounts to other Borough Accounts.

2. To or from Borough checking or savings accounts to or from accounts and investment accounts specified by banks or to the State of New Jersey Cash Management Fund and any other legal investment vehicle solely for the purpose of investing for the account of the Borough of Keyport.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 43-15
ADOPTION OF CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Keyport to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A: 5-2 and N.J.S.A. 40A:5-15; and

WHEREAS, this law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Keyport and the Borough shall manage its funds pursuant to this plan.

Definitions

1. Treasurer and CFO shall mean the Treasurer and Chief Financial Officer of the Borough of Keyport.
2. Fiscal Year shall mean the twelve months ending December Thirty One.
3. Cash Management Plan shall mean the plan as approved by this resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Borough of Keyport in accordance with N.J.S.A. 40A:5-15.

Audit Requirements

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-15.

Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Borough Officials who shall make and be responsible for municipal deposits and investments.

Investment Instrument

The designated Borough Officials shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.2.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments
 - b. Keep a cash position record which reveals, on a daily basis, the status of the cash in its bank accounts.
 - c. Confirm investments with the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.

2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Treasurer/CFO is authorized and directed to invest surplus funds of the Borough of Keyport as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the moneys in interest bearing accounts whenever practical and in the best interest of the Borough of Keyport.
4. The CFO shall ensure that funds are borrowed for Capital projects in a timely fashion.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 44-15
AUTHORIZE TAX COLLECTOR TO ISSUE DUPLICATE
TAX SALE CERTIFICATES

WHEREAS, P.L. 1997, Chapter 99, requires the authorization of the Governing Body for replacement and issuance of a duplicate tax sale certificate held by a third party lien holder which has been destroyed or lost.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth, State of New Jersey, hereby authorizes the Tax Collector, for the year 2015 upon receipt of the appropriate affidavits from owner of the certificates, prepare replacement certificates for Tax Sale Certificates and issue to original lien holder.

BE IT FURTHER RESOLVED that these replacement certificates, duplicate in original form, shall be marked as "duplicate" and a \$100 fee per duplicate certificate be assessed to the original lien holder for the preparation of said duplicate certificates.

BE IT FINALLY RESOLVED that a certified copy of said duplicate certificates shall be maintained by the Tax Collector and issued to the lien holder.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 45-15
2015 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40a:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2015; and

WHEREAS, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$7,838,212 and \$3,156,000 for the General Budget and Water/Sewer Utility Budget respectively; and

WHEREAS, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2014 budget is the sum of \$1,938,093 and \$828,450 for the General Budget and Water/Sewer Utility Budget respectively.

NOW, THEREFORE, BE IT RESOLVED that the following schedule of temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

TEMPORARY
APPROPRIATIONS
2015

GENERAL BUDGET

Administrative and Executive	
Salaries and Wage	15,000.00
Other Expenses	2,500.00
Mayor and Council	
Salaries and Wage	6,000.00
Other Expenses	1,000.00
Municipal Clerk	
Salaries and Wage	14,000.00
Other Expenses	4,000.00
Financial Administration	
Salaries and Wage	14,000.00
Other Expenses	3,000.00
Collection of Taxes	
Salaries and Wage	21,000.00
Other Expenses	3,000.00
Assessment of Taxes	
Salaries and Wage	6,000.00
Other Expenses	1,000.00
Legal Services	
Other Expenses	40,000.00
Environmental Commission	
Other Expenses	150.00
Engineering Services	
Other Expenses	5,000.00
Planning/Zoning Board	
Salaries and Wages	1,500.00
Other Expenses	2,000.00
Property Maintenance Code	
Salaries and Wages	4,000.00
Other Expenses	300.00
Insurances	
Liability Insurance	100,000.00
Workers Compensation Insurance	100,000.00
Employee Group Insurance	300,000.00
Police Department	
Salaries and Wages	610,000.00
Other Expenses	
Miscellaneous	30,000.00
Clothing Allowance	10,000.00
Emergency Management Services	
Other Expenses	500.00
First Aid Contributions	6,000.00
Fire Department	
Other Expenses	25,000.00
Uniform Fire Safety Act	
Salaries and Wages	9,000.00
Other Expenses	7,500.00
Road Repairs and Maintenance	
Salaries and Wages	75,000.00
Other Expenses	20,000.00
Garbage and Trash Removal	
Salaries and Wages	15,000.00
Other Expenses	5,000.00

Contracted (40A:4-85)	75,000.00
Public Buildings and Grounds	
Other Expenses	20,000.00
Board of Health	
Salaries and Wages	7,000.00
Other Expenses	1,000.00
Blood Borne Pathogens - Hepatitis B	
Salaries and Wages	900.00
Other Expenses	500.00
Animal Control Services	
Other Expenses	6,000.00
Recreation	
Salaries and Wages	7,000.00
Other Expenses	2,000.00
Senior Citizen Community Center	
Salaries and Wages	2,000.00
Other Expenses	6,000.00
Senior Citizen Transportation Contracted	1,500.00
Parks and Playgrounds	
Other Expenses	6,000.00
Uniform Construction Code Official	
Salaries and Wages	30,000.00
Other Expenses	3,000.00
Celebration of Public Events	
Other Expenses	500.00
Postage	6,000.00
Fuel for Motor Vehicles	15,000.00
Telephone	11,000.00
Street Lighting	35,000.00
Fuel Oil	3,000.00
Natural Gas	7,000.00
Electricity	15,000.00
Landfill Disposal Costs	60,000.00
Social Security System	37,000.00
Maintenance of Free Public Library	60,000.00
Shared Service - Joint Court	40,000.00
Office on Aging Grant	15,000.00
Total General Temporary Budget	<u>1,928,850.00</u>

WATER/SEWER UTILITY BUDGET

Salaries and Wages	140,000.00
Other Expenses	150,000.00
Bayshore Regional Sewerage Authority	350,000.00
Acquisition of Water	165,000.00
Social Security System	<u>10,000.00</u>
Total Water/Sewer Utility Budget	<u>815,000.00</u>

RESOLUTION No. 46-15 **2015 DEBT SERVICE**

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming fiscal year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 19, 2014; and

WHEREAS, principal and interest will be due on various dates from January 1, 2015 to December 31, 2015, inclusive, on bonds issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2015 to December 31, 2015 inclusive:

DEBT SERVICE - CURRENT FUND

Principal on Bonds	\$675,000
Interest on Bonds	305,019
	<u>\$980,019</u>

DEBT SERVICE - WATER/SEWER UTILITY

Principal on Notes	\$85,000
Interest on Notes	44,000
USDA Loan Principal	38,707
USDA Loan Interest	68,970
	<u>\$236,677</u>

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 47-15
WAIVING OF INTEREST LESS THAN FIFTY (50) CENTS

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, submits for approval the waiving of interest less than fifty (50) cents on Tax and Water/Sewer payments; and

WHEREAS, the Municipal Collector of Taxes and Water and Sewer Utility Rents, suggests this resolution because it is economically sound to waive such interest due to the cost of delinquent notifications and such; and

WHEREAS, it is the desire of the Mayor and Council to approve such request:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keyport, County of Monmouth and State of New Jersey as follows:

1. Formal authorization is hereby given to waive any interest due that is less than fifty (50) cents.

BE IT FURTHER RESOLVED that said resolution shall become effective on January 1, 2015.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 48-15
ANNUAL NOTICE

Notice is hereby given that effective January 1, 2015, the Keyport Borough Council will hold its Work Session Agenda Meetings on the **1st Tuesday of the month** at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. and its Regular Agenda Meetings on the **3rd Tuesday of the month** at 7:00 P.M. in the Council Chambers,

Municipal Complex, 70 W. Front Street, Keyport, N.J. **with the following exceptions listed below:**

EXCEPTIONS: The January meeting will be held on Tuesday, January 13, 2015.
The June meetings will be held on Tuesday, June 9, 2015 and Tuesday, June 23, 2015.
The September meetings will be held on Tuesday, September 8, 2015 and Tuesday, September 22, 2015.
The November meetings will be held on Tuesday, November 10, 2015 and Tuesday, November 24, 2015
The December meetings will be held on Tuesday, December 8, 2015 and Tuesday, December 15, 2015.

The 2016 Annual Reorganization Meeting will be held at 12:00 Noon on Friday, January 1, 2016 at the Keyport Central School Gymnasium, 335 Broad Street, Keyport, NJ.

NOTE: Regular Meeting – 7:00 PM
Closed Meeting, where the Public is excluded, shall take place after the conclusion of business at the open meeting, where the public is included.

BE IT RESOLVED by the Keyport Borough Council that the Notice of its Work Session Meetings which will be held the 1st Tuesday of the month in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. at 7:00 P.M. and its Regular Meetings which will be held on the 3rd Tuesday of the month at 7:00 P.M. in the Council Chambers, Municipal Complex, 70 W. Front Street, Keyport, N.J. be posted on the Bulletin Boards in the Keyport Borough Hall, and will be sent to:

The Asbury Park Press,
The Independent,
The Two River Times,
The Newark Star Ledger,
and be filed in the Office of the Borough Clerk.

Formal action may be taken at these meetings. This notice is provided in accordance with the requirements of P.L. 1975, Ch. 231, Open Public Meetings Act (Sunshine Law Notice).

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 49-15
OFFICIAL NEWSPAPERS

BE IT RESOLVED that this Borough Council hereby designates:

The Asbury Park Press, Neptune, NJ,
The Independent, Manalapan, NJ
The Two River Times, Red Bank, NJ,
And The Star Ledger, Newark, NJ,

as the newspapers to receive notice of meetings as required by P.L. 1975, Chapter 231, Open Public Meetings Act for the year 2015.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 50-15
NAMING OFFICIAL DEPOSITORIES FOR
THE BOROUGH OF KEYPORT FOR THE YEAR 2015

WHEREAS, N.J.S.A. 40A: 5-15 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State.

NOW, THEREFORE, BE IT RESOLVED on the 1st day of January 2015 by the Council of the Borough of Keyport, County of Monmouth, State of New Jersey that:

1. Bank of America, Wells Fargo Bank, Sovereign Bank of New Jersey, Valley National Bank, Two River Community Bank and New Jersey Cash Management Fund be and the same are hereby designated as the Depository Banks for the funds of the Borough of Keyport for 2015; and
2. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Governmental Unit Deposit Protection Act (R.S. 17:9-41).
3. Said banks are hereby authorized and directed to honor checks drawn upon said banks signed by three of the following five: the Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, and/or Treasurer. In the absence of the Mayor, the Council President or Finance Chairman shall be an authorized signatory and, in the absence of the Borough Clerk, shall be an authorized signatory.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 51-15
AUTHORIZING SIGNATURES ON
BOROUGH CHECKS AND AUTHORIZING
BANK ACCOUNTS

BE IT RESOLVED, by the Governing Body of the Borough of Keyport that the following Borough Officials are hereby authorized to sign checks where a combination of three principal signatures are required:

Mayor and two of the following:

Chief Financial Officer, Treasurer, or Borough Clerk

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized above be forwarded to the Borough's active depositories.

BE IT FURTHER RESOLVED, that the following accounts with Wells Fargo be established effective January 1, 2015 and related accounts in other depositories be closed accordingly:

General Capital
Trust Other
Recreation Commission Trust
Recreation Bayfront Improvement Trust
Animal Control Trust

Borough Clerk Account
Water Capital
Water Operating
Developer Escrow
Open Space Trust
Law Enforcement Trust
Board of Health Account

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 52-15
AUTHORIZING THE AWARD OF CERTAIN CONTRACTS
WITHOUT SOLICITING COMPETITIVE PROPOSALS OR
QUOTATIONS

WHEREAS, the Mayor and Council of the Borough of Keyport wish to grant its Administrator and its subordinate commissions, authorities and agencies the authority to award contracts without the requirement of soliciting competitive proposals or quotations as provided by N.J.S.A. 40A:11-6.1(c) of the Local Public Contracts Law N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, N.J.S.A. 40A:11-6.1(c) allows for the awarding of contracts without competitive contracting for contracts that are in the aggregate less than 15 percent of the bid threshold or \$2625.00;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keyport as follows:

1. The Borough Administrator be and the same is authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold or \$2625.00 without the requirement of soliciting competitive proposals or quotations;
2. The Borough's subordinate commissions, authorities and agencies are authorized to award contracts that are in the aggregate less than 15% percent of the bid threshold or \$2625.00 without the requirement of soliciting competitive proposals or quotations;
3. A copy of the within Resolution shall be forwarded to the Borough Administrator, the Borough Attorney, the Municipal Finance Officer, the chairpersons or other presiding officers of the Borough's subordinate commissions, authorities and agencies and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 53-15
AUTHORIZING BOROUGH ADMINISTRATOR TO HIRE
TEMPORARY LABORERS

WHEREAS, the Borough of Keyport is in need of additional public works staff to supplement the existing workforce; and

NOW THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Keyport authorizes the Borough Administrator to hire temporary full-time and part-time laborers, as necessary, at an hourly rate to be set by the Borough Administrator but not to exceed \$12.00 per hour, subject to approval by the Borough Council at the next regular meeting.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 54-15

REQUIRING CONTRIBUTIONS FOR HEALTH CARE BENEFITS OF EMPLOYEES ON WORKERS' COMPENSATION, DISABILITY OR FAMILY LEAVE PER P.L. 2011, c. 78

WHEREAS, effective with the passage of P.L. 2011, c. 78, there is language relating to health care benefit contributions of employees who are on Workers' Compensation, Disability or Family Leave; and

WHEREAS, during the period in which they are not actively at work, such employees shall continue to contribute as if they were receiving their regular salary; and

WHEREAS, formal notice and instruction was received by the Borough on November 23, 2011 via Local Finance Notice 2011-34.

NOW THEREFORE BE IT RESOLVED, that the Borough Administrator shall inform all employees of such required contribution during periods of Workers' Compensation, Disability or Family Leave; and

BE IT FURTHER RESOLVED, that the Borough of Keyport shall institute a method to collect each employees' contribution, either by method of deduction of any monies due or by billing the employee in absence of funds available for deductions.

BE IT FURTHER RESOLVED, that the Borough shall implement this policy effective January 1, 2015.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION No. 55-15

AUTHORIZING MONMOUTH MUNICIPAL JOINT INSURANCE FUND COMMISSIONERS

WHEREAS, a number of municipalities in the state of New Jersey have joined together to form a Joint Insurance Fund as permitted by Chapter 372 Laws of 1983 (40A:10-36); and

WHEREAS, said Fund was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund.

NOW THEREFORE BE IT RESOLVED, which the Governing Body of the Borough of Keyport hereby agrees to appoint the Borough Administrator Stephen J. Gallo as the Joint Insurance Fund Commissioner.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:
ABSTAIN:

RESOLUTION No. 56-15
AFFIRMING RIGHTS AND OBLIGATIONS TO CONTINUE TO PROVIDE
"PROFESSIONAL SERVICES" UNDER EXISTING CONTRACTS

WHEREAS, the Mayor and Council of the Borough of Keyport have reorganized under a newly elected administration; and

WHEREAS, new individuals and firms have been appointed to provide "professional services" to the Borough; and

WHEREAS, it is in the best interests of all parties to clarify the respective duties of all individuals and firms providing "professional services" to the Borough; and

WHEREAS, it is in the best interests of the Borough not to pay two or more individuals or firms to provide redundant "professional services" on the same job or jobs;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Keyport hereby affirm the continuing right and obligation of firms and individuals to continue to provide "professional services" to the Borough on assignments undertaken pursuant to appointments and contracts authorized by the immediately preceding Mayor and Council; and

BE IT FURTHER RESOLVED, that this authority shall continue unless and until it is specifically revoked and rescinded by a further Resolution of the Mayor and Council; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Borough Administrator, the Municipal Finance Officer and a copy shall be maintained in the office of the Borough Clerk for public inspection.

OFFERED: Sheridan
SECONDED: Cooper
AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION No. 57-15
APPROVING TOW TRUCK OPERATOR APPLICATIONS

WHEREAS, towing procedures and regulations for the towing and storage of motor vehicles in the Borough of Keyport are regulated by Section 5-15 et. seq. of the Ordinances of the Borough of Keyport; and

WHEREAS, the following tow companies have submitted Tow Truck Operator Applications for approval of the Mayor and Council:

- Across Town Towing
- Bayshore Auto
- Bill Wright's Towing
- B & W Towing
- Key Auto Body
- M & M Auto

WHEREAS, the Borough Clerk and Sergeant Mark Hafner have reviewed each application and met with the applicants; and

WHEREAS, each of the applicants has paid the required application and fleet fees; and

WHEREAS, Sergeant Mark Hafner has physically inspected each of the tow yards to determine compliance with the Borough Ordinance and provided his recommendation to the Borough Clerk, which is attached hereto.

NOW THEREFORE BE IT RESOLVED that the above-mentioned applicants are hereby approved as 2015 tow truck operators for the Borough of Keyport.

BE IT FURTHER RESOLVED that the maximum rates that may be charged for the use of a tow-truck and/or storage of a vehicle towed, whether licensed or unlicensed, may not exceed those rates set in Chapter 5-15 Towing, Section 5-15.5, Maximum Rates.

OFFERED: Sheridan

SECONDED: Cooper

AYES: Chamberlain, Sheridan, Howe, Lamberson, Cooper, McPeek

NAYS:

ABSENT:

ABSTAIN:

19. REMARKS OF MAYOR AND COUNCIL:

Councilman Chamberlain stated we will be having a hard year because money is tight. He thanked the Mayor and Council and new Borough Administrator Stephen Gallo.

Councilman Sheridan thanked the people of Keyport, thanked the Council and the new Borough Administrator Steven Gallo. He thanked the Police Department for keeping us safe and thanked the First Aid Squad. He thanked all outgoing members and welcomed new faces. He thanked outgoing-Councilwoman Tomczak for her bravery and devotion and thanked his family for their patience.

Councilwoman Lamberson relayed Councilman Sheridan's thanks to outgoing-Councilwoman Tomczak. She further thanked the First Responders and volunteers.

Councilman Cooper stated it was a pleasure running for office with Councilman Sheridan and outgoing-Councilwoman Tomczak. He thanked all who voted and stated for those who did not vote when you have problems next year you will know why.

Councilman Howe thanked everyone on the dais.

Councilman McPeek wished all a Happy New Year! He thanked the employees and the volunteers of Keyport. He thanked his family for putting up with him and time issues. He asked the public to let us know what is going on. He thanked outgoing-Councilwoman Tomczak and stated it was a pleasure to work with her.

Mayor Aumack thanked everyone. He stated Council has said it all. He thanked outgoing-Councilwoman Tomczak as well. He stated Administrator Gallo is already working on our Budget. He is thankful for all the volunteerism. He invited all to Consolidated Firehouse on Frist Street and also to the Firehouse on Waverly where the new Fire Chief is from.

20. ADJOURNMENT

Motion to adjourn moved by Sheridan, carried by Lamberson with ayes by all present

BEST WISHES FOR A HAPPY, HEALTHY, PROSPEROUS AND PEACEFUL 2015