

Harbor Commission Meeting – January 11, 2021

In Attendance:

Nancy Smalling – Chairperson
Kevin Graham – Vice Chairperson
Wade Pedersen - Commissioner
Robert Aumack - Commissioner
Kathleen McNamara – Council Liaison
Victoria Pacheco – Council Liaison

Meeting was conducted via Zoom Conference. Brought to order: 7:03PM

1. Minutes from 12/14/20 meeting were presented for approval. Motion to approve: RA, 2nd KG, all were in favor with no changes.

OLD BUSINESS

1. HC Reorganization – Introduction of Kathleen McNamara as a 2021 Council Liaison replacing Dennis Fotopoulos who we thank for his service & commitment to assisting KHC during a difficult 2020. Wade Pedersen was reappointed for another 5 yr term. In order to streamline our efforts moving forward, the KHC has decided to operate with more committees of 2-3 members concentrating on tasks and goals for 2021. The efforts will be led by Chairman Al Litwak, Vice Chairman Robert Aumack & Secretary Nancy Smalling. It was also agreed that the members of the HC would review our activity from the last several years to help make recommendations on setting our priorities for 2021 and beyond.
2. Anbaric – The HC remains supportive of Anbaric's plans for utilizing the Olsen Boatworks property as part of a transmission site for off-shore wind energy. The HC is particularly interested in helping to support the Borough's efforts on converting the property into parkland at the conclusion of Anbaric's construction. This is a long-term project but one of extreme importance for the preservation of land along the Waterfront for public use. It was noted that Olsen's is now almost cleared allowing a panoramic view of the bay & NYC. KG expressed concern over the current location of the Kayak Lockers & suggested we consider moving them in the future to the Western edge of an expanded park area.
3. BRIT Account Review – Moving forward, a Finance Sub-Committee will work with the Borough CFO to review expenses coming out of the BRIT to determine an annual budget. This will allow us to provide better oversight & to understand opportunities to utilize funds for Waterfront improvements.
4. Boat Ramp – It was agreed that the cost of ramp passes would remain the same for 2021. Given that Borough Hall has been closed to the public for most of 2020, it is not known how many seasonal passes were sold & whether we need to order more. It was also decided that 2020 seasonal passes would be extended through 2021.
5. Fireman's Park Bulkhead – No current update but all agreed that this item needs to be at the top of our priority list moving forward. Per RA, 149 W Front St LLC is still awaiting approval from NJDEP & would then need to submit bulkhead plans to the KBC for approval. No update on "failure to make repair" summons. VP will attempt to get a cc of the plans that have been submitted so that the KHC can begin to coordinate planning with the KBC regarding bulkheading the adjoining Borough owned property.
6. Debris on Beach – There was a large debris including furniture by the Storm Drain next to the Tennis Courts. Much of the debris washed out during the last storm & there is a continuing problem with debris from the Aeromarine site. There is also a large dock which is now located in front of Benjamin Terry Park which has the potential to do damage to private & municipal property in a storm. Needs to be removed by DPW: NS to make request to Borough Administrator.
7. License Agreement – Request that license agreements be done in "Plain Language" whenever possible. The KHC supports reducing the Hot Dog Lease for 2021 from \$2,500 to as a show of good faith for all the Covid restrictions placed on the vendor. There is a section in the Fishing Boat lease regarding ferry

boat parking which should be removed. A Canoe To You has requested a multi-year lease. The KHC is in favor of a 2 year lease at an increased fee (we suggest \$100/mo for the term of the lease) now that the business is more established. We are also in support of the additional services that the owner has proposed. Review of leases: Boathouse – Al; Hot Dog – Bert; Fishing Boat - Nancy

8. Boat Ramp Passive Cleaning – Need confirmation that Keyport Borough has contracted with Monmouth County for use of the long arm excavator to clean the boat ramp during the March 2021 Full Moon Low Tide in preparation for this season. VP to confirm pricing & contract.
9. No-Wake Zone & Buoys – Committee meeting has not yet occurred. Cmtee will consist of NS, WP, AL & a representative from the Borough & KYC.
10. Pump Out Boat – NS needs to touch base with Greg Remaud, the NY/NJ Baykeeper to confirm status of pump-out boat, The Head Mistress, for the 2021 season.
11. Kayak Lockers – The rental agreements for the 18 lockers run until end of March 2021 & were allowed to leave the kayaks in the locker. Our recommendation was that letters/emails be sent to current lessees & offer renewal with payment in advance. For those that do not renew by the date chosen should be offered to Keyport residents first. We are uncertain if the KHC ever received the final version of the rental agreement since the fees collected do not agree with the last rental agreement we have (which stated \$240 for residents & \$400 for non-residents).
12. ADA Compliant Mat – We are in agreement that we would like to replace the rocks with an ADA-compliant roll-out mat to make access easier & also provide access for handicapped individuals.
13. 2021 Meeting Calendar – Copy has provided to the Borough for publication & to all members. Meetings will be on Zoom through the 1st Qtr & reevaluated at that time.
14. Harbor Commission Ordinance – VP/NS to review & propose modifications.
15. AL to set up Zoom meeting with NS/RA to review committee priorities.

NEW BUSINESS

1. Next meeting is Monday February 8.

Adjournment 8:02PM

