

September 7, 2010
Keyport, New Jersey

Minutes of the Work Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Bergen called the meeting to order at 6:32 P.M. Clerk Valerie Heilweil read the Sunshine Law Notice.

ROLL CALL

On Roll Call the following were present: Councilmembers Gross (arrived 6:38pm) Sefcik, Bolte, Sheridan, McPeek, Kovacs, Mayor Bergen. Others present: Mr. Wisniewski, Borough Attorney and Borough Administrator Ms. Wright.

RESOLUTION 189-10

TITLE: CLOSED EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:
Litigation
Personnel Issues – Construction Office

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

BE IT FURTHER RESOLVED that discussions on Litigation, and Personnel be conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by: Sheridan, Seconded by: Sefcik

Roll Call Vote: Ayes: Councilmembers Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek
Nays:
Absent:
Abstain:

Council went into Closed Session at 6:34 P.M. and this meeting was reconvened at 7:49P.M.

Mayor Bergen called the meeting to order at 7:49P.M. and the Borough Clerk read the Sunshine Law Notice. The Pledge of Allegiance was said and there was a moment of silence.

On Roll Call the following were present: Councilmembers Gross, Sefcik, Bolte, Sefcik, Sheridan, McPeek, Kovacs, Mayor Bergen. Others present: Mr. Wisniewski, Borough Attorney and Borough Administrator Ms. Wright.

APPROVAL OF MINUTES

July 6, 2010 – Work Session
July 20, 2010 – Regular

Offered for adoption by Mr. Sheridan, seconded by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek
Nays:
Absent:
Abstain

August 17, 2010 – Special
August 17, 2010 – Regular

Offered for adoption by Mr. Sheridan, seconded by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Sefcik, Bolte, Sheridan, Kovacs, McPeek
Nays:
Absent:
Abstain: Councilmember Gross

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 7:51 P.M. moved by Mr. Sheridan, second by Ms. Sefcik with ayes by all present

There being no more comments or questions from the public the meeting was reconvened at 7:51PM

COMMUNICATIONS AND PETITIONS

1. Letter from KBA Event Chairman requesting permission for KeyportFest fireworks to be held on September 25, 2010 (rain date 9/26/10)

Motion to approve moved by Mr. Sheridan, second by Ms. Sefcik with ayes by all present.

2. Application for Raffle License from Keyport Senior Citizens Advisory Committee for an On-Premise 50/50 to be held September 29, 2010 from 10AM-1PM

Motion to Approve moved by Mr. Sheridan, second by Ms. Sefcik with ayes by all present.

3. Application for Raffle License from Keyport First Aid for an On-Premise Cash Raffle to be held March 5, 2011 from 6:30-11PM

4. Application for Raffle License from Keyport First Aid for an On-Premise Penny Auction to be held March 5, 2011 from 6:30-11PM

Motion to approve moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

5. Application for Raffle License from Kiwanis Club of Keyport, Inc, for Off-Premise Cash Raffle to be held July 5, 2011 at 7:30PM

Motion to approve moved by Mr. Kovacs, second by Mr. Sheridan with ayes by all present.

6. Application for Raffle License from Keyport Cultural Celebration Committee for an Off-Premise 50/50 Cash Raffle to be held November 23, 2010 at 5PM

Motion to approve moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

7. Letter from Keyport First Aid's Tricky Tray Co-Chair requesting the Borough waive the local fees for their annual Tricky Tray and Super 50/50 to be held March 5, 2011

Motion to approve moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

8. Notice from Keyport First Department/Eagle Hose advising that the members unanimously voted to support Richard Ely, Jr. as 3rd Assistant Chief for 2011

Motion to receive and file moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

9. Application for membership in the NJ State Firemen's Association from Amanda Wyckoff (contingent upon State approval)

10. Application for membership in the NJ State Firemen's Association from Whitney M. Jans (contingent upon State approval)

11. Application for membership in the NJ State Firemen's Association from Thomas G. Jans (contingent upon State approval)
12. Application for membership in the NJ State Firemen's Association from Kenneth M. Howe (contingent upon State approval)
13. Application for membership in the NJ State Firemen's Association from Edward W. Lewandowski (contingent upon State approval)
14. Application for membership in the NJ State Firemen's Association from Tom J. Falcone (contingent upon State approval)
15. Application for membership in the NJ State Firemen's Association from Glenn W. Leonard (contingent upon State approval)

Motion to approve moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

16. Memo from Dispatcher Thomas McManus requesting permission to attend Monmouth County Police Special II Academy

Motion to receive and file moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

17. Letter from Brite Futures Learning Center Director requesting to hold a benefit car wash on Saturday, September 18 or Saturday, September 25 between 9AM-4PM for a 17-year old Keyport residing suffering from cancer

Motion to approve September 18th moved by Ms. Bolte, second by Mr. Sheridan with ayes by all present.

18. Email from Third Street Resident requesting permission to hold a party in the municipal parking lot between Broad and Main Street (behind Jesus the Lord Church) on October 2, 2010 from 4PM-10PM

Motion to extend premises – no alcohol served moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

19. Social Affairs Permit from Keyport Cultural Celebration Committee for Country Jamboree to be held October 9-10, 2010

Motion to approve moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

20. Letter from St. John's United Methodist Church requesting permission to close a small section of Florence Avenue for their Apple Fest & Craft Fair

Motion to refer to Administrator moved by Mr. Sheridan, second by Mr. McPeck with ayes by all present.

22. Application for membership in the Keyport Fire Department/Eagle Hose from Sean Troy (contingent upon State approval) and letter advising Council that Eagle Hose has accepted the resignation of William Larkin

Motion to approve moved by Mr. Kovacs, second by Mr. Sheridan with ayes by all present.

UNFINISHED BUSINESS

Mr. Sheridan asked what is being done with the anchor. Mayor replied that he would like a letter written to the Historical Society.

Mr. Gross asked about the shared service meeting for police fuel. Administrator replied that she has a meeting with Monmouth County fleet services manager to purchase fuel from County Garage.

Administrator spoke of Cooperative purchasing.

ADMINISTRATOR'S REPORT

Administrator reported on the following:

- Community Forestry Plan the next step is Shade Tree Commission and Tree Inventory
- Volunteer Tuition Reimbursement
- Reached out to Humane society asked if they could help with dog census; was told they can not help
- Spoke of handicap parking on a County Road
- NJ Natural Gas – monthly reports of Street Opening
- Beers Street – Phase III
- Will be meeting with KBA to go over events

ATTORNEY'S REPORT

Mr. Wisniewski spoke of changes to be made to resolution on Shared Service Agreement Resolution.

RESOLUTIONS

2. Resolution No. 190-10 Volunteer Tuition Reimbursement Program
3. Resolution No. 191-10 Authorizing Communication Officer to Attend the Monmouth County Police Special II Academy – Dispatcher McManus
4. Resolution No. 192-10 Authorizing Exploration of Municipal Assistance/Shared Service Agreements with the Borough of Union Beach
5. Resolution No. 193-10 Authorizing Execution of a Commodity Resale Agreement with the County of Monmouth
6. Resolution No. 194-10 Accepting Community Forestry Plan
7. Resolution No. 195-10 Authorizing Change Order #2 for Rt. 35/36 Jughandle Project
8. Resolution No. 196-10 Authorizing Change Order #3 for Rt. 35/36 Jughandle Project
9. Resolution No. 197-10 Payment of Bills

PUBLIC COMMENT PORTION

The meeting was opened to the public for comments or questions at 8:15 P.M.

Bob Ludwig asked about the Construction Official

Mike Lane asked about New Management at Bayside Grill

Terry Bolte stated that John Merla introduced himself as the new manager of the Bayside Grill. Ms. Bolte asked the attorney how this is possible; Mr. Wisniewski stated that he will look into this and will check with ABC.

Mike Lane believes the Director of ABC has to give permission for a felon to work there

Sam Minor asked what is the process for sidewalk Grants; Mayor explained that an application needs to be put in, maybe a DOT application

Mr. Minor asked about Blue Lights and how one gets a permit for them. He believes they are not legal.

Terry Bolte, 65 Elizabeth Street, supported Mr. Minor in her experience with those with blue lights.

Ed Burlew, 59 West Front Street, asked about the parking spaces at Ye Cottage Inn; Mini Park has a signed set of plans

Bob Ludwig spoke about what he believes is an ambiguity in the property line at the Mini Park which he thinks the Borough should straighten out if we are redoing the Mini Park

Mr. Kovacs said there was a rumor about the Mayor having had interviews with other potential Business Administrators.

There being no more comments or questions from the public the meeting was closed at 8:31 PM

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda made by Mr. Sheridan, second by Ms. Ms. Sefcik

Roll Call: Ayes: Councilmembers Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek

Nays:

Abstain:

Absent:

Resolution No. 190-10 Volunteer Tuition Reimbursement Program

Motion on the Consent Agenda made by Mr. Sheridan, second by Ms. Ms. Sefcik

Roll Call: Ayes: Councilmembers Gross, Sefcik, Bolte, Sheridan, McPeek

Nays:

Abstain: Councilman Kovacs

Absent:

ADJOURNMENT

Motion to adjourn was made by Mr. Sheridan, second by Ms. Sefcik with ayes by all present at 8:31 PM.