

Harbor Commission Meeting – January 10, 2022

In Attendance:

Al Litwak– Chairperson
Robert Aumack – Vice Chairperson
Nancy Smalling - Secretary
Wade Pedersen - Commissioner
Rose Araneo – Council Liaison
Victoria Pacheco – Council Liaison
Mike Lane – Citizen
John Merla - Citizen

Meeting was conducted via Zoom Conference. Brought to order: 7:03PM

1. There was no KHC meeting in Dec 2021 & Minutes from November 2021 meeting unavailable.

OLD BUSINESS

1. HC Reorganization – Introduction of Rose Araneo as a 2022 Council Liaison replacing Kathleen McNamara who we thank for her service & commitment to assisting KHC during a difficult year. AL is unable to continue as chair due to work commitments. WP was nominated for 2022 chair by NS, seconded by RA. WP accepted & all were in favor. RA will continue as Vice & NS as Secretary. WP conducted a review of HC responsibilities & suggested that each member put together a list of priorities. The By-laws were submitted to the Borough but did not come up for a vote.
2. Correspondence – NS reported that the 2022 Notice of Meetings as required by the Open Public Meetings Act was provided to the Borough Clerk & a copy sent to all members. Also noted that a virtual option is noted & details would be provided on the Borough website.
3. BRIT Account – The 2021 Yr End report was reviewed and a copy is attached to these minutes. Largest expenses include landscaping, port a potties & engineering fees related to the boat ramp permits.
4. Abandoned boat – There is a sailboat remaining in the anchorage which is of concern. **Action: NS to relay our concerns to KYC & confirm that the boat is insured.**
5. No Wake Buoys/Zone – Tentative meeting with Sgt Thomas DiStefano of the NJSP Marine Services Bureau at the end of February. **Action: NS/WP to produce a priority list of locations for No Wake Zones for buoys & enforcement.**
6. Pump Out Boat – The contact at the county level has changed from Tom Arnone to Sue Riley & we are awaiting a response as to when we could have a meeting to discuss county funding of a pump-out option for Keyport Harbor & Raritan Bay. **Action: NS needs to touch base with Greg Remaud, the NY/NJ Baykeeper to confirm status of pump-out boat, The Head Mistress, for the 2022 season and with KYC Vice-Commodore Sherry Dietz who is spearheading the County efforts.**
7. Public Input on Agenda Items – Michael Lane: What is the criteria for declaring an abandoned boat? ML is concerned about the boat still in KYC anchorage with the harbor icing conditions. Pilings on the west side of the boat ramp should be marked. The Biden Infrastructure Bill contains potential funding for Keyport & there is a document about Strategic Recovery Planning which was very useful after Sandy. ML feels that a sister plan regarding flooding throughout the Borough, including Fireman's Park should be assembled so that we do not lose out on potential funding. ML reports that floating docks that are out of the water in storage next to the Boathouse are not anchored as required in the V Zone. **Action: WP will assure that the docks are anchored properly.**
8. Ramp Fees & Season Passes – Current Fee Schedule: \$20/day. Season: \$90/Resident; \$45/Resident Veterans; Non-Resident/\$180; Veteran Non-Resident/\$90. Ramp fees have been stable for ~10 yrs & actually went down \$5 for weekends when we installed the kiosk & needed to have only one price. For comparison, Atlantic Highlands 3/1-11/30 is \$500. Belmar \$375. NS made motion that daily passes

remain at \$20 but the season passes increase to \$100/Resident; \$50/Resident Veteran; Non-Resident/\$200; Veteran Non-Resident/\$100. RA Seconded. All in favor. **Action: VP/RA to take HC recommendations to council for approval. NS to order season passes from Offset Printing.**

9. Port a potties – Enclosures that were put up by NPP are damaged & are an eyesore. The HC did not approve their installation & does not to be responsible for their repair. Cost of extra cleanings due to Covid are a concern. Motion to remove Port a Potties as soon as possible and not return them until April 1 & to make it standard that they be removed after the Xmas Tree Lighting. Second WP. All in Favor. Long term plan is to eliminate Port a potties & install a **Action: VP/RA to advise Council of HC recommendation & request input re: enclosures**
10. Boathouse – Winterization of the boathouse should have already taken place by DPW. NS sent email to Jay Delaney requesting confirmation. Kudos to RA & Paul McKeefry for decorating the boathouse for Xmas & cleaning the weep holes on the gutters. Cameras in boathouse – still working? **Action: WP to confirm with DPW. VP to check on status of cameras & maintenance of benches by Arts Society.**
11. Contracts/Licenses – Need copies of current licenses & a schedule & procedure for how & when they get renewed or go out for bid. **Action: NS to inquire with Borough Clerk**
12. Signage – RA/NS to review all signage & supporting ordinances – Ongoing
13. Floating Docks – Have been removed for the Winter. **Action: WP to assure that they are anchored & examine for repairs needed. RA to attempt to procure used fire hoses needed for rub rails.**
14. Kayak Lockers – Maintenance is required. Doors need to be replaced with a weather resistant Azek type material but that would require all kayaks to be removed when DPW would be able to do the work. Renewals need to go out with current lessees having the right of 1st refusal but we question whether that right is in perpetuity, thereby not allowing others on the wait list to get a locker. Current fees: \$120/yr Resident; \$200/Non-Residents (April 1 – March 31st) Motion by RA to raise fees to \$150/\$250. AL seconded. All in favor. Also recommend that non-residents only be given renewal if no residents are on the waiting list. **Action: RA will coordinate project of Repair; Action: VP/RA to take HC recommendations to council for approval.**
15. Beach Cleaning – Shared services agreement with UB made big improvement in condition of beach. Will that service continue for Summer 2022? **Action: VP/RA to advise**
16. Fishing Pier – Revisit Pier Warden possibility. **Action: Schedule a clean-up for Spring. Power washing & treating of wood with oil.**
17. Bandstand – The bandstand located in Beach Park is continuing to decline & may be becoming hazardous. **Action: Evaluate & establish a plan**
18. Kiosks – Have not held up to the weather. One on pier has bowed. The cork in the triple-sided one is in awful shape. **Action: NS will attempt to replace the cork in the triple sided one but needs recommendation on how to approach one on pier from rest of team.**
19. Filament Holders – Originally installed by Baykeeper but they no longer have the manpower to maintain them. NS & P McKeefry having been cleaning them out regularly but don't have a place to recycle filament, so it is all disposed of in the garbage. No long term solution.
20. Osprey Nest – The nesting platform that the HC installed ~8 yrs ago had an active nest for the first time this past summer but the piling holding it up is disintegrating. **Action: WP to evaluate.**
21. Long Term Planning – HC needs to prepare a long-term plan for the Waterfront including any possible acquisition of marinas, waterfront property, etc. **Ongoing**
22. Anbaric – The HC remains supportive of Anbaric's plans for utilizing the Olsen Boatworks property as part of a transmission site for off-shore wind energy. The HC is particularly interested in helping to support the Borough's efforts on converting the property into parkland at the conclusion of Anbaric's construction. This is a long-term project but one of extreme importance for the preservation of land along the Waterfront for public use. **Action: VP to reach out to Janice Fuller for update**
23. Fireman's Park Bulkhead – Keyport was not awarded funding for bulkhead. Have 149 W Front St LLC bulkhead plans been submitted to the Borough for review. Do they include raising the land with fill to

the level of the bulkhead & a splash pad? If 149 & the Borough work together there would be no need for return. Funding possible from Infrastructure Bill? **Action: VP/RA to follow-up with Borough & report**

24. Walk-around report was not submitted. Following are items that require Borough attention:

- **Lip at Fishing Pier – has been painted but is a definite tripping hazard**
- **Missing bolts on hand railing going up ramp closest to Fireman's Park**
- **Missing braces on fishing pier**
- **Broken/missing slats in Port a potty enclosures**
- **Holes next to bulkhead in Fireman's Park (need to be filled in)**
- **Action: VP/RA to communicate these problems to the Borough Administrator**

NEW BUSINESS

1. John Merla joined meeting to ask the HC to consider either sponsoring children for sailing lessons at KYC or water safety class. NS reported that KYC offers scholarships. Requested that J Merla find out cost of water safety class & report back.
2. Next meeting is Monday February 14th and it will be conducted via Zoom.

Adjournment 8:43PM