

**BOROUGH OF KEYPORT  
WORK SESSION MEETING AGENDA  
TUESDAY, JANUARY 10, 2012, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER:** **PM**  
**SUNSHINE LAW NOTICE** Municipal Clerk Valerie T. Heilweil  
**ROLL CALL:** Councilmembers Bolte McPeek Sheridan  
Tomczak Ambrose Toglia  
Mayor Robert E. McLeod  
Others present: Lorene Wright, Borough Administrator  
Borough Attorney: Gordon Litwin, Esq.

*As a courtesy to those around you, please silence your cell phones*

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**APPROVAL OF MINUTES**

December 6, 2011 – Work Session

**PUBLIC HEARING ON APPLICATION FOR A PERSON-TO-PERSON TRANSFER,**

Person-to-Person Transfer, of Olini Merla Inc., t/a Bulkhead Bar and Grille to  
Timber Hill Associates II, LLC, t/a Burlew's Seafood/Steak – License No. 1322-33-011-009

The Meeting is opened to the public for comments or questions

Opened:                      Closed:

**R57-12 Resolution** – Approving Person-to-Person Transfer to Timber Hill Associates II,  
LLC, t/a Burlew's Seafood/Steak

**PRESENTATION**

By American Traffic Solutions – Red Light Cameras

**CONSENT AGENDA**

*(All resolutions listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.)*

- R58-12 Payment Of Bills
- R59-12 Application for Bingo License from St. Joseph Church for 2012 Sunday Bingo
- R60-12 Application for Bingo License from St. Joseph Church Parish Council for 2012  
Wednesday Bingo
- R61-12 Application for Raffle License from St. Joseph Church for Off-Premise 50/50 to  
be held June 3, 2012
- R62-12 Application for Raffle License from St. Joseph Church for Amusement Games  
to be held May 30<sup>th</sup> – June 3<sup>rd</sup>, 2012
- R63-12 Application for Raffle License from St. Joseph Church for On-Premise 50/50 to

be held May 30<sup>th</sup>-June 3<sup>rd</sup>, 2012

- R64-12 Application for a Raffle License from Keyport First Aid for a merchandise raffle to be held March 10, 2012 from 6:30-11PM
- R65-12 Authorizing Extension of Leave of Absence without Pay
- R66-12 Authorizing Award of Sanitary Sewer System Upgrades and Inflow/Infiltration Reduction Program – USDA Funding Program, Phase III
- R67-12 Amending the Salary for Police Records Clerk
- R68-12 Salary Resolution for IUOE, Local 68 – DPW/Dispatch

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened:                      Closed:

### **APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda

MM:            2<sup>nd</sup>:                      Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

### **INTRODUCTION OF ORDINANCE**

#### **1. Ordinance – Organizational Structure of Police Department**

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER III, POLICE AND FIRE DEPARTMENTS, ARTICLE I, POLICE DEPARTMENT, SECTION 3-3.2, ADMINISTRATIVE DIVISION, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF KEYPORT

1a. Motion to introduce:

MM: 2<sup>nd</sup>:                      Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

1b. Motion authorizing the Clerk to publish the Ordinance as introduced in the Asbury Park Press for a public hearing to be held January 24, 2012

MM:                      2<sup>nd</sup>:                      Ayes:                      Nays:

### **COMMUNICATIONS AND PETITIONS**

1. Request for temporary parking passes from Frank Mongiello of 313 Main Street

MM:            2<sup>nd</sup>:                      Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

2. Keyport First Aid Blood Drive to be held Wednesday, January 11<sup>th</sup> from 2-8PM

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

3. Letter from Keyport First Aid requesting the waiving of local fees for their annual Tricky-Tray

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

4. Letter of Resignation from Crossing Guard Lenny Ferm

MM: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

### **UNFINISHED BUSINESS**

### **ADMINISTRATOR'S REPORT**

### **ATTORNEY'S REPORT**

### **NEW BUSINESS**

### **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions

Opened: Closed:

### **CLOSED SESSION**

R -11 - Closed Session **Resolution:**

Off: 2<sup>nd</sup>: Roll Call: Bolte, McPeek, Sheridan, Tomczak, Ambrose, Toglia

### **ADJOURNMENT**

Motion to Adjourn moved by: 2<sup>nd</sup>:

Time of Adjournment: PM