

Harbor Commission Meeting – March 8, 2021

In Attendance:

Al Litwak – Chairperson
Robert Aumack – Vice Chairperson
Nancy Smalling – Secretary
Wade Pedersen - Commissioner
Kevin Graham - Commissioner
Kathleen McNamara – Commissioner/Council Liaison
Victoria Pacheco – Commissioner/Council Liaison
John Keegan – Keyport Yacht Club Commodore
Janet Buggle – Resident/KYC Member
Mike Lane - Citizen

Meeting was conducted via Zoom Conference. Brought to order: 7:05PM

1. Minutes from 2/8/21 meeting were presented for approval. Motion to approve: RA, 2nd KG, all were in favor with no changes.

OLD BUSINESS

1. Correspondence: NS – None reported.
2. BRIT Acct – No report
3. Ordinance/By-Laws – AL presented a draft of proposed KHC by-laws which had already gone through an initial review by the By-Laws Working Group (AL, RA, NS). The current Ordinance contains confusing verbiage in that it assigns responsibility for the regulation of the Harbor to the KHC as long as it does not affect Recreational Use. It is believed that this clause was included to separate out the responsibilities of the KHC from the Keyport Recreation Commission (now a Committee). Concerns were expressed by VP, KD, NS regarding granting the KHC the responsibility for signing contracts. NS stated that we need to improve the method of communication to the Borough regarding KHC recommendations on contracts, etc. VP recommended including instructions for utilizing the Borough's Certified Purchasing Agent. RA suggested that we request a copy of the Borough's Purchasing & Finance Guides. VP to provide CPA contact info & request Purchasing Guide for KHC. KD raised the question of what requirements are in place from a services contract standpoint under Green Acres rules. It was the consensus of the KHC that the abandoned boat clause in Article 6 does not apply & should be removed.
4. Debris on beach – AL reports that the beaches & boat ramp are littered with debris from the last view storms. RA suggested marking trees along the Aeromarine property that look to be in danger of ending up on the beach/in the bay so that we can document the source. ML reports that the large tree near the outfall pipe traveled E to W right along the beach. Recommendation that letter from Borough of Keyport to the Aeromarine property owner be sent regarding ongoing problem & what their plans are for addressing both the trees & the landfill. There is also an ongoing problem with natural debris making many of our beaches hazardous & unusable for recreational activity which needs to be addressed by the Borough on a continuing basis. Still no feedback on the closure plan that was filed with the DEP by Matt Mauro of Excel Environmental. AL to follow-up.
5. Contract status – KM reports that the BA states that all of our contracts need to go out as RFPs. The KHC recommendations had been to extend the Hot Dog Cart Lease & if possible, offer a slight reduction in the annual fee; to offer A Canoe to You a 2-yr lease at \$100/mo of operation; extend the Fishing Boat Lease for another year with same terms. The KHC has been given conflicting messages over the last several years as to how these leases/licenses are to be administered. The KHC had already indicated to Funee Girl Hot Dogs that their lease would be extended.

6. Boat Ramp Cleaning – VP confirmed that the shared services request was placed for Monmouth County's long arm excavator to clean the ramp the last week of March.
7. No Wake Zone/Buoys – It is our understanding that in order to set No Wake Buoys that would result in enforcement, a request must go to the state & marine police. Vice Commodore Bob Rupinski would be the KYC representative. KYC will be placing No Wake Buoys along the channel that goes through their anchorage. Still need to purchase 4 No Wake Buoys to place along the channel.
8. Pump-out Boat – Both NS & KYC have been speaking to Greg Remaud, the NY/NJ Baykeeper, regarding getting the Head Mistress in operation for this season. Greg Remaud had told NS that they were not planning to operate this season but the conversations with Jack Tracy of KYC indicate that if KYC were to front some funds that they would operate. NS to coordinate with Jack Tracy & Greg Remaud.
9. ADA Compliant Rollout Mat for Kayak Lockers – Per WP, 300' from racks closest to street to mean high tide water mark. An additional 63' to street. Once VP provides CPA info, we will get quote. Mayor Kennedy had stated that she thought that a mat was part of the initial design for the grant & that is still being investigated.
10. KM emailed a cc of the Kayak Locker resolution & procedure. Letters went out to all current lessees giving them until 3/19 to renew & pay. If there are openings, applications will be done by lottery giving residents priority.
11. Anbaric – aka Boardwalk Power. There was a public notice dated 2/10/21 for input regarding the project's pending DEP application but a request for a public meeting needed to be requested within 15 days & that window has closed. AL to send out cc to HC members. JB asked for clarification of any agreements between Anbaric & the Borough.

NEW BUSINESS

1. Per ML, the NPP Flood Gates are broken and non-operational. We do not have confirmation of that from the Borough. ML to provide KHC with his suggestions as to where they should be located & we will evaluate & if appropriate, make suggestions to the Borough.
2. NPP has received funding & we must come to an understanding of how to work together.
3. NS inquired as to why we don't plow/shovel the promenade. No resolution.

NEW BUSINESS

1. Next meeting is Monday April 12, 2021.

Adjournment 8:47PM

