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February 18th, 2025

Via Certified Mail

Michele Clark, RMC
70 West Front Street
Keyport Borough, New Jersey 07735

**Re: Application to the NJ Department of Environmental Protection
For a CAFRA Individual Permit
and an In-Water Waterfront Development Individual Permit for
Fireman's Park Bulkhead Replacement
Block 21.02, Lots 20, 21, & 22
Borough of Keyport, Monmouth County, New Jersey
Our File No. 115.KP00204.H01**

Dear Ms. Clark:

Enclosed please find a copy of the entire application package submitted to the NJDEP for a CAFRA Individual Permit and an In-Water Waterfront Development Individual Permit for the above referenced project. The complete application has been sent to you pursuant to NJDEP regulations, so that anyone that we have sent a notice to that owns property within 200' of the project site can review the application.

Should you have any questions concerning this application or require additional information, please do not hesitate to contact the undersigned at (732) 462-7400 x1096 or by e-mail at abazuk@cmeusa1.com.

Very truly yours,
CME Associates

Austin Bazuk
Associate Project Manager

AB/hw
Enclosures

CONSULTING AND MUNICIPAL ENGINEERS LLC
NJ CERTIFICATE OF AUTHORIZATION NO. 24GA28359000
Barnegat • Berlin • Camden • Howell • Medford • Monmouth Junction • Parlin



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February 18th, 2025

State of New Jersey
Department of Environmental Protection
Division of Land Resource Protection
Mail Code 501-02A
P.O. Box 420
Trenton, New Jersey, 08625-402
Attn: Application Support

**Re: *Application to the NJ Department of Environmental Protection
For a CAFRA Individual Permit
and an In-Water Waterfront Development Individual Permit for
Fireman's Park Bulkhead Replacement
Block 21.02, Lots 20, 21, & 22
Borough of Keyport, Monmouth County, New Jersey
Our File No. 115.KP00204.H01***

Dear Application Support:

On behalf of the Borough of Keyport (70 West Front Street, Keyport, NJ 07735), this office is applying for a CAFRA Individual Permit (as found at N.J.A.C. 7:7-2.2) and an In-Water Waterfront Development Individual Permit (as found at N.J.A.C. 7:7-2.4) for the replacement of the site's existing bulkhead and improvements to the existing parking lot located within Block 21.02, Lots 20, 21 & 22, within the Borough of Keyport, Monmouth County, New Jersey. Existing and proposed conditions are shown on the enclosed plans entitled, "Improvements to Fireman's Park", as prepared by CME Associates Trevor J. Taylor, P.E. & P.P., NJ License No. 44578, 1 sheet dated February 14, 2025.

Project Description

The proposed project will involve the replacement of the existing bulkhead and walkway, and proposes parking lot improvements. The bulkhead and walkway will be updated to match the improvements that were done to the bulkhead and walkway directly east of this site, stretching from the parking lot along American Legion Drive to the municipal marina. These improvements will include the installation of a new sheet pile wall which will impact intertidal-subtidal shallows. As such, this application is seeking approval under an In-water Waterfront Development Individual Permit and a CAFRA Individual Permit.

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A compliance statement that demonstrates how the proposed project complies with the criteria of a CAFRA Individual Permit (as found at N.J.A.C. 7:7-2.2) and an In-Water Waterfront Development Individual Permit (as found at N.J.A.C. 7:7-2.4) has been included in the Environmental Report.

Enclosed, please find a copy of the following for your review of this application:

- One copy of the completed Property Owner Certification Form;
- One copy of the completed Public Notice Form;
- Copies of the certified mail receipts as proof this entire application has been sent to the Keyport Borough Clerk, Keyport Borough Construction Official, Keyport Borough Environmental Commission, Keyport Borough Planning Board, Monmouth County Planning Board, the Freehold Soil Conservation District, and all real property owners within 200' of the site;
- One copy of the NJDEP Permit Plan;
- One copy of the Environmental Report;
- Color copies of the Location Map, Tax Map, USGS Quad Map, FEMA Firm Map, USDA Soil Survey Map, and Site Photographs;
- One copy of the Natural Heritage Database Report;
- The application fees will be paid under the "Bill Me" option on the online portal;

Should you have any questions concerning this application or require additional information, please do not hesitate to contact the undersigned at (732) 462-7400 x1096 or by e-mail at abazuk@cmeusa1.com.

Very truly yours,

CME Associates

Austin Bazuk

Associate Project Manager

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**Re: Application to the NJ Department of Environmental Protection
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Fireman's Park Bulkhead Replacement
Block 21.02, Lots 20, 21, & 22
Borough of Keyport, Monmouth County, New Jersey
Our File No. 115.KP00204.H01**

To Whom It May Concern:

This letter is to provide you with legal notification that an application for a CAFRA Individual Permit and an In-Water Waterfront Development Individual Permit will be submitted to the New Jersey Department of Environmental Protection, Division of Land Resource Protection for the development shown on the enclosed plans. A brief description of the proposed development follows: This project is proposing the replacement of the site's existing bulkhead and improvements to the existing parking lot.

The complete permit application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. The Department of Environmental Protection welcomes comments and any information that you may provide concerning the proposed development and site. Please submit your written comments within 15 calendar days of receiving this letter to:

New Jersey Department of Environmental Protection
Division of Land Resource Protection
P.O. Box 420, Code 501-02A
Trenton, New Jersey 08625
Attn: Keyport Borough Supervisor

Thank you,
CME Associates

Austin Bazuk
Associate Project Manager
1460 Route 9 South
Howell, NJ 07731
(732) 462-7400 - X1096
abazuk@cmeusa1.com

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New Jersey Department of Environmental Protection
 Land Use Management Program
 Division of Land Use Regulation
PUBLIC NOTICE

SECTION A. SITE INFORMATION

Applicant's Name: Keyport Borough c/o Kimberly Humphrey, Business Administrator
 Street Address: 70 West Front Street
 Municipality: Keyport Borough County: Monmouth Zip Code: 07735
 Blocks and Lots: Block 21.02, Lots 20, 21, & 22

SECTION B. STANDARD NOTICE REQUIREMENTS

Except as provided at item 6 below, public notice of the application shall be provided no more than 30 calendar days prior to submitting the application and no later than the date the application is submitted to the Department.

1. Public notice is required for all of the following (*check all that apply*):

- A flood hazard area general permit authorization (except general permit 1)
- A flood hazard area individual permit
- A flood hazard area verification
- A coastal general permit authorization
- A CAFRA individual permit
- An in-water waterfront development individual permit
- An upland waterfront development individual permit
- A coastal wetlands individual permit
- A freshwater wetlands individual permit
- A freshwater wetlands transition area waiver
- A freshwater wetlands general permit authorization (except general permit 15)
- A freshwater wetlands general permit 15 (**please skip to [Section C](#)**)

2. Has a copy of the entire application been sent to the municipal clerk of each municipality in which the proposed activity or project is located?..... Yes No

Note: For electronic submissions, the application consists of a description of the project, which must include the lot and block, municipality, and county, the specific permit(s)/authorization(s) being sought, and all items that will be uploaded to the submission service, including all required items on the applicable application checklist(s).

If "Yes," did you attach a copy of the certified United States Postal Service white mailing receipt, or other written receipt, and a copy of any letter sent with the application to this form?..... Yes No

3. Have both a notice letter, including a brief description of the proposed activity or project, and a legible copy of the site plans been sent to the all following applicable agencies? Yes No

- The construction official of each municipality in which the site is located
- The environmental commission, or other government agency with similar responsibilities, of each municipality in which the site is located
- The planning board of each municipality in which the site is located
- The planning board of each county in which the site is located

If "Yes," did you attach **both** of the following to this form?..... Yes No

- A copy of the certified United States Postal Service white mailing receipt or other written receipt
- A copy of the notice letter

4. Is the application for a coastal permit for an activity within the 12-mile circle with Delaware, as described at N.J.A.C. 7:7-1.2(c), or within 200 feet of the 12-mile circle?..... Yes No
- If "Yes," have both a notice letter, including a brief description of the proposed activity or project, and a legible copy of the site plans been sent to the State of Delaware, Department of Natural Resources & Environmental Control, Delaware Coastal Management Program, 89 Kings Highway, Dover, DE 19901?..... Yes No
- If "Yes," did you attach **both** of the following to this form?..... Yes No
- A copy of the certified United States Postal Service white mailing receipt or other written receipt
 - A copy of the notice letter
5. Is the application for a waterfront development individual permit to install a submarine cable in the ocean or to perform sand mining in the ocean? Yes No
- If "Yes," have you submitted a description of the project, the specific permit(s)/authorization(s) being sought, and a copy of the NOAA nautical chart showing the proposed cable route or the limits of the proposed sand mining area to **all** of the following entities?..... Yes No
- Garden State Seafood Association
 - National Fisheries Institute
 - North Atlantic Clam Association
 - Rutgers Cooperative Extension
 - New Jersey Shellfisheries Council
 - New Jersey Marine Fisheries Council
6. Does the application include a CAFRA individual permit?..... Yes No
- If "No," skip to Question 7.
- If "Yes," has newspaper notice, consisting of a legal notice or display advertisement, been published in the official newspaper of the municipality in which the site is located or a newspaper of general circulation in the municipality? Yes No
- If "Yes," did you attach a copy of the published newspaper notice, the date of publication, and the name of the newspaper to this form? Yes No
- If "No," did you verify that a newspaper notice, consisting of a legal notice or display advertisement, will be published in the official newspaper of the municipality in which the site is located or a newspaper of general circulation in the municipality no more than **10 calendar days** after the application is submitted to the Department?..... Yes No
- Note:** A copy of the published newspaper notice, the date of publication, and the name of the newspaper must be submitted to the Department within this timeframe.
7. Does the application include one or more of the activities listed below (**other than those proposed in a freshwater wetlands individual permit application**)? Yes No
- A delineation of one-half mile or longer of a regulated water
 - A mosquito control activity subject to flood hazard general permit 2
 - A linear project of one-half mile or longer
 - A shore protection development, including beach nourishment, beach and dune maintenance, or dune creation of one-half mile or longer
 - A public development on a site of 50 acres or more
 - An industrial or commercial development on a site of 100 acres or more
 - A project to remove sediment or debris from a channel of one-half mile or longer
 - Maintenance dredging of a State navigation channel of one-half mile or longer
 - A trail or boardwalk of one-half mile or longer subject to a freshwater wetlands general permit or transition area waiver

If you answered "No," to question 7:

Have both a notice letter, including a brief description of the proposed activity or project, and a legible copy of the site plans been sent to all owners of real property, including easements, located **within 200 feet of the property boundary of the site?** Yes No

If "Yes," did you attach **all** of the following to this form? Yes No

- A copy of the certified United States Postal Service white mailing receipt or other written receipt
- A copy of the notice letter
- A certified list of all owners of real property, including easements, within 200 feet of the property boundary, prepared by the municipality with a date of certification no earlier than one year prior to the date of the application

If you answered "Yes," to question 7, answer questions I. and II. below:

I. Have both a notice letter, including a brief description of the proposed activity or project, and a legible copy of the site plans been sent to all owners of property, including easements, **within 200 feet of any proposed above-ground structure?** Yes No

If "Yes," did you attach **all** of the following to this form? Yes No

- A copy of the certified United States Postal Service white mailing receipt or other written receipt
- A copy of the notice letter
- A certified list of all owners of real property, including easements, within 200 feet of the property boundary, prepared by the municipality with a date of certification no earlier than one year prior to the date of the application

II. For all applications, **except CAFRA individual permits**, has newspaper notice, consisting of a legal notice or display advertisement been published in the official newspaper of the municipality in which the site is located or a newspaper of general circulation in the municipality? Yes No

If "Yes," did you attach a copy of the published newspaper notice, the date of publication, and the name of the newspaper to this form? Yes No

8. Will the proposed activity or project disturb 5,000 square feet of land or more? Yes No

If "Yes," have both a notice letter, including a brief description of the proposed activity or project, and a legible copy of the site plans been sent to the local Soil Conservation District? Yes No

If "Yes," did you attach a copy of the certified United States Postal Service white mailing receipt or other written receipt **and** a copy of the notice letter to this form? Yes No

9. Is the proposed activity or project located within the Pinelands Area as designated under the Pinelands Protection Act at N.J.S.A. 13:18A-11(a)? Yes No

If "Yes," you are also required to complete **Section D** of this form.

10. Does the application include a freshwater wetlands individual permit application? Yes No

If "No," skip to Question 11.

If "Yes," does the proposed project involve more than 10 acres of fill? Yes No

If "Yes," has newspaper notice been published in a newspaper with regional circulation in the region in which the site is located? Yes No

If "Yes," did you attach a copy of the published newspaper notice, the date of publication, and the name of the newspaper to this form? Yes No

If "No," has newspaper notice consisting of a legal notice or display advertisement been published in the official newspaper of the municipality in which the site is located or a newspaper of general circulation in the municipality? Yes No

If "Yes," did you attach a copy of the published newspaper notice, the date of publication, and the name of the newspaper to this form? Yes No

11. Does the application include a flood hazard individual permit based on a hardship exception? Yes No
- If "Yes," do all notice letters and published newspaper notices attached to this form (under questions 3, 4, 7, and 8 above, as applicable) include a description of the nature of the hardship as well as the citation and subject matter of each requirement for which the hardship exception is being requested? Yes No

SECTION C. FRESHWATER WETLANDS GENERAL PERMIT 15

This section only applies to applications that include a freshwater wetlands general permit 15.

1. Is the applicant a Federal agency conducting activities on Federal land? Yes No
- If "Yes," public notice is not required for this activity.
2. Has a display advertisement describing the proposed activities, at least four column inches in size, been published in a newspaper with local circulation (including the municipality) and in a newspaper with regional circulation (including the county)? Yes No
- If "Yes," did you attach a copy of the published newspaper notices, the dates of publication, and the names of the newspapers to this form? Yes No

SECTION D. PINELANDS

This section only applies to applications where the proposed activity or project is located within the Pinelands Area as designated under the Pinelands Protection Act at N.J.S.A. 13:18A-11.a.

1. Does the application include a flood hazard general permit or individual permit? Yes No
- If "Yes," has a description of the project, including the lot and block, municipality, county, and specific permit(s)/authorization(s) being sought, been sent to the New Jersey Pinelands Commission? Yes No
- If "Yes," did you attach a copy of the certified United States Postal Service white mailing receipt or other written receipt and a copy of any letter provided with the project description to this form? Yes No
2. Does the application include a coastal general permit or individual permit? Yes No
- If "Yes," has a copy of the entire application been sent to the New Jersey Pinelands Commission? Yes No
- Note: For electronic submissions, the application consists of a description of the project, which must include the lot and block, municipality, and county, the specific permit(s)/authorization(s) being sought, and all items that will be uploaded to the submission service, including all required items on the applicable application checklist(s).
- If "Yes," did you attach a copy of the certified United States Postal Service white mailing receipt or other written receipt and a copy of any letter provided with the application to this form? Yes No
3. Is the application solely for a freshwater wetlands general permit(s)? Yes No
- If "Yes," do not submit the application to the Department. Submit the application to the New Jersey Pinelands Commission.